

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Agenda Item #:

3B-1

Meeting Date: May 19, 2020 [] Consent [X] Regular
[] Workshop [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to authorize: the County Administrator, or designee, which in this case shall be the Director of Facilities Development and Operations, to execute an Amendment to the contract with The Weitz Company, LLC (R2016-0763) for the procurement and installation of a temporary trailer at Fire Station No. 17 in an amount not to exceed \$450,000.

Summary: On June 21, 2016, the Board of County Commissioners (BCC) approved the annual contract with The Weitz Company, LLC to provide construction management services. The staff at Fire Station No. 17 was relocated to Fire Station No. 68, which is approximately 12 miles away, due to indoor air quality issues at their existing modular facility. The relocation of staff to Fire Station No. 68 has resulted in an increase in response time to a number of service areas within the respective zone. The scope of services for this Amendment includes coordination, procuring and installation of a temporary trailer to relocate staff back to Fire Station No. 17. The temporary trailer will allow staff to be stationed onsite at Fire Station No. 17 while the existing facility is being replaced, and allowing for improved response times. This Amendment will authorize The Weitz Company, LLC to proceed with construction management services including bidding, procuring, shipping and installation of the temporary trailer. Authority to execute the Amendment is being requested, so that the Amendment can be executed prior to the next BCC meeting, to expedite the procurement of the long lead time temporary trailer. The County Attorney's approval of the Amendment will be secured prior to the Amendment being approved. The Amendment will be submitted as a Receive and File item after it is executed. The continuing Construction Manager (CM) contract was presented to the Goal Setting Committee on February 20, 2019 and an Affirmative Procurement Initiative (API) of 20% Small Business Enterprise (SBE) participation was applied to the contract. The CM is not a SBE. The CM is a local business. **(Capital Improvements Division) Countywide/District 6 (LDC)**

Background and Policy Issues: Construction Manager (CM) at Risk is a project delivery method in which the CM provides design phase assistance, phasing evaluation, evaluation of cost, schedule and implications of alternate designs, systems and materials, and serves as a General Contractor issuing the subcontracts for construction. The temporary trailer will allow for the relocation of staff while their existing facility is being replaced, and will allow staff to continue to service their respective zone without delay or interruptions. The request to have the County Administrator, or designee, which in this case shall be the Director of Facilities Development and Operations, execute the amendment will allow the County to expedite the Amendment and allow for prompt procurement of the long lead time trailer.

Attachment:
Location Map

Recommended by: Armin Wolf 5/13/20
Department Director Date
Approved by: W. Baker 5/15/2020
County Administrator Date

II. FISCAL IMPACT ANALYSIS

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	* _____	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>	<u><u>-0-</u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
Does this item include the use of federal funds? Yes _____ No X

Budget Account No: Fund __ Dept __ Unit __ Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*There is not fiscal impact associated with this item. The funding source and fiscal Impact will be determined when the Amendment is executed in an amount not to exceed \$450,000

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS:

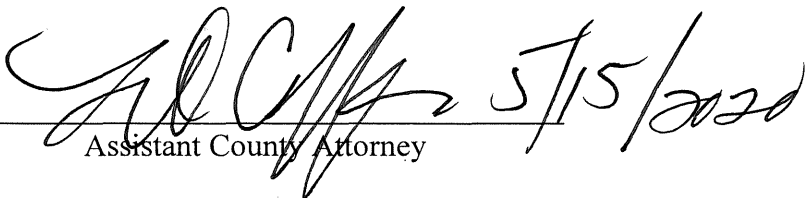
A. OFMB Fiscal and/or Contract Development and Control Comments:


5/13/2020
OFMB

LM
5/13


5/14/2020
Contract Administrator
5/13/2020 TW

B. Legal Sufficiency:


5/15/2020
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

LOCATION MAP

Project No: 18388

Project Name Fire Station No. 17 Temporary Trailer

Location: 8130 N Jog Road, West Palm Beach

