

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: July 7, 2020 Consent Regular
 Ordinance Public Hearing
Department
Submitted By: Community Services
Submitted For: Division of Human and Veteran Services
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) **ratify** the signature of the Mayor on the Phase 37 Emergency Food and Shelter Program (EFSP) Grant Application, for a period to be determined upon receipt of funding, in the amount of \$300,000, for the provision of rental assistance to individuals and families in need; and

- B) **authorize** the County Administrator, or designee, to execute grant agreements, amendments, thereto, and all other documents necessary for the implementation of the Phase 37 EFSP Grant.

Summary: The Emergency Food and Shelter National Board Program is a restricted federal grant that provides EFSP funds. The award is administered locally by the United Way of Palm Beach County, Inc. (United Way). On April 27, 2020, United Way released the Phase 37 EFSP Grant Application. The Division of Human and Veteran Services (DHVS) has received EFSP funds for the past 25 years. The DHVS has applied for funds in the amount of \$300,000 to provide rental assistance to individuals and families in need. During the last EFSP funding cycle 257 households were served, a 10% increase from the previous funding cycle. **The EFSP funds are non-recurring funds and no County match is required.** The emergency signature process was utilized because there was not sufficient time to submit the grant application through the regular BCC agenda process. (Division of Human and Veteran Services) Countywide (HH)

Background and Justification: The DHVS has been awarded EFSP funds annually since 1995. DHVS staff are trained by EFSP representatives and are required to follow the EFSP manual and specific program requirements of the EFSP National Board, as well as those mandated by the Federal Government.

Attachments: Phase 37 EFSP Grant Application with Walkthrough Memo
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DocuSigned by:
Recommended By: *Taruna Mallotra* 6/11/2020
Department **Director** Date

Approved By: *Nancy L. Bolton* 6/16/20
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	300,000				
External Revenue	(300,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No
 Does this item include the use of federal funds? Yes X No

Budget Account No.:
 Fund 0001 Dept. 148 Unit 1345 Object 8301 Program Code Var. Program Period GY19

B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Funding source is Federal Emergency Food and Shelter National Board Program. No County match is required.

C. Departmental Fiscal Review: DocuSigned by:
Julie Dowe
05AC9C7CC5BC4A4...
 Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Robert Pearce
 OFMB
 6/12/2020
 6/12

John J. [Signature]
 Contract Development and Control
 6/15/2020
 TW

B. Legal Sufficiency:

Adene [Signature]
 Assistant County Attorney
 6-16-2020

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.