

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: June 16, 2020	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Submitted By: Department of Airports

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Non-Signatory Airline Agreement (Agreement) with Sun Country, Inc., a Minnesota Corporation (Sun Country), commencing April 15, 2020, terminating September 30, 2020, and automatically renewing on an annual basis each October 1st unless canceled; for Sun Country to provide commercial air service at the Palm Beach International Airport (PBI).

Summary: The Agreement permits Sun Country to operate at PBI and to lease ticket counter space for their operations on a per-use basis. Delegation of authority for execution of the standard form Non-Signatory Airline Agreement was approved by the Board in R-2019-1156.
Countywide (AH)

Background and Justification: N/A

Attachments: One (1) Agreement

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Recommended By: EW Laura Beebe 5-18-20
Department Director Date

Approved By: Nancy J. Bolton 5/22/20
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	<u>(\$-0-)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u><u>(\$-0-)</u></u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes _____ No X

Budget Account No: Fund 4100 Department 120 Unit 8320/8430 RSource Various
 Reporting Category _____ H

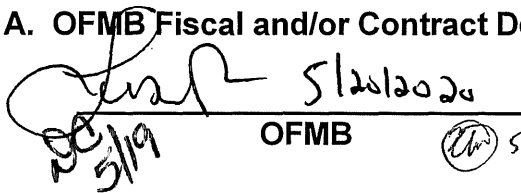
B. Recommended Sources of Funds/Summary of Fiscal Impact:

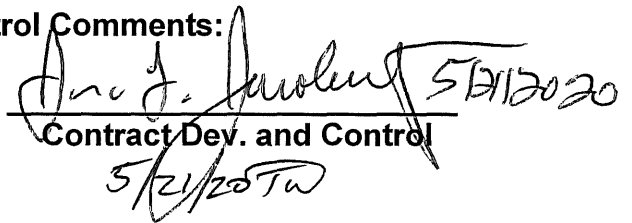
Sun Country will pay landing fees, baggage system charges and per-use charges that apply to their flight operations. At this time, it is unknown how many flights Sun Country will operate at PBI. Renewal of the Agreement beyond September 30, 2020, is not assured. The Agreement incorporates the rates and charges established under the Signatory Airline Agreement (R-2019-1155). Revenues from terminal rents, landing fees, and baggage system charges will average \$14 to \$16 million annually over the five-year period. Rates are established to recover the cost of airport operations, maintenance, and debt service for the terminal, terminal systems, and airfield.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 5/20/2020
 OFMB TW 5/20

 5/21/2020
 Contract Dev. and Control
 5/21/20 TW

B. Legal Sufficiency:

 5-21-2020
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)