

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____

Budget Account No.: Fund _____ Dept. _____ Unit _____ Object _____
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

MAY 5, 2020

CONSENT AGENDA

3.B.3. – CONTINUED

A)

New term contract with Cherokee Enterprises Inc.; Florida Metro Construction Co. Inc.; Glasgow Equipment Service Inc.; Lutz Petroleum Equipment Installations Inc. for \$750,000 for pre-qualification of vendors for maintenance and repair of fuel systems equipment from 05/10/2020 through 05/09/2025.

B)

New term contract with Apex Welding Services Corp.; West Palm Machining & Welding Inc. for \$665,000 for welding services from 05/05/2020 through 05/04/2021.

C)

New term contract with G.A. Food Services of Pinellas County Inc. d/b/a G.A. Food Service Inc. for \$713,160 for summer food service program from 05/05/2020 through 05/04/2021.

D)

New term contract with Pro Sound Inc. d/b/a Pro Sound & Video; Audio Video Systems Inc.; Peerson Audio Inc. for \$2,855,750 for audio and video equipment, supplies and accessories from 05/05/2020 through 05/04/2025.

E)

New term contract with Corus Group LLC d/b/a Corus 360 for \$5,000,000 for cloud solutions from 05/05/2020 through 09/30/2020.

F)

Retroactive renewal of term contract with James F. Schnelle Jr. P.E. d/b/a Environmental Management & Engineering for \$500,000 for exotic vegetation control and removal, and native and littoral plant installation from 05/01/2020 through 07/30/2021.

G)

Renewal of term contract with DataRemote Inc.; RMJ Technologies TX for \$291,000 for GPS hardware, installation, monitoring and repairs from 05/16/2020 through 05/15/2021.

H)

Increase of term contract of \$340,000 with SiteOne Landscape Supply LLC; Melrose Supply & Sales Corp. d/b/a Melrose Irrigation Supply & Sales for a total of \$560,000 for irrigation whole goods, parts and accessories by manufacturer (OEM) from 09/25/2018 through 09/24/2023.

I)

Increase of term contract of \$2,000,000 with Bound Tree Medical LLC for a total of \$2,541,750 for medical supplies and pharmaceuticals from 02/04/2020 through 11/30/2020.

J)

Retroactive approval and ratification of increase to term contract of \$150,000 with RoadSafe Traffic Systems Inc. for a total of \$249,999.99 for the rental, delivery and set-up of traffic warning devices from 05/06/2019 through 08/05/2020.

K)

Retroactive extension and increase of term contract of \$390,000 with Baker & Taylor LLC for a total of \$2,100,000 for new and popular leased books for the County's Library system from 02/01/2019 through 07/31/2020.

L)

Retroactive extension and increase of term contract of \$165,000 with Commercial Cooling Concepts Inc. for a total of \$1,163,470 for heating, ventilation and air conditioning repairs from 01/22/2019 through 07/21/2020.

M)

Retroactive extension and increase of term contract of \$30,000 with Sod Unlimited Inc. for a total of \$129,999 for grounds maintenance at the Pahokee and Belle Glade wastewater treatment plants from 01/04/2019 through 10/03/2020.

N)

Retroactive approval and ratification of revisions to Standard Indemnification/ Insurance Requirements in User Agreement with LiveU Inc. from April 18, 2020 through April 17, 2021.

O)

One-time purchase of motor vehicles for \$515,326.50 with Asbury Jax Ford LLC d/b/a Coggin Ford Inc.; Alan Jay Import Center Inc.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
05/05/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Cherokee Enterprises, Inc.; Florida Metro Construction Co., Inc.; Glasgow Equipment Service, Inc.; Lutz Petroleum Equipment Installations, Inc.	New term contract for pre-qualification of vendors for maintenance and repair of fuel systems equipment for the period 05/10/2020 through 05/09/2025 per Master Agreement #20047.	\$ 750,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$406,140 (\$5,973/month) during the previous sixty-eight (68) months of the current sixty-nine (69) month term contract. Due to anticipated need for repairs, maintenance and replacement of aged fuel systems equipment countywide and the need to comply with new Florida Department of Environmental Protection Regulations, \$750,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. Approval is also requested to add vendors that may become pre-qualified during the term of the contract. Pre-Qualification contracts allow for the addition of new vendors during the full term of the contract. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County and three (3) Awardees are located outside of Palm Beach County in the cities of Miami Lakes, Dania Beach and Deerfield Beach, Florida. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

EXHIBIT B					
Apex Welding Services, Corp.; West Palm Machining & Welding, Inc.	New term contract for welding services for the period 05/05/2020 through 05/04/2021 per Master Agreement #20020.	\$ 665,000.00 S/M/WBE: Amount Dependent Upon Usage	Countywide	Scarlett	

The County has expended or encumbered \$125,963 (\$41,988/month) during the previous three (3) months of the current four (4) month term contract. Due to anticipated needs for welding services throughout the County, \$665,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside of Palm Beach County in the City of Sunrise, Florida. The Goal Setting Committee recommended SBE price preference for this solicitation.

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BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
05/05/2020

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EXHIBIT C					
G.A. Food Services of Pinellas County, Inc. d/b/a G.A. Food Service, Inc.	New term contract for summer food service program for the period 05/05/2020 through 05/04/2021 per Master Agreement #F20040.	\$ 713,160.00 S/M/WBE: \$0	Youth Services 0001-150-1335-3419	Scarlett	

The County has expended or encumbered \$606,091 (\$57,723 /month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. \$713,160 is needed to meet the County's requirements through the expiration of this new term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside of Palm Beach County in the City of St. Petersburg, Florida. This is a Federal grant funded project that is exempt from the EBO Ordinance.

EXHIBIT D					
Pro Sound Inc d/b/a Pro Sound & Video; Audio Video Systems Inc; Peerson Audio Inc.	New term contract for audio and video equipment, supplies and accessories for the period 05/05/2020 through 05/04/2025 per Master Agreement #19025R.	\$ 2,855,750.00 S/M/WBE: Amount Dependent Upon Usage	Countywide	Scarlett	

The County has expended or encumbered \$1,398,695 (\$19,517/month) collectively on two (2) separate contracts during the previous seventy-two (72) month term contract (#14012) that expired in March 2020 and the previous sixty-nine month term contract (#14042) that expired in April 2020. Due to the consolidation of these two (2) contracts, \$2,855,750 is needed for the purchase of audio and video equipment, supplies and accessories on an "as needed" basis for the replacement of obsolete and outdated equipment, future CCTV system installation and increased usage of equipment in courtrooms. This term contract has no renewal options. One (1) Awardee is located outside Palm Beach County in the City of Miami, Florida, and (1) Awardee is located in Palm Beach County. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
05/05/2020

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EXHIBIT E					
Corus Group, LLC d/b/a Corus 360	New term contract for cloud solutions for the period 05/05/2020 through 09/30/2020 per Master Agreement #450913.	\$ 5,000,000.00 S/M/WBE: \$0	Information Systems Services 0001-490-1300-6405 0001-490-1300-5121 0001-490-1300-4674	Scarlett	

Information Systems Services is requesting a new five (5) month term contract for cloud based solutions, including computer hardware, software and services for ISS on an "as needed" basis. \$5,000,000 is needed to meet the County's requirements through the expiration of this new five (5) month term contract. Approval is also requested to add vendors, as necessary, during the term of the contract. This piggyback contract allows for the addition of vendors as approved by the originating entity. This purchase is off the State of Florida Contract #43230000-NASPO-16-ACS and has no renewal options. Awardee is located out of State. This item was reviewed and approved by the OEBO.

EXHIBIT F					
James F. Schnelle Jr. P.E. d/b/a Environmental Management & Engineering	Retroactive renewal of term contract for exotic vegetation control and removal, and native and littoral plant Installation for the period 05/01/2020 through 07/30/2021 per Master Agreement #17041C.	\$ 500,000.00 S/M/WBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$362,408 (\$32,946/month) during the previous eleven (11) months of the current twelve (12) month term contract. The Purchasing Department requests the approval of this new twelve (12) month renewal term contract with a retroactive start date of May 1, 2020, due to the cancellation of the April 21st and April 28th Board Meetings because of the COVID-19 pandemic. Due to the County's anticipated need for continuous restoration of natural areas and control of exotic vegetation at County locations, \$500,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. In order for the Department of Water Utilities to complete the OEBO and procurement process required for a new term contract and avoid a gap in service, this contract is being renewed and will be terminated for convenience upon award of a new contract.

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<u>EXHIBIT G</u> DataRemote, Inc.; RMJ Technologies TX	Renewal of term contract for GPS hardware, installation, monitoring and repairs for the period 05/16/2020 through 05/15/2021 per Master Agreement #17002RRC.	\$ 291,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$168,274 (\$15,298/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$291,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. One (1) Awardee is located outside Palm Beach County in the City of Miami, Florida and one (1) Awardee is located out of State. The original bid was established by a competitive selection process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by the OEBO.

<u>EXHIBIT H</u> SiteOne Landscape Supply, LLC; Melrose Supply & Sales Corp d/b/a Melrose Irrigation Supply & Sales	Increase of term contract for irrigation whole goods, parts and accessories by manufacturer (OEM) for the period 09/25/2018 through 09/24/2023 per Master Agreement #18025RRR.	Increased Amount: \$ 340,000.00 Total with increase: \$ 560,000.00 S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$185,631 (\$9,770/month) during the previous nineteen (19) months of the current sixty (60) month term contract. The Parks and Recreation Department requests an increase of \$340,000 over the previous authorized amount of \$220,000, inclusive of the Purchasing Director's ten percent (10%) authority for the remaining forty-one (41) months of the current term contract. This increase is due to the unanticipated increase in the replacement of damaged parts and incorrect budgeting at the commencement of the contract. This term contract has no renewal options. One (1) Awardee is located out of State and one (1) Awardee is located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project.

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EXHIBIT I					
Bound Tree Medical, LLC	Increase of term contract for medical supplies and pharmaceuticals for the period 02/04/2020 through 11/30/2020 per Master Agreement #250611.	Increased Amount: \$2,000,000.00 Total with increase: \$2,541,750.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$422,968 (\$211,484/month) during the previous two (2) months of the current nine and three quarter (9.75) month term contract. The Fire Rescue Department requests an increase of \$2,000,000 over the previous authorized amount of \$541,750, inclusive of Purchasing Director's ten percent (10%) authority, for the remaining seven and three quarter (7.75) months of the current term contract. This increase is needed to purchase various medical supplies and pharmaceuticals to meet the County's needs during the COVID-19 pandemic. This purchase is off the Monroe County RFP-91-0-2016/mw and has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. There is no S/M/WBE vendor currently certified for this commodity or service.

EXHIBIT J					
RoadSafe Traffic Systems, Inc.	Retroactive approval and ratification of increase to term contract for the rental, delivery and set-up of traffic warning devices for the period 05/06/2019 through 08/05/2020 per Master Agreement #300499D.	Increased Amount: \$150,000.00 Total with increase: \$ 249,999.99 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$43,288 (\$3,764/month) during the previous eleven and one half (11.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. The Purchasing Department requests the ratification of the Director of Purchasing's contract increase of \$150,000, over the previously authorized amount of \$99,999.99, which was necessary due to the need for the rental of traffic warning devices for the COVID-19 testing sites and other County locations. This ratification of the Director of Purchasing's contract increase is retroactive to April 22, 2020. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Miami, Florida. No S/M/WBE vendor submitted a bid on this project.

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<u>EXHIBIT K</u>					
Baker & Taylor, LLC	Retroactive extension and increase of term contract for new and popular leased books for the County's Library system for the period 02/01/2019 through 07/31/2020 per Master Agreement #15025D.	Increased Amount: \$ 390,000.00 Total with increase: \$ 2,100,000.00 S/M/WBE: \$0	Library 1180-320-3200-4403	Scarlett	

The County has expended or encumbered \$1,648,863 (\$117,776/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. The Library Department is requesting an additional three (3) month extension to the contract with a retroactive start date of May 1, 2020, due to the cancellation of the April 21st and April 28th Board Meetings and the COVID-19 pandemic. This extension is necessary in order to complete the procurement process required for a new term contract and to avoid a gap in service. In addition, an increase of \$390,000 over the previous authorized amount of \$1,710,000 is required for new and popular leased books during the contract extension. This term contract has no renewal options. Awardee is located out of State. No S/M/WBE vendor submitted a bid on this project.

<u>EXHIBIT L</u>					
Commercial Cooling Concepts, Inc.	Retroactive extension and increase of term contract for heating, ventilation and air conditioning repairs for the period 01/22/2019 through 07/21/2020 per Master Agreement #19002.	Increased Amount: \$165,000.00 Total with increase: \$1,163,470.00 S/M/WBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$891,946 (\$61,513/month) during the previous fourteen and one half (14.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. The County is requesting an additional three (3) month extension to the current contract with a retroactive start date of April 22, 2020, due to the cancellation of the April 21st and April 28th Board Meetings and the COVID-19 pandemic. This extension is necessary in order to complete the procurement process required for a new term contract and avoid a gap in service. In addition, an increase of \$165,000, over the previously authorized amount of \$998,470, inclusive of the Purchasing Director's ten percent (10%) authority, is required in order to continue repair services during the contract extension. This term contract has no renewal options. Awardee is located in Palm Beach County.

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EXHIBIT M					
Sod Unlimited, Inc.	Retroactive extension and increase of term contract for grounds maintenance at the Pahokee and Belle Glade wastewater treatment plants for the period 01/04/2019 through 10/03/2020 per Master Agreement #15010D.	Increased Amount: \$30,000.00 Total with increase: \$129,999.00 S/M/WBE: 100%	Water Utilities Department 4001-720-2410-4615	Scarlett	

The County has expended or encumbered \$92,060 (\$6,137/month) during the previous fifteen (15) month term contract, which included a three (3) month extension pursuant to the Director of Purchasing's authority. The Water Utilities Department is requesting an additional six (6) month extension to the contract with a retroactive start date of April 4, 2020, due to the COVID-19 pandemic. This extension is necessary in order to complete the procurement process required for a new term contract and avoid a gap in service. In addition, an increase of \$30,000, over the previous authorized amount of \$99,999 is required in order to continue maintenance during the contract extension. This term contract has no renewal options. Awardee is located in Palm Beach County.

EXHIBIT N					
LiveU, Inc.	Retroactive approval and ratification of revisions to Standard Indemnification/Insurance Requirements in User Agreement with LiveU, Inc. for the period April 18, 2020 through April 17, 2021	Insurance Revisions Only S/M/WBE: \$0	Public Affairs/Channel 20	Scarlett	

On April 17, 2020, the County issued Emergency/Confirming Purchase Order #FCAR041720*13 to ProSound, Inc. d/b/a Pro Sound & Video for the purchase of a portable transmission unit and data plan with LiveU, Inc. (\$21,607.50) necessary for Channel 20 to provide live coverage of and to distribute emergency information about Covid-19 to the public, local media outlets and social media channels from remote locations and inside secluded locations. The cost of the data plan with LiveU, Inc. necessary for the use of the portable transmission unit was included in the Purchase Order; however, in order to utilize the same, the County needed a user agreement with LiveU, Inc. The user agreement with LiveU, Inc. contains liability provisions different from the County's standard requirements. In accordance with PPM CW-F-049, the Department of Risk Management and the County Attorney's Office negotiated with LiveU, Inc. and agreed to limit LiveU, Inc.'s liability to \$500,000. The Purchasing Department requests the ratification of the Director of Purchasing's approval of the limit to LiveU, Inc.'s liability to \$500,000 retroactive to April 18, 2020.

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EXHIBIT O

Asbury Jax Ford, LLC d/b/a Coggin Ford, Inc.; Alan Jay Import Center, Inc.	One-time purchase of motor vehicles per Purchase Order #FZG041620-5, FZG041620-6 and FZG041620-7.	\$515,326.50 S/M/WBE: \$0	Palm Tran 1341-542-5559-6401	Scarlett	
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Palm Tran requests a one-time purchase and delivery of ten (10) Toyota Camrys, seven (7) Ford Explorers and two (2) Ford F-250 Crew Cab Trucks as replacement vehicles required to meet the County's needs. This purchase is off of the State of Florida term contract #25100000-19-1 for Motor Vehicles. Awardees are located outside of Palm Beach County in the cities of Jacksonville and Sebring, Florida. This is a Federal grant funded project that is exempt from the EBO Ordinance.

TOTAL AMOUNT OF ALL AWARDS \$14,365,236.50