









**Assistance Award/Amendment**

**U.S. Department of Housing and Urban Development  
Office of Administration**

1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input checked="" type="checkbox"/> Award <input type="checkbox"/> Amendment	
3. Instrument Number FF204K204023		4. Amendment Number	
6. Control Number TIN: 59-6000785		7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 301 N. Olive Avenue, 10 <sup>th</sup> Floor West Palm Beach, Florida 33401 DUNS# 078470481	
8. HUD Administering Office U.S. Department of HUD/FHEO Five Points Plaza, 40 Marietta Street., NW Atlanta, GA 30303		8a. Name of Administrator Carlos Osegueda	
8b. Telephone Number 678-732-2905		10. Recipient Project Manager Pamela Guerrier, Executive Director	
9. HUD Government Technical Representative Aphrodite (Dita) McCarthy, (202) 236-7871		11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price	
12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse		13. HUD Payment Office Fort Worth Field Accounting P. O. Box 2905 Ft. Worth, TX 76113-2905	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount                      \$0.00		15a. Appropriation Number                      8620/210144 (I, 20)	
HUD Amount this action                      \$17,500.00		15b. Reservation number                      FHEO-04-20-01	
Total HUD Amount                      \$17,500.00		Amount Previously Obligated                      \$0.00	
Recipient Amount                      \$0.00		Obligation by this action                      \$17,500.00	
Total Instrument Amount                      \$17,500.00		Total Obligation                      \$17,500.00	

16. Description

This instrument authorizes the following funds to be obligated to the Agency.

Fund Code	Description	Amount Obligated in this Action
TIN	Case Processing (Carryover Funds)	\$0.00
TIN	Case Processing (Current Funds)	\$0.00
TIN	Post-Cause Supplement (Carryover)	\$0.00
TIN	Post-Cause Supplement (Current Funds)	\$0.00
ADC	Administrative Costs	\$0.00
TRG	Training	\$0.00
PA1	Partnership	\$17,500.00
SEE	Special Enforcement Effort	\$0.00
<b>Total</b>		<b>\$17,500.00</b>

The Cooperative Agreement/Amendment is comprised of the following documents:

1. Cover Page – HUD-1044
2. Attachment A: Statement of Work and Payment Schedule


The performance period for this Agreement begins July 1, 2020 and ends November 30, 2020. The funds obligated by this instrument expire on September 30, 2025. The recipient must comply with all rules and regulations in accordance with the Fair Housing Assistance Program regulations (24 CFR § 115), the Memorandum of Understanding between the Recipient and HUD (including all subsequent addenda), and the FY2020 Partnership funds award guidance.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Dave Kerner, Mayor Palm Beach County, Board of County Commissioners		20. HUD (By Name) Carlos Osegueda, Regional Director Region IV, Office of FHEO/CAO	
Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)

Approved as to terms and conditions

  
Pamela Guerrier, Director  
Office of Equal Opportunity

Approved as to form and legal sufficiency form HUD-1044 (8/90) ref Handbook 2210.17

  
County Attorney

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**FY 2020 EDUCATION AND OUTREACH FHAP PARTNERSHIP FUNDS AWARD  
 PALM BEACH COUNTY OFFICE OF EQUAL OPPORTUNITY (OEO)  
 STATEMENT OF WORK (SOW)  
 NEGOTIATED: 4/15/2020  
 APPROVED: 4/17/2020**

The recipient, Palm Beach County Office of Equal Opportunity (OEO), in partnership with iHeartMedia and the U.S. Citizenship and Immigration Services, agrees to undertake the following activities in accordance with its FY 2020 education and outreach FHAP Partnership funds award commencing on July 1, 2020, and ending on November 30, 2020.

TASKS	DELIVERABLES	INTENDED AUDIENCE	ANTICIPATED OUTCOME	COST	DELIVERY BY
<p>1. Fair Housing Radio Campaign in partnership with <u>iHeartMedia</u>.</p> <p>Ads to run <u>weekly</u> across all genres for a <u>four-week</u> period.</p> <p>Fair housing ads will run across iHeartRadio stations in English, Spanish or Creole language for 30 days.</p>	<ul style="list-style-type: none"> <li>▪ Produce 45 radio announcements.</li> <li>▪ Submit draft script to GTM for approval prior to production and distribution.</li> <li>▪ Submit copies of contract with iHeartRadio Submit a list of all iHeartRadio stations and their service area, including whether English, Spanish, etc. language used in campaign.</li> <li>▪ Report on the dates of radio broadcasts and the number of persons reached.</li> </ul>	<p>Radio listeners within Palm Beach County</p>	<ul style="list-style-type: none"> <li>▪ At the conclusion of the OEO fair housing ad campaign, OEO anticipates a reach of approx. 510,500 Palm Beach County residents over the proposed timeframe.</li> <li>▪ This figure will be calculated through the campaign performance reports provided by partnering agencies.</li> </ul>	<p>\$17,004</p>	<p><b>30 days after start of the performance period, send draft script for GTM approval. Include copies of contact along with the list of all radio stations used in campaign.</b></p>

<p>2. Brochures for lawful permanent residents and others that are interested in citizenship rights and responsibilities through the U.S. Citizenship and Immigration Services (USCIS)</p>	<ul style="list-style-type: none"> <li>▪ Submit a copy of the contract upon completion of negotiations with partner.</li> <li>▪ Submit copies of drafts of brochure designs to GTM for approval prior to production.</li> <li>▪ Participate in USCIS information sessions for the public. At these sessions, OEO will provide brochures to lawful permanent residents and others interested in naturalization learn about fair housing rights and responsibilities.</li> <li>▪ Report on dates that the presentations are conducted and brochures are disseminated. Indicate the specific sessions or locations where outreach/brochures are distributed and the number of persons reached.</li> </ul>	<p>Persons within Palm Beach County</p>	<ul style="list-style-type: none"> <li>▪ At the conclusion of the outreach, the OEO anticipates a reach of approximately 45,000 lawful permanent residents and others that are interested in citizenship rights and responsibilities over the proposed timeframe.</li> <li>▪ This figure will be calculated through outreach performance reports provided by partnering agencies.</li> </ul>	<p>\$496.00</p>	<p><b>30 days after start of the performance period</b>, submit contract for this task along with draft of brochure designs.</p> <p><b>Within 60 days or earlier</b> provide copy of the actual brochures.</p>
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3. Voucher for payment.	Submit payment request in eLOCCS after GTM notification that deliverables are approved. Submit the executed voucher within three (3) days after authorization.	N/A	N/A	N/A	<b>Per Payment Schedule Below:</b>  90% within 30 days of execution of the HUD 1044.  10% as final payment 30 days after the grant term ends.
4. Complete final report and provide copies of all final products not previously submitted.	Submit narrative report outlining the impact of each component of the education and outreach campaign. Report should include objectives, accomplishments, and results. Provide copies of <b><u>all associated invoices.</u></b>	N/A	N/A	N/A	<b>Due to the GTM 30 days after grant ends.</b>

**\*NOTE:** Unless noted as requiring prior approval or a specific due date, all deliverables are due as part of the final report.



20-

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

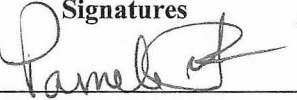
Page 1 of 1

BGRV 400 052020\*483  
BGEX 400 052020\*1457

FUND 1160 - CARES Act Relief Fund

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 05/20/20	REMAINING BALANCE
<b><u>REVENUES:</u></b>								
1160-400-4130-3169	Fed Grnt Other Human Services	0	0	17,500	0	17,500		
	Total Receipts and Balances	<u>267,051,467</u>	<u>261,424,959</u>	<u>17,500</u>	<u>0</u>	<u>261,442,459</u>		
<b><u>APPROPRIATIONS &amp; EXPENDITURES</u></b>								
1160-400-4130-4945	Advertising	0	0	17,500	0	17,500	0	17,500
	<b>TOTAL APPROPRIATIONS &amp; EXPENDITURES</b>	<u>267,051,467</u>	<u>261,424,959</u>	<u>17,500</u>	<u>0</u>	<u>261,442,459</u>		

Office of Equal Opportunity  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures  
  
\_\_\_\_\_  
\_\_\_\_\_

Date  
21 May 2020  
\_\_\_\_\_  
\_\_\_\_\_

By Board of County Commissioners  
At Meeting of 06/16/2020  
\_\_\_\_\_  
Deputy Clerk to the  
Board of County Commissioners