

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date: May 5, 2020                                    Consent                            Regular  
   Workshop                            Public Hearing  
Submitted By: Department of Airports  
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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to receive and file:** An Extension of Time to the following Joint Participation Agreements (JPA) with the Florida Department of Transportation (FDOT):

- (A) Aircraft Rescue and Fire Fighting (ARFF) Facility Improvements at Palm Beach International Airport (PBI), Financial Project Number 436389-1-94-01 approved by the Board on March 22, 2016 (R-2016-0326 and R-2016-0327), until March 31, 2021; and
- (B) Federal Inspection Services (FIS) Facility at Palm Beach International Airport (PBI), Financial Project Number 436513-1-94-01 approved by the Board on December 2, 2014 (R-2014-1807 and R-2014-1808), until March 31, 2021.

**Summary:** The Extension of Time agreements extend the availability of grant funding to allow for the continuation of project activities at said airport. Delegation of authority for execution of the above Extensions of Time to the JPAs with the FDOT was approved by the Board on October 18, 2011 (Agenda Item No. 3F11).

**Countywide (AH)**

**Background and Justification:** An Extension of Time for project in Item A has been obtained due to delays in the completion of the Master Plan. The County now has a definitive plan involving minor repairs to the existing facility while we move forward with the design of a new facility. The design task will commence when the consultant services are authorized, with an anticipated completion in March 2021. Item B has been extended while the Department of Airports better defines the passenger throughput requirements in the Federal Inspection Services facility to be used in the on-going planning and design of the facility. Design of the facility will be initiated following acceptance and approval to move forward by Customs & Border Protection.

**Attachments:**

- 1. FDOT Extension of Time – (2 Originals)

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Recommended By:           *Anna Buba*                                             4-2-20  
  Department Director                                   Date  
Approved By:           *W. Baker*                                             4/8/2020  
  County Administrator                                   Date

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	* =====	=====	=====	=====	=====
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund \* See Below Department \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_



**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

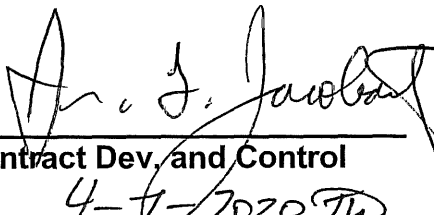
\*There is no Fiscal Impact for this item. Projects are included in the following Budget Account Numbers: (A) 4111-121-A346-6211 and (B) 4111-121-A306-6211.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 4/17/2020  
 OFMB 

 4/17/2020  
 Contract Dev. and Control  
 4-17-2020 TW

**B. Legal Sufficiency:**

\_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



Florida Department of Transportation

RON DESANTIS  
GOVERNOR

KEVIN J. THIBAUT, P.E.  
SECRETARY

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

DATE: 3/19/20  
TO: Gary Sypek  
Palm Beach International Airport  
FROM: McDermott  
SUBJECT: EXTENSION OF TIME - Joint Participation Agreement  
Financial Project No.: 436389-1  
Contract No.: G0A16

The time allotted for the completion of services on subject agreement dated 4/15/16 and any supplemental thereto will expire on 9/30/20.

Project Description: ARFF Facility Improvements

Special Considerations by Department: The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of all persons employed by the Agency during the term of the Contract to perform employment duties within Florida; and all persons, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.

In accordance with Section 18.00 of the Joint Participation Agreement, you may request a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the project be extended until 3/31/21 for the following reason(s): (Use attachment if necessary)

This project was delayed due to the completion of the master plan. The County now has a definitive plan involving minor repairs to the existing facility while we move forward with the design of a new facility. The design task will go to the Board on April 21 with a total design schedule of 335 days; this equates to completion in March 2021.

Agency: Palm Beach County

Date: 3-19-20

By: Laura Beebe  
Laura Beebe

Title: Director of Airports

APPROVED: Laurie McDermott  
DocuSigned by:  
Laurie McDermott  
District Project Manager

Date: 3/20/2020 | 8:13 AM EDT

APPROVED: Steve Braun  
DocuSigned by:  
Steve Braun  
86FB79A8F1EF4EE  
Director Transportation Development

Date: 3/21/2020 | 6:49 PM EDT

Approved as to Form and Legal Sufficiency

By: Anne DeFanti  
County Attorney



RON DESANTIS  
GOVERNOR

*Florida Department of Transportation*

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

KEVIN J. THIBAUT, P.E.  
SECRETARY

**DATE:** 3/20/20  
**TO:** Gary Sypek  
Palm Beach International Airport  
**FROM:** Laurie McDermott  
**SUBJECT:** EXTENSION OF TIME - Joint Participation Agreement  
Financial Project No.: 436513-1  
Contract No.: ARR13

The time allotted for the completion of services on subject agreement dated 1/16/15 and any supplemental thereto will expire on 3/31/20.

Project Description: **Federal Inspection Services (FIS) Facility**

Special Considerations by Department: The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of all persons employed by the Agency during the term of the Contract to perform employment duties within Florida; and all persons, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.

In accordance with Section 18.00 of the Joint Participation Agreement, you may request a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the project be extended until 3/31/21 for the following reason(s): (Use attachment if necessary)

The County has submitted a memo to Customs & Border Protection detailing our desire to reduce the future passenger throughput in the Federal Inspection Services facility to be used in the on-going planning and design of the facility. Final acceptance and approval to move forward is anticipated in April 2020, at which time we will initiate the full design effort.



Florida Department of Transportation

RON DESANTIS  
GOVERNOR

KEVIN J. THIBAUT, P.E.  
SECRETARY

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

Extension of Time - JPA  
Financial Project No.: 436513-1  
Contract No.: ARR13

Agency: Palm Beach County

Date: 3-20-20

By:   
Laura Beebe

Title: Director of Airports

APPROVED:   
Laurie McDermott  
District Project Manager

Date: 3/23/2020 | 3:03 PM EDT

APPROVED:   
Steve Braun  
Director Transportation Development

Date: 3/23/2020 | 10:36 PM EDT

Approved as to Form and Legal Sufficiency

By:   
Anne Helgert  
County Attorney