

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Personal Services					
Operating Costs	\$7,500				
Capital Expenditures					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	<u>\$7,500</u>				

ADDITIONAL FTE

POSITIONS (Cumulative)	0	0	0	0	0
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Is Item Included In Current Budget? Yes X No _____

Does this item include the use of federal funds? Yes _____ No X

Budget Account Exp No: Fund 0001 Department 660 Unit 3220 Object 3401

Rev No: Fund _____ Department 660 Unit 3220 RevSrc _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: General Fund

Unit: 3220 – Victim Services and Support

C. Departmental Fiscal Review:

NC [Signature] 3/2/20

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 3/11/2020
 OFMB
 3/11

[Signature] 3/11/2020
 Contract Dev. And Control
 3/12/2020 TD

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Background and Justification: The CPT program is funded by the Florida Legislature through the Department of Health, Children's Medical Services. Florida Statute-Chapter 39.304 (5) provides that the county in which the child is a resident shall bear the initial costs of medical evaluations of the allegedly abused, abandoned, or neglected child. From October 1, 2016 through September 30, 2019, CPT conducted 2,285 examinations. On October 8, 2019, the Board of County Commissioner approved a contract with CPT for the period October 1, 2019 through September 30, 2022 to continue the same services.

SECOND AMENDMENT TO CONTRACT
FOR PROFESSIONAL SERVICES BETWEEN PALM BEACH COUNTY AND CHILD
PROTECTION TEAM OF PALM BEACH, INC.

THIS SECOND AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN PALM BEACH COUNTY AND CHILD PROTECTION TEAM OF PALM BEACH COUNTY, INC. (hereinafter "Second Amendment") is made as of this 19 day of February 2020, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners (hereinafter referred to as the "County") and Child Protection Team of Palm Beach, Inc. (hereinafter referred to as "CPT"), a not for profit corporation authorized to do business in the State of Florida, whose Federal I.D. is 65-0746922.

WITNESSETH:

WHEREAS, the County and CPT entered into a Contract for Consulting/Professional Services Between Palm Beach County and Child Protection Team of Palm Beach, Inc. (R. 2016-1720) (the "Contract") on September 14, 2016 with a term of October 1, 2016 through September 30, 2019, and with a not-to-exceed Contract amount of \$656,250; and

WHEREAS, a First Amendment to Contract (R-2017-1844) was entered on October 10, 2017. The parties agreed to increase the Contract amount beginning October 1, 2017 by \$50.00 for each medical evaluation, up to 875 children per fiscal year, ages 0-17, for the remaining term of the Contract and thereby increase the total Contract not-to exceed amount from Six Hundred Fifty-Six Thousand Two Hundred Fifty Dollars (\$656,250) to Seven Hundred Forty-Three Thousand, Seven Hundred Fifty Dollars (\$743,750).

WHEREAS, the amended Contract amount did not cover CPT's remaining costs through the termination date of the Contract; and

WHEREAS, the parties have agreed to amend the Contract retroactive to September 1, 2019 to increase the Contract amount by Seventy-Five Hundred Dollars (\$7500) and thereby increase the total not-to-exceed Contract amount to Seven Hundred Fifty-One Thousand, Two Hundred Fifty (\$751,250).

NOW THEREFORE, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the parties hereto agree as follows:

- I. The recitals are affirmed and ratified and incorporated herein by reference.
- II. The Contract is hereby amended to increase the Contract amount by Seventy-Five Hundred Dollars (\$7500) retroactive to September 1, 2019.
- III. Exhibit "B-01" of the Contract is hereby deleted and replaced with Exhibit "B-02" attached hereto and incorporated herein by reference. All references in the Contract to Exhibit "B-01" are replaced with Exhibit "B-02".


- IV. Article 3(A) of the Contract is amended by replacing Seven Hundred Forty-Three Thousand, Seven Hundred Fifty Dollars (\$743,750) with Seven Hundred Fifty-One Thousand, Two Hundred Fifty Dollars (\$751,250).
- V. Except as expressly modified herein, the provisions of the Contract (R. 2016-1720) are hereby confirmed and ratified.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, by and through its authorized representative, has made and executed this Second Amendment on behalf of the County and CPT has hereunto set its hand the day and year first above written.

**CHILD PROTECTION TEAM OF
PALM BEACH, INC.**

By: 
Alison J. Hitchcock
Executive Director

**PALM BEACH COUNTY BOARD
OF COUNTY COMMISSIONERS**

By: 
Verdenia Baker,
County Administrator

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: 
Assistant County Attorney

**APPROVED AS TO TERMS AND
CONDITIONS**

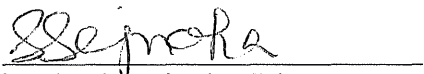
By: 
Stephanie Sejnoha, Director
Public Safety Department

EXHIBIT "B-02"

**AMENDED SCHEDULE OF PAYMENTS
Amending Original Contract (R 2016-1720)**

Fiscal Year: October 1, 2017 – September 30, 2019

The total 3-year budget for this Contract is \$751,250. The CONSULTANT understands and agrees that the contract price shall not exceed the total cost per FY outlined in figure below. This is based on the exam rate of \$300 per child up to 875 children per fiscal year. Year 3 is amended to increase the number of exams from 875 to 900 children.

The CONSULTANT shall request payment on a monthly basis. All requests for payment shall include the following:

1. An original cover memo on CONSULTANT letterhead signed by the Chief Executive Officer.
2. A completed Monthly Allocation Worksheet that includes the service description, the cost per unit, the number of units utilized in the current month, and a year-to-date total. A unit of service is defined as a medical examination of a child, which is defined as a complete history and physical examination.
3. A completed Detailed Exam Worksheet that includes the exam date, client IDs, CPT practitioner name, total number of exams, and exam rate.

Fiscal Year (FY)	Service	Cost per Unit	Number of Units per FY	Total Cost per FY
2016-17	Medical Exam	\$250	Up to 875	\$218,750
2017-18	Medical Exam	\$300	Up to 875	\$262,500
2018-19	Medical Exam	\$300	Up to 900	\$270,000
TOTAL CONTRACT				\$751,250