

**SECOND AMENDMENT
TO COMMUNITY BASED AGENCY CONTRACT**

This **SECOND AMENDMENT** is made as of the _____ day of _____, 2020, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and The School Board of Palm Beach County, Florida, hereinafter referred to as the AGENCY, each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WHEREAS, the parties entered into a Community Based Agency Contract (Contract) dated October 16, 2018, (R2018-1666) in the amount of \$63,750, to fund the Project to Ease the Effects of Adverse Childhood Experiences (PEACE), from October 1, 2018, through September 30, 2019, with two (2) one-year renewal options; and

WHEREAS, the parties entered into a First Amendment to Contract dated September 10, 2019, (R2019-1437), increasing the Contract by \$63,750, and extending the term one (1) year, October 1, 2019, through September 30, 2020; and

WHEREAS, the COUNTY, pursuant to Article 6, Amendments to Funding Levels, desires to reduce funding by fifty percent (50%) for the current term, October 1, 2019, through September 30, 2020, and decrease the Contract by \$31,875 for a new total not to exceed amount of \$95,625.

NOW THEREFORE, the parties mutually agree that the Contract is amended as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, the first sentence of Paragraph A is hereby replaced with the following:
 - A. The COUNTY shall pay to the AGENCY for services rendered under this Contract not to exceed a total amount of NINETY-FIVE THOUSAND SIX HUNDRED AND TWENTY-FIVE DOLLARS (\$95,625).
3. **ARTICLE 3 – PAYMENTS TO THE AGENCY**, Paragraph C is hereby replaced in its entirety with the following:
 - C. The AGENCY is obligated to provide the COUNTY with the properly completed requests for all funds paid relative to this Contract no later than October 5th of each fiscal year. Any amounts not requested by October 15th, shall remain the COUNTY'S and the COUNTY shall have no further obligation with respect to such amounts.
4. **ARTICLE 6 – AMENDMENTS TO FUNDING LEVELS**, is hereby replaced in its entirety with the following:

This Contract may be amended to decrease and/or increase funds for the delivery of services depending upon the utilization and rate of expenditure of funds.

The AGENCY shall be subject to decrease of funds if funds are not utilized at the anticipated rate of expenditures. The anticipated rate of expenditures is determined by dividing the Contract service amount by the months in the Contract, unless another method for determining anticipated rate of expenditures is provided for in this Contract. A 10% increase over the monthly expenditure rate must be pre-approved by the COUNTY. The anticipated rate of expenditure will be determined on a per service basis. The formula for reduction of funds shall be as follows:

- At one quarter of the service period the AGENCY shall have provided at a minimum twenty percent (20%) of their anticipated services. If the minimum has not been reached, funding may be reduced by ten percent (10%) of the unspent funds allocated for that service period.
- At one half of the service period the AGENCY shall have provided at a minimum forty percent (40%) of their anticipated services. If the minimum has not been reached, funding may be reduced by fifty percent (50%) of the unspent funds allocated for that service period.
- At three quarters of the service period the AGENCY shall have provided at a minimum seventy-five percent (75%) of their anticipated services. If the minimum has not been reached, funding may be reduced by one hundred percent (100%) of the unspent funds allocated for that service period.

In the event the AGENCY'S funds are reduced, written Notice shall be provided to the AGENCY in accordance with Article 28 - Notice.

In the event that funds become available due to other agencies' budgets being decreased, a currently funded agency may apply for those funds. The AGENCY may become eligible for an increase in funding if they have spent their funds at the anticipated rate and can present a proposal for the utilization of additional funds by delivering additional units of service.

Any decrease of funding for any of the AGENCY'S contracted programs in accordance with this Article 6 may be approved by the DEPARTMENT'S Director, as well as any increase up to 10%. Any increase of funding over 10% must be approved by the Board of County Commissioners.

5. **ARTICLE 13 – AGENCY'S PROGRAMMATIC REQUIREMENTS**, Paragraph F.2. is hereby replaced with the following, while subparagraphs F.2. i-iv remain unchanged:

2. Reports shall be provided at the following intervals and in the report formats by entering program specific data, into the database, from which the attached samples or another substantially similar format designed by the COUNTY will be generated, as identified in **Exhibit A-2**.

6. **ARTICLE 13 – AGENCY’S PROGRAMMATIC REQUIREMENTS**, the current Paragraph H is renumbered to Paragraph I and a new Paragraph H is inserted in its entirety with the following:

H. Birth to 22 and Community Outreach Events

The AGENCY is strongly encouraged to actively participate in Birth to 22 Action Teams and Birth to 22 and DEPARTMENT Community Outreach Events.

7. **ARTICLE 14 – ACCESS AND AUDITS**, the first paragraph is hereby replaced with the following:

The AGENCY shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least five (5) years after completion or termination of this Contract. The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the AGENCY'S place of business.

8. **ARTICLE 33 – SCRUTINIZED COMPANIES**, Paragraph A is hereby replaced in its entirety with the following:

- A. As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to F.S. 215.4725. Pursuant to F.S. 287.135(3)(b), if AGENCY is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel, this Contract may be terminated at the option of the COUNTY.

9. **Exhibit A-1** is hereby replaced in its entirety with **Exhibit A-2**.
10. **Exhibit A-1, Form 1** (Monthly Reports Format) is hereby replaced in its entirety with **Exhibit A-2, Form 1** (Monthly Reports Format).
11. **Exhibit A-1, Form 2** (Quarterly Reports Format) approved under the First Amendment (R2019-1437) is unchanged and remains valid.
12. **Exhibit A-1, Form 3** (Logic Model) is hereby replaced in its entirety with **Exhibit A-2, Form 3** (Logic Model).
13. **Exhibit A-1, Form 4** (Annual Report Format) is hereby replaced in its entirety with **Exhibit A-2, Form 4** (Annual Report Format).
14. **Exhibit B-1** is hereby replaced in its entirety with **Exhibit B-2**.

15. **Exhibit C** approved under the Contract (R2018-1666) is unchanged and remains valid.

16. All other provisions of the Contract, and prior amendments thereto, not modified in this Second Amendment remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Second Amendment on behalf of the COUNTY and the AGENCY has hereunto set its hand the day and year above written.

ATTEST:

COUNTY:

**SHARON R. BOCK
CLERK AND COMPTROLLER**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: _____
Deputy Clerk

By: _____
Dave Kerner, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

By: _____
County Attorney

By: _____
Youth Services Department

**REVIEWED AND APPROVED AS
TO LEGAL SUFFICIENCY:**

**THE SCHOOL BOARD OF PALM BEACH
COUNTY, FLORIDA:**

Office of the General Counsel

Signature

ATTEST:

Frank A. Barbieri
Typed Name

By: _____
Dr. Donald E. Fennoy II
Superintendent

Board Chair
Title

(corp. seal)

EXHIBIT A-2

SCOPE OF WORK

Contract Period: October 1, 2019 – September 30, 2020

Agency Name: The School Board of Palm Beach County, Florida

Program Name: Project to Ease the Effects of Adverse Childhood Experiences (PEACE)

Target Population: Students at John F. Kennedy Middle School and Roosevelt Middle School

Geographic area(s) served: Riviera Beach (33404) and West Palm Beach (33407)

Commission Districts: District 7

Overview:

The School Board of Palm Beach County, Florida, in partnership with the Center for Child Counseling, will implement the Project to Ease the Effects of Adverse Childhood Experiences (PEACE) at two high-need middle schools. The project will pilot a collaborative model that provides: (1) a tiered system of evidence based services to students; (2) teacher professional development and support; and, (3) parent/caregiver workshops. With the goal of establishing trauma-informed climates to positively impact the mental health and social emotional wellness of students, PEACE will refine a partnership model that has the potential to be scaled to additional schools to help meet the pervasive need for youth mental health services.

Evidence-based model or promising practice:

Students will receive from the Therapists a variety of evidence supported treatments that share core principles of culturally competent, trauma-informed therapy that are appropriate for children and families from diverse cultural backgrounds. Specifically, Trauma-Focused Cognitive Behavior Therapy (TF-CBT) will be provided. In addition, according to the Center for Evidence Based Practices at Case Western Reserve University, expert consultants and trainers have identified the following best practices related to trauma-informed care: (1) enhance understanding of how trauma impacts the lives of people who receive and provide health and behavioral healthcare services; (2) change the culture of organizations to reduce and eliminate policies and practices that traumatize and re-traumatize clients and staff; and, (3) enhance relationships between service providers and clients and, thus, improve treatment outcomes and quality of life. While PEACE is not taking place in a clinical setting, these best practices have informed the project activities, including: offering professional developing, coaching, and workshops to increase understanding of ACEs and trauma; decreasing re-traumatizing incidences, due to the paradigm shift at the schools as a result of awareness and training; and, having the Therapist dedicated to the school site in order to build trusting relationships.

Observed Need/Risk Factor(s) that will be addressed:

Lack of access to mental health services and support for youth who have been exposed to Adverse Childhood Experiences and trauma.

Services:

- a tiered system of evidence based services to students (Tier 1: universal services, Tier 2: targeted interventions such as small group sessions; and Tier 3: intensive interventions such as one-on-one therapy);
- teacher professional development and support; and,
- parent/caregiver workshops.

Outcomes:

Students:

- 50 students, per school, will be screened for services;
- 75% of students identified as needing targeted or intensive services will receive treatment through small group sessions (Tier 2) or one-on-one therapy (Tier 3); and,
- 85% of students who participate in Tier 2 or 3 services will successfully exit from Tier 2 or 3 services. *Successful exit is evidenced by Pediatric Symptom Checklist and other assessment tools as appropriate.*

Teachers:

- 45 of 50 (90%) teachers (cumulative) who participate in professional development activities will demonstrate increased knowledge and skills as evidenced by pre/post tests.

Parents/Caregivers:

- 45 of 50 (90%) of parents/caregivers (cumulative) who attend workshops will demonstrate increased knowledge and skills as evidenced by pre/post tests.

Reports Submission:

The AGENCY shall provide monthly, quarterly and annual data for all program participants funded in this Second Amendment. The reports shall be presented in a format acceptable to COUNTY.

- Monthly Report format, Exhibit A-2, Form 1
- Quarterly Report format, Exhibit A-1, Form 2 (as approved in First Amendment)
- Logic Model, Exhibit A-2, Form 3
- Annual Report format, Exhibit A-2, Form 4

Projected number of clients served:

100 students (50 at each school)

50 teachers

50 parents/caregivers

EXHIBIT A-2, FORM 1
Monthly Reports Format

The AGENCY will submit monthly reports by entering program specific data, into the database, from which the attached sample or another substantially similar format designed by the COUNTY will be generated.



MONTHLY COMPLIANCE REPORT

COMMUNITY BASED AGENCY CONTRACT

Contract Period: October 01, 2019 - September 30, 2020

The School Board of Palm Beach County, Florida

Month: Choose an item.

Services	Current Status	Explanation
Tiered system of evidence based services to students (Tier 1: universal services, Tier 2: targeted interventions such as small group sessions; and Tier 3: intensive interventions such as one-on-one therapy)	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.
Teacher professional development and support	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.
Parent/caregiver workshops	Choose an item.	Please report actual # of clients served through this activity or # of event occurrences. If none, or if service is delayed, provide a brief explanation.

Please list any program specific challenges your agency experienced during this reporting period:

Click here to list any program specific challenges your agency experienced during this reporting period.

Please list any program specific accomplishments your agency experienced during this reporting period:

Click here to list any program specific accomplishments your agency experienced during this reporting period.

Please report your outcomes achieved for this month.

Target: 50 students, per school, will be screened for services (100)

Actual for the month: of (%)

Total number served this month:

Target: 75% of students identified as needing targeted or intensive services will receive treatment through small group sessions (Tier 2) or one-on-one therapy (Tier 3)

Actual for the month: of (%)

Total number served this month:

Target: 85% of students who participate in Tier 2 or 3 services will successfully exit from Tier 2 or 3 services. Successful exit is evidenced by Pediatric Symptom Checklist and other assessment tools as appropriate.

Actual for the month: of (%)

Total number served this month:

Target: 45 of 50 (90%) teachers (cumulative) who participate in professional development activities will demonstrate increased knowledge and skills as evidenced by pre/post tests

Actual for the month: of (%)

Total number served this month:

Target: 45 of 50 (90%) of parents/caregivers (cumulative) who attend workshops will demonstrate increased knowledge and skills as evidenced by pre/post tests

Actual for the month: of (%)

Total number served this month:

Unit Cost of Service Rate Definition

A unit of service is defined as one hour of staff time provided by a Center for Child Counseling (CfCC) employee* (School Therapist) in direct client student, teacher and/or parent/caregiver services and related indirect work which may include individual/family/group therapy; training and staff development; workshop facilitation; home visits; mental health consultation; crisis intervention; individual supervision; group supervision; treatment planning; formal clinical observation; collateral contacts; telephone contacts; office visits; documentation; and partner meetings.

*The School Board of Palm Beach County, Florida has contracted with the Center of Child Counseling to provide the units of service required to meet the Scope of Work to this Contract. Each claim for reimbursement shall include those documents required under Article 3-Payments and the reporting documents required under Exhibit A-2 Scope of Work. The School Board will also submit a copy of the paid invoice from CfCC and proof of payment.

Unit Cost of Service Rate is \$33.73

Total Cost of Service \$31,875.00

[Click here to report on number of units being claimed for this reporting period.](#)

EXHIBIT A-2, FORM 3

Logic Model

The School Board of Palm Beach County, Florida

Family Agency Community

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Problem/ Need/ Situation	Service/Activity	Outcome	Indicator	Results	Measurement Tool	Data Source	Frequency
Instruction: Need/ Problem/ Situation	Instruction: What your Agency is doing, such as meetings, trainings, and events in order to achieve outcomes; include # of Clients Served, Timeframe & # of Units	Instruction: Statement of Results Expected, such as change in knowledge, attitudes, skills, behaviors, conditions	Instruction: Number (#) and Percent (%) of Clients Expected to Achieve Outcome (# of Clients ÷ by # Served)	Instruction: Actual Number (#) and Percent (%) of Clients who Achieve the Outcome (# of Clients who achieved the outcome ÷ # Served)	Instruction: Evidence Collected (provide specific name of tool; examples of tools include: pre/post surveys or assessments, progress reports	Instruction: Collection Procedure & Personnel Responsible	Instruction: Time & Frequency of Evaluation/Outcome Measurement
Middle school students lack access to mental health counseling to ease the effects of adverse childhood experiences and trauma	50 students (per school) will be screened for services (Tier 1)	Middle school students will (1) access mental health counseling; and (2) increase their resiliency and wellness so that they can manage future stressful events as well as demonstrate healthy communication, problem-solving, coping, and behavioral patterns	75% of students identified as needing targeted or intensive services will receive treatment through small group sessions (Tier 2) or one-on-one therapy (Tier 3).		(1) Screening schedule (2) Referral log (external) (3) Tier 2 and 3 service schedule (4) Tier 2 and 3 service summary logs that track number of new students, active students, and exited students (5) Pediatric Symptom Checklist (PSC)	Center for Child Counseling Therapists will be responsible for maintaining schedules, logs and assessment tools; School District of Palm Beach County Counseling Program Planner will be responsible for collecting schedules and logs and tabulating them in an electronic database	Schedules and logs will be maintained and collected on a weekly basis. Assessments at intake/every 3 months/at discharge.
Middle school students lack access to mental health counseling to ease the effects of adverse childhood experiences and trauma	50 students (per school) will be screened for services (Tier 1)	Middle school students will (1) access mental health counseling; and (2) increase their resiliency and wellness so that they can manage future stressful events as well as demonstrate healthy communication, problem-solving, coping, and behavioral patterns	85% of students who participate in Tier 2 or 3 services will successfully exit from Tier 2 or 3 services.		(1) Screening schedule (2) Referral log (external) (3) Tier 2 and 3 service schedule (4) Tier 2 and 3 service summary logs that track number of new students, active students, and exited students (5) Pediatric Symptom Checklist (PSC)	Center for Child Counseling Therapists will be responsible for maintaining schedules, logs and assessment tools; School District of Palm Beach County Counseling Program Planner will be responsible for collecting schedules and logs and tabulating them in an electronic database	Schedules and logs will be maintained and collected on a weekly basis. Assessments at intake/every 3 months/at discharge.
Teachers have limited knowledge and skills related to adverse childhood experiences and trauma	50 teachers (cumulative) will participate in trauma informed professional development activities (i.e. workshops, four communities of practice, and/or coaching and modeling)	Teachers will (1) increase their understanding of adverse childhood experiences and trauma; and, (2) build skills to make them partners in the social and emotional wellness of youth	45 of 50 (90%) teachers who participate in activities will demonstrate increased knowledge and skills.		(1) Professional development schedule, sign-in sheets, and agendas (2) Community of Practice schedule, sign-in sheets, and agendas (3) Coaching schedule and session summaries (4) Pre/post tests	Center for Child Counseling Therapists will be responsible for administering pre/post tests; School District of Palm Beach County Counseling Program Planner will be responsible for collecting tests and tabulating them in an electronic database	At the conclusion of activities (Schedule to be determined in collaboration with principals)
Parents/caregivers have limited knowledge and skills related to adverse childhood experiences and trauma	50 parents (cumulative) will attend workshops (i.e. 5 parent/caregiver workshops will be offered at each school)	Parents/caregivers will (1) increase their understanding of adverse childhood experiences (ACEs) and trauma; and (2) build their skills to begin to address and potentially decrease the intergenerational impacts of ACEs and trauma	45 of 50 (90%) parents/caregivers who attend workshops will demonstrate increased knowledge and skills.		(1) Workshop schedule, sign-in sheets, and agendas (2) Pre/post tests	Center for Child Counseling Therapists will be responsible for administering pre/post tests; School District of Palm Beach County Counseling Program Planner will be responsible for collecting tests and tabulating them in electronic database	At the conclusion of workshops (Schedule to be determined in collaboration with principals)
Mission Statement	The SDPBC is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.						

EXHIBIT A-2, FORM 4

Annual Report Format

The AGENCY will submit an annual report by entering program specific data, into the database, from which the attached sample or another substantially similar format designed by the COUNTY will be generated.



**ANNUAL REPORT
COMMUNITY BASED AGENCY CONTRACT**

CONTRACT PERIOD: October 1, 2019 – September 30, 2020

EXECUTIVE SUMMARY

Agency Name:	The School Board of Palm Beach County, Florida
Program Name:	Project to Ease the Effects of Adverse Childhood Experiences (PEACE)
Prepared by:	<i>Click here to enter name and contact information of the person preparing this report.</i>
Methods:	<i>Click here to enter a short statement of the evaluation methodology.</i>
Outcomes:	<i>Click here to enter a short statement about the program's outcomes.</i>
Conclusion:	<i>Click here to enter a short statement that indicates if the program achieved its stated outcomes.</i>
Recommendations:	<i>Click here to enter a short statement that include recommendations to address challenges and improve this program.</i>

Report approved and submitted by:

Click or tap here to enter text.

Title of signatory

Click or tap to enter a date.

ANNUAL REPORT

Introduction:

Provide a brief description about your agency and the funded program.

[Click here to enter text.](#)

Scope of Work:

Describe the program's scope of work.

[Click here to enter text.](#)

Services:

- a tiered system of evidence based services to students (Tier 1: universal services, Tier 2: targeted interventions such as small group sessions; and Tier 3: intensive interventions such as one-on-one therapy);
- teacher professional development and support; and,
- parent/caregiver workshops.

Demographics:

Describe and provide totals for the population you served. Highlight any demographic information that is program specific, specify 'other' categories, and provide a summary of challenges and accomplishments serving this population.

[Click here to enter text.](#)

YOUTH				
Gender:	(#)	(%)	Age:	(#) (%)
Female			0-4	
Male			5-10	
FTM			11-13	
MTF			14-18	
Other			19-22	
Race:				
Asian/Pacific Islander				
Black or African American				
Hispanic or Latino/a				
Native American or American Indian				
White				
Other				

HOUSEHOLD			
Family Type:		Family Income:	
Two Parent Household		<\$19,999	
Single Parent Female Head of Household		\$20-29,999	
Single Parent Male Head of Household		\$30-39,999	
Grandparents		\$40-49,999	
Other		\$50-59,999	
Unknown		>\$60,000	

Methodology

Describe your process of data collection and data analysis. Include any statistical techniques and particular calculations you employed, and explain the rationale for your process.

Click here to enter text.

Outcomes:

Provide a narrative of your findings as supported by your data analysis. List and summarize outcome results as indicated below:

Target: 50 students, per school, will be screened for services.

Actual for the grant year: ____ of ____ (%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 75% of students identified as needing targeted or intensive services will receive treatment through small group sessions (Tier 2) or one-on-one therapy (Tier 3).

Actual for the grant year: ____ of ____ (____%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 85% of students who participate in Tier 2 or 3 services will successfully exit from Tier 2 or 3 services. Successful exit is evidenced by Pediatric Symptom Checklist and other assessment tools as appropriate.

Actual for the grant year: ____ of ____ (____%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 45 of 50 (90%) teachers (cumulative) who participate in professional development activities will demonstrate increased knowledge and skills as evidenced by pre/post tests.

Actual for the grant year: ____ of ____ (____%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Target: 45 of 50 (90%) parents/caregivers (cumulative) who attend workshops will demonstrate increased knowledge and skills as evidenced by pre/post tests.

Actual for the grant year: ____ of ____ (____%) achieved outcome, as evidenced by [click here to enter Data Validator](#).

Additional charts, graphs, descriptive statistics, and statistical outputs may also be included in this section.

Click here to enter text, charts, or graphs.

Conclusions:

Conclude your report by summarizing your findings. Explain the impact of the outcomes above with program-related quantitative and qualitative data as applicable. Discuss any challenges and limitations of your program as well as your successes. Explain recommended changes to the programs based on your findings.

Click here to enter text.

EXHIBIT B-2

UNIT COST OF SERVICE RATE AND DEFINITION

The Scope of Work to be completed by the AGENCY as defined in Exhibit A-2, consist of submission to the COUNTY of certain “deliverables” as expressly indicated below. Compensation for the work tasks stated herein shall be in accordance with the following Unit Cost of Service Rate and Definition:

Program: Project to Ease the Effects of Adverse Childhood Experiences (PEACE)	Community Based Agency: The School Board of Palm Beach County, Florida	
Contract Period: October 1, 2019 – September 30, 2020		
Unit Cost of Service Rate Definition	Unit Cost of Service Rate	Total Cost of Service
<p>A unit of service is defined as one hour of staff time provided by a Center for Child Counseling (CfCC) employee* (School Therapist) in direct client student, teacher and/or parent/caregiver services and related indirect work which may include individual/family/group therapy; training and staff development; workshop facilitation; home visits; mental health consultation; crisis intervention; individual supervision; group supervision; treatment planning; formal clinical observation; collateral contacts; telephone contacts; office visits; documentation; and partner meetings.</p> <p>*The School Board of Palm Beach County, Florida has contracted with the Center for Child Counseling to provide the units of service required to meet the Scope of Work to this Contract. Each claim for reimbursement shall include those documents required under Article 3-Payments and the reporting documents required under Exhibit A-2-Scope of Work. The School Board will also submit a copy of the paid invoice from CfCC and proof of payment.</p>	\$33.73	\$31,875
TOTAL CONTRACT		\$31,875
Deliverables Description:		
<ul style="list-style-type: none"> • Proof of Payroll Expense (examples include copies of paystubs, automated payroll reports) • Timesheet (examples include time attendance records, activity log) • Cover Memo/Invoice (signed by authorized representative, including statement as to all units being claimed were 100% allocated to the Scope of Work) 		

2020-

BGEX 150 0501200000000001355

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER
FUND 0001 General Fund

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/20/2020	REMAINING BALANCE
<u>EXPENDITURES</u>							
0001-154-1451-3401 Other Contractual Services	233,054	120,868	31,875	0	152,743	0	152,743
0001-154-2086-8101 Contributions-Non-Govts Agnces	63,750	63,750	0	31,875	31,875	31,875	0
TOTALS			31,875	31,875			

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF 06/16/2020

YOUTH SERVICES DEPARTMENT
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Unenuec Digne

Deputy Clerk to the
Board of County Commissioners