

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 16, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

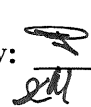
Motion and Title: Staff recommends motion to approve: Amendment No. 1 with two (2) firms extending the contract term for one (1) year to provide architectural services on a continuing contract basis for federally funded projects for the period of June 19, 2020 through June 18, 2021 with a cumulative limit of \$100,000 for the twelve month extension.


<u>Contractor</u>	<u>Resolution #</u>
A) Colome & Associates, Inc.	R2018-0904
B) Williamson Dacar Associates, Inc.	R2018-0905

Summary: Amendment No. 1 extends the term of these continuing contracts for architectural services for projects that are federally funded through June 18, 2021. The Board approved the continuing contract on June 19, 2018. The original contract provided for an initial term of two (2) years with three (3) renewal options each for a period of one (1) year. The Amendment will implement the first renewal option of these contracts through June 18, 2021 with a cumulative limit of \$100,000 for the twelve month extension. Work is authorized through individual task assignments when required during the term of this contract. The work assigned under the continuing contracts will be funded in whole or in part with federal funds. Projects under these continuing contracts may be funded in whole or in part by grants from the United States (US) Department of Transportation, Federal Transit Administration, grants from the Housing and Urban Development (HUD) Community Development Block Grant Program or grants or reimbursements from Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA). Many of the projects to be assigned under this contract are related to the County's Palm Tran facilities. (Capital Improvements) Countywide (LDC)

Background & Justification: Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiation Act (CCNA) Florida Statute 287.055 and in accordance with the Federal Brooks Act on April 2, 2018. Two (2) firms were selected for these services. The Amendments will renew the contracts for the first renewal year of the contract. It is the consensus of Facilities Development & Operations that these firms have successfully provided the professional services required for this continuing contract. They are in good standing and wish to continue to provide professional services.

- Attachments:
1. Colome & Associates, Inc. – Amendment No. 1
 2. Williamson Dacar Associates, Inc.- Amendment No. 1

Recommended By:  Army Wolf 5/20/20
Department Director Date

Approved By:  6/2/2020
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No _____

Does this items include use of federal funds? Yes _____ No x

Budget Account No: Fund ___ Dept ___ Unit ___ Object ___ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this agenda item. Consultant Services Authorizations requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 5/26/2020
OFMB *[initials]* LM 5/22

[Signature] 5/28/2020
Contract Development and Control 5/28/20 TW

B. Legal Sufficiency:
[Signature]
Assistant County Attorney

C. Other Department Review:

_____ Department Director

**AMENDMENT No. 1 TO CONTINUING CONTRACT FOR
DESIGN SERVICES**

This is Amendment No. 1 dated _____ to the Contract (R2018-0904) dated June 19, 2018, (collectively the "Contract") by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and Colome & Associates, Inc., authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

W I T N E S S E T H

WHEREAS, the parties have entered into the Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with the Brooks Act, the Consultants Competitive Negotiations Act (CCNA) FS 287.055 and County policies and procedures; and

WHEREAS, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period beginning June 19, 2020 through June 18, 2021.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract is renewed for one (1) additional year to June 18, 2021.
2. Except as specifically modified above, the terms and conditions of the Contract including the Federal Requirements are hereby confirmed and remain in full force and effect.
3. CONSULTANT certifies that it is still in compliance with the requirements pertaining to scrutinized companies under Florida Statutes Section 287.135.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

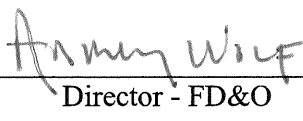
By: _____
Deputy Clerk

By: _____
Dave Kerner, Mayor

APPROVED AS TO LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

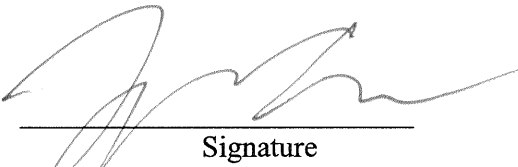
By: 
County Attorney


By: 
Director - FD&O

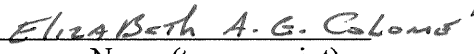
WITNESS:

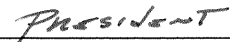
CONSULTANT: Colome & Associates, Inc.,


Signature


Signature


Name (type or print)


Name (type or print)


Title

(Corporate Seal)

**AMENDMENT No. 1 TO CONTINUING CONTRACT FOR
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PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

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Deputy Clerk

By: _____
Dave Kerner, Mayor

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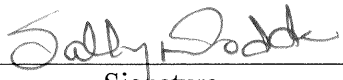
APPROVED AS TO TERMS AND CONDITIONS

By: 
County Attorney


By: 
Director - FD&O

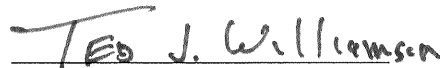
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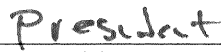
CONSULTANT: Williamson Dacar Associates, Inc.,


Signature


Signature


Name (type or print)


Name (type or print)


Title

(Corporate Seal)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Town & Country Insurance Agency... CONTACT NAME: BRENDA M CORDER... INSURER(S) AFFORDING COVERAGE: HARTFORD INSURANCE COMPANY, ADMIRAL INSURANCE COMPANY...

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSD, WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, Workers Compensation, and Professional Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

INSURED'S LOCATIONS: 15500 Lightwave Dr. Suite 106, Clearwater, FL 33760... Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers and Employees are named as an additional insured with respect to General Liability when required by written contract.

CERTIFICATE HOLDER: Palm Beach County... CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Brenda M Corder