Agenda Item # \_\_3J-1\_\_

## PALM BEACH COUNTY

# BOARD OF COUNTY COMMISSIONERS BOARD APPOINTMENT SUMMARY

Meeting Date:	July 7, 2020
Department:	Planning, Zoning & Building Department
Submitted By:	Building Division
Advisory Board Name:	Construction Board of Adjustments and Appeals

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Reappointment of two members to the Construction Board of Adjustments and Appeals (CBAA).

<u>Reappoint</u> Ronnie Dixie	<u>Seat</u> 5	<u>Reguirement</u> Engineer	<u>Term</u> 07/07/2020-07/06/2023	<u>Nominated by</u> Florida Engineering Society
Steven Markel	6	HVAC	07/07/2020-07/06/2023	N/A

**Summary:** Ronnie Dixon has been nominated by the Florida Engineering Society to serve a second three-year term as an engineer on the Board. Steven Markel is seeking reappointment to serve a second three-year term as a HVAC contractor on the Board. The term of office for Board members is three years, with a limit of three consecutive three-year terms. The Board has 9 seats with 8 currently filled and a diversity count of Caucasian: 7 (84%) and Hispanic: 1 (16%). The gender ratio (female: male) is 2:6. The nominees are 2 Caucasian males. Staff will continue to address the need to increase diversity on our boards. <u>Countywide</u> (CK)

**Background and Justification:** Palm Beach County Ordinance 89-31, as amended in 2002, established the Construction Board of Adjustment and Appeals. Per Palm Beach County Ordinance 2017-044, Palm Beach County Amendments to the Florida Building Code, 6<sup>th</sup> Edition (2017), the Board is comprised of nine regular members: one architect; one engineer; two Division 1 contractors (general, building, or residential contractors); one electrical contractor; one HVAC contractor; one plumbing contractor; a member at large from the public; and any other contractor licensed category. In addition to these members, there should be two alternate members: one member with the qualifications referenced above; and one member at large from the public. As defined in Section 113.5 of the Palm Beach County Amendments to the Florida Building Code, the Board shall have the power to hear appeals of decisions and interpretations of the Building Official, and consider variances of the technical codes.

#### Attachments:

- 1. Board/Committees Applications
- 2. Resumes/Bios
- 3. Nomination Correspondence from Florida Engineering Society for Ronnie Dixon
- 4. CBAA Attendance Log 2018, 2019, and 2020
- 5. Section 113 of the Palm Beach County Amendments to the Florida Building Code, 6th Edition (2017)

Recommended By:		12	6/10/2020
	Department D	irector	Date
Legal Sufficiency: _	Jean Pudel	2 Williams	
-	Assistant Cou	inty Attorney	Date

## **II. REVIEW COMMENTS**

A. Other Department Review:

**Department Director** 

Date

REVISED 06/92 ADM FORM 03 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

U:\Bcc\BDAPPT.FRM

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): Planning, Zoning & Building (Building Division)

Board Name:Con	struction Board of Adjus	ment and Appeals	1	Advisory [ ]	Not Advisory [ X ]
[X] At Large A	Appointment	or	[ ] District A	ppointment /Di	strict #:
Term of Appointment:	3 Years	. From:		То:	·
Seat Requirement:	Engineer	•	a na ang ang ang ang ang ang ang ang ang	Seat #: 5	
[X]*Reappointr	nent	or	[] New Appointment		
or [] to comple Completion of term to e	expire on:	· · · · · · · · · · · ·	Due to: [ ]	resignation	[] other
	g considered for reappo d by the Board of Count			voting conflict	s during the previous
Section II (Applicant): APPLICANT, UNLESS	(Please Print) EXEMPTED, MUST BI	A COUNTY RESID.	ENT		
Name: Dixor	<u>n</u>	Ronnie		М.	
Last Occupation/Affiliation:	Engineer	First		Middle	
	Owner [X]		loyee [ ]	Officer	[]
<b>Business Name:</b>	Dixon and Assoc	ates Engineers, Inc.			
Business Address:	3600 North Shore	Drive			
City & State	West Palm Beach	, Florida	Zip Code:	33407	
Residence Address:					
City & State			Zip Code:		
Home Phone:	( )	Busines	s Phone: (561)	684-1279	Ext.
Cell Phone:	(561) 346-0855	Fax:	( )		
Email Address:	dixeng@bellsouth.net	•	·		
Mailing Address Preferer	nce: [X]Business []]	Residence			
Have you ever been conv If Yes, state the court, nat				<u></u>	
Minority Identification [] Native-Amer		[]Fema merican []Asiar		ican-American	[X] Caucasian

Page 1 of 2

#### Section II Continued:

<u>CONTRACTUAL RELATIONSHIPS</u>: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	<b>Department/Division</b>	<b>Description of Services</b>	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
· <u></u>	(Attach Additional S	sheet(s), if necessary) OR	<u></u>
NONE	X	NOT APPLICABLE/ (Governmental Entity)	

<u>ETHICS TRAINING</u>: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <u>http://www.palmbeachcountyethics.com/training.htm</u>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X

By watching the training program on the Web, DVD or VHS on 5/2720By attending a live presentation given on \_\_\_\_\_, 20/\_\_\_\_

<u>AND</u> By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: RMDifor Printed Name: Ronnie M. Dixon	Date: $\frac{5}{27}$
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, J	please visit the Commission on Ethics
website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or contact us via email at e	thics.com or (561) 355-1915.

Return this FORM to: Nicole Davis, Palm Beach County PZ&B, Building Division 2300 North Jog Road, West Palm Beach, Florida 33411

Date:

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Page 2 of 2

Revised 02/01/2016

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form**.

## Section I (Department): (Please Print)

Board Name: Pal	lm Beacl	h County C	onstructio	n Board	l of App	eals and Adjus	stments	Advisory [ ]	Not Advisory [ ]
[ ] At Large	Appoin	tment		or		[] Distri	ict Appointr	nent /District #:	
Term of Appointment	•	3	Years.		From:	June 2020		To: June	e 2023
Seat Requirement:								Seat #:	
[X]*Reappo	ointment			or		[]New 2	Appointmen	ıt	
or [] to compl Completion of term to						Due te		resignation	[] other
*	eing con ered by t	sidered fo the Board ase Print)	r reappoin of County	itment, Comn	, the nur nissione	nber of previents:		ed voting confli	cts during the previous
Name: <u>Man</u>		St	even E		First			Middle	
Occupation/Affiliation	•	Mechanic	cal Contrac						······································
		Owner [	X ]		]	Employee [ ]		Officer	[]
<b>Business Name:</b>		Complete	Environm	nental S	olutions				
<b>Business Address:</b>		1700 Par	k Lane Sou	ıth, STI	E 7				
City & State		Jupiter,	FL	-			Zip Code:	33458	
Residence Address:		5561 Shi	rley Drive						
City & State		_Jupiter <	FL				Zip Code:	33458	
Home Phone:	( 50	51) 746-1	458		Bus	iness Phone:	( 561	) 747-2862	Ext.
Cell Phone:	_(	)			Fax		_()		· · · · · · · · · · · · · · · · · · ·
Email Address:	Stev	ve@Compl	eteEnviroS	Solution	is.com				
Mailing Address Pref	erence:	[X]Busi	ness []]	Resider	ice				
Have you ever been c If Yes, state the court						_X te:			
Minority Identificat [ ] Native-A Page 1 of 2			Male Hispanic-A	merica		] Female ] Asian-Ameri	can []A	African-America	an [X] Caucasian
1 450 1 01 4									

		(Attach	Additional Sheet(s), if necessary) OR	
	NONE	X	NOT APPLICA (Governmental	
of Ethics, and read web at: <u>http://ww</u> required before ap	the State G w.palmbeac pointment,	nide to the Sunshine A hcountyethics.com/th and upon reappoints	Amendment. Article XIII, and the training.htm. Ethics training is on- ment.	Article XIII, the Palm Beach County Cod training requirement can be found on th going, and pursuant to PPM CW-P-79 i
			ve read, understand, and agree to the required Ethics training (in the	o abide by Article XIII, the Palm Beach e manner checked below):
	XBy w	vatching the training p	rogram on the Web, DVD or VHS or	aApril 17, 2017
	By a	ttending a live present	rogram on the Web, DVD or VHS or tation given on, 2	20
-	By a		AND	20
	below I ac		AND ave read, understand and agree	
Amendmen	below I ac t & State of	knowledge that I h Florida Code of Ethi	<u>AND</u> ave read, understand and agree ics:	
Amendmen *Applicant's Sign Any questions and	below I ac t & State of ature: for concerns	knowledge that I h Florida Code of Ethi regarding Article XIII	AND ave read, understand and agree ics: Printed Name:	to abide by the Guide to the Sunshin Date: hics, please visit the Commission on Ethics
Amendmen *Applicant's Sign Any questions and	below I ac t & State of ature: for concerns	knowledge that I h Florida Code of Ethi regarding Article XIII ethics.com or contact	AND ave read, understand and agree ics: Printed Name: , the Palm Beach County Code of Et	to abide by the Guide to the Sunshin Date: hics, please visit the Commission on Ethics untyethics.com or (561) 355-1915.
Amendmen *Applicant's Sign Any questions and website <u>www.palm</u> Section III (Comm	below I ac t & State of ature: for concerns beachcounty	knowledge that I h Florida Code of Ethi regarding Article XIII <u>ethics.com</u> or contact {Insert Liaison Nar	AND ave read, understand and agree ics: Printed Name: , the Palm Beach County Code of Et us via email at <u>ethics@palmbeachco</u> Return this FORM to: me Here}, {Insert Department/Divi {Insert Address Here}	to abide by the Guide to the Sunshin Date: hics, please visit the Commission on Ethics untyethics.com or (561) 355-1915.
Amendmen *Applicant's Sign Any questions and website <u>www.palm</u> Section III (Comm Appointm	below I ac t & State of ature: for concerns beachcounty <u>hissioner, if</u> ent to be ma	knowledge that I h Florida Code of Ethi regarding Article XIII <u>ethics.com</u> or contact {Insert Liaison Nar <u>applicable):</u> de at BCC Meeting on	AND ave read, understand and agree ics: Printed Name: , the Palm Beach County Code of Et us via email at <u>ethics@palmbeachco</u> Return this FORM to: me Here}, {Insert Department/Divi {Insert Address Here}	to abide by the Guide to the Sunshin Date: hics, please visit the Commission on Ethics untyethics.com or (561) 355-1915. ision Here}

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Contract/Transaction No.	Department/Division	<b>Description of Services</b>	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

RONNIE M. DIXON Date of Birth--April 12, 1937 Wilmington, Ohio

EDUCATION

Georgia Institute of Technology Bachelor of Civil Engineering, Structural Option, 1960

PROFESSIONAL ORGANIZATIONS National Society of Professional Engineers Florida Engineering Society American Society of Civil Engineers

REGISTRATION

Registered Professional Engineer, Florida 1964

EXPERIENCE

1984 to Present: Dixon & Associates Engineers, Inc., West Palm Beach, Florida. Representative projects are as follows: Structural design for Seacoast Utilities Anchorage Drive sewage pump station; Ibis Isle water storage and repump facility and a 200' long fishing pier for the City of West Palm Beach; two major flood control structures for the Lake Worth Drainage District; two flood control structures for Becker Groves, Martin County, Florida.

Jupiter Inlet District--Designed the reconstruction of South Jetty of Jupiter Inlet and the bi-annual maintenance dredging of the Jupiter Inlet.

St. Lucie County, Florida--Designed 200' long bridge.

Estee Lauder--Designed the reconstruction of a seawall at the Estee Lauder Estate, Palm Beach, Florida.

1973 to 1984

· 1962 to 1973

Secretary and chief engineer of Robert E. Owen and Associates, Inc. Supervised engineering production and coordinated all engineering and major projects. Responsible for structural design for sewage pump stations, water and sewage treatment plants, industrial buildings and highway structures. Engineer with Brockway, Owen and Anderson, formally Brockway, Weber and Brockway Engineers, West Palm Beach, Florida. Marine Construction design consisted of bulkheads, breakwaters and docks for Old Port Cove Marina Complex and jetties and dredging for the Jupiter Inlet District. Designed 100,000 square foot warehouse and maintenance complex for Palm Beach County School Board. Designed structural system for water and sewage treatment plants for Towns of South Bay, North Palm Beach and Palm Beach County.

Designed and supervised the plans for the following highway and bridge projects:

Southwest 12th Street in Delray Beach for Palm Beach County.

North Lake Boulevard in North Palm Beach for Florida Department of Transportation.

Australian Avenue Bridge over Clear Lake, Palm Beach Lakes Boulevard Bridge over Clear Lake for City of West Palm Beach.

Okeechobee Boulevard Bridge over Clear Lake, Australian Avenue Bridge over Okeechobee Boulevard for Florida Department of Transportation.

Blue Heron Boulevard Bridge over C-17 for Palm Beach County.

El Clair Ranch Road Bridge over Canal E-2.

Nine rural roads in Okeechobee County for Florida Department of Transportation.

1960 to 1962

Engineer with the Bridge Division of the Florida State Road Department. Completed two year training program for Highway Engineers. Designed and detailed prestressed and concrete highway structures for primary and interstate highway systems including movable span bridges throughout the State of Florida. Field experience during the training program consisted of assisting the resident engineer of Bridge Construction at the 36th Street and Seventh Avenue Interchange in Miami for the of purpose construction inspection, supervision of bridge construction and bridge construction layout work. Such inspection work also performed at the LeJune Interchange in Miami and the Boca Road Ciega Causeway in Pinellas County.

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President at Complete Environmental Solutions       Appelation State University         Descutive Management: President       Operations Management: President         Operations Management: Rusiness Development, Program Management       Add profile in another last         Violancy Executive Ideade with technskie expertise in operations management, gausses to profileration and marketing development for both corporate and private industry.       Special Complete Environmental Colutions (Special Complete International Pools (Right International Pool (Right International Poo										
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Operations Management, Business Development, Program Management       Mode You May Be Interseted In Modeling Comparison and marketing development for both corporate and private industry. Significant bits with a sissent bits with a sissent bits with a significant bits with a si	Evo	witho Monoromanta B	rocidant						Add	profile in another la
Operations Management       Business Development, Program Management         Visionary Executive leader with extensive expertise in operations management, organizational enhancement, increased in the intervise of	CXEC	Loove management Pl	10000000						Ade Va	u May Be Interacted in
Visionary Executive leader with extensive expertise in operations management, organizational enhancement, program management, sales proliferation and marketing development for both corporate and private industry. Significant history in team building with organizational generationment of propriante conditions in the second second program for both corporate and private industry. Significant history in team building with organizational second risk experiment, conflict resolution, and reduced risk exposure using innovative methodology resulting in high universal acceptance. Results drive ated at the successful (coordinate conditions) is while gamering greater broad based loyally and buy-in by both team members and clients.         Specialties: Air System Design and Engineering. Biological Assessment of Indoor Environments, Organizational Modelling, Logistics, Lean Operations Strategy, Customer Assurance. See less         13       Who's viewed your profile <ul> <li>Q</li> <li>Views of your share</li> <li>Contact and Personal Info</li> </ul> Experience       +         President       /         Complete Environmental Solutions       Save of Game and Game and Complete Environmental Solutions         President       /         Experience       +         President       /         Complete Environmental Solutions       Save Meas of Complete Environmental Solutions         President       /         Following more than nine years of experience as the Director of Operations in an Air Conditioning Comparize with a state of Fordia. As an autorized dealer for	Ope	rations Management,	Business Development	, Program Managem	ent					
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Specialities: Air System Design and Engineering, Biological Assessment of Indoor Environments, Organizational Modeling, Logistics, Lean Operations Strategy, Customer Assurance. See less       Image: Complete System Complete System Complete Complete System Complete System Complete System Complete Environmental Solutions Jan 2010 - Present - 7 yrs 2 mos       See connections (500+)         President Complete Environmental Solutions Jan 2010 - Present - 7 yrs 2 mos       People Also Viewed         Pollowing more than nine years of experience as the Director of Operations in an Air Conditioning Company with a 24 year history in the West Palm Beach and surrounding areas, Steven Markel Cornector based in Jupiter, Florida with all required licenses, insurance, and certifications required to perform Mechanical Contracting work anywhere in the State of Florida. As an authorized dealer for all major brands of Air Conditioning Equipment, we can Install, Maintain, Repair, or Service any type of system quickly with minimum interruption to lifestyle or business needs. Additionally, our phones are answered LIVE 24 hours a day, seven days a week for our clients' convenience.       Image: Tracy Friedman - 3rd Director, Banking Prac Complete Environmental Solutions has extensive experience in: - Large Multi-stony condominium - Light to medium commercial office and retail spaces       Image: Tracy Friedman - 3rd Director, Banking Prac Complete Environmental Solutions has extensive experience in: - Large Multi-stony condominium - Light to medium commercial office and retail spaces       Image: Sean Comfort - 3rd Owner at Heady 710 W         In July 2010 Complete Environmental Solutions acquired the assets ICE Air Conditioning, Which was a value added benefit for the new organization. This aquisition allowed for an increased growth curve and quick development of a loyal c	com	plex relationships whi	ile Barnenuß Biearei nu	oad based loyally an	a buy-m by b	Jui lean men	bers and Cit	ens.		
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Construction Industry Consult Gerson Lehman Group Apr 2009 – Present • 7 yrs 11 mos	ant					Ado	l new profile section	
I perform Business, Design, and Ren Contractors, Distributors, and Supp				ning and Mecl	hanical		Chuck Patterson • 3rd —	
See less 🔿								
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Director of Operations								
West Palm Beach A/C Contractor Jul 2001 – Jan 2010 • 8 yrs 7 mos								
Oversee all day to day operations in development, customer service, fle generation, payroll, procurement, a plans to increase customer base wh of business and train management i	et maintenance and pur nd scheduling of service ile being able to re-sell	chase, human activities. Dev existing clients	resources, inv relop and mainew services	entory contro ntain market	ol, lead ing			
See less 🔨								
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National Wellness Clinic Direct	or							
National Medical Practice / Corpora Jan 1997 – Jan 2001 • 4 yrs 1 mo	tion							
Manage ongoing functions of oversi Managers and overall 116 Doctors a nine million dollar (plus) budget. Co order to staff new and existing local market capture. Assess and evaluat daily/weekly communications with retaining high standards of quality o box" thinking to further prati for Regional Managers to further Prat franchise sales to convert all existin	nd 450+ paraprofession induct extensive natiom ions. Develop compellir e new market areas for j Regional Managers to er control. Train Regional N ice mission to help more actice doctrine and addi	als in 37 states, wide telephone ng alliances wit potential opera nsure attainme tanagers and Te e clients. Condu ress common is	Forecast, an consultation h strategic pa itional location of budgeta eams utilizing act yearly edu ssues from the	alyze and adm is & hirin irtners to enh ins. Maintain iry goals while 5 "out o cational symj e field. Solicit	ninister Ig in ance e f the posiums			
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See less ~								
s 10.60 c								
Eastern Regional Training Deve	eloper							
National Medical Practice Jan 1996 Jan 1997 + 1 yr 1 mo								
Responsible for indoctrination, train the United States. Delineate new tra &quotbarriers" of care for con objections. Promote inter-discipline Indentify and propagate exemplary Educate and gain buy in from each performance.	aining initiatives that me nsumers. Instruct teams a team work within hosp team members for lead	edical teams us in communica sital structure t ership position	ed successfu ition skills to o maximize d is within indiv	ly to remove address and d elivery of care ridual location	liffuse e. ns.			
Opened eleven new hospitals in the Assisted multiple Medical Teams in exceeding all previous "plan& Received numerous requests from I and re-training of their medical tea Developed "hospital flow&qu amount of time. Awarded promotion to National Ma	re-training and goal set quot; sales goals. Regional Directors outsi ms. ot; model to help medic	ting to result in de of my opera al teams delive	a majority of tional area to er care to mor	assist with tr e clients in a ;	gīven			
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7			Steven	Markel   Linke	din				
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-	Hospital Director					1	I	1	
	National Medical Practice						Ad	i new proi	ile section
	Jun 1995 – Jan 1996 • 8 mos							·	
	Facilitated the start up of two parameters, indentify peak se during down time. Manage in completion of educational mo partners to maximize visibility	rvice hours, delineate ele ventory and ordering of n odules to ensure adheren	ctive surgical so redical supplies	chedule to maxir . Assist all team	nize productivit members in	y			
	One of these teams won a Nat Personally enrolled more clier					sin			
	1997 Awarded Traveling Position w	ith Medical Management	International fo	llowing success	es in this				
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	Skydiving Instructor								
	Master Skydiver Jan 1988 – Jan 1990 • 2 yrs 1 i	no							
	While attending University of students how to skydive.	Florida, I became a Maste	r Skydiver/Insti	uctor and taugh	t fellow univers	ity			
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UF	University of Florida Associate of Science Degree, 0 1990 – 1992	Chemistry and Business							
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	Palm Beach College Associate of Science, Biologic 1987 – 1988	al Sciences							
Voluntee	ering Experience & Causes					+			
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	Board Member Watauga County Humane Soc	iety				v			
	Jun 1993 • 1 mo Animal Welfare	iety							
	For three years, I sat as a Boar organization cared for and pla community support and fund	aced in homes hundreds	of dogs and cat			n			
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1	is what everyone hopes for in a c ne I know. Carin Wagner	ontractor. On time,	reliable, and h	onest. I hav	e referred h	im to		
174	<b>Carin Wagner</b> Exhibiting Fine Artist March 30, 2012, Carin was a client of Stever	n's						
service	ighly reccomend Steven Markel v . He has replaced two complete i	units in my home w	ithin the last fe	w years and	he is alwa	ys very		
	sional and knowledgable. I appre Brett Hawkins Partner- Chumney & Associates September 26, 2011, Brett was a client of S		na his work eth	ic. Two thu	mbs up for	Steve!		
	View 4	more recommend	ations 🗸					
Accomp	lishments					+		
1 1	Certification NATE Certification (North American T	echnical Excellence)				I		
	See more							
1 1	Project Automatic Standby Generator Install	ation				I		
	See more							
Followi	ng							
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	Appalachian State University 79,036 followers	A	Appalachian 80,450 followers		ersity			
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https://www.linkedin.com/in/steven-markel-87876118/

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PALM BEACH CHAPTER FES supports engineering education, advocates licensure, promotes the ethical and competent practice of engineering and enhances the image and well-being of all engineers in the state of Florida.

David Cowan Jr., P. E., President Florida Engineering Society Palm Beach Chapter c/ o Chen Moore and Assoc., Inc. 500 Australian Avenue South Suite 850 West Palm Beach, FL 33411

June 01, 2020

Ms. Nicole Davis

On behalf of the Building Administration

Department of Planning, Zoning & Building Palm Beach County 2300 N. Jog Rd West Palm Beach, FL 33411

Re: Appointment to the Construction Board of Adjustment (CBAA) Engineer's Seat, Appointed by the Florida Engineering Society

Dear Mr. Davis

The Palm Beach Chapter of the Florida Engineering Society hereby recommends Mr. Ron Dixon, P.E., PE, for appointment to the available seat of the Construction Board of Adjustment (CBAA).

Sincerely, ST 20202

David Cowan Jr., P.E.

President: David Cowan Jr., P.E. Chen Moore and Assoc. president@pbfes.org Vice President: Alejandra Schmidt, P.E. HDR vicepresident@pbfes.org

Treasurer: Nick Clavelo, P.E. Kimley-Horn treasurer@pbfes.org Secretary: Maria Missena, E.I. Scalar Consulting Group, Inc. secretary@pbfəs.org

Page 1 of 1

State Director: Fattoush Jafar, P.E., Ph.D. Palm Beach County statedirector@pbfes.org Past President: Zach Todd, P.E. Simmons & White, Inc

## CBAA MEETING ATTENDANCE 2020

Seat	Member	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
1	Rasper, Bart	C	P	Р									
2	VACANT												
3	Kutscher, Fred K.	C	Α	Α			-						
4	Dornblaser, Jessica	C	Р	Α									
5	Dixon, Ron	С	Р	Α		- -							
6	Markel, Steven	C	Р	Р									
7	Oyola, Manuel	С	Р	Р		×					•		
8	Kirby, Rex	C	Р	Α							1 - 17 - 1875 av - 17 - 14 - 14 - 14		
9	Walden, Margie	С	P	Ρ					1				
10	VACANT	2											
11	McIntosh, Justin	<b>C</b> .	Р	Ρ				· · ·					

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P = Member in attendance A = Member absent C = Scheduled meeting cancelled

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\*Change in member status (i.e. appointment, resignation, removal or seat change)

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# CBAA MEETING ATTENDANCE 2019

Seat	Member	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
1	Rasper, Bart	Р	Α			Р			P	P	C	Р	С
2	VACANT												
3	Kutscher, Fred K.	Α	Р	Р	Р	Α			Р	Α	C	Α	С
4	Dornblaser, Jessica								Р	Р	С	Α	С
5	Dixon, Ron	Р	Р	Р	Ρ	A			Р	Р	С	Р	C
6	Markel, Steven	Α	Р	Р	А	Р			Р	Р	С	Р	С
7	Oyola, Manuel	Α	Α	P	Р	P			Р	P	C	P	С
8	Kirby, Rex	Р	Α			А			Р	Р	С	Р	С
9	Walden, Margie	Р	Р	Р	Р	Р			Α	Р	С	Α	C
10	VACANT												
11	McIntosh, Justin	Р	Р	Р	Р	P			Р	Р	С	Α	С

P = Member in attendance A = Member absent C = Scheduled meeting cancelled \*Change in member status (i.e. appointment, resignation, removal or seat change)
Vacant
No Meeting

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Seat	Member	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
1	Rasper, Bart	Р	Р	Р	Р	Р	Р	С	Р	Р	Р	P.	С
2	Grey, Milton	Α	Α	Α									
3	Sullivan, Gary	P	Α	A	Α								
4	Weiner, Marc	Р	Α	Р	Р	Р	Α	С	Α	Р	А	Α	С
5	Dixon, Ron	Р	P	Р	Р	Ρ	P	С	P	Р	Α	Р	С
6	Markel, Steven	Р	Р	Р	Р	Р	Р	C	Р	Р	Р	Р	C
7	Oyola, Manuel	Р	Р	Α	Р	Р	Р	С	Р	Α	Р	Р	С
8	Kirby, Rex	А	Р	Р	Р	Α	Р	C	Α	А	Р	Р	C
9	Walden, Margie	Р	Р	Р	Р	Α	P	С	Р	P	Р	P	C
10	VACANT												
11	McIntosh, Justin	Р	Α	Р	Α	Р	Р	С	Р	Α	Р	Р	С

P = Member in attendance A = Member absent C = Scheduled meeting cancelled \*Change in member status (i.e. appointment, resignation, removal or seat change)

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111.7 Digital Submittal Requirements for New Construction.

**111.7.1** Building Footprints. The building official is authorized to require the submittal of digital shape (CAD) files, in a specific format, depicting a geo-referenced footprint with elevation for all new structures as a condition of the issuance of a Certificate of Occupancy.

**111.7.2 Subdivision Topography.** The building official is authorized to require the submittal of electronic topographical data and re-delineated 100-year floodplain boundaries for all new subdivisions or lots of record for the purposes of updating and maintaining the community's flood maps.

#### SECTION 112 SERVICE UTILITIES

**112.1 Connection of service utilities.** No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by this code for which a permit is required, until released by the building official and a Certificate of Occupancy or Certificate of Completion is issued. The servicing utility company shall not connect the power supply until notified by the building official.

**112.2 Temporary connection.** The building official shall have the authority to authorize the temporary connection of the building or system to the utility source of energy, fuel or power for the purpose of testing building service systems or for use under a temporary or partial Certificate of Occupancy.

**112.3** Authority to disconnect service utilities. The building official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 101.4 of this code in case of emergency where necessary to eliminate an immediate hazard to life or property, unsafe condition, or when such utility connection has been made without the approval required by Section 112.1 or 112.2 of this code. The building official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter.

#### SECTION 113 CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS

**113.1 General.** In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, or to consider variances of this code, there shall be a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business.

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**113.2 Limitations on authority.** An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code.

**113.3 Qualifications.** The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction.

113.4 Membership and Terms.

**113.4.1 Membership.** The Construction Board of Adjustment and Appeals shall consist of nine regular members plus two alternate members. Regular board members shall be composed of individuals with knowledge and experience in the technical codes to include, to the greatest extent possible, an architect, engineer, two Division I contractors (GC, BC, or RC), electrical contractor, HVAC contractor, plumbing contractor, a member at large from the public, and any other contractor licensed category. In addition to the regular members, there should be two alternate members, one member with the qualifications referenced above and one member at large from the public. A board member shall not act in a case in which he or she has a personal or financial interest.

**113.4.2 Terms.** The terms of office of the regular board members shall be for three (3) years and staggered so no more than one-third of the board is appointed or replaced in any 12-month period. The two alternates shall serve three-year terms. Vacancies shall be filled for an unexpired term in the manner in which original appointments are required to be made. No board member shall be appointed or re-appointed to this board for more than three (3) consecutive, three (3) year terms.

**113.4.3 Quorum and voting.** A simple majority of the board shall constitute a quorum. In varying any provision of this code, the affirmative votes of the majority present, but not less than three affirmative votes, shall be required. In modifying a decision of the building official, not less than four affirmative votes, but not less than a majority of the board, shall be required. In the event that regular members are unable to attend a meeting, the alternate members shall vote.

**113.4.4 Secretary of board.** The building official or his/her authorized representative shall act as secretary of the board and shall make a record of all of its proceedings, which shall set forth the reasons for its decision, the vote of each member, the absence of a member, and any failure of a member to vote.

**113.4.5** Removal from office. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this provision shall not continue to serve on the board and such removal shall create a vacancy.

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**113.5 Powers.** The Construction Board of Adjustments and Appeals shall have the power, as further defined in 113.6 of this code, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes.

#### 113.6 Appeals.

**113.6.1** Decision of the building official. The owner of a building, structure or service system, or duly authorized agent, may appeal a decision of the building official to the Construction Board of Adjustment and Appeals whenever any one of the following conditions are claimed to exist:

- 1. The building official rejected or refused to approve the mode or manner of construction proposed to be followed or materials to be used in the installation or alteration of a building, structure or service system.
- 2. The provisions of this code do not apply to this specific case.
- 3. That an equally good or more desirable form of installation can be employed in any specific case, which the building official has rejected or refused.
- 4. The true intent and meaning of this code or any of the regulations hereunder have been misconstrued or incorrectly interpreted.

**113.6.2 Variances.** The Construction Board of Adjustments and Appeals, when upon written request, has been so appealed to and after a hearing, may vary the application of any provision of this code to any particular case when, in its opinion, the enforcement thereof would do manifest injustice and would be contrary to the spirit and purpose of this or the technical codes or public interest, and also finds all of the following:

- 1. That special conditions and circumstances exist which are peculiar to the building, structure or service system involved and which are not applicable to others.
- 2. That the special conditions and circumstances do not result from the action or inaction of the applicant.
- **3.** That granting the variance requested will not confer on the applicant any special privilege that is denied by this code to other buildings, structures or service system.
- 4. That the variance granted is the minimum variance that will make possible the reasonable use of the building, structure or service system.
- 5. That the grant of the variance will be in harmony with the general intent and purpose of this code and will not be detrimental to the public health, safety and general welfare.

**113.6.2.1** Conditions of the variance. In granting the variance, the board may prescribe a reasonable time limit within which the action for which the variance is required shall be commenced or completed or both. In addition, the board may prescribe appropriate

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conditions and safeguards in conformity with this code. Violation of the conditions of a variance shall be deemed a violation of this code.

**113.6.3 Notice of appeal.** Notice of appeal shall be in writing and filed within 30 calendar days after the building official renders the decision. Appeals shall be in a form acceptable to the building official.

**113.6.4** Unsafe or dangerous buildings or service systems. In the case of a building, structure or service system, which in the opinion of the building official, is unsafe, unsanitary or dangerous, the building official may, in the order, limit the time for such appeals to a shorter period.

113.7 Procedures of the board.

**113.7.1** Rules and regulations. The board shall establish rules and regulations for its own procedure not inconsistent with the provisions of this code. The board shall meet on the second Thursday of each month, as needed, or at the call of the chairperson, subsequent to a request to call a meeting by the secretary. The board shall meet at the second regular meeting if a notice of appeal has been received fewer than 15 days before a regular meeting.

**113.7.1.1** Rules of Evidence. Formal rules of evidence shall not apply, but fundamental due process should be observed and govern the proceedings. Upon determination by the chairperson, irrelevant, immaterial, or unduly repetitious evidence may be excluded, but all other evidence of a type commonly relied upon by reasonable, prudent persons in the conduct of their affairs shall be admissible, whether or not such evidence would be admissible in a trial in the courts of Florida. Any part of the evidence may be received in written form. The Board may request certain evidence from the appellant to be provided by an architect or engineer registered in the State of Florida, in which case, said evidence shall be signed, sealed, and dated.

**113.7.1.2 Testimony.** Any member of the Board or the attorney representing the Board may inquire of, or question, any witness before the Board. Any member of the Board, the appellant or his/her attorney, and/or the building official shall be permitted to inquire of any witness before the Board. The Board may consider testimony presented by the building official, the appellant, or any other witness.

**113.7.2 Decisions.** The Construction Board of Adjustment and Appeals shall, in every case, reach a decision without unreasonable or unnecessary delay. Each decision of the board shall also include the reasons for the decision. If a decision of the board reverses or modifies a refusal, order, or disallowance of the building official or varies the application of any provision of this code, the building official shall immediately take action in accordance with such decision. Every decision shall be promptly filed in writing in the office of the building official and shall be open to public inspection. A certified copy of the decision shall be sent by mail or otherwise to the appellant and a copy shall be kept in the office of the building official for two weeks after filing. Every decision of the board shall be final; subject however to such remedy as any aggrieved party might have at law or in equity.

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**113.8 Local Construction Regulation Board.** The local government may also utilize this Board to convene as the Local Construction Regulation Board (LCRB), as provided in Florida Statute 489.113. The LCRB may deny, suspend, revoke or limit the authority of a certified contractor to obtain a building permit or permit with specific conditions, if the LCRB has found such contractor, through a public hearing, to be guilty of fraud or a willful building code violation within the county or municipality that the LCRB represents. The LCRB may also, deny, suspend, revoke or limit the authority of a certified contractor to obtain a building permit or permit with specific conditions, if it has proof through the public hearing process, that a contractor has been found guilty in another county or municipality within the past 12 months, of fraud or a willful building code violation and after providing notice of an opportunity to be heard to the contractor, finds that such fraud or violation would have been fraud or a violation if committed in the county or municipality that the LCRB represents. Notification of and information concerning such permit denial shall be submitted to the division within 15 days after the LCRB decides to deny the permit.

#### SECTION 114 VIOLATIONS

**114.1 Unlawful acts.** It shall be unlawful for any person, firm or corporation to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure, system, site, or equipment regulated by this code, or any other laws, ordinances, rules, or regulations; or cause same to be done, in conflict with or in violation of any of the provisions of this code. Such violation shall be a misdemeanor. Each day or portion thereof shall be considered a separate offense.

**114.2 Notice of violation.** The building official is authorized to serve a notice of violation or stop work order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition or occupancy of a building or structure in violation of the provisions of this code, or in violation of a permit or certificate issued under the provisions of this code. Such order shall direct the discontinuance of the illegal action or condition and the abatement of the violation. (See also Section 115 of this code.)

**114.3 Prosecution of violation.** If the notice of violation is not complied with promptly, the building official is authorized to request the legal counsel of the jurisdiction to institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

**114.3.1** Nothing in this section shall prevent the County from imposing fines, liens, or seek injunctive relief, or exercising other enforcement powers as permitted by law.

**114.4 Violation penalties.** Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be subject to penalties as prescribed by law.

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