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Agenda Item #:

3H-2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: ~~April 21~~, 2020  
May 5,

Consent                     Regular  
 Ordinance                    Public Hearing

Department: Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** a Contract with Rosso Site Development, Inc. in the amount of \$2,896,436.12 for the construction of John Prince Park (JPP) Campground Phase III Infrastructure and Bath House Replacement project, located at 4759 S Congress Ave, Lake Worth for a period of 182 calendar days or until project is complete.

**Summary:** This project consists of completing Phase III, the third and final phase of infrastructure upgrades throughout John Prince Park Campground. Phase III of the infrastructure upgrades includes the replacement of water, sewer, and electrical systems that support approximately 100 campsites in the Northern portion of the campground. Also included within this project is the replacement of an inadequate restroom building with a new bathhouse. This work was competitively bid with Rosso Site Development, Inc. submitting the lowest responsive and responsible bid. This contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. On December 4, 2019, the Goal Setting Committee applied an Affirmative Procurement Initiative (API) of 25% Small Business Enterprise (SBE) subcontracting participation. The prime contractor is a SBE. The contractor submitted 56.35% SBE participation. Funding for this contract is from Park Impact Fees Z-2. **(Capital Improvements Division) District 3 (LDC)**

**Background and Justification:** The project was advertised for bid December 22, 2019. Bids were opened on February 6, 2020 and Rosso Site Development, Inc. submitted the lowest responsive and responsible bid of the four (4) bids received. The proposed work is consistent with the John Prince Park Campground Phase III Capital Improvements Program (CIF) project description.

**Attachments:**

- 1. Location Map
- 2. Budget Availability Statement
- 3. Rosso-Site Development, Inc. – Contract
- 4. Bid Summary
- 5. Quotation Comparison
- 6. Disclosure of Ownership Interests

Recommended By:  Amy Wolf 3/24/20  
Department Director Date

Approved By:  R. Baker 4/14/2020  
County Administrator Date

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**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	<u>\$2,932,437</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b><u>2,932,437</u></b>	_____	_____	_____	_____

# ADDITIONAL FTE  
POSITIONS (Cumulative)

Is Item Included in Current Budget: Yes X No \_\_\_\_\_  
Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund 3602 Dept. 581 Unit P781 Object 6506 Amount \$2,896,436.12  
Budget Account No: Fund 3602 Dept. 581 Unit P781 Object 6505 Amount \$36,000

Construction: \$2,896,436.12  
Staff Cost: \$ 36,000.00  
Total: \$2,932,436.12

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The funding source for this work is from Park Impact Fees 72.

C. Departmental Fiscal Review: [Signature] 3

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

[Signature] 3/27/2020  
OFMB [Signature] BR 3126 LT 3/26

[Signature] 4/11/2020  
Contract Development and Control  
41-2020 TW

**B. Legal Sufficiency:**  
[Signature] 4/1/2020  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.