

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b> July 7, 2020	<input checked="checked" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
	<input type="checkbox"/>	<b>Ordinance</b>	<input type="checkbox"/>	<b>Public Hearing</b>

**Department**

**Submitted By:** Community Services

**Submitted For:** Ryan White Program

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to receive and file: a Sub-Recipient Agreement with Monarch Health Services, Inc. (MHS), for the period February 1, 2020 through February 28, 2021, in an amount not-to-exceed \$70,000, for the provision of early intervention services (EIS), for persons living with HIV.

**Summary:** On September 20, 2019, carryover dollars were awarded from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) to increase the Grant Year (GY) 2019 funding for the Ryan White grant. This is a carryover amount, not a new award. This agreement allocates the carryover dollars and the GY 2020 award, as well as reallocates GY 2019 funds that were swept from agencies that were unable to spend the funds in designated categories. MHS is a new agency that will provide counseling, testing, referral and linkage to medical and case management services to newly identified and lapsed Ryan White clients, serving a total of 120 clients in the EIS category. Damion Baker and Richardo Jackson, employees of MHS are both members of the Palm Beach County HIV Care Council (HIV CARE Council). The HIV CARE Council provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, Palm Beach County Code of Ethics. The Director of Purchasing has authority to execute this agreement pursuant to section 2-54(f)(4) of the Palm Beach County Code. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. **No County funds are required.** (Ryan White Program) Countywide (HH).

**Background and Justification:** Under the Ryan White Part A Treatment Extension Act of 2009, the Palm Beach County HIV CARE Council has legislative authority to establish service category priorities and allocate funding to these categories. Palm Beach County, as a Ryan White grant administrator, is responsible for contracting with service providers. The listed agency has been selected to receive funding in accordance with the service priorities and funding allocations designated by the Palm Beach County HIV CARE Council.

**Attachments:** Sub-Recipient Agreement with MHS.

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<b>Recommended By:</b>	DocuSigned by: <i>Taruna Malhotra</i>	6/11/2020
	_____ Department Director	_____ Date
<b>Approved By:</b>	<i>Nancy J. Bolton</i>	6/18/20
	_____ Assistant County Administrator	_____ Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

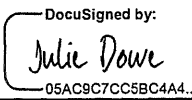
Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	\$43,077	\$26,923			
External Revenue	(\$43,077)	(\$26,923)			
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>\$0</b>	<b>\$0</b>			

No. ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes X No \_\_\_\_\_

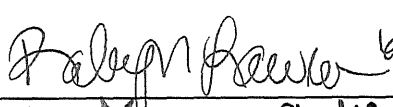
Budget Account No.:  
 Fund 1010 Dept 142 Unit 1475 Object 8201 Program Code RF39 Program Period VAR

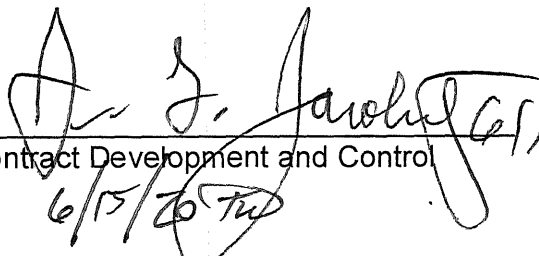
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Funding source is the U.S. Department of Health and Human Services. No County funds are required.

**C. Departmental Fiscal Review:**   
 Julie Dowe, Director, Financial & Support Svcs.

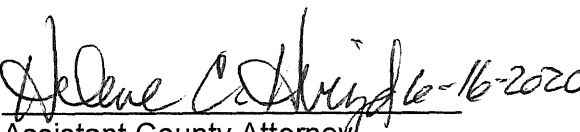
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 6/12/2020  
 OFMB 6/11 8/12

 6/16/2020  
 Contract Development and Control  
6/15/2020

**B. Legal Sufficiency:**

 6-16-2020  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**