

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 7, 2020 Consent Regular
 Workshop Public Hearing

Department: Engineering & Public Works
Submitted By: Engineering & Public Works
Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) Amendment No. 1 to the professional services contract (R2017-1663) dated November 7, 2017 (Contract) with Scalar Consulting Group, Inc. (SCG), for the design of the Florida Mango Road south of Barbados Road to north of Myrica Road widening project (Project) to update language in sections 5.2, 7.1, 7.13, 9, 12, and 20 and to add sections 22, 23 and 24; and
- B) Supplement No. 2 (Supplement) to the contract with SCG in the amount of \$111,600.36 for the design of the project.

SUMMARY: Approval of Amendment No. 1 will update the language of the payments, termination, access and audits, criminal history records check, non-discrimination and scrutinized companies sections and add the vendor self service registration required, notice and counterparts sections to be compliant with current Palm Beach County (County) standards. Approval of the supplement will provide the design services necessary for additional roadway drainage, lighting and right-of-way. The contract was approved on November 7, 2017, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at that time. The SBE goal for all contracts was 15%. SGC committed to 85% SBE participation for the contract. They propose 15.7% SBE participation for this supplement. Their cumulative SBE participation to date including this supplement is 62.22%. SCG is a County based company. Districts 2 & 3 (YBH)

Background and Justification: On November 7, 2017, the Board of County Commissioners (BCC) approved the contract with SCG to provide professional engineering services required for the project. The fee, as detailed in **Exhibit B** of the attached supplement, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$ 42,723.88	(Project Management Meetings, Roadway Analysis and Plans, Drainage Analysis and Plans, Utilities, Permits and Compliance)
Optional Services (Not to Exceed)	<u>\$ 68,876.48</u>	(Permit Fees, Prints)
Total:	\$111,600.36	

After reviewing the attached supplement for professional services and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

- 1. Location Sketch
- 2. Amendment No. 1 (2)
- 3. Supplement No. 2 with Exhibits A, B and C and Ebix Insurance Compliance (2)

Recommended by: *[Signature]* YBH/TEL *[Signature]* County Engineer *[Signature]* Date 6/9/2020

Approved By: *[Signature]* Assistant County Administrator *[Signature]* Date 6/10/20

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$ 156,245	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$ 156,245	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
 Does this item include the use of federal funds? Yes No X

Budget Account No:
 Fund 3502 Dept 361 Unit 1527 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:
 Road Impact Fee Fund - Zone 2
 Florida Mango Rd, Barbados Rd to N. of Myrica Rd

Supplement #2	
Basic Services	\$ 42,723.88
Reimbursable Expenses	\$.00
Optional Services	\$ 68,876.48
Supplement Total	\$111,600.36
Staff Costs	
Roadway Production	\$ 22,321.00
Right of Way	\$ 5,581.00
Survey	\$ 5,581.00
Traffic	\$ 11,161.00
Fiscal Impact	\$156,244.36

C. Departmental Fiscal Review: *Alii Kovalainen*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 6/8/2020
 OFMB *[Signature]*
 6/8

[Signature] 6/9/2020
 Contract Dev. and Control
 6/9/2020

B. Approved as to Form and Legal Sufficiency:

[Signature] 6/10/2020
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.