



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>7,552</u>	_____	_____	_____	_____
External Revenues	<u>(5,664)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>\$1,888</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget?      Yes \_\_\_\_\_      No X

Does this item include the use of federal funds?      Yes \_\_\_\_\_      No X

Budget Account No.:

Fund 1228 Department 380 Unit 3242 Object 5207 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

FDACS Agreement No. 026501:      \$5,664  
 25% Match from 0001-380-3241:      \$1,888

**C. Department Fiscal Review:**

\_\_\_\_\_ *S. Neary*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Dev. and Control Comments:**

*June R 2/24/2020*  
 OFMB *ae 2/24*      *MD 2/25*      *Dr S. Jaworski 2/28/2020*  
 Contract Development & Control  
*2/27/2020 JN*

**B. Legal Sufficiency:**

\_\_\_\_\_ *2/29/20*  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director



NICOLE "NIKKI" FRIED  
COMMISSIONER

## CONTRACT AMENDMENT

Please Respond To: Stephanie Young, Government  
Analyst I  
Division of Agricultural  
Environmental Services  
Florida Department of Agriculture  
and Consumer Services  
3125 Conner Boulevard, Suite E  
Tallahassee, Florida 32399-1650

Gary Goode, Director  
Palm Beach County Mosquito Control  
9011 West Lantana Road  
Lake Worth, Florida 33467

**RE: Amendment of Contract # 26501 dated 12/17/19.**

This letter, upon execution by both parties and attachment to the original contract shall serve to amend said contract. The contract shall be amended as follows:

Page 4, Article 3 Compensation & Expenses currently reads:

The DEPARTMENT will pay the RECIPIENT as follows:

An amount not to exceed \$41,645.44 payable in equal quarterly installments upon receipt of required reports submitted to the DEPARTMENT within statutory deadlines.

Shall now read:

The DEPARTMENT will pay the RECIPIENT as follows:

An amount not to exceed \$47,310.00 payable in equal quarterly installments upon receipt of required reports submitted to the DEPARTMENT within statutory deadlines.

Page 16, Article 10 Catalog of State Financial Assistance currently reads:

State resources awarded to the RECIPIENT pursuant to this agreement and are from Florida Department of Agriculture and Consumer Services, catalog of State Financial Assistance, Mosquito Control Research, 42.003, \$41,645.44.

Shall now read:

State resources awarded to the RECIPIENT pursuant to this agreement and are from Florida Department of Agriculture and Consumer Services, catalog of State Financial Assistance, Mosquito Control Research, 42.003, \$47,310.00.

**NO OTHER PROVISIONS OF THIS CONTRACT ARE AMENDED OR OTHERWISE ALTERED BY THIS AMENDMENT.**



NICOLE "NIKKI" FRIED  
COMMISSIONER

**CONTRACT AMENDMENT**

Joey B. Hicks  
Director of Administration  
Department of Agriculture  
and Consumer Services

1/14/20

(Date)

2/16/20

DATE

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

(Signature)

Mosquito Control Director

(Title)

Palm Beach County

(Company)

1-27-2020

(Date)

2-14-20

**APPROVED AS TO TERMS  
AND CONDITIONS**

DATE





Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

Submit to:  
Mosquito Control Program  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

**ARTHROPOD CONTROL BUDGET AMENDMENT**

NICOLE "NIKKI" FRIED  
COMMISSIONER

Rule 5E-13.027, F.A.C.  
Telephone: (850) 817-7911; Fax (850) 817-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 1 Fiscal Year: 2019-2020 Date: \_\_\_\_\_  
Amending: Local Funds \_\_\_\_\_ State Funds X (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for Palm Beach County District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

**ESTIMATED RECEIPTS**

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 41,645.44	\$ -	\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00

NAME SOURCE OF INCREASE: (Explain Decrease)

**BUDGETED RECEIPTS**

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ -	\$ -	\$ -	\$ -
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00

**BUDGETED EXPENDITURES**

NOTE: Total Increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Services Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 41,645.44	\$ 5,664.56	\$ -	\$ 47,310.00
<b>ENDING FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -

APPROVED: [Signature]  
Chairman of the Board or Clerk of Circuit Court

DATE 1-28-2020  
2/4/2020

APPROVED: [Signature]  
Mosquito Control Program

DATE \_\_\_\_\_

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

[Signature]

20-0581

BGEX 380 020620-0933  
BGRV 380 020620-0377

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

Fund 1228 State Mosquito

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 02/06/2020	REMAINING BALANCE
<b><u>REVENUES</u></b>								
380-3242 State I Mosquito	3439 State Grnt Other Phys Envir	41,646	41,646	5,664	0	47,310		
<b>Total Receipts and Balances</b>		<b>41,646</b>	<b>41,646</b>	<b>5,664</b>	<b>0</b>	<b>47,310</b>		
<b><u>EXPENDITURES</u></b>								
380-3242 State I Mosquito	5207 Insecticides & Pesticides	41,646	41,646	5,664	0	47,310	0	47,310
<b>Total Appropriations &amp; Expenditures</b>		<b>41,646</b>	<b>41,646</b>	<b>5,664</b>	<b>0</b>	<b>47,310</b>		

ATTACHMENT 3

<p>Environmental Resources Management INITIATING DEPARTMENT/DIVISION</p> <hr/> <p>Administration/Budget Department Approval</p> <hr/> <p>OFMB Department - Posted</p>	<p>Signatures &amp; Dates</p> <p><i>Deborah Gray</i> 2-14-20</p> <hr/> <p><i>[Signature]</i> 2/26/2020</p> <hr/>	<p>By Board of County Commissioners At Meeting of</p> <hr/> <p>March 17, 2020</p> <hr/> <p>Deputy Clerk to the Board of County Commissioners</p>
---	--	--



**INTEROFFICE MEMORANDUM  
Palm Beach County  
Environmental Resources Management**

**DATE:** December 27, 2019  
**TO:** Verdenia C. Baker  
County Administrator  
**THROUGH:** Patrick Rutter  
Assistant County Administrator  
**FROM:** Deborah Drum, Director  
Environmental Resources Management

*PR*  
*DD 12-27-19*

**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
**State Financial Assistance Recipient Agreement No. 026501 (Agreement) with the Florida Department of Agriculture and Consumer Services (FDACS) for mosquito control activities performed during contract period December 1, 2019 through September 30, 2020, for an amount not to exceed \$41,645.44.**

On December 17, 2019, agenda item 3L1 (R2019-1909) the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement, and any necessary minor amendments that do not significantly change the scope of work, terms, or conditions of the Agreement.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM) to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *VBaker* DATE: *1/13/20*  
Verdenia C. Baker, County Administrator

DD:kf  
Attachment