

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: May 5, 2020

Consent       Regular  
 Workshop       Public Hearing

Submitted By: Department of Airports

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Amendment No. 1 to the General Consulting Agreement with RS&H, Inc. for Consulting/Professional Services in the amount of \$2,304,608.30 for the continued performance of professional planning and design services related to the approved Palm Beach County Airports Capital Improvement Program.

**Summary:** The Consulting Agreement (R-2019-0612) with RS&H, Inc. for general airport planning and design was approved on May 7, 2019 in the amount of \$2,004,570.58 in order to carry out the approved Capital Improvement Programs for the County's Airports. Amendment No. 1 will provide an additional \$2,304,608.30 to complete the following tasks: Task I Services – Palm Beach International Airport (PBI) Escalator Replacement Additional Design Services; PBI New Parking Revenue Center Additional Design Services; PBI Electrical Distribution Assessment Report; PBI New Aircraft Rescue and Fire-Fighting (ARFF) Facility Design Services; PBI Terminal Connector Planning & Programming Study; PBI High-Mast Lighting Renovation Design Services; and Task III Services - Miscellaneous Planning and Engineering Services. Work to be completed under these Task III Services will be issued in accordance with PPM CW-F-050, by way of a separate proposal or task authorization. RS&H, Inc. is a Jacksonville, Florida based firm; however, the majority of the work will be managed through their Fort Lauderdale, Florida office in conjunction with several Palm Beach County-based and South Florida-based sub-consultants and firms. A Disadvantaged Business Enterprise (DBE) goal of 18% was set for this agreement. RS&H has committed to 23% DBE participation for this agreement. The anticipated DBE participation based upon the currently approved tasks and those contained within this amendment is approximately 23.65%. The current paid to date DBE participation is approximately 13.41%. The DBE participation for this Amendment is approximately 26.78%. **Countywide (AH)**

**Background and Justification:** In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. This agreement is for 2 years with 2 one (1) year renewal options. This amendment allows for the continuation of services necessary for the development and operation of the County's airport system.

**Attachments:**

- 1. Amendment No. 1 with RS&H, Inc. – 3 Originals
- 2. DBE Goal Information

Recommended By: *And Laura Beebe*      *3-20-20*  
Department Director      Date

Approved By: *Nancy L. Boldm*      *3/31/20*  
County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

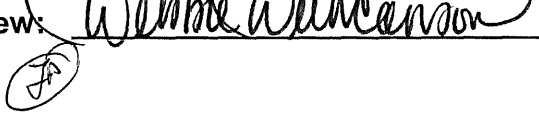
Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	<u>\$2,304,608</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	<u>(\$821,281)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><u>\$1,483,327</u></u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund 4111 Department 121 Unit A107 Object 6505  
 Reporting Category \_\_\_\_\_ A346 6504  
 A362 6504

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this item provides budget for Amendment No. 1 to the contract with RS&H, Inc. in the amount of \$2,304,608.30. Funding sources consist of FDOT grant funds of \$821,281 and Airport Local funding of \$1,483,327, which is in the current budget.

C. Departmental Fiscal Review: Walter W. Wynn  


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Paul 3/20/2020  
 OFMB 3/20

John J. Jewell 3/24/2020  
 Contract Dev. and Control 3/24/2020 TW

**B. Legal Sufficiency:**

Anne Helgent 3-26-2020  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)