

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

**Meeting Date:** June 02, 2020

**Department:** Office of Financial Management & Budget

**Advisory Board:** Infrastructure Surtax Independent Citizen Oversight Committee

**I. EXECUTIVE BRIEF**

**Motion & Title:** Staff recommends motion to approve: appointment of the following individual to the County Infrastructure Surtax Independent Citizen Oversight Committee for the term June 2, 2020, to April 30, 2023:

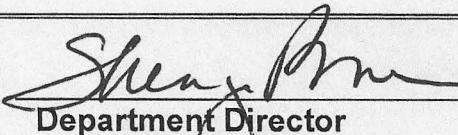
<u>Nominee</u>	<u>Seat No.</u>	<u>Nominated By</u>
Sandra Hammerstein	8	Black Chamber of Commerce

**Summary:** On December 20, 2016, the Board of County Commissioners created the Infrastructure Surtax Independent Citizen Oversight Committee (Surtax Committee). The Surtax Committee will meet quarterly, issue an annual report, may make recommendations to the Board, and ensure that the proceeds of the surtax are expended for the purposes set forth in the ballot measure and are in compliance with the County's surtax plan. The Surtax Committee has 19 seats. Out of the current 15 positions filled, the diversity count is: 3 African-American (20%); 1 Hispanic (7%); and 11 Caucasian (73%). The gender ratio (female: male) is 6:9. Countywide (MJ)

**Background and Justification** The Surtax Committee will consist of the following: one member appointed by each District Commissioner; two members nominated by the Business Forum of Palm Beach County; one member nominated by the Black Chamber of Commerce of Palm Beach County; one member nominated by the Hispanic Chamber of Commerce of Palm Beach County; one member from the Economic Council of Palm Beach County; one member nominated by the Tri City Education Committee; one member nominated by the Florida Engineering Society Palm Beach Chapter; one member nominated by the Palm Beach County City Management Association; one member nominated by the Urban League of Palm Beach County; two members nominated by the Palm Beach – Treasure Coast AFL-CIO; and one member nominated by the Associated General Contractors Association Florida East Coast Chapter.

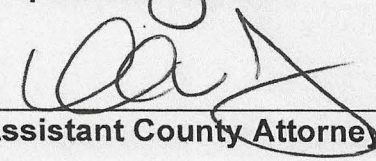
**Attachments:** Advisory Board Applications

**Recommended by:**

  
Department Director

5/12/20  
Date

**Legal Sufficiency:**

  
Assistant County Attorney

5/13/2020  
Date

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: PBC Infrastructure Surtax Independent Citizen Oversight Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: May 1, 2020 To: April 30, 2023

Seat Requirement: Black Chamber of Commerce Seat #: 8

☐ \*Reappointment or ☒ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Hammerstein Sandra Lucia  
Last First Middle

Occupation/Affiliation: Procurement Programs Compliance Officer

Owner ☐ Employee ☒ Officer ☐

Business Name: City of West Palm Beach

Business Address: 401 Clematis Street

City & State West Palm Beach Zip Code: 33401

Residence Address: 272 Sandpiper Avenue

City & State Royal Palm Beach Zip Code: 33411

Home Phone: ( ) 561-753-7140 Business Phone: ( ) 561-822-1273 Ext.

Cell Phone: ( ) 561-358-2477 Fax: ( )

Email Address: shammerstein@wpb.org

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes ☐ No ☐

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☐ Male ☒ Female  
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	(Attach Additional Sheet(s), if necessary)		_____
	OR		
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyetics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

\_\_\_\_\_ By watching the training program on the Web, DVD or VHS on 5-1-2020 \_\_\_\_\_ 20 \_\_\_\_\_ 20  
\_\_\_\_\_ By attending a live presentation given on 5-1-2020 \_\_\_\_\_, 20 \_\_\_\_\_

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Sandra Lucia Hammerstein  
Digitally signed by Sandra Lucia Hammerstein  
Date: 2020.05.01 09:03:53 -0400

Printed Name: Sandra Hammerstein

Date: 5-1-2020

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyetethics.com](http://www.palmbeachcountyetethics.com) or contact us via email at [ethics@palmbeachcountyetethics.com](mailto:ethics@palmbeachcountyetethics.com) or (561) 233-0724.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_