PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: April 7, 2020

[] Consent [] Ordinance [X] Regular [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) Certify that the on-going COVID19 crisis constitutes a valid public emergency; and

B) Authorize County Administrator or designee, which in this case shall be the Director Facilities Development & Operations, to approve emergency renewal amendments for three continuing contracts to provide mechanical, electrical, plumbing (MEP) engineering services for various capital improvement projects, which will extend the term of the contracts to December 22, 2020:

1) Gartek Engineering Corporation (Gartek) (R2015-0777; Renewals: R2017-0892, R2018-0849, R2019-1328) MBE/Local 96.38% SBE participation to date;

2) Johnson, Levinson, Ragan, Davila, Inc. (JLRD) (R2015-0779; Renewals: R2017-0893, R2018-0850, R2019-1329), SBE/Local 96.94% SBE participation to date; and

3) RGD & Associates, Inc. dba RGD Consulting Engineers (RGD) (R2015-0778; Renewals: R-2017-0894, 2018-0851, R2019-1330), SBE/Local, 93.5% SBE participation to date.

Summary: On June 23, 2015, the BCC approved continuing services contracts for MEP engineering services with Gartek, JLRD, and RGD for a two year term with 3 one year renewals. These continuing MEP engineering contracts are set to expire on June 22, 2020. The Department has advertised for new continuing MEP engineering contracts. Due to the ongoing COVID19 crisis, the Department needs time to develop new logistical procedures for conducting selection committee meetings while maintaining social distancing and there may be other delays throughout the selection process which may cause a delay in getting the new continuing MEP engineering contracts to the BCC before the existing contracts expire. At this time, Staff believes that extending the continuing MEP engineering contracts of Gartek, JLRD and RGD best serves the interests, health, safety, and welfare of the County and its citizens. Section 287.055, Florida Statutes known as the Consultants' Competitive Negotiation Act ("CCNA") governs the procurement of architectural, professional engineering, landscape architecture and registered survey and mapping services in Florida. Procurement of such services are exempted from the standard public announcement and qualification procedures of the CCNA where a valid public emergency is certified by the agency head. The Board's certification of a valid public emergency allows for the emergency extension of these agreements in accordance with the CCNA. Accordingly, staff is requesting authority to execute renewal amendments with Gartek, JLRD, and RGD to extend their continuing contracts for six months until December 22, 2020. The firms under this existing MEP Engineering contract were selected under the County's prior Small Business Enterprise (SBE) program where a 15% SBE goal applied. Over the preceding 5 years, the firms have averaged 95% SBE participation. The Office of Equal Business Opportunity has reviewed and approved this renewal request. (Capital Improvements Division) Countywide (MWJ)

Background & Policy Issues: These contracts provide for MEP Engineering Services associated with the design of various capital projects, to be determined later, which may include new construction, additions, or renovations up to \$2,000,000. Consultant fees are negotiated on an individual basis for each project assigned. The Contracts were for a period of two (2) years, with three (3) one year renewal options. These continuing contracts are set to expire on June 22, 2020. The Department has advertised for new continuing MEP engineering contracts. Due to the ongoing COVID19 crisis, the Department is concerned that there may be delays in the selection process which may cause a delay in getting the new continuing MEP engineering contracts to the BCC before the existing contracts expire. At this time, staff believes that

(Continued on Page 3)

Attachments:

- 1. CSA History Gartek
- 2. CSA History JLRD
- 3. CSA History RGD

Recommended By:	Anny WOLF	4/1/2020	
Approved By:	Department Director Department Director County Administrator	Date 2/5/2020 Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (Count	ty)				
In-Kind Match (County					
NET FISCAL IMPACT	_*				
# ADDITIONAL FTE POSITIONS (Cumulativ	ve)				
Is Item Included in C Does this item include federal funds?	0		<u>X</u>	No No	
Budget Account No:	Fund D	ept	_ Unit	Object	

B. Recommended Sources of Funds/Summary of Fiscal Impact: *Fiscal Impact cannot be determined at this time. Individual CSAs requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

С. **Departmental Fiscal Review:**

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:



B. Legal Sufficiency:

Assistant County Attorney 10nae

C. Other Department Review:

Contract Development and Control 4-Z-ZOZO FD

Department Director

This summary is not to be used as a basis for payment.

Page 3 - Background and Policy Issues Continued

extending the continuing CM contracts of Gartek, JLRD and RGD best serves the interests, health, safety, and welfare of the County and its citizens. Accordingly, staff is requesting authority to execute renewal amendments with Gartek, JLRD and RGD to extend their continuing contracts for six months until December 22, 2020. Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on April 8, 2015. Three (3) firms were selected for these services. When work is required under the continuing contract, work is authorized through individual task assignments. The firms under the existing MEP Engineering continuing contract were selected under the County's prior SBE program where a 15% SBE goal applied. SBE actual participation is identified on each work authorization, and is tracked cumulatively for each work authorization issued. Cumulatively the firms have averaged 95% SBE participation. The Office of Equal Business Opportunity has reviewed and approved this renewal request.

onsultar		Data	Gartek Enginee	ring	Frain-tio-	Total: Doto:	145,728.00 6/22/2020	145,728.00	96.38%	08 000/	
	Award I n Numb		23-Jun-15 R-2015-0777		Expiration	Date:	0/22/2020	SBE Goa	•	98.00%	
oiutio iual T		er;	MEP / HVAC					Monitored By	•	CID	
1992 (B)	Options:			S REMAINING	}						
refix	CSA#	Amount	SBE Amount	Requested By	Request Date	Project #	Project Name	Services	Approved Date	Appr'd By	MW SB
1	<u>IIII</u>						Annual Contract	Annual MEP /HVAC	6/23/2015	BCC	///
	14	\$25,120.00	\$25,120.00	Anthony/Tom	30-Jul-17	17358	PBSO District #3 Facilities Services - HVAC Modifications	Design and construction phase services.	13-Aug-17	AW	10
1	9	\$15,120.00	\$15,120.00	Rich Avery	7-Jul-17	17208	CGG Garage Fire Pump Removal or Replacement	Design services	13-Aug-17	AW	10
	15	\$4,295.00	\$4,295.00	Allen Padilla	15-Aug-17	17347	Glades Librry Life Cycle Cost Analysis		25-Oct-17	AW	10
	16 17	\$17,130.00 \$17,275.00	\$15,150.00 \$17,275.00	Dylan Battles Tom McNamara	21-Sep-17 4-Oct-17	17305 17437	Coconut Cove - Fire Alarm Replacement Green Cay Nature Center - Chiller Replacement	Design and construction phase services. Design and construction phase services.	6-Nov-17 25-Oct-17	AW	- 8 10
_	17	\$17,980.00	\$17,980.00	Jason Griffith	19-Oct-17	17437	John Prince Park - underground utilities for Garlic Feast	Design and construction phase services.	30-Nov-17	AW	10
2	9	\$2,062.00	\$187.00	Rich Avery	24-Oct-17	17208	GCC Garge Fire Pump Removal or Replacement	Architectural Services for room to isolate fire pump piping	16-Nov-17	AW	9
1	18	\$4,220.00	\$4,220.00	Jason Griffith	3-Nov-17	17489	John Prince Park - underground utilities for Garlic Feast	Design and construction phase services for unistrut type of electrical gear assembly design	14-Dec-17	AW	10
	19	\$15,950.00	\$15,950.00	Rich Avery	29-Nov-17	17216		Design and construction phases services	27-Dec-17	AW	10
	20	\$85,140.00	\$85,140.00	Mike McPherson (cc)	3-Jan-17	18204	Feasibility Study to Place Facilities on Emergency Power - (Generator Enhancements)	Preparation of feasibility studies for 12 sites	10-Jan-18	CRC	10
	21	\$18,780.00	\$18,780.00	Dylan Battles	23-Feb-18	16481	Morikami Admin, Fire Alarm Replacement	Design and construction phase services	23-Apr-18	AW	10
	22 23	\$22,130.00	\$22,130.00	Tom McNamara	6-Apr-18	18361	Mid County Senior Center Chiller/Pumps Replacement	Design and construction phase services	16-May-18	AW	10
1	23 14	\$39,560.00 \$33,639.00	\$39,560.00 \$33,639.00	John Chesher Tom McNamara	19-Apr-18 22-Apr-18	18221 17358	Review of ESS Specifications PBSO District #3 Facilities Services - HVAC Modifications	Provide report w/recommendations Design Development, MEP Design & Construction Administration Services	18-May-18 17-May-18	AW AW	10 10
_	24	\$13,720.00	\$13,720.00	Dylan Battles	22-Apr-18	17455	Mid Western Service Center Fire Alarm Replacement	Design, bidding/permitting and construction administration phase services	17-May-18	AW	10
	25	\$20,120.00	\$18,120.00	Jason Fair	22-Apr-18	18314	Fire Station No. 26 Generator Replacement	Design and Construction Administration Services	20-May-18	AW	9
	26	\$17,524.00	\$14,290.00	Dylan Battles	22-Apr-18	17456	North County Senior Center Fire Alarm Replacement	Design, biddng/permitting and construction administration phase services	17-May-18	AW	8
	27	\$4,960.00	\$4,960.00	Mike McPherson (cc)	23-Apr-18	18218	Fire-Rescue Herman Brice Complex Generator Enhancement	Study to enhance existing generator to provide full power to facility	10-Jun-18	AW	10
	28	\$22,390.00	\$22,390.00	Luis Herrera	2-May-18	18445	Lantana Library 125 Ton Chiller Replacement	Design and CA Services	10-Jun-18	AW	10
1	19	\$8,390.00	\$8,390.00	Rich Avery	4-Jun-18	17216	Government Center: Fire Pump Replacement Replacements	Fire Pump System Re-evaluation & fire inspection fee	6-Sep-18	AW	10
1	17	\$23,140.00	\$23,140.00	Tom McNamara	4-Jun-18	17437	Green Cay Nature Center - Chiller Replacement	Replace AHU 1, 2 & 3	19-Jul-18	AW	10
	29	\$21,540.00	\$21,540.00	Tom McNamara	4-May-18	18429	Fire Rescue Traiing Center Gas Line Replacement	Design, bidding and construction phase services.	20-Jul-18	AW	10
nceled	31 32	\$6,880.00	\$6,880.00	Anthony Anthony	17-Sep-18 19-Nov-18	18600	Tax Collector Office Interior Modifications Terrance Ladden Single Family Residence	ME Feasibility Study Residential assessment of electrical and HVAC components	6-Nov-18 Canceled per	AW	10 #1
	33	\$12,620.00	\$12,620.00	Tom McNamara	19-Nov-18	19301	Supervisor of Elections Bldg. Relace existing ATS	Design & construction phase services	Anthony 26-Dec-18	AW	10
	34	\$99,035.00	\$99,035.00	Clark Woods	19-Nov-18	19300	Convention Center Fire Alarm System Replacement	Design, bidding and construction phase services.	2-Jan-19	CRC	10
1	12	\$1,420.00	\$1,420.00	Rosalyn Acosta	29-Nov-18	17451	SCCH Atrium Open Parking and Garage Parking Lighting Replacement	Additional services to separate drawings by bldg.	26-Dec-18	AW	10
	35	\$9,540.00	\$9,540.00	Clark Woods	11-Jan-19	18577	Vista Fleet Heavy - HVAC assessment	Evaluation and recommendation of HVAC system	4-Feb-19	AW	-10
1	25	\$4,820.00	\$4,820.00	Stuart Patterson	10-Jan-19	18314	Fire Station No. 26 Generator Replacement	Design & Construction phase for underground fuel lines from existing convault tank.	4-Feb-19	AW	10
	36 37	\$3,110.00 \$21,160.00	\$3,110.00 \$21,160.00	Ben Carroll	4-Mar-19 18-Apr-19	<u>19344</u> 19404	John Prince Park Automatic Transfer Switch	Investigation and report identifying findings and recommendations	8-Apr-19	AW	10
1	36	\$3,110.00	\$2,480.00	Andy Gamble Ben Carroll	30-May-19	19404	Pahokee 800 Mhz Tower Replace Existing Generator John Prince Park Automatic Transfer Switch	engineering services Additional Site visit for retest	5-Jul-19 27-Jun-19	AW	10 79
<u> </u>	38	\$37,080.00	\$33,144.00	Andy Gamble	31-May-19	18505.00	WTP #3 Fire Alarm	Design & construction phase for fire alarm replacement	27-Jun-19	AW	89
2	14	\$3,050.00	\$3,050.00	Tom McNamara	24-Jul-19	17358	PBSO District #3 Facilities Services - HVAC Modifications	HVAC Modifications	22-Oct-19	AW	10
	39	\$30,680.00	\$28,680.00	Gus Arnold	28-Aug-19	19430	Fire Station #27 - Generator Replacement	Design & construction phase for generator removal and replacement wth new diesel	9-Dec-19	AW	92
	40	\$26,990.00	\$25,490.00	Gus Arnold	28-Aug-19	19431.00	Fire Station #51 - Generator Replacement	Design & construction phase services	9-Dec-19	AW	94
	41 42	\$25,140.00 \$5,360.00	\$22,140.00 \$5,360.00	Tom McNamara Altwon Webster	24-Jul-19	19398.00 19648.00	WUD WTP #3 Roof & EF Replacement Historic Courthouse Elevator Ventilation Evaluation	Design, bidding and construction phase services. Evaluate and provide recommendations related to excessive condensation	10-Jan-20	AW AW	88 10
	42	\$38,300.00	\$38,300.00	Aitwon Webster Mike McPherson (cc)	15-Oct-19 6-Nov-19	19648.00	Mistoric Courthouse Elevator Ventilation Evaluation	Evaluate and provide recommendations related to excessive condensation Review of existing site conditions & development of engineering calculations	10-Jan-20 10-Jan-20	AW	10
	44	\$48,720.00	\$48,720.00	Gus Arnold	8-Jan-19	19546.00	Heman Brice Complex Main Building & Apparatus Room on Generator	Design, biddng and construction phase services	20-Jan-20	AW	10
	45	\$32,570.00	\$30,570.00	Gus Arnold	8-Jan-19	19466.00	EOC Fire Rescue UPS System Replacement	Design and Construction Administration Services	20-Jan-20	AW	93
1	43	\$136,473.00	\$113,662.00	Mike McPherson (cc)	14-Jan-20		MDC Generator Enhancement	Design, bidding, permitting, and construction adminsitration services for redesign of electrical distribution system	Pending BCC 4/7/2020		85
2	36	\$3,343.00	\$2,713.00	Ben Carroll	10-Feb-20	19344.00	John Prince Park Automatic Transfer Switch	Additional visit to perform final test on equipment	9-Mar-20	AW	81
	46	\$34,990.00	\$31,630.00	Mike McPherson (cc)	5-Feb-20	2018-018397	Electric Vehicle Charging Stations Feasibility Study	Feasibility study for installating electric charging stations at 5 variouis locations	20-Mar-20	AW	90
	TOTAL	\$1,352,076.00	\$1,303,120.00								96