

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

=====

Meeting Date: June 2, 2020	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Submitted By: Department of Airports

=====

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

- (A) **Receive and file** an Award Modification (Modification P00011) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$220,000 for law enforcement services at Palm Beach International Airport (PBI) in support of the passenger screening operations at the security checkpoints in the terminal; and
- (B) **Approve** a Budget Amendment in the Airport's Operating Fund, for the receipt of \$220,000 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$220,000.

**Summary:** Delegation of authority for execution of the LEO Agreements was approved by the BCC on August 14, 2012 (R-2012-1093). Countywide (AH)

**Background and Justification:** The purpose of this Award Modification (P00011) is to provide for continued funding for the LEO Reimbursement Program at PBI for reimbursement of LEO services/activities from April 1, 2020 through December 31, 2020.

**Attachments:**

- 1. TSA Award Modification No. P00011 dated March 27, 2020
- 2. Budget Amendment

=====

Recommended By: <u><i>[Signature]</i></u>	<u>4-6-20</u>
Department Director	Date
Approved By: <u><i>[Signature]</i></u>	<u>4/20/2020</u>
County Administrator	Date

## FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:


Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Operating Costs	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Operating Revenues	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
External Revenues (Grants)	<u>(\$220,000)</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Program Income (County)	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
In-Kind Match (County)	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
NET FISCAL IMPACT	<u>(\$220,000)</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

Is Item Included in Current Budget? Yes        No X  
Does this item include the use of federal funds? Yes X No       

Budget Account No: Fund 4100 Department 120 Unit 1110 Object 3149  
Reporting Category                                 


### B. Recommended Sources of Funds/Summary of Fiscal Impact:

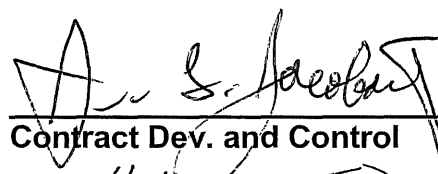
Approval of this item will result in the amendment of the FY 2020 Airport's Operating Budget for the receipt of \$220,000 of funding from the Transportation Security Administration. Also included is an increase to Airport Reserves of \$220,000. This funding is a reimbursement for FY 2020 Expenditures.

C. Departmental Fiscal Review:  JP

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

 4/14/2020  
OFMB 2/14/4/14

 4/16/2020  
Contract Dev. and Control  
4-16-2020 TW

### B. Legal Sufficiency:


Anne Delgant 4-17-2020  
Assistant County Attorney

### C. Other Department Review:

    
Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

AWARD MODIFICATION			 Transportation Security Administration		
1	MODIFICATION NUMBER	2	AWARD NUMBER	3	REQUISITION NUMBER
P00011		HSTS02-16-H-SLR765		2120200SLR433	
4	RECIPIENT		5	ISSUED BY	
Name & Address: PBI  Palm Beach County Board of County Commissioners Palm Beach Intl. Airport1000 James L. Turnage Blvd West Palm Beach, Florida 33406 EIN: 596000785    DUNS: 78470481 Attn: Laura Beebe, Director of Airports Phone: 561-471-7474			Name & Address:  Kurt Allen, Contracting Officer Transportation Security Administration, Contracting & Procurement 701 S. 12 <sup>th</sup> Hayes St. Arlington, VA 20598-6025 Email: <a href="mailto:Kurt.Allen@tsa.dhs.gov">Kurt.Allen@tsa.dhs.gov</a> Phone: 571-459-3858		
6	APPLICATION TITLE				
Transportation Security Administration Law Enforcement Officer Reimbursement Agreement Program					
7	AWARD PERIODS		8	FISCAL DATA	
Total Project Period: 2/1/2016 through 12/31/2020        Funding Period of Performance: 04/01/2020 - 12/31/2020			Appropriation Account String(s):  5OS201A000D2020ADE080GE000017276114616SLR/590 3001114020000/4101/TSA DIRECT/DEF. TASK: \$220,000.00   Obligated: \$220,000.00		
9	DESCRIPTION OF MODIFICATION				
<p>Under the authority of Article XII –Changes and or Modifications, the purpose of this Modification is to provide funding for activities supported by the TSA LEO Reimbursement Program.</p> <p>The purpose of this modification is to fund and extend the period of performance through 31 December 2020 in accordance with the Law Enforcement Officer Reimbursement Program as outlined in the OTA with the Palm Beach International Airport (PBI).</p> <p>Except as modified herein, all other terms and conditions remain unchanged</p> <p><b>End of Modification P00011</b></p>					
10	AUTHORIZED SIGNATURES				
NOT REQUIRED  _____ Recipient's Signature  NOT REQUIRED  _____ Typed Name and Title			_____ Contracting Officer Signature  Kurt Allen, Contracting Officer _____ Typed Name and Title		
_____ Date			_____ Date		

**BUDGET AMENDMENT**  
**BOARD OF COUNTY COMMISSIONERS**  
**PALM BEACH COUNTY, FLORIDA**


Page 1 of 1 pages

Advantage Document Numbers:  
 BGEX 040820/1232  
 BGRV 040820/446

Fund 4100      Airport Operating Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 04/08/2020	REMAINING BALANCE
<b>Revenues</b>								
120-1110-3149	Federal Grant Other-Transport	0	146,401	220,000	0	366,401		
	<b>Total Receipts and Balances</b>	<u>103,105,827</u>	<u>106,210,656</u>	<u>220,000</u>	<u>0</u>	<u>106,430,656</u>		
<b>Expenditures</b>								
120-9900-9901	Contingency Reserves	11,768,094	14,856,078	220,000	0	15,076,078		15,076,078
	<b>Total Appropriations &amp; Expenditures</b>	<u>103,105,827</u>	<u>106,210,656</u>	<u>220,000</u>	<u>0</u>	<u>106,430,656</u>		

OFMB	<b>Signatures</b>	<b>Date</b>	<b>By Board of County Commissioners</b>
INITIATING DEPARTMENT/DIVISION		4/8/2020	At Meeting of
Administration/Budget Department Approval			June 2, 2020
OFMB Department - Posted			<b>Deputy Clerk to the Board of County Commissioners</b>