Agenda Item: 3L-3

PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY						
Meeting Date:	March 17, 2020	(X) Consent () Workshop	()Regular ()Public Hearing			
Department:	Environmental Reso	urces Management				
	I. EXEC	CUTIVE BRIEF				
Change Order No. (FDEP) Amended a No. GC913-3, provi	1 to the State of Floand Restated Contracted an increase of states	orida, Department of E ot No. GC913 (R2018-1	I file: Task Assignment nvironmental Protection 206), Task Assignment nspections of petroleum the amount of \$1,075.			
under a series of coprovides an increas program costs that Delegated authority and other forms accordance with Co	ontracts with FDEP single of the contract total to exceeded estimate to sign all future times associated with this county PPM CW-O-0	nce 1988. Task Assignm by \$41,075 from \$486,1 s for variable inspection ne extensions, task ass Contract was approventally contract	nk compliance services ent Change Order No. 1 47 to \$527,222 to cover ons and training travel. ignments, certifications, yed June 12, 2018. In racts/agreements/grants and file agenda item.			
Compliance Assis aboveground petro	tance Program, inv leum storage tanks	olves the inspection for compliance and co	as the Permitting and of underground and mpliance assistance to ach, Martin and St. Lucie			
Attachments: 1. Task Assignmen 2. Delegation of Au	t Change Order No. 1 thority					
Recommended by	: Department Directo	Jum)	2-12-2 <u>02()</u> Date			
Approved by:	Pao		7/23/20			

Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fisca	l Years	2020	2019	2020	2021	2022
Capita	al Expenditures					
Opera	ating Costs					
Exter	nal Revenues					
Progr	ram Income (Count	xy)				
In-Kin	nd Match (County)					
NET	FISCAL IMPACT	0		-		
No. A	ADDITIONAL FTE ITIONS (Cumulativ	/e)				
ls Iter	n Included in Curre	ent Budget?	Yes	X	No	
Does	this item include t	he use of fed	leral funds?	Yes	No X	
_	et Account No.: rting Category		epartment <u>3</u>	80_Unit_3233	3_Object	_
В.	Recommended Son No Fiscal Impact.	ources of Fu	nds/Summar	y of Fiscal Im	pact:	
C.	Department Fisca	l Review:/	5. Newy			
		III. REV	IEW COMME	NTS		
A.	OFMB Fiscal and	/or Contract	Dev. and Co	ntrol Comme	nts:	
a e	907	W/124 2/25/2	Contract D	ev. and Contr 2/44/202	anoler a rol	26/200E
B.	Legal Sufficiency Assistant County	2/27	120	· [/]	1	
C.	Other Department	t Review:				
	Department Direc	tor				



Florida Department of Environmental Protection

TASK ASSIGNMENT CHANGE ORDER FORM

Required Signatures: Adobe Signature		
Task Assignment Number: GC913-3	Date: 01/27/2020	Change Order No. 1
Contractor Name: PALM BEACH COUNT	Y	
Contractor Representative: Deborah Drum		
DEP Contract Manager: Roger Ruiz		· ·
Description of Change (Use additional sheets	if necessary):	
The total increase in funds for GC913-3 Pala	m Beach County is \$41,075.	
\$1,075 for Travel Allotment. \$40,000 for Variable Inspections.		

Change in Task Amount

Item Cost Re	imbursement Fee Schedule	Total
Original Task Amount:	486,147.00	486,147.00
Task amount prior to this change order:	486,147.00	486,147.00
Net increase/decrease in task amount:	+41,075	+41,075
Task amount with all change orders:	527,222	527,222

Change in Task Time

Original task completion date:	06/30/20
Completion date prior to this change:	06/30/20
Net increase/decrease in task period:	+41,075
Completion date with all change orders:	06/30/20



Florida Department of Environmental Protection

TASK ASSIGNMENT CHANGE ORDER FORM

Change in Funding Information

Org. Code	E.O.	Object Code	Budget Entity	Special Category	Grant #	Year	Amount
37450104000	л	132500	37450300	100029		00	\$ 527,222.00

CONTRACTOR SOME DUY	2-21-20	FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTIO Roger Ruiz Digitally signed by Roger Ruiz Date: 2020.02.24 08:21:57	
Contract Manager	Date	Contract Manager	Date
		APPROVED: Griffin Kolchakian Digitally signed by Griffin Kolchakian Date: 2020.02.24 09:21:57 -05'00'	
		Budget Representative	Date
		Digitally signed by Teresa Teresa Booeshaghi Booeshaghi Date: 2020.02.24 10:52:33 - 05'00'	
		Contractual Authority	Date

cc: Procurement Section (MS93)
Bureau of Finance & Accounting (MS78) - 2 copies

COUNTY ATTORNEY

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

ATTACHMENT 2



INTEROFFICE MEMORANDUM **Palm Beach County Environmental Resources Management**

DATE:

June 7, 2018

TO:

Verdenia C. Baker County Administrator

THROUGH:

Patrick Rutter

Assistant County Administrator

FROM:

Deborah Drum, Director

Environmental Resources Management

SUBJECT:

REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:

Contract No. GC913 with the Florida Department Environmental Protection for the Permitting and Compliance

Assistance Program for pollutant storage tank compliance.

On June 20, 2017, agenda item 5E-1 (R2017-0838) the County Commission approved the County Administrator or her designee to sign all future extensions, task assignments, and other forms associated with this Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of this Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management to sign-all future time extensions, task assignments, certifications and other documents associated with this Contract and any necessary minor amendments to those documents that do not substantially change the scope of work, terms, or conditions of this Contract. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

date: <u>6/12//8</u> Verdenia C. Baker, County Administrator

DD:kf Attachment