

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 16, 2020

[X] Consent

[] Regular

[] Ordinance

[] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Amendment No. 4 extending the term of three (3) continuing contracts to provide mechanical, electrical, plumbing (MEP) engineering services for various capital improvement projects through to December 22, 2020:

- A) Gartek Engineering Corporation (Gartek) (R2015-0777; Renewals: R2017-0892, R2018-0849, R2019-1328), MBE/Local, 86.70% SBE participation to date;
B) Johnson, Levinson, Ragan, Davila, Inc. (JLRD) (R2015-0779; Renewals: R2017-0893, R2018-0850, R2019-1329), SBE/Local, 97.64% SBE participation to date; and
C) RGD & Associates, Inc. dba RGD Consulting Engineers (RGD) (R2015-0778; Renewals: R-2017-0894, 2018-0851, R2019-1330), SBE/Local, 94.02% SBE participation to date.

Summary: On April 7, 2020, via Agenda Item 5D-3, the Board of County Commissioners (BCC) authorized the county administrator or designee, which in this case was the Director of Facilities Development and Operations (FDO), to execute Amendment No. 4 extending the term of these MEP engineering continuing contracts to December 22, 2020. Due to the ongoing COVID19 crisis, the time needed to develop new logistical procedures for conducting selection committee meetings while maintaining social distancing and the potential for further delays throughout the selection process, staff thought it necessary to extend the term of the existing contracts for an additional six (6) months. The attached Amendments were fully executed on behalf of the BCC by the Director of FDO. In accordance with the County Policy and Procedures Manual (PPM) CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The firms under the existing MEP Engineering continuing contracts were selected under the County's prior Small Business Enterprise (SBE) program where a 15% SBE goal applied. The Office of Equal Business Opportunity has reviewed and approved this renewal request. (Capital Improvements Division) Countywide (LDC)

Background & Justification: These continuing contracts provide for MEP Engineering Services associated with the design of various capital projects, to be determined later, which may include new construction, additions, or renovations up to \$2,000,000 (after July 1 up to \$4,000,00 due to changes in the Florida Statutes). These continuing contracts were set to expire on June 22, 2020. The Department has advertised for new continuing MEP engineering contracts. Due to the ongoing COVID19 crisis, the Department was concerned that there may be delays in the selection process which may cause a delay in taking the new continuing MEP engineering contracts to the BCC before the existing contracts expire. As a result, Staff requested and was granted authority to execute renewal amendments with Gartek, JLRD and RGD to extend their continuing contracts for six months through to December 22, 2020. The delegation of authority for the County Administrator or designee, which in this case was the Director of FDO to execute the Amendment, was requested so that the amendments could be executed prior to the next BCC meeting and before the agreements expire on June 22, 2020. Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on April 8, 2015. When work is required under the continuing contract, work is authorized through individual task assignments.

Attachments:

- 1. Amendment No. 4 - Gartek
2. CSA History - Gartek
3. Amendment No. 4 - JLRD
4. CSA History - JLRD
5. Amendment No. 4 - RGD
6. CSA History - RGD

Recommended By:

[Signature]

[Signature]
Department Director

5/16/20
Date

Approved By:

[Signature]
County Administrator

6/2/2020
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	*_ _____	_____	_____	_____	_____

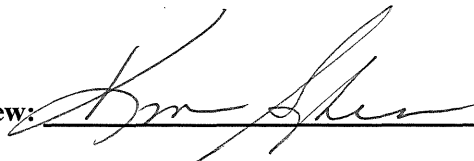
ADDITIONAL FTE POSITIONS (Cumulative)

Is Item Included in Current Budget: Yes x No _____
Does this item include the use of federal funds? Yes _____ No x

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____


B. Recommended Sources of Funds/Summary of Fiscal Impact:

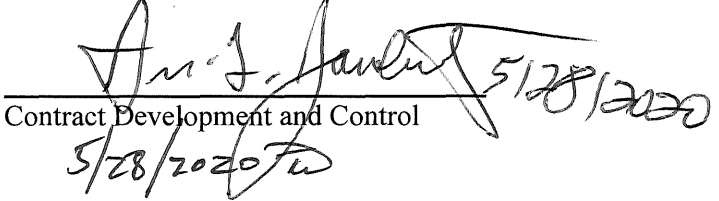
*Fiscal Impact cannot be determined at this time. Individual CSAs requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

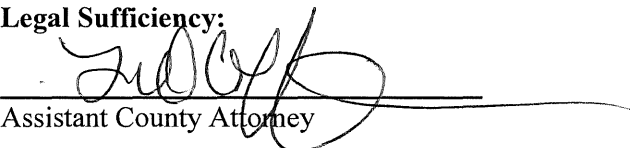
C. **Departmental Fiscal Review:** 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 5/28/2020
 OFMB
 LM 5/22

 5/28/2020
 Contract Development and Control
 5/28/2020

B. **Legal Sufficiency:**

 Assistant County Attorney

C. **Other Department Review:**

 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT No. 4
TO CONTINUING CONTRACT FOR
MECHANICAL, ELECTRICAL AND PLUMBING (MEP)
ENGINEERING/ PROFESSIONAL SERVICES**

This is Amendment No. 4 dated May 6, 2020 to the Contract (R-2015-0777) dated June 23, 2015, *as previously amended by Amendment No. 1 (R2017-0892) dated July 11, 2017, Amendment No. 2 (R2018-0849) dated June 5, 2018 and Amendment No. 3 (R2019-1328) dated September 10, 2019* (collectively the "Contract") by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and GARTEK ENGINEERING CORPORATION, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

WHEREAS, the parties have entered into the Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

WHEREAS, the parties hereto desire to amend the Contract to extend it through December 22, 2020.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract is renewed for six (6) additional months beginning June 23, 2020 through December 22, 2020.
2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.


3. CONSULTANT certifies that it is still in compliance with the requirements pertaining to scrutinized companies under Florida Statutes Section 287.135.

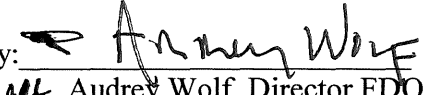
THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

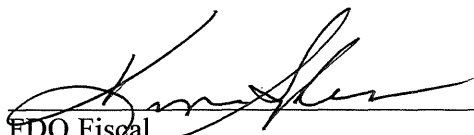
APPROVED AS TO
LEGAL SUFFICIENCY

PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS, BY
DIRECTOR, FACILITIES
DEVELOPMENT & OPERATIONS
DEPARTMENT

By: 
Assistant County Attorney

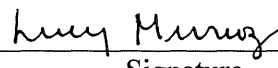
By: 
Audrey Wolf, Director FDO

Attest:


FDO Fiscal

WITNESS:

CONSULTANT: GARTEK ENGINEERING CORPORATION


Signature

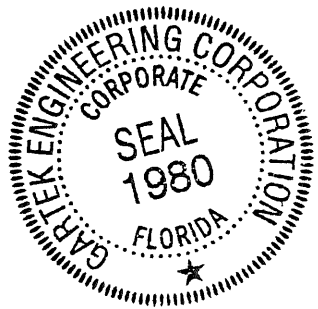

Signature

Lucy A Munoz
Name (type or print)

Mel F. Garcia, P.E., LEED AP
Name (type or print)

Vice President
Title

(Corporate Seal)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinsworth Ins & Risk Mgmt Services In P.O. Box 661628 Miami Springs FL 33266	CONTACT NAME: Erinn E Collinsworth	
	PHONE (A/C, No, Ext): (786) 930-4795	FAX (A/C, No): (786) 930-4794
E-MAIL ADDRESS: erinn@collinsworthinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Travelers Cas & Surety Co		19038
INSURER B: Travelers Ind. Co.		25658
INSURER C: Travelers Ind Co of CT		25682
INSURER D: Arch Insurance Company		11150
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** Cert ID 3932 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	6607A395728	09/29/2019	09/29/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	BA7A775381	09/29/2019	09/29/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	CUP-2L455676	09/29/2019	09/29/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB6J001170	09/29/2019	09/29/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			FAAEP0034402 Claims Made Basis	09/29/2019	09/29/2020	Each Claim \$ 2,000,000 Policy Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Annual MEP/HVAC contract; If required by written contract, Palm Beach County Board of County Commissioners, a political subdivision of the State of Florida, its officers, employees and agents are listed as additional insured on the General, Automobile & Umbrella (following form) Liability, excluding professional services. Insurance evidenced by this certificate shall be primary and non-contributory to that of the named insured. 30 days written notice of cancellation, non-renewal of coverage/limits, except 10 days for non-payment. General, Auto, Workers Compensation and Umbrella (following form) contain a waiver of subrogation in favor of the additional insured.

CERTIFICATE HOLDER

Palm Beach County
 c/o Insurance Tracking Services, Inc. (ITS)
 P.O. Box 20270

 Long Beach CA 90801

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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Consultant:		Gartek Engineering		Total:		145,728.00		145,728.00		86.70%	
Contract Award Date:		23-Jun-15		Expiration Date:		6/22/2020		SBE Goal:		98.00%	
Resolution Number:		R-2015-0777		Annual Type:		MEP / HVAC		Monitored By:		CID	
Renewal Options:		NO RENEWALS REMAINING									
Prefix	CSA#	Amount	SBE Amount	Requested By	Request Date	Project #	Project Name	Services	Approved Date	Appr'd By	MWBE SBE %
A1							Annual Contract	Annual MEP /HVAC	6/23/2015	BCC	
	35	\$9,540.00	\$9,540.00	Clark Woods	11-Jan-19	18577	Vista Fleet Heavy - HVAC assessment	Evaluation and recommendation of HVAC system	4-Feb-19	AW	100.00%
1	25	\$4,820.00	\$4,820.00	Stuart Patterson	10-Jan-19	18314	Fire Station No. 26 Generator Replacement	Design & Construction phase for underground fuel lines from existing convault tank.	4-Feb-19	AW	100.00%
	36	\$3,110.00	\$3,110.00	Ben Carroll	4-Mar-19	19344	John Prince Park Automatic Transfer Switch	Investigation and report identifying findings and recommendations	8-Apr-19	AW	100.00%
	37	\$21,160.00	\$21,160.00	Andy Gamble	18-Apr-19	19404	Pahokee 800 Mhz Tower Replace Existing Generator	engineering services	5-Jul-19	AW	100.00%
1	36	\$3,110.00	\$2,480.00	Ben Carroll	30-May-19	19344.00	John Prince Park Automatic Transfer Switch	Additional Site visit for retest	27-Jun-19	AW	79.74%
	38	\$37,080.00	\$33,144.00	Andy Gamble	31-May-19	18505.00	WTP #3 Fire Alarm	Design & construction phase for fire alarm replacement	27-Jun-19	AW	89.39%
2	14	\$3,050.00	\$3,050.00	Tom McNamara	24-Jul-19	17358	PBSO District #3 Facilities Services - HVAC Modifications	HVAC Modifications	22-Oct-19	AW	100.00%
	39	\$30,680.00	\$28,680.00	Gus Arnold	28-Aug-19	19430	Fire Station #27 - Generator Replacement	Design & construction phase for generator removal and replacement with new diesel	9-Dec-19	AW	93.48%
	40	\$26,990.00	\$25,490.00	Gus Arnold	28-Aug-19	19431.00	Fire Station #51 - Generator Replacement	Design & construction phase services	9-Dec-19	AW	94.44%
	41	\$25,140.00	\$22,140.00	Tom McNamara	24-Jul-19	19398.00	WUD WTP #3 Roof & EF Replacement	Design, bidding and construction phase services.	10-Jan-20	AW	88.07%
	42	\$5,360.00	\$5,360.00	Altwon Webster	15-Oct-19	19649.00	Historic Courthouse Elevator Ventilation Evaluation	Evaluate and provide recommendations related to excessive condensation	10-Jan-20	AW	100.00%
	43	\$38,300.00	\$38,300.00	Mike McPherson (cc)	6-Nov-19	18204.01	MDC Generator Enhancement	Review of existing site conditions & development of engineering calculations	10-Jan-20	AW	100.00%
	44	\$48,720.00	\$48,720.00	Gus Arnold	8-Jan-19	19546.00	Heman Brice Complex Main Building & Apparatus Room on Generator	Design, bidding and construction phase services	20-Jan-20	AW	100.00%
	45	\$32,570.00	\$30,570.00	Gus Arnold	8-Jan-19	19466.00	EOC Fire Rescue UPS System Replacement	Design and Construction Administration Services	20-Jan-20	AW	93.86%
1	43	\$136,473.00	\$113,662.00	Mike McPherson (cc)	14-Jan-20	18204.01	MDC Generator Enhancement	Design, bidding, permitting, and construction administration services for redesign of electrical distribution system	Pending BCC 4/7/2020		83.29%
2	36	\$3,343.00	\$2,713.00	Ben Carroll	10-Feb-20	19344.00	John Prince Park Automatic Transfer Switch	Additional visit to perform final test on equipment	9-Mar-20	AW	81.15%
	46	\$34,990.00	\$31,630.00	Mike McPherson (cc)	5-Feb-20	2018-018397	Electric Vehicle Charging Stations Feasibility Study	Feasibility study for installing electric charging stations at 5 various locations	20-Mar-20	AW	90.40%
	47	\$21,520.00	\$19,120.00	Ben Carroll	10-Feb-20	19555.00	Fleet Buiding on 1000 K Generator	Feasibility study	6-Apr-20	bocn	88.85%
	48	\$18,060.00	\$18,060.00	Tom McNamara	13-Apr-20	19511.00	PBSO District #6 Chiller Replacement	Design and CA services	29-Apr-20	AW	100.00%
1	33	\$5,706.00	\$5,706.00	Tom McNamara	13-Apr-20	19301.00	Supervisor of Elections Replace Existing ATS	Design and CA services			100.00%
1	42	\$8,404.00	\$764.00	Rocky Roque	20-Apr-20	19649.00	Historic Courthouse Elevator Ventilation Evaluation	Test & Balance Report			9.09%
1	43	\$136,473.00	\$113,662.00	Mike McPherson	5-Mar-20	18204.01	Main Detention Center Generator Enhancements	Feasibility study for several sites to increase generator emergency power capacity	7-Apr-20	AW	83.29%
1	33	\$5,706.00	\$5,706.00	Tom McNamara	13-Apr-20	19301.00	supervisor of Elections Replace Existing ATS supp 1	Design and CA services			100.00%
1	41	\$5,504.00	\$1,500.00	Tom McNamara	29-Apr-20	19398.00	WUD WTP #3 Roof & EF Replacement	Test & Balance Report			27.25%
TOTAL		\$1,553,449.00	\$1,346,770.00								86.70%

ATTACHMENT # 2

**AMENDMENT No. 4
TO CONTINUING CONTRACT FOR
MECHANICAL, ELECTRICAL AND PLUMBING (MEP)
ENGINEERING/ PROFESSIONAL SERVICES**

This is Amendment No. 4 dated May 6, 2020 to the Contract (R-2015-0779) dated June 23, 2015, *as previously amended by Amendment No. 1 (R2017-0893) dated July 11, 2017, Amendment No. 2 (R2018-0850) dated June 5, 2018 and Amendment No. 3 (R2019-1329) dated September 10, 2019* (collectively the "Contract") by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and JOHNSON, LEVINSON, RAGAN, DAVILA, INC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

WHEREAS, the parties have entered into the Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

WHEREAS, the parties hereto desire to amend the Contract to extend it beginning June 23, 2020 through December 22, 2020.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract is renewed for six (6) additional months beginning June 23, 2020 through December 22, 2020.
2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.

3. CONSULTANT certifies that it is still in compliance with the requirements pertaining to scrutinized companies under Florida Statutes Section 287.135.

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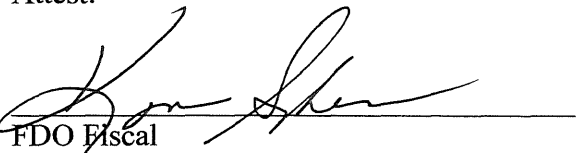
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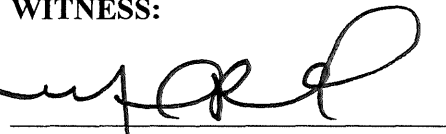
APPROVED AS TO
LEGAL SUFFICIENCY

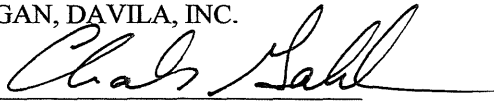
PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS, BY
DIRECTOR, FACILITIES
DEVELOPMENT & OPERATIONS
DEPARTMENT

By: 
Assistant County Attorney

By: 
Audrey Wolf, Director FDO

Attest:

FDO Fiscal

WITNESS:

Signature

CONSULTANT: JOHNSON, LEVINSON,
RAGAN, DAVILA, INC.

Signature

MICHAEL P LINCOLN
Name (type or print)

Charles Gableman
Name (type or print)

President
Title

(Corporate Seal)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Legacy Insurance Solutions, LLC 1410 Piedmont Drive East 2nd Floor Tallahassee, FL 32308-7942	CONTACT NAME: Tina O'Donnell		
	PHONE (A/C, No, Ext): (850) 701-1419	FAX (A/C, No): (850) 894-3129	
E-MAIL ADDRESS: todonnell@legacyinsllc.com			
INSURED Johnson, Levinson, Ragan, Davila, Inc. 1450 Centrepark Blvd, Ste. 350 West Palm Beach, FL 33401	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Hartford Insurance Company of the Southeast		38261
	INSURER B : Twin City Fire Insurance Company		29459
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		21SBABS9628	3/26/2020	3/26/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 EPLI \$ 5,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			21SBABS9628	3/26/2020	3/26/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			21SBABS9628	3/26/2020	3/26/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	21WECAE9593	3/26/2020	3/26/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured - Palm Beach County Board of County Commissioners, A Political Subdivision of the State of Florida, its Officers, Employees and Agents are additional insured required by written contract

CERTIFICATE HOLDER

CANCELLATION

Palm Beach County c/o Capital Improvements Division 2633 Vista Parkway West Palm Beach, FL 33411	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/04/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Collinsworth Ins & Risk Mgmt Services In P.O. Box 661628 Miami Springs FL 33266	CONTACT NAME: Erinn E Collinsworth	
	PHONE (A/C, No, Ext): (786) 930-4795	FAX (A/C, No): (786) 930-4794
E-MAIL ADDRESS: erinn@collinsworthinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Travelers Cas & Surety Co of Ame		31194
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED (561) 689-2303
 Johnson Levinson Ragan & Davila, Inc.
 1450 Centrepark Blvd, Ste #350
 Suite 350
 West Palm Beach FL 33401

COVERAGES **CERTIFICATE NUMBER:** Cert ID 3982 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		Y	107175209	11/02/2019	11/02/2020	Each Claim \$ 2,000,000 Policy Aggregate \$ 4,000,000 Claims Made Basis

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Certificate on File - Professional Liability provides for Full Prior Acts; includes a \$35,000 Each Claim Deductible/\$70,000 Policy Aggregate Deductible; provides for a waiver of subrogation when required by contract. Issuing company will provide 30 days notice of cancellation, except 10 days for non payment of premium.

CERTIFICATE HOLDER Palm Beach County 2633 Vista Parkway West Palm Bch FL 33411-5603	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CSA History

Consultant:		Johnson Levinson Ragan Davila (JLRD)		Total:		\$405,062.00	\$405,062.00	97.64%			
Contract Award Date:		23-Jun-15				SBE Goal:		95%			
Resolution Number:		R-2015-0779				Monitored By:		Fernando DelDago			
Annual Type:		ANNUAL MEP/HVAC									
Expiration Date:		22-Jun-20									
Renewal Options:		NO RENEWALS REMAINING									
Prefix	CSA#	Amount	SBE Amount	Requested By	Request Date	Project #	Project Name	Services	Approved	Appr'd By	SBE %
AI							<i>Annual Contract</i>	<i>Annual Contract R2015-0779</i>	23-Jun-15	BCC	
	21	\$34,872.00	\$30,533.00	Andy Gamble	11/9/2017	16519	Okeeheelee Park Fire Alarm Replacement - 3 Buildings	Engineering design & CA services	14-Dec-17	AW	87.56%
	22	\$10,752.00	\$10,752.00	Zindy Agredo	12/5/2017	17474	CJC - Replace 18 VAV Boxes in PBSO Admin. Bldg.	A/E design/CA Services	21-Dec-17	AW	100.00%
	23	\$5,850.00	\$5,850.00	Tom/Anthony (cc)	12/5/2017	18304	Graphics - Electrical Service Upgrades	Design & CA Services	14-Dec-17	AW	100.00%
1	15	\$960.00	\$960.00	Tom/Anthony (cc)	12/18/2017	16430	Medical Examiner/PBSO Motor Pool General Services	Create electronic CAD drawing	12-Feb-18	AW	100.00%
	24			Andy Gamble	2/23/2018	17416	Fire Alarm Replacements	Engineering design - Canceled Per Anthony 4/11/18			#DIV/0!
	25	\$9,770.00	\$9,770.00	Rosalyn Acosta	3/1/2018	16485	GCC HVAC Three AHU Replacements	Design & CA Services	25-May-18	AW	100.00%
1	14	\$7,942.00	\$7,942.00	Tom/Anthony (cc)	3/1/2018	16533	Palm Tran North - Bus, Employee and Visitor Parking Lot Lighting Replacement	Additional services for replacement of door	10-Jul-18	AW	100.00%
	26	\$33,850.00	\$33,850.00	Jason Fair	4/22/2018	18453	Palm Tran South Maintenance Bldg. HVAC Replacement	Design Services	16-May-18	AW	100.00%
	27	\$17,176.00	\$11,060.00	Anthony Longo	7/3/2018	18488	EOC Fire Alarm and Chemical System Replacement	Perform assessment, provide report and recommendations	13-Aug-18	AW	64.39%
	28	\$5,745.00	\$5,745.00	Fernando	12/26/2018	19204	CROC HVAC Life Cycle Report & Replacement	Engineering services for ductwork lining and insulation study	21-Jan-19	AW	100.00%
	29			Andy Gamble	12/26/2018	17364	Courthouse Ductwork Lining & Insulation Study	Design services	Canceled		#DIV/0!
	30			Andy Gamble	12/26/2018	16518	Fire Rescue Station #14 & 24 Fire Alarm Replacements	Design Services	Canceled		#DIV/0!
	31	\$13,552.00	\$13,552.00	Clark Woods	1/24/2019	18519	West Jupiter Recreation Center & Juno Pier Fire Alarm Replacements	Design & CA services	12-Mar-19	AW	100.00%
1	27	\$38,760.00	\$38,760.00	Tom/Anthony	2/12/2019	18488	CJC Replace 13 VAC Boxes in PBSO Admin. Bldg.	Design services	12-Jul-19	AW	100.00%
	32	\$13,120.00	\$13,120.00	Ben Carroll	4/18/2019	19357	CROC VAV Box and AHU Replacement	Engineering Design services	1-Jul-19	AW	100.00%
	33	\$9,770.00	\$9,770.00	Ben Carroll	4/18/2019	19379	Parks - Jupiter Farms Site Lighting Replacement	Engineering Design services	1-Jul-19	AW	100.00%
	34	\$11,780.00	\$11,780.00	Ben Carroll	4/18/2019	19378	Parks - Ocean Inlet Site Lighting Replacement	Engineering Design services	1-Jul-19	AW	100.00%
	35	\$9,770.00	\$9,770.00	Clark Woods	4/18/2019	18582	Parks - West Boynton Beach Site Lighting Replacement	Engineering Design Services	29-May-19	AW	100.00%
	36	\$9,950.00	\$3,710.00	Rich Avery	7/10/2019	19213	PBSO CJC Fleet/Radio Parking Lot Lighting Replacement	Engineering Design Services	13-Sep-19	AW	37.29%
	37	\$16,110.00	\$16,110.00	Fernando	8/13/2019	19602	MCCH Mailroom Relocation	Engineering Design Services	2-Oct-19	AW	100.00%
	38	\$2,285.00	\$2,285.00	Clark Woods	12/13/2019	15418	PBSO Headquarters Real Time Crime Lab	Electrical engineering design	10-Feb-20	AW	100.00%
	39	\$28,390.00	\$28,390.00	Tom McNamara	1/13/2020	19577	Convention Center CCTV Camera System	Engineering Design and construction admin services	2-Mar-20	AW	100.00%
	40	\$22,170.00	\$22,170.00	Tom McNamara	1/13/2020	19305	WUD SRWRF HVAC Modificaitons Bldg. B, C, D, E, F, G, J and K	Engineering Design Services	5-Mar-20	AW	100.00%
	Total:	\$707,636.00	\$690,941.00								97.64%

ATTACHMENT # 4

**AMENDMENT No. 4
TO CONTINUING CONTRACT FOR
MECHANICAL, ELECTRICAL AND PLUMBING (MEP)
ENGINEERING/ PROFESSIONAL SERVICES**

This is Amendment No. 4 dated May 6, 2020 to the Contract (R-2015-0778) dated June 23, 2015, *as previously amended by Amendment No. 1 (2017-0894) dated July 11, 2017, Amendment No. 2 (R2018-0851) dated June 5, 2018 and Amendment No. 3 (R2019-1330) dated September 10, 2019* (collectively the "Contract") by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY AND RGD & ASSOCIATES, INC., a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

WITNESSETH

WHEREAS, the parties have entered into the Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

WHEREAS, the parties hereto desire to amend the Contract to extend it through December 22, 2020.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract is renewed for six (6) additional months beginning June 23, 2020 through December 22, 2020.
2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.

3. CONSULTANT certifies that it is still in compliance with the requirements pertaining to scrutinized companies under Florida Statutes Section 287.135.

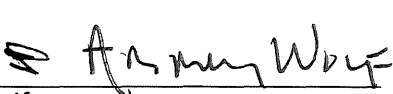
THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY

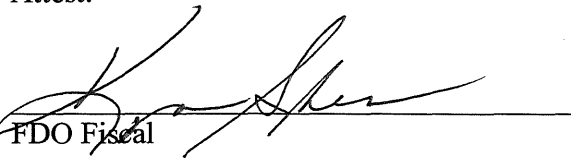
IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

APPROVED AS TO
LEGAL SUFFICIENCY

PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS, BY
DIRECTOR, FACILITIES
DEVELOPMENT & OPERATIONS
DEPARTMENT

By: 
Assistant County Attorney

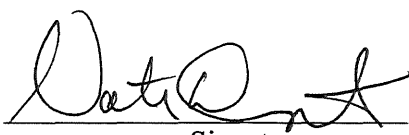
By: 
Audrey Wolf, Director FDO

Attest:

FDO Fiscal

WITNESS:

CONSULTANT: RGD & ASSOCIATES,
INC.


Signature


Signature

Jacklyn Brown
Name (type or print)

Nate Davenport
Name (type or print)

President
Title

(Corporate Seal)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/13/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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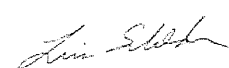
PRODUCER Iron Ridge Insurance 4971 Royal Gulf Circle Fort Myers FL 33966		CONTACT NAME: Karen Brinkley PHONE (A/C, No, Ext): (800) 775-8526 E-MAIL ADDRESS: kbrinkley@ironridgeinsurance.com FAX (A/C, No): (239) 288-7544	
INSURED RGD & Associates Inc dba RGD Consulting Engineers 2151 South Alt. A1A Suite 2000 Jupiter FL 33477		INSURER(S) AFFORDING COVERAGE INSURER A: Charter Oak Fire Ins Co NAIC # 25615 INSURER B: Travelers Property Casualty Co of America 25674 INSURER C: Beazley Insurance Company 37540 INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL205605210 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		660-9K302440-COF-20	05/13/2020	05/13/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		660-9K302440-COF-20	05/13/2020	05/13/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-9K305755-20-47	05/13/2020	05/13/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Professional Liability			V295A4190101	11/16/2019	11/16/2020	Per Claim \$2,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Palm Beach County Board of County Commissioners, a political subdivision of the State of Florida, its officers, employees and agents, c/o Facilities Development & Operations Department are added as additional insured regarding general liability and auto liability. Professional Liability is written on a claims-made basis

CERTIFICATE HOLDER Palm Beach County BCC c/o Capital Improvements Division 2633 Vista Parkway West Palm Beach FL 33411	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/05/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services, Inc of Florida 1001 Brickell Bay Drive, Suite #1100 Miami, FL 33131-4937	CONTACT NAME: Aon Risk Services, Inc of Florida PHONE (A/C, No. Ext): 800-743-8130 FAX (A/C, No): 800-522-7514 EMAIL ADDRESS: ADP_COI.Center@Aon.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Illinois National Insurance Co</td> <td>23817</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Illinois National Insurance Co	23817	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A : Illinois National Insurance Co	23817													
INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
INSURED ADP TotalSource CO XXI, Inc. 10200 Sunset Drive Miami, FL 33173 ALTERNATE EMPLOYER RGD & Associates Inc DBA RGD Consulting Engineers 2151 S Alternata A1A Ste 2000, Jupiter, FL 33477														

COVERAGES **CERTIFICATE NUMBER:** 2542653 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE AS REQUESTED

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEC RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 080371933 FL	7/1/2019	7/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
All worksite employees working for RGD & ASSOCIATES INC DBA RGD CONSULTING ENGINEERS, paid under ADP TOTALSOURCE, INC.'s payroll, are covered under the above stated policy. RGD & ASSOCIATES INC DBA RGD CONSULTING ENGINEERS is an alternate employer under this policy.

CERTIFICATE HOLDER Palm Beach County BOCC c/o Capital Improvements Division 2633 Vista Parkway West Palm Beach, FL 33411	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services, Inc of Florida</i>
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CSA History

Consultant:	RGD & Associates	Total:	391,049.09	367,659.97	94.02%	
Contract Award Date:	23-Jun-15				SBE Goal:	100%
Resolution Number:	R-2015-0778				Monitored By:	Fernando DelDago
Annual Type:	ANNUAL MEP/HVAC					
Expiration Date:	22-Jun-20					
Renewal Options:	NO RENEWALS REMAINING					

Prefix	CSA#	Amount	SBE Amount	Requested By	Request Date	Project #	Project Name	Services	Approved	Appr'd By	SBE %
							<i>Annual Contract</i>	<i>Annual Contract R2015-0779</i>	23-Jun-15	BCC	
AZ							<i>Amendment #1</i>	<i>Renewal #1</i>	11-Jul-17	BCC	
							<i>Amendment #2</i>	<i>R2018-0851</i>	5-Jun-18	BCC	
	1	\$9,000.00	\$9,000.00	Darrell	10/16/2015	15410	WUD SRWRF Solids Building – New HVAC	Engineering Services for design, bidding and CA.	13-Nov-15	AW	100.00%
Supp 1	1	\$7,192.00	\$7,192.00	?	?	15410	WUD SRWRF Solids Building – New HVAC	Determination of air intake fan elimination & replacement with a multi-stage filter system.	12-May-16	AW	
	2	\$22,334.56	\$22,334.56	Darrell	11/17/2015	15330	EMERGENCY OPERATIONS CENTER (EOC) - UPGRADING DISPATCHER WORK STATIONS/FLOORING	Engineering Services for design and bidding	22-Feb-16	AW	100.00%
Supp 1	2	\$3,666.31	\$3,666.31	Clark Woods	11/10/2017	15330.01	EmERGENCY OPERATIONS CENTER (EOC) - UPGRADING DISPATCHER WORK STATIONS/FLOORING PHASE II	Electrical engineering services to provide 100% as-built drawings for permitting	19-Jan-17	AW	
	3	\$4,849.08	\$4,849.08	Darrell	11/19/2015	16324	OKEEHOLEE PARK - TENNIS LIGHTING REPAIRS	Engineering Services for design, bidding and CA.	24-Feb-16	AW	100.00%
	4	\$59,751.68	\$55,751.68	Andy Gamble (cc)	18-Oct-16	16461	NCGC Fire Alarm Replacement	Engineering services for design, bidding and CA.	9-Nov-16	CRC	93.31%
Supp 1	4	\$5,800.00	\$0.00	Andy Gamble (cc)	17-May-17	16461	NCGC Fire Alarm Replacement	Additional services to provide bid nad permit documents for required horizontal changes.	11-Jul-17	AW	
	5	\$6,500.00	\$6,500.00	Bill Munker	13-Dec-16	16482	Morikami Museum	Engineering Services for design, bidding and CA.	3-Mar-17	AW	100.00%
	6	\$11,021.74	\$11,021.74	Allen Padilla	13-Dec-16	16439	Clerk of Courts GCC Evidence Vaults Dehumidification	Engineering Services for design, bidding and CA.	3-Mar-17	AW	100.00%
	7	\$23,553.58	\$23,553.58	Allen Padilla	4-Aug-17	17436	JPP Therapeutic Recreation Center Chiller Replacement	Design and Construction Admin Services	29-Aug-17	AW	100.00%
	8	\$10,392.86	\$10,392.86	Luis Herrera	4/22/2018	18392	Agriculture Complex Bldg. 3 Administration HVAC Split System Replacement	Design, permitting and construction phase services	20-Jul-18	AW	100.00%
	9	\$38,757.50	\$38,757.50	Tom McNamara	5/2/2018	18343	Morikami Museum	Design and Construction Admin Services	4-Jun-18	AW	100.00%
	10	\$8,876.76	\$8,876.76	Rosalyn	5/25/2018	18374	Lantana Health IT Room HVAC Replacement	Design and Construction Admin Services	6-Sep-18	AW	100.00%
	11	\$35,961.08	\$32,384.80	Tom McNamara	7/3/2018	18372	Jupiter Health Dept. HVAC Replacement		24-Jul-18	AW	90.06%
	12	\$28,783.48	\$24,220.64	William Munker	7/26/2018	18479	Jupiter Library Fire Alarm Replacement	Design and Construction Admin Services			84.15%
	13	\$14,072.08	\$14,072.08	Tom McNamara	8/23/2018	18421	Medical Examiners Office HVAC Engineering	M/E due diligence and cost estimate to correct air conditioning problems in autopsy room	25-Oct-18	AW	100.00%
	14	\$23,736.26	\$18,286.26	Clark Woods	12/6/2018	18347	Fleet Management Bldg. HVAC Replacement	Design and Construction Admin Services	28-Jan-19	AW	77.04%
	15	\$26,965.42	\$26,965.42	Brian	1/15/2020	20126	Airport Center 1 - Replace Chiller	Design, permitting and construction phase services	12-Feb-20	AW	100.00%
	16	\$18,626.60	\$18,626.60	Brian	3/5/2020	20169	WUD #3 - Clean Building MCC Room HVAC Replacement	Design, permitting and construction phase services	24-Mar-20	AW	100.00%
	17	\$31,208.10	\$31,208.10	Brian	3/27/2020	20172	MDC Cooling Tower #3 & 4	Design, permitting and construction phase services			100.00%
	Total:	391,049.09	367,659.97								94.02%