

Agenda Item is over 50 pages and  
can be reviewed in the Minutes Dept.

Agenda Item #: 3-C-1

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b> July 7, 2020	<input checked="" type="checkbox"/> <b>Consent</b>	<input type="checkbox"/> <b>Regular</b>
	<input type="checkbox"/> <b>Workshop</b>	<input type="checkbox"/> <b>Public Hearing</b>

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<b>Department:</b>	<b>Engineering &amp; Public Works</b>
<b>Submitted By:</b>	<b>Engineering &amp; Public Works</b>
<b>Submitted For:</b>	<b>Roadway Production Division</b>

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**EXECUTIVE BRIEF**


**Motion and Title:** Staff recommends motion to approve: an annual roadway landscaping contract with A Cut Above Landscape & Maintenance, Inc. (A Cut Above) in an amount not to exceed \$1,000,000.

**SUMMARY:** Approval of this contract will provide for construction of landscape and irrigation throughout Palm Beach County on an as needed basis. The Goal Setting Committee set a 20% minimum mandatory Small Business Enterprise (SBE) participation goal for this contract as the Affirmative Procurement Initiative on October 16, 2019. A Cut Above has agreed to 86.3% SBE participation. This contract will be in effect for 36 months from the date of approval by the Board of County Commissioners. Countywide (YBH)

**Background and Justification:** Bids were received by the Engineering Department on March 3, 2020. The above contract amount is based on the estimated amount to be expended for landscape and irrigation construction projects throughout Palm Beach County over a 36-month period.

**Attachments:**

1. A Cut Above Landscape & Maintenance, Inc. Contract (3)
  2. OEBO Compliance Letter
  3. Bid Tabulation
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**Recommended by:**  \_\_\_\_\_ **County Engineer** **Date** 6/11/2020

**Approved By:**  \_\_\_\_\_ **Assistant County Administrator** **Date** 6/10/20

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
<b>NET FISCAL IMPACT</b>	<b>\$ **</b>	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No  
 Does this item include the use of federal funds? Yes No X

**Recommended Sources of Funds/Summary of Fiscal Impact:**

<u>User Dept/Division</u>	<u>Budget Amounts</u>
Water Utilities	\$ 50,000
Parks & Recreation	\$ 75,000
Engineering	\$ 760,000
Airports	\$ 60,000
ERM	\$ 50,000
Fire Rescue	\$ 2,000
Co-op Ext Service	\$ 3,000
Total	\$ 1,000,000

Allocations to the various departments are not to exceed amount and can be expended from various lines for various projects where budget is available. Work will be performed on a task order basis. \*\*Total fiscal impact will not exceed \$1,000,000.

**C. Departmental Fiscal Review:**           *Apwillite*          

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

          *Luah*            
 OFMB 6/2/2020  
 6/2

          *Ann J. ...*            
 Contract Dev. and Control 6/5/2020

**B. Approved as to Form and Legal Sufficiency:**

          *M. ...*            
 Assistant County Attorney 6/10/2020

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**