

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: ~~April 21, 2020~~ **May 5, 2020** Consent Regular
 Ordinance Public Hearing

Department: **Facilities Development & Operations**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: An increase in the maximum dollar value of the Low Voltage annual contracts by \$2,400,000 to perform repairs, maintenance, and replacement services on an as-needed basis through September 12, 2021.

Summary: On September 13, 2016 (R#2016-1133 through R# 2016-1144), the Board initially approved the annual low voltage contracts for an initial term of two (2) years, with three (3) renewal options each for a period of one (1) year, at the sole option of the County. On September 10, 2019, Amendment No. 2 (R2019-1341 through R2019-1358) extended the term of the contract through September 12, 2021. During the first three years of the contract, the County awarded \$2,019,106.61 in work orders. Staff is requesting the cumulative limit be increased by \$2,400,000 for a total cumulative value of \$5,000,000 in order to accommodate the Audio Mixer and Amplifier Replacement-Court Room and Hearing Rooms project with a project value of \$1,153,369 and additional anticipated new projects required to be accomplished before the term of this contract expires on September 12, 2021. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently twenty-two (22) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The annual low voltage contract was presented to the Goal Setting Committee on January 2, 2019, and the committee established an Affirmative Procurement Initiative (API) of price preference for Small Business Enterprise (SBE) contractors if their bid is within 10% of the lowest non-small business bid. Small/Minority /Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date is 32.85%. **(Capital Improvements) Countywide (LDC)**

Background and Justification: The pre-qualification for this contract was advertised on January 24, 2016. Seven (7) contractors initially prequalified under the annual low voltage contract, and since then, fifteen (15) additional contractors have joined the annual low voltage contract for a total of twenty-two (22) contractors prequalified to provide general low voltage services associated with repairs, improvements and renovations to County properties. In order to accommodate existing and anticipated new projects before the term of this contract expires on September 12, 2021, staff is requesting to increase the maximum dollar value of the annual contracts by \$2,400,000 for a total cumulative value of \$5,000,000. The work order associated with this motion was awarded under the terms and conditions of the above noted annual low voltage contract and the total bid amount exceeds the funds available under the annual contract. The work order being submitted simultaneously with this agenda item for approval by the board is agenda item # 3H-3.

Attachments:
Annual Contract –Low Voltage 16376 Control Sheet

Recommended By:  Amy Wolf 3/24/20
Department Director Date

Approved By:  [Signature] 4/14/2020
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>* _____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes No
 Does this items include use of federal funds? Yes No

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____

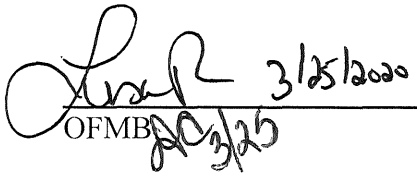
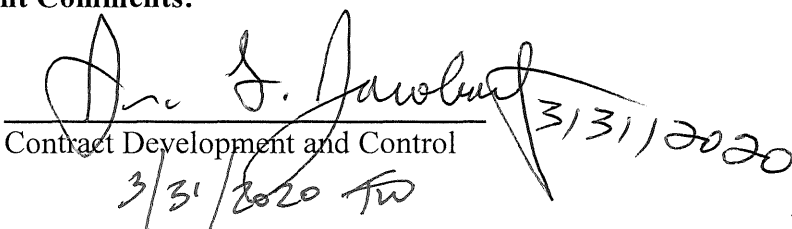
B. Recommended Sources of Funds/Summary of Fiscal Impact:

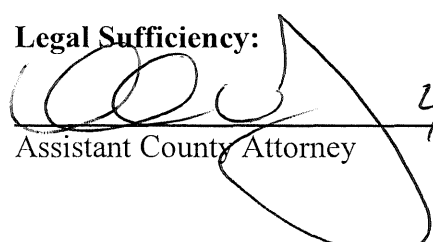
* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 OFMB <u>3/25/2020</u> 3/25	 Contract Development and Control <u>3/31/2020</u> 3/31/2020 TW
--	---

B. Legal Sufficiency:  4/1/2020
 Assistant County Attorney

C. Other Department Review: _____
 Department Director

Annual Contract - Low Voltage #16376: Control Sheet

All Contractors

Dollar Commitments, Renewals, and Expirations

Procurement Project Implementation Group

PROJECT INFORMATION							DOLLARS						SBE P	
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	G.C.	SBE or EBO	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY				
							TO-DATE	AT RENEWAL	THIS TERM	REMAINING	\$SBE Work Order	%SBE Work Order	\$M/WBE Work Order	%Minority Work Order
	19514	Audio mixer and amplifier replacement Courtrooms & Hearing Rooms	Pro Sound	EBO	\$1,153,369.00	20-008	\$3,172,475.61	\$579,107.77	\$2,593,367.84	-\$572,475.61	\$0.00	0.00%	0.00	0.00%
							\$3,172,475.61	\$579,107.77	\$2,593,367.84	-\$572,475.61		#DIV/0!		#DIV/0!
							\$3,172,475.61	\$579,107.77	\$2,593,367.84	-\$572,475.61		#DIV/0!		#DIV/0!
							\$3,172,475.61	\$579,107.77	\$2,593,367.84	-\$572,475.61		#DIV/0!		#DIV/0!
INSERT ROWS ABOVE HERE ONLY							Phyllis --- 1 copy from column 'J' to Column 'X'							
Low Voltage Annual				TOTAL WORK ORDERS	TOTAL SBE WORK ORDERS	TOTAL EBO WORK ORDERS					TOTAL SBE \$	TOTAL SBE %	TOTAL WMBE \$	TOTAL WMBE %
		1st fire & Security	1st Fire	\$92,500.00	\$0.00	\$92,500.00					\$0.00	0.00%	\$0.00	0.00%
		Active Alarms Totals	Active	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Audio Fidelity Communciations dba Whitlock	Whitlock	\$89,629.00	\$0.00	\$89,629.00					\$0.00	0.00%	\$0.00	0.00%
		Audio Video Systems Totals	Audio	\$24,254.00	\$24,254.00	\$0.00					\$24,254.00	100.00%	\$0.00	0.00%
		Audio Visual Innovations	Audio Visual	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		AVI Integrators dba Security 101	AVI	\$466,159.61	\$135,541.78	\$330,617.83					\$138,527.02	29.72%	\$62,425.00	18.88%
		Fast Dish Totals	Fast Dish	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Fire and Security Solutions Totals	Fire & Security	\$118,899.24	\$118,899.24	\$0.00					\$74,928.24	63.02%	\$0.00	0.00%
		Gator Electric and Communications Totals	Gator Electric	\$243,509.53	\$243,509.53	\$0.00					\$0.00	0.00%	\$0.00	0.00%
		Global Communications Totals	Global	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		GNMHOUGH Totals	GNM	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Integrated Security Systems	Integrated	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Kratos Public Safety	Kratos	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Mesiner Electric Totals	Mesiner	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Peerson Audio	Peerson	\$86,979.72	\$0.00	\$86,979.72					\$86,979.72	100.00%	\$0.00	0.00%
		Pro Sound, Inc.	Pro Sound	\$1,153,369.00	\$0.00	\$1,153,369.00					\$0.00	0.00%	\$0.00	0.00%
		Protect Video Totals	Protect	\$716,811.44	\$182,472.30	\$534,339.14					\$685,727.44	95.66%	\$534,339.14	100.00%
		Red Hawk	Red Hawk	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Securitas Electronic Security	Securitas	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Security & Sound Sytems Totals	Security & Sound	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Siemens	Siemens	\$154,807.07	\$154,807.07	\$0.00					\$6,200.00	4.00%	\$0.00	0.00%
		Simplex Grinnell Totals	Simplex	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Triad	Triad	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Universal Cabling Totals	Universal	\$25,557.00	\$25,557.00	\$0.00					\$25,557.00	100.00%	\$0.00	0.00%
		Innuvo, Inc.	Innuvo	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Intranet Communciations Group, Inc.	Intranet	\$0.00	\$0.00	\$0.00					\$0.00		\$0.00	0.00%
		Total		\$3,172,475.61	\$885,040.92	\$2,287,434.69					\$1,042,173.42	32.85%	\$596,764.14	26.09%