

Agenda Item No.: 3-C-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 16, 2020 [x] Consent [] Regular [] Workshop [] Public Hearing

Department: Engineering & Public Works Department Submitted By: Engineering & Public Works Department Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) an Annual Traffic Signal Services contract with Propel Engineering, Inc. (PEI); and B) an Annual Traffic Signal Services contract with Simmons & White, Inc. (S&W).

SUMMARY: Approval of these contracts will provide the necessary professional services for traffic signals on a task order basis, for Palm Beach County (County) projects, as required for all user departments. The contract periods are for thirty-six months from the date of approval by the Board of County Commissioners' (BCC). On May 1, 2019, the Goal Setting Committee set Affirmative Procurement Initiatives of Small Business Enterprise (SBE) Evaluation Preference Option 2, with a 20% SBE minimum mandatory participation goal for these contracts. PEI committed to 77% SBE participation and S&W committed to 84% SBE participation. Both are County based certified SBE companies. Countywide (YBH)

Background and Justification: On January 22, 2020, the Consultant's Competitive Negotiations Act Selection Committee selected PEI and S&W and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on January 24, 2020. The County is now contracting with PEI and S&W to provide the necessary professional services.

After reviewing the attached contracts and finding them in proper order, the Engineering Department recommends BCC approval. Approval of these contracts will ensure the continued process of professional services required by the County.

Attachments:

- 1. Contract with PEI with Exhibits A, B, C, D and Ebix Insurance Compliance (2) 2. Contract with S&W with Exhibits A, B, C, D and Ebix Insurance Compliance (2)

Recommended by: YBH/TEL [Signature] County Engineer Date 5/18/2020

Approved By: [Signature] Assistant County Administrator Date 5/26/20

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$ **	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No X

Budget Account No: Various

Recommended Sources of Funds/Summary of Fiscal Impact:

** Fiscal impact is indeterminable at this time. These firms are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C. Departmental Fiscal Review: *Alicia Koralaunen*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 5/18/2020
 OFMB 5/18

[Signature] 5/19/2020
 Contract Dev. and Control 5/19/2020

B. Approved as to Form and Legal Sufficiency:

[Signature] 5/26/2020
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.