

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date:** May 5, 2020

**Consent**

**Regular**

**Workshop**

**Public Hearing**

**Department:** Engineering & Public Works

**Submitted By:** Roadway Production Division

**Submitted For:** Westgate/Belvedere Homes CRA

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to adopt:** a Resolution supporting the Westgate Belvedere Homes Community Redevelopment Agency's (Westgate CRA) application for the Palm Beach Transportation Planning Agency's (TPA) Transportation Alternatives Program (TAP) grant funding to install sidewalks, pedestrian crosswalks and streetlights on Cherry Road from Military Trail to Quail Drive (Project) in the amount of \$1,456,064.29.


**SUMMARY:** Approval of this resolution will comply with a TPA requirement that, for federally funded projects, a resolution is necessary to establish the local agency's commitment to construct, operate and maintain the project. Since Palm Beach County (County) is a certified agency for the Florida Department of Transportation's Local Agency Program and the owner of the Cherry Road right-of-way, the Westgate CRA has requested that the County design and construct the project. If the application is approved, the Westgate CRA will execute an agreement with the County memorializing the responsibilities and requirements between the Westgate CRA and the County to implement the project from design through construction. The CRA will be responsible for operation and maintenance after completion of construction. District 7 (YBH)


**Background and Justification:** The TPA requested grant applications from local agencies for the grant funding available from TAP. In response, the Westgate CRA submitted an application for funding to install sidewalks, pedestrian crosswalks and streetlights on Cherry Road from Military Trail to Quail Drive in the Belvedere Homes neighborhood. The amount requested from the TPA is \$1,456,064.29. The TPA has determined that a resolution by the Board of County Commissioners is the proper instrument to comply with the federal requirement for commitment to the project. The Westgate CRA has provided written assurances to the Engineering Department, to pay all costs for operation and maintenance of the project, plus all costs that may be over and above the amount of funding approved by the TAP grant. This Resolution assures that the County supports the project and the Westgate CRA's application for funding.

**Attachments:**

1. Location Sketch
2. Resolution (7 originals)
3. Funding Letter from the Westgate CRA

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Recommended by: YBH/TEL  3-25-2020  
County Engineer Date

Approved by:  3/26/20  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
<b>NET FISCAL IMPACT</b>	\$ **	-0-	-0-	-0-	-0-
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes    No  
 Does this item include the use of federal funds? Yes    No    X

**Budget Account No:**

Fund                      Dept                      Unit                      Object

**Recommended Sources of Funds/Summary of Fiscal Impact:**

\*\* This item has no fiscal impact at this time. When the grant is received, it will be brought back to the Board of County Commissioners as an agenda item that includes the complete fiscal impact as well as a budget amendment to recognize the grant revenue and appropriate it to the expense budget.

C. Departmental Fiscal Review:                     *Amalite*                     

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Lisa R* 3/25/2020  
                    OFMB                      *JD* 3/25  
*3/25*

*Dr. J. J. ...* 3/26/2020  
                    Contract Dev. and Control  
*3/26/2020 JD*

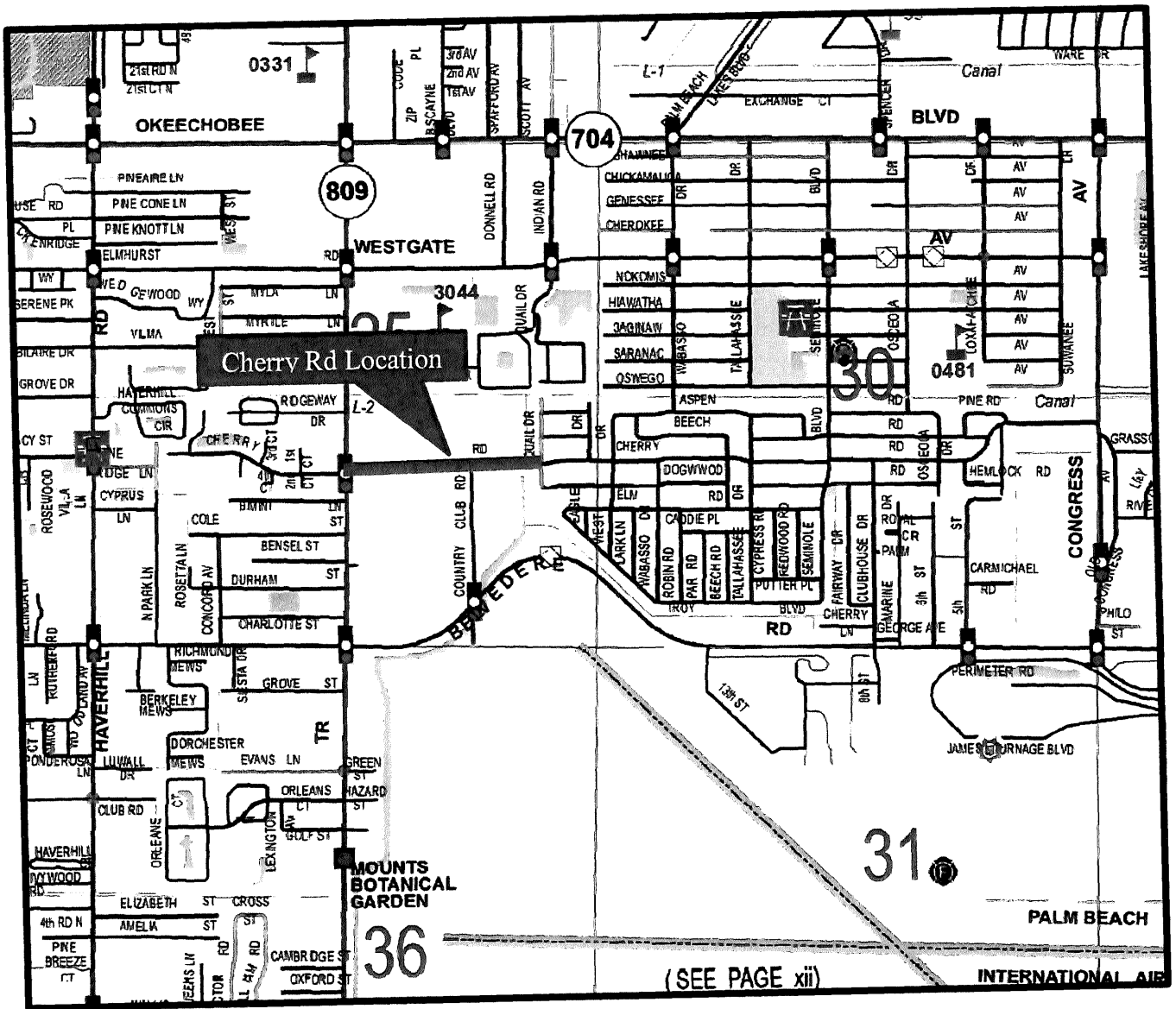
**B. Approved as to Form and Legal Sufficiency:**

                    *[Signature]*                        
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.



Location Sketch

**RESOLUTION NO. R2020-**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, SUPPORTING THE WESTGATE BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY'S APPLICATION FOR THE PALM BEACH TRANSPORTATION PLANNING AGENCY'S TRANSPORTATION ALTERNATIVES PROGRAM GRANT FUNDING TO INSTALL SIDEWALKS, PEDESTRIAN CROSSWALKS AND STREETLIGHTS ON CHERRY ROAD BETWEEN MILITARY TRAIL AND QUAIL DRIVE.**

**WHEREAS**, the Westgate Belvedere Homes Community Redevelopment Agency (Westgate CRA) has identified a need to develop a complete streets project to install sidewalks, pedestrian crosswalks and streetlights on Cherry Road between Military Trail and Quail Drive in the Belvedere Homes neighborhood (Project); and

**WHEREAS**, the Board of the Westgate CRA has unanimously authorized the budget to fully fund and maintain the Project; and

**WHEREAS**, the Project qualifies for the Palm Beach Transportation Planning Agency's (TPA) Transportation Alternatives Program (TAP) grant, a cost-reimbursement program where projects are submitted to the TPA for ranking and prioritization for funding; and

**WHEREAS**, the Westgate CRA has requested that Palm Beach County (County), a certified agency for the Florida Department of Transportation's Local Agency Program and owner of the Cherry Road right-of-way, support the TAP grant application on its behalf; and

**WHEREAS**, the Westgate CRA will execute an agreement with the County for the implementation of the Project from its design through construction if the TAP grant application is approved by the TPA; and

**WHEREAS**, the Westgate CRA will be responsible for operation and maintenance of the Project after completion of construction; and

**WHEREAS**, the Westgate CRA will be required to obtain a right-of-way permit from the County to undertake operation and maintenance activities within the Cherry Road right-of-way; and

**WHEREAS**, as documentation of commitment to the project, the TPA has requested that the County adopt a resolution in support of the project and TAP grant application; and

**WHEREAS**, the Board of County Commissioners (BCC) has determined execution of this Resolution to be in the best interest of the citizens and residents of the County.

**NOW, THEREFORE** be it resolved by the Board of County Commissioners of Palm Beach County, Florida, that the Mayor is hereby authorized to execute the Resolution.

1. The recitations set forth herein above are true, accurate, and correct and are incorporated herein.
2. The BCC does hereby support the Project, contingent upon the execution of the agreement between the Westgate CRA and the County.
3. This Resolution will take effect upon its adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_\_ who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and, upon being put to a vote, the vote was as follows:

Commissioner Dave Kerner, Mayor	_____
Commissioner Robert S. Weinroth, Vice Mayor	_____
Commissioner Hal R. Valeche	_____
Commissioner Greg K. Weiss	_____
Commissioner Mary Lou Berger	_____
Commissioner Melissa McKinlay	_____
Commissioner Mack Bernard	_____

The Mayor thereupon declared the Resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: YBH/TEL  
Assistant County Attorney

PALM BEACH COUNTY,  
FLORIDA BY ITS BOARD OF  
COUNTY COMMISSIONERS  
SHARON R. BOCK, CLERK  
COMPTROLLER

By: \_\_\_\_\_  
Deputy Clerk



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March 13, 2020  
Tanya McConnell P.E. Deputy County Engineer  
Engineering and Public Works  
2300 N. Jog Road  
West Palm Beach FL 33411

Re: Cherry Road Pedestrian and Safety Improvements Project Maintenance Letter

Dear Ms. McConnell:

The Westgate Belvedere Homes Community Redevelopment Agency Board has authorized staff to budget funds to fully fund and maintain the Cherry Road Pedestrian and Safety Improvements Project if the Transportation Planning Agency (TPA) Transportation Alternatives Program (TAP) grant is approved.

This letter is provided to affirm the CRA Board decision to provide funding for administration, design, construction contingency and maintenance to cover expenses that are not covered by the TPA TAP grant. The maintenance funds will be included in the CRA BCC-approved budget in future years after the TPA grant is approved.

We thank you and your Department for your support and look forward to working with your staff to improve the transportation network in the Belvedere Homes community by providing pedestrian scale streetlights, crosswalks, and sidewalks for its residents.

Sincerely

  
Elizée Michel, AICP  
Executive Director

CC: CRA Board