

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	June 16, 2020	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Fire-Rescue		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify:

- A) a FY 2019 Staffing for Adequate Fire and Emergency Response (SAFER) grant application electronically submitted to the U.S. Department of Homeland Security's (DHS) Federal Emergency Management Agency (FEMA) on May 15, 2020, requesting \$2,681,673.64 to fund 75% in Year 1 and Year 2 and 35% in Year 3 for 18 new firefighters, for a term of three years from the date of award; and
- B) the designation of the County Administrator, or designee, to act as the County's representative for the purpose of electronically signing and submitting the FY 2019 SAFER grant application, including Assurances and Certifications via the DHS FEMA website.

Summary: This grant application requests \$2,681,673.64 from DHS FEMA to fund 18 new firefighters for the Glades area. The total project cost identified in the grant application is \$4,348,659.96. The required match for this grant is \$1,666,986.32 (25% in Year 1 and Year 2 and 65% in Year 3), which will be funded from Fire Rescue's FY 2020 contingency reserve.

If awarded, the grant will provide funding for 18 new firefighters for the Glades area. The requested positions will add three additional firefighters to each of the three shifts at Fire Station 74 and one additional firefighter to each of the three shifts at Fire Station 73. Due to the personnel coverage factor, the total number of firefighters required is 18. These 18 positions will be retained at the end of the grant through Fire Rescue's anticipated attrition. Due to the preparation time, submittal deadlines, and BCC meeting dates, the grant application had to be submitted prior to full Board approval. District 6 (SB)

Background and Justification: The FY 2019 SAFER Program is a competitive grant program focused on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. The SAFER Program provides direct financial assistance to eligible fire departments and volunteer firefighter interest organizations to assist in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments.

The SAFER Program requires submission of grant applications by electronic format in order to assure an efficient review and competitive scoring of all funding requests submitted under this program. The deadline for submission of this grant application to the grantor agency was 5:00 p.m. on May 15, 2020. Pursuant to Section 309.00 of the Palm Beach County Administrative Code, the Mayor approved this grant application, which now must be ratified by the Board. The grant application includes certifications of compliance with required assurances and certifications, as stated in the application and related program guidance.

Attachments:

- 1. FY 2019 SAFER application and related documentation
- 2. Approval memo

Recommended by:	<u>Pet. [Signature]</u>	<u>6-5-2020</u>
	Assistant Fire Chief	Date
Approved by:	<u>[Signature]</u>	<u>6/5/2020</u>
	Fire Rescue Administrator	Date
Approved by:	<u>[Signature]</u>	<u>6/18/2020</u>
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	<u>362,388</u>	<u>1,449,554</u>	<u>1,449,554</u>	<u>1,087,165</u>	
External Revenues	<u>(271,791)</u>	<u>(1,087,165)</u>	<u>(942,210)</u>	<u>(380,508)</u>	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	* <u>90,597</u>	<u>362,389</u>	<u>507,344</u>	<u>706,657</u>	
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>18</u>				

Is Item Included in Proposed Budget? Yes No
 Does this item include the use of federal funds Yes No

Budget Account No.: Fund Dept Unit Rev Source

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no Fiscal Impact at this time. Should the grant be awarded, a budget amendment will be brought to the Board for approval. The funding source for the required match of \$1,666,987 will be from the Fire Rescue MSTU (Fund 1300) contingency reserves.

C. Departmental Fiscal Review: in-kind match

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Relegh Rawns 5/29/2020
 OFMB *5/29/20*
Janice J. Jacoby 6/13/2020
 Contract Development and Control
 6-2-20 *TJ*

B. Legal Sufficiency

[Signature]
 for Sharon Burrows 06/03/2020
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 9/03
 ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)