

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	\$596,997				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$596,997				
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No
 Does this item include the use of federal funds? Yes No X

Budget Account No.:
 Fund 0001 Dept 740 Unit 1010 Object 8201 Program Code Program Period

B. Recommended Sources of Funds/Summary of Fiscal Impact:


Funding provided by Palm Beach County Ad Valorem funds.

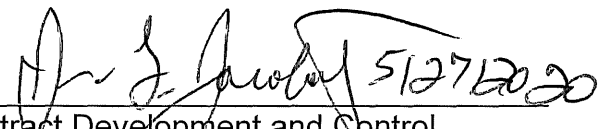
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C. Departmental Fiscal Review: _____
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 5/22/2020
 OFMB 5/21 BR 5/21

 5/27/2020
 Contract Development and Control
 5/28/20 TD

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO CONTRACT FOR PROVISION
OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE (R2017-1626) made and entered into at West Palm Beach Florida, on this _____ day of _____, 20___, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, South County Mental Health Center, Inc., hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is 59-1519622.

In consideration of the mutual promises contained herein, the COUNTY and the Agency agree as follows:

WITNESSETH:

WHEREAS, South County Mental Health Center, Inc. (SCMHC), entered into a three-year contract with the County on October 17, 2017, (R2017-1626), to provide mental health services to residents with severe and persistent mental illness, which contract was in an annual amount of \$1,539,312; and

WHEREAS the contract was amended on June 5, 2018 (R2018-0875), to include provision of emergency services to the COUNTY on a "first priority" basis in times of emergency; and

WHEREAS, The Jerome Golden Center for Behavioral Health, Inc. (Jerome Golden), entered into a three-year contract with the County on October 17, 2017, (R2017-1624) to provide mental health services to residents with severe and persistent mental illness, which contract was in an annual amount of \$1,191,142; and

WHEREAS, In September 2019, staff was notified that Jerome Golden was closing down services; and

WHEREAS, the need exists to amend the contract with SCMHC in order to recognize the transition of some Jerome Golden clients and services to SCMHC and transfer a portion of the dollars allocated from Jerome Golden to SCMHC; and

WHEREAS, the annual not to exceed amount of the agreement with South County Mental Health Center, Inc., will be **\$2,136,308** for fiscal year 2020.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on October 17, 2017 is hereby amended as follows:

- I. The whereas clauses above are true and correct and are expressly incorporated herein by reference and made part of the parties' contract
- II. New Scope of Work Exhibit "A2" attached hereto, shall replace Exhibit "A1" in its entirety.

- III. New Exhibit "B2" attached hereto shall be added to the Contract.
- IV. New Exhibit D – Logic Model shall be added to the Contract.
- V. The first paragraph of **ARTICLE 3 - PAYMENTS** shall be amended to read:

The COUNTY shall pay to the AGENCY for services rendered under this contract (with the exception of Performance During Emergency) not to exceed a total amount of **five million two hundred fourteen thousand nine hundred thirty-two dollars (\$5,214,932)** of which, **one million, five hundred thirty nine thousand, three hundred and twelve dollars (1,539,312)** is budgeted in each fiscal year for FY18 and FY19, and **two million one hundred thirty-six thousand three hundred eight dollars (\$2,136,308)** is budgeted in FY2020. Services performed during an emergency as specified in Exhibit A-2 will be billed to the COUNTY at a flat unit rate of \$70 per hour and is not subject to the annual not to exceed amount.

- VI. **ARTICLE 7 – INSURANCE** shall be amended in its entirety to read:

AGENCY shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Contract, insurance coverages and limits (including endorsements), as described herein. AGENCY shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by AGENCY are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by AGENCY under the contract.

A. **Commercial General Liability** AGENCY shall maintain Commercial General Liability at a limit of liability not less than **\$500,000** Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. AGENCY shall provide this coverage on a primary basis.

B. **Business Automobile Liability** AGENCY shall maintain Business Automobile Liability at a limit of liability not less than **\$500,000** Each Accident for all owned, non-owned and hired automobiles. In the event AGENCY doesn't own any automobiles, the Business Auto Liability requirement shall be amended allowing AGENCY to agree to maintain only Hired & Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto coverage form. AGENCY shall provide this coverage on a primary basis.

C. **Worker's Compensation Insurance & Employers Liability** AGENCY shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. AGENCY shall provide this coverage on a primary basis.

D. **Professional Liability** AGENCY shall maintain Professional Liability

or equivalent Errors & Omissions Liability at a limit of liability not less than **\$1,000,000** Each Claim. When a self-insured retention (SIR) or deductible exceeds **\$10,000**, COUNTY reserves the right, but not the obligation, to review and request a copy of AGENCY'S most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, AGENCY shall maintain a Retroactive Date prior to or equal to the effective date of this Contract. The Certificate of Insurance providing evidence of the purchase of this coverage shall clearly indicate whether coverage is provided on an "occurrence" or "claims - made" form. If coverage is provided on a "claims - made" form the Certificate of Insurance must also clearly indicate the "retroactive date" of coverage. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or any other event triggering the right to purchase a Supplement Extended Reporting Period (SERP) during the life of this Contract, AGENCY shall purchase a SERP with a minimum reporting period not less than 3 years. AGENCY shall provide this coverage on a primary basis.

Additional Insured AGENCY shall endorse the COUNTY as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." AGENCY shall provide the Additional Insured endorsements coverage on a primary basis.

E. Waiver of Subrogation AGENCY hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement to the policy, then AGENCY shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which specifically prohibits such an endorsement, or which voids coverage should AGENCY enter into such an agreement on a pre-loss basis.

F. Certificate(s) of Insurance Prior to execution of this Contract, AGENCY shall deliver to the COUNTY'S representative as identified in Article 26, a Certificate(s) of Insurance evidencing that all types and amounts of insurance coverages required by this Contract have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum ten (10) day endeavor to notify due to cancellation or non-renewal of coverage. The certificate of insurance shall be issued to

Palm Beach County Board of County Commissioners
Community Services Department

810 Datura Street
West Palm Beach, FL 33401

G. Umbrella or Excess Liability If necessary, AGENCY may satisfy the minimum limits required above for Commercial General Liability, Business Auto Liability, and Employer's Liability coverage under Umbrella or Excess Liability. The Umbrella or Excess Liability shall have an Aggregate limit not less than the highest "Each Occurrence" limit for either Commercial General Liability, Business Auto Liability, or Employer's Liability. The COUNTY shall be specifically endorsed as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance notes the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

H. Right to Review COUNTY, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Contract. COUNTY reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

VII. **ARTICLE 12 – NONDISCRIMINATION** shall be amended in its entirety to read:

The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the AGENCY warrants and represents that throughout the term of the Contract, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Contract.

As a condition of entering into this Contract, the AGENCY represents and warrants that it will comply with the COUNTY'S Commercial Nondiscrimination Policy as described in Resolution 2017-1770, as amended. As part of such compliance, the AGENCY shall not discriminate on the basis of race, color, national origin, religion, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity or expression, disability, or genetic information in the solicitation, selection, hiring or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the AGENCY retaliate against any person for reporting instances of such discrimination. The AGENCY shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts

to remedy the effects of marketplace discrimination that have occurred or are occurring in the County's relevant marketplace in Palm Beach County. The AGENCY understands and agrees that a material violation of this clause shall be considered a material breach of this Contract and may result in termination of this Contract, disqualification or debarment of the company from participating in County contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. AGENCY shall include this language in its subcontracts.

VIII. **ARTICLE 13 - AGENCY'S PROGRAMMATIC REQUIREMENTS shall include:**

X. The logic model attached at Exhibit "D" is incorporated into this agreement, and may be amended during the term of this agreement. AGENCY agrees to comply with the logic model as amended."

IX. **ARTICLE 14 - AGENCY CERTIFICATION/NONPROFITS FIRST** shall be amended in its entirety to read:

It is the policy of the COUNTY that all agencies receiving funding through the Financially Assisted Agencies Program must participate in the Agency Certification process developed by Nonprofits First (CENTER). **Agencies must achieve an Excellence in Nonprofit Management or Sound Nonprofit Management certification. Core Infrastructure will not be accepted.**

All new FAA funded agencies will complete certification within eighteen (18) months of their initial County contract and make significant progress towards achievement of certification standards within the first six (6) months. To comply with this policy, AGENCY will provide written documentation of completion of the agency-wide self-assessment from the CENTER, by April 15th of each year. AGENCY will work in collaboration with the CENTER using the certification assessment tool provided by the CENTER and approved by the DEPARTMENT. AGENCY understands that self-assessment is an initial step towards agency certification. All currently certified agencies will be required to maintain their certification status throughout their contract period.

Nonprofit First Certification will be optional for Agencies that request and are approved through the FAA Nonprofits First Exemption Process. This request must be received by the FAA Grant Compliance Specialist by December 31st of each year. Agencies not requesting an exemption must go through the Nonprofit First Certification stated above.

The FAA Nonprofit First exemption requires documentation of certification from another funding or oversight body recognized by their industry, or if there Agency has received two (2) consecutive monitoring reports from FAA with no findings. This exemption is valid for one year and must be requested on a yearly basis. If the Agency is funded by another funder, they may require the Nonprofit First Certification. The FAA Nonprofit First exemption only exempts

the Agency from FAA program requirements. _

X. **ARTICLE 26 – TERMINATION** shall be amended in its entirety to read:

This Contract may be terminated by the AGENCY upon sixty (60) days' prior written notice to the COUNTY in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Contract through no fault of the AGENCY. It may also be terminated, in whole or in part, by the COUNTY, with cause upon five (5) business days written notice to the AGENCY or without cause upon ten (10) business days written notice to the AGENCY. Unless the AGENCY is in breach of this Contract, the AGENCY shall be paid for services rendered to the COUNTY'S satisfaction through the date of termination. After receipt of a Termination Notice, except as otherwise directed by the COUNTY, in writing, the AGENCY shall:

Stop work on the date and to the extent specified.

Terminate and settle all orders and subcontracts relating to the performance of the terminated work.

Transfer all work in process, completed work, and other materials related to the terminated work to the COUNTY.

Continue and complete all parts of the work that have not been terminated.

XI. **ARTICLE 31 - SCRUTINIZED COMPANIES** shall be amended in its entirety to read:

A. As provided in section 287.135, Florida Statutes, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and AGENCIES who will perform hereunder, have not been placed on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to section 215.4725, Florida Statutes.

B. **When contract value is greater than \$1 million:** As provided in section 287.135, Florida Statutes, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and AGENCIES who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Petroleum Energy Sector List created pursuant to section 215.473, Florida Statutes, or is engaged in business operations in Cuba or Syria.

If the County determines, using credible information available to the public, that a false certification has been submitted by AGENCY, this Contract may be terminated and a civil penalty equal to the greater of \$2 million or twice the amount of this Contract shall be imposed, pursuant to section 287.135, Florida Statutes. Said certification must also be submitted at the time of Contract

renewal, if applicable.

XII. **ARTICLE 34 - CRIMINAL HISTORY RECORDS CHECK** shall be added in its entirety to read:

The AGENCY, AGENCY'S employees, subcontractors of AGENCY and employees of subcontractors shall comply with Palm Beach County Code, Section 2-371 - 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), for unescorted access to critical facilities ("Critical Facilities") or criminal justice information facilities ("CJI Facilities") as identified in Resolution R-2003-1274, as amended. The AGENCY is solely responsible for the financial, schedule, and/or staffing implications of this Ordinance. Further, the AGENCY acknowledges that its Contract price includes any and all direct or indirect costs associated with compliance with this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the COUNTY.

This Contract may include sites and/or buildings which have been designated as either "critical facilities" or "criminal justice information facilities" pursuant to the Ordinance and Resolution R2003-1274, as amended. COUNTY staff representing the COUNTY department will contact the AGENCY(S) and provide specific instructions for meeting the requirements of this Ordinance. Individuals passing the background check will be issued a badge. The AGENCY shall make every effort to collect the badges of its employees and its subcontractors' employees upon conclusion of the contract and return them to the COUNTY. If the AGENCY or its subcontractor(s) terminates an employee who has been issued a badge, the AGENCY must notify the COUNTY within two (2) hours. At the time of termination, the AGENCY shall retrieve the badge and shall return it to the COUNTY in a timely manner.

The COUNTY reserves the right to suspend the AGENCY if the AGENCY 1) does not comply with the requirements of County Code Section 2-371 - 2-377, as amended; 2) does not contact the COUNTY regarding a terminated AGENCY employee or subcontractor employee within the stated time; or 3) fails to make a good faith effort in attempting to comply with the badge retrieval policy.

XIII. **New ARTICLE 35 - FEDERAL AND STATE TAX** shall be added in its entirety to read:

The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will sign an exemption certificate submitted by the AGENCY. The AGENCY shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the COUNTY, nor is the AGENCY authorized to use the COUNTY'S Tax Exemption Number in securing such materials.

The AGENCY shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this contract.

XIV. **New ARTICLE 36 - AUTHORITY TO PRACTICE** shall be added in its entirety to read:

The AGENCY hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this Amendment to the Contract shall be and are hereby changed to conform to this Amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

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IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Sharon R. Bock
Clerk and Comptroller

**PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS**

BY _____
Deputy Clerk

BY _____
Dave Kerner, Mayor

AGENCY:

South County Mental Health Center, Inc.
Agency's Name Typed

DocuSigned by:
Joseph Spicher
E18D9DFCFA4A45C...

Agency's Signatory

CEO

Agency's Signatory Title Typed

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

DocuSigned by:
Helene C. Hvizd
BF3DF20B2223413...

Assistant County Attorney

**APPROVED AS TO TERMS
AND CONDITIONS**

DocuSigned by:
Taruna Malhotra
1459E4101E1049C

**Taruna Malhotra, Assistant Director
Department of Community Services**

**SCOPE OF WORK
2020 FINANCIAL ASSISTANCE**

Agency Name: South County Mental Health Center, Inc. (SCMHC)
Program Name: Intake and Evaluation/Mobile Crisis Team (I&E/MCT)
Location: Palm Beach County – County-Wide
Target Population: Individuals (ages 5 and up) with emotional and psychiatric needs
Funding Priority: Acute Care Services

Overview:

Intake and Evaluation and the Mobile Crisis Team (MCT) of South County Mental Health Center functions as the initial contact point for all persons in southern Palm Beach County who require mental health services, at our Delray Beach facilities or in the community. This program provides intensive de-escalation in the most acute phase of a crisis and works to reduce the level of care required for an individual at that time. Intervention and assessment will be conducted for a determination of what services are needed on an emergency or non-emergency basis, depending on the person's level of dysfunction at the time and the immediacy of their need. Services are available 24 hours a day, 7 days a week.

Service:

The Agency will complete an initial assessment for all clients.

The Agency will provide clinical services to clients needing services on a voluntary basis or on the basis of a Baker Act Involuntary Examination order.

For emergency situations, the Agency will:

- educate the person or their advocate to their rights in a mental health facility; monitor the person closely for safety, and until the psychiatrist determines that the need for this intense monitoring is no longer necessary, and/or the person is transferred to CSU or to another acute care facility;
- evaluate the person utilizing a comprehensive psychosocial assessment;
- evaluate the person for any current risks to harm themselves or someone else using the Suicide Risk Assessment;
- when possible will ask the family for their input about the person's condition and what has been helpful in the past; provide the person with the referrals to other services at SCMHC or other agencies in the community at the time of discharge or as needed.

For non-emergency situations, the Agency will:

- complete an intake psycho-social assessment;
- complete a financial eligibility;
- complete required intake documents (such as consent for treatment, privacy rights, release of information, etc.);
- schedule an outpatient psychiatric evaluation appointment;
- offer relevant services if needed.

The Mobile Crisis Team provides timely assessments, evaluations and counseling intervention services in the community at the request of individuals, families, law enforcement, fire rescue, or others.

Mobile Crisis Team staff, who are available 24 hours a day, 7 days a week; when requested,

- will go into the community;
- make a determination regarding the need for assistance at that location, if there is a need for law enforcement intervention or a Baker Act for Involuntary Examination;
- will provide information, guidance, and assistance as able to help resolve the situation in the community;
- will provide referrals for services at SCMHC or other community services, as needed.

Number of Clients Served Through FAA:

1619 Unduplicated Clients

Program Name: Crisis Stabilization (CSU)
Location: Palm Beach County – County-Wide
Funding Priority: Acute Care Services

Overview:

The Crisis Stabilization Unit (CSU) provides a safe and therapeutic environment for the stabilization of a severe psychiatric, emotional, or behavioral crisis. This program works toward the reduction of acute symptoms to ensure the safe return of an individual to their home and family, and to get them back into the community as quickly as possible. CSU services are available 24 hours a day, seven days a week, and consist of medication stabilization, crisis intervention, discharge and aftercare planning, including recovery support planning, with the involvement of the family and other supports, as appropriate. South County Mental Health Center (SCMHC) provides 50 licensed beds for Crisis Stabilization.

Service:

The Agency will provide clinical services to clients admitted.

The Agency will:

- Assess as to whether they are competent to consent to their treatment or not and are educated to assure that their rights in a mental health facility are understood. If they are not capable of understanding these rights, their advocate is informed of the client's rights and treatment recommendations.
- Conduct a History and Physical Exam, and monitor the client's physical health.
- Complete nursing plan, nursing assessments, a psychiatric evaluation, and conduct regular psychiatric monitoring.
- Evaluate clients for any current risks to harm themselves or someone else, and for the lethality of any past threats or attempts in order to work toward safeguarding them from potential self-harm.
- Offer daily group meetings that include education and assistance about areas of self-care, nutrition, positive effects of medications, possible side effects of medications, coping strategies, and a variety of interventions and support resources available to them at South County and in the community.

- Refer clients to other services at SCMHC or other agencies in the community to support their recovery and develop better resilience at the time of discharge.
- Prescribe, dispense and monitor medication to clients as needed.
- Conduct discharge planning.

Number of Clients Served Through FAA:

600 Unduplicated Clients

Program Name: Psychiatric and Medical Services
Location: Palm Beach County – County-Wide
Target Population: Adults (18 and up) with behavioral health issues
Funding Priority: Treatment Options

Overview:

South County Mental Health Center, as indicated in the Center's Mission Statement, provides "high quality, cost effective, and timely services" for individuals needing psychiatric and medical services in the southern part of Palm Beach County. The psychiatric and medical monitoring of a person's condition and the monitoring of their prescribed medications are the main components of this program. Psychiatric and Medical Services are utilized exclusively by some clients and, for others, are used in conjunction with other SCMHC services (Targeted, Intensive and Children's Case Management, Intake and Evaluation, Outpatient Therapy Services).

Service:

The Agency will develop a Physician Treatment Plan.

The Agency will:

- Provide psychiatric medical services
- Provide licensed psychiatric staff, and when needed, nursing staff who may administer medication, or through support specialists for other needs. This is to support outpatient appointments.
- Develop Psychiatric Evaluations
- Offer follow-up services for clients recently discharged from CSU's and psychiatric hospitals.
- Monitor symptom management and medications.
- Provide education about medications.
- Determine diagnoses

Number of Clients Served Through FAA:

1,616 clients

Program Name: Emergency / Disaster Relief
Location: Palm Beach County – County-Wide

Provide up to four (4) Mental Health Professionals once Palm Beach County Emergency Operations Center has called for activation of the General Population Evacuation Risk Shelters during a State of Emergency.

Staff must have graduated from an accredited college or university with a Bachelor's and/or

Master's Degree in Psychology, Social Work, Mental Health Counseling, Marriage and Family Therapy or related field; one (1) year of experience with individual, family and group counseling or psychotherapy with children and/or adolescents; or any equivalent combination of related training and experience.

PERFORMANCE DURING EMERGENCY:

The Agency agrees and promises that, immediately preceding, during, and after a public emergency, disaster, hurricane, flood, or act of God, Palm Beach County shall be given "first priority" for all services under the contract.

The Agency agrees to provide services to Palm Beach County immediately preceding, during, and after a public emergency, disaster, hurricane, flood, or act of God, at the terms, conditions, and prices as provided in this solicitation on a "first priority" basis which will be the highest priority immediately after Agencies' existing clients are secured.

If the Agency is not be able to stay for an extended period of time after the emergency event has occurred, the Agency will send their Mobile Crisis Unit to help de-escalate situations.

The Agency shall furnish a 24-hour phone number to the County. Failure to provide the services to the County on a first priority basis immediately preceding, during, and after a public emergency, disaster, hurricane, flood, or act of God, shall constitute breach of contract and subject the bidder to sanctions that may include suspension or debarment from County procurements.

The Agency will be responsible for:

- Staff's transportation to the initial designated Risk Shelter
- Bedding materials (pillows, blankets, sleeping bags, cots, air mattresses, etc.) (cots are not provided)
- General timesheets noting dates and times of service and/or presence
- Staff's Salary, Taxes and Benefits
- Workers' Compensation

Palm Beach County will be responsible for:

- Basic hydration and food for the staff at no cost
- Signing/Approval of timesheets
- ADA compliance and accommodations
- Provide notification of request for services
- Any and all office and/or program supplies necessary to perform the service
- Office space and accommodations if applicable
- Parking for the staff's vehicle

Unit Rate = \$70.00 per hour per employee

Program Name: Belle Glade Crisis Stabilization Unit
Location: Belle Glades

Overview:

South County Mental Health Center operates a Baker Act Receiving facility that includes a 10 bed Crisis Stabilization Unit, which operates 24 hours, 365 days in Belle Glade. This program provides short-term intensive mental health services in a safe and secure environment for individuals who are experiencing crisis and are potentially a danger to themselves or others due to behavioral health issues. The expected outcome is crisis stabilization, reduction in acute symptoms, safe discharge into the community with continuation of outpatient services with emphasis on recovery and resiliency.

Services:

The Agency will:

- Assess as to whether they are competent to consent to their treatment or not and are educated to assure that their rights in a mental health facility are understood. If they are not capable of understand these rights, their advocate is informed of the client's rights and treatment recommendations.
- Conduct a History and Physical Exam, and monitor the client's physical health.
- Complete nursing plan, nursing assessments, a psychiatric evaluation, and conduct regular psychiatric monitoring.
- Evaluate clients for any current risks to harm themselves or someone else, and for the lethality of any past threats or attempts in order to work toward safeguarding them from potential self-harm.
- Offer daily group meetings that include education and assistance about areas of self-care, nutrition, positive effects of medications, possible side effects of medications, coping strategies, and a variety of interventions and support resources available to them at South County and in the community.
- Refer clients to other services at SCMHC or other agencies in the community to support their recovery and develop better resilience at the time of discharge.
- Prescribe, dispense and monitor medication to clients as needed.
- Provide and monitor medication management.
- Conduct discharge planning.

Number of Clients to be served: 260

Program Name: Emergency / Disaster Relief
Location: Palm Beach County – County-Wide

Provide up to four (4) Mental Health Professionals once Palm Beach County Emergency Operations Center has called for activation of the General Population Evacuation Risk Shelters during a State of Emergency.

Staff must have graduated from an accredited college or university with a Bachelor's and/or Master's Degree in Psychology, Social Work, Mental Health Counseling, Marriage and Family Therapy or related field; one (1) year of experience with individual, family and group counseling or psychotherapy with children and/or adolescents; or any equivalent combination of related training and experience.

PERFORMANCE DURING EMERGENCY:

The Agency agrees and promises that, immediately preceding, during, and after a public emergency, disaster, hurricane, flood, or act of God, Palm Beach County shall be given "first priority" for all services under the contract.

The Agency agrees to provide services to Palm Beach County immediately preceding, during, and after a public emergency, disaster, hurricane, flood, or act of God, at the terms, conditions, and prices as provided in this solicitation on a "first priority" basis which will be the highest priority immediately after Agencies' existing clients are secured.

If the Agency is not be able to stay for an extended period of time after the emergency event has occurred, the Agency will send their Mobile Crisis Unit to help de-escalate situations.

The Agency shall furnish a 24-hour phone number to the County. Failure to provide the services to the County on a first priority basis immediately preceding, during, and after a public emergency, disaster, hurricane, flood, or act of God, shall constitute breach of contract and subject the bidder to sanctions that may include suspension or debarment from County procurements.

The Agency will be responsible for:

- Staff's transportation to the initial designated Risk Shelter
- Bedding materials (pillows, blankets, sleeping bags, cots, air mattresses, etc.) (cots are not provided)
- General timesheets noting dates and times of service and/or presence
- Staff's Salary, Taxes and Benefits
- Workers' Compensation

Palm Beach County will be responsible for:

- Basic hydration and food for the staff at no cost
- Signing/Approval of timesheets
- ADA compliance and accommodations
- Provide notification of request for services
- Any and all office and/or program supplies necessary to perform the service
- Office space and accommodations if applicable
- Parking for the staff's vehicle

Unit Rate = \$70.00 per hour per employee

**UNITS OF SERVICE RATE AND DEFINITION
 2020 FINANCIAL ASSISTANCE CONTRACT**

Agency: South County Mental Health Center, Inc.

Description	Unit Cost	Total FY20
Crisis Stabilization Unit (CSU): A unit of service is defined as one bed day/night in the Crisis Stabilization Unit.	\$337.71	\$1,179,979
Intake and Evaluation/Mobile Crisis Team (I&E/MCT): A unit of service is defined as one hour of staff time availability and can include outpatient intakes and assessments and initial evaluation of voluntary/involuntary admissions.	\$30.35	\$315,099
Psychiatric and Medical Services: A unit of service is defined as one hour of medical staff in direct client services and can include medication, monitoring/management, lab services, monitoring patient vitals, patient assistance program medications, scheduling appointments, medical records management, patient assistance, substance abuse services coordination and referrals.	\$341.70	\$415,039
Glades Crisis Stabilization Unit (CSU): A unit of service is defined as one bed day/night in the Crisis Stabilization Unit	\$337.71	\$226,191
Total Contract for FY20		\$2,136,308

COMMUNITY SERVICES DEPARTMENT
FY 2019-20 Financially Assisted Agencies (FAA) Logic Model/Evaluation Plan
ALL INFO MUST FIT ON THIS PAGE
 Page 1



Agency Name	South County Mental Health Center, Inc.	Program Name	Crisis Stabilization (CSU)
Problem Statement	Individuals in crisis need safe and effective stabilization to remain stable and reside in the community.		
Program Goals	Individuals admitted to the CSU will not have been admitted during the previous 90 days.		
ACTIVITIES	OUTPUTS	OUTCOME STATEMENT	OUTCOME INDICATOR
The activities or interventions provided to the priority population in order to achieve the outcome.	(1) The size and scope of the activities (interventions, treatments, workshops, classes, services, etc.) that result in a change in the participant (successful outcome). (2) Timeframe for completion of the activity. (3) Total # of participants provided the activity/intervention.	The qualitative statement of positive change in knowledge, attitude, skills, behavior, or condition of the participant(s) receiving the activity/intervention for the specified timeframe. The statement does not include numbers. Example: Participants will improve their living conditions evidenced by becoming employed after 9 months.	The quantitative measure of the projected number/percentage of participants to achieve the outcome in the expected timeframe during the contract period. Enter the outcome indicator in the following format example: 25 out of 50 participants, or 50%, will increase their living condition as evidenced by becoming employed after 9 months.
SCMHC added 2 CSU's to their existing 2 CSU's effective 4/1/20. Ten CSU beds were added in Belle Glade and 15 CSU beds were added in Delray, totaling 60 available beds. Approximately 600 unduplicated clients will be provided CSU inpatient treatment. Clients are provided psychiatric, nursing, medical, risk and psychosocial assessments. Educational opportunities are provided and address self-care, the positive effects of medication and the potential side effects, nutrition, coping strategies and interventions and support resources available at SCMHC and the community. The goal is to reduce the acute symptoms and provide a safe discharge with continuation of outpatient services with emphasis on recovery and resiliency. With the outpatient follow-up, fewer clients should require re-admittance to the CSUs.	CSU services are provided 24 hours a day, 7 days a week. Licensed medical and nursing staff provide diagnostic and medical functions. Masters level social workers complete the assessments and provide education and mental health technicians provide the general oversight of the clients and facilitate educational groups.	Clients admitted to the CSU for stabilization will not have been admitted during the prior 90 days.	Of the 600 unduplicated clients admitted to the CSUs, 70% (420) will not have been inpatient during the previous 90 days.

ACORDTM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/15/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER CBIZ Weekes & Callaway 3945 West Atlantic Avenue Delray Beach, FL 33445 561 278-0448	CONTACT NAME: Maria Basso
	PHONE (A/C, No, Ext): 561 278-0448
	FAX (A/C, No):
	E-MAIL ADDRESS: Maria.Basso@CBIZ.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : Arch Specialty Insurance Company
	INSURER B : Associated Industries Insurance Company
	INSURER C : Charter Oak Fire Insurance Co.
	INSURER D :
	INSURER E :
	INSURER F :

INSURED: **South County Mental Health Center, Inc.**
16158 S. Military Trail
Delray Beach, FL 33484

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			FLP005954504	04/08/2020	04/08/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			BA9M008150	04/08/2019	04/08/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	AWC1131750	05/01/2019	05/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liab Claims Made Deductible:\$25000			FLP005954504	04/08/2020	04/08/2021	Each Claim \$1,000,000 Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, ITS OFFICERS, EMPLOYEES AND AGENTS ARE ADDITIONAL INSURED AS RESPECTS TO GENERAL LIABILITY, AS REQUIRED BY WRITTEN CONTRACT, SUBJECT TO THE TERMS, CONDITIONS AND EXCLUSIONS OF THE POLICY.

CERTIFICATE HOLDER PALM BEACH COUNTY COMMUNITY SERVICES DEPARTMENT 810 DATURA STREET WEST PALM BEACH FL 33401	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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South County
Mental Health



CENTER, INC.

A Private Not-for-Profit Organization Serving South Palm Beach County Since 1974

01/09/2020

To Whom This May Concern:

The Board of Directors of South County Mental Health Center, Inc. authorizes Joseph S. Speicher, Chief Executive Officer of said corporation to sign contracts on behalf of the Center, thus entering the Center into legally binding contracts with governmental offices, non-profit corporations, for profit corporations, as well as individual business entities.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenneth Rubin".

Kenneth Rubin, Board of Director President
South County Mental Health Center, Inc.