

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

Meeting Date: July 7, 2020  
Department: Planning, Zoning & Building Department  
Submitted By: Building Division  
Advisory Board Name: Building Code Advisory Board

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Reappointment of three members to the Building Code Advisory Board (BCAB).

<u>Reappoint</u>	<u>Seat</u>	<u>Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Roger Held	1	Building Official	Building Officials Association of Palm Beach County	07/07/2020 – 07/06/2023
Robert Brown	2	Building Official	Building Officials Association of Palm Beach County	07/07/2020 – 07/06/2023
Thomas Hogarth	11	Engineer	Florida Engineering Society	07/07/2020 – 07/06/2023

**Summary:** The Building Code Advisory Board (BCAB) was established by a Special Act of the Florida Legislature in 1974, and amended in 2017. The term of office for Board members is three years with no limit to the number of terms a member may serve. The Board is comprised of 16 members: one registered architect appointed from nominees submitted by the Palm Beach Chapter of the American Institute of Architects (AIA); one professional engineer appointed from nominees submitted by the Palm Beach Chapter of the Florida Engineering Society (FES); seven members appointed from nominees submitted by any recognized regional industry trade association; and seven Building Officials, one from each commission district, appointed from nominees submitted by the Building Officials Association of Palm Beach County (BOAPBC). The Building Officials Association of Palm Beach County (BOAPBC) has nominated Roger Held to be reappointed as Building Official for District 1 and Robert Brown to be reappointed as Building Official for District 2. The Florida Engineering Society has nominated Thomas Hogarth to be reappointed as Engineer for Seat 11.

This Advisory Board has 16 seats, 16 currently filled and 0 vacancies, and a diversity count of Caucasian: 14 (80%), African-American: 1 (10%) and Asian-American: 1 (10%). The gender ratio (male: female) is 15:1. The nominees are 2 Caucasian males and 1 African-American male. Staff has addressed the need to increase diversity within our boards and will continue to encourage this in an effort to expand the Boards diversity. Countywide (CK)

**Background and Justification:** The Building Code Advisory Board is authorized to advise local governments concerning adoption of administrative or technical amendments to the Florida Building Code based on local conditions; advise local governments how to improve and standardize construction code enforcement; and advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revisions thereto. Pursuant to Section 553.73(4)(b)7, Florida Statutes, the Board also acts as the countywide compliance review board, notwithstanding the requirements contained in the Statutes to establish such review board by interlocal agreement.

**Attachments:**

1. Boards/Committees Applications
2. Resumes/Biographies
3. Nomination Correspondence from Building Official of Palm Beach County and Florida Engineering Society
4. BCAB Meeting Attendance
5. Special Act

Recommended By: [Signature] 6/10/2020  
Department Director Date

Legal Sufficiency: [Signature] 6/18/20  
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 06/92  
ADM FORM 03

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(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL.  
Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

*Building Code Advisory Board*

Board Name: Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years. From: \_\_\_\_\_ To: \_\_\_\_\_

Seat Requirement: Seat #: \_\_\_\_\_

Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: *Held Roger C.*  
Last First Middle

Occupation/Affiliation: *Town of Jupiter*  
Owner  Employee  Officer

Business Name: *Town of Jupiter*  
Business Address: *219 Military Trl.*  
City & State: *Jupiter* Zip Code: *33459*

Residence Address: *139 Via Rosina*  
City & State: *Jupiter* Zip Code: *33459*  
Home Phone: ( ) Business Phone: *(561) 741-8269*  
Cell Phone: ( ) Fax: *(561) 719-0378*  
Email Address: *roger.held@jupiter.fl.us*

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American

Caucasian  
Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (B2XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 4/29 20 20

By attending a live presentation given on \_\_\_\_\_, 20\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Roger Held Date: 4/29/2020

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915;

Return this FORM to:  
(Insert Liaison Name Here), (Insert Department/Division Here)  
(Insert Address Here)

Section III (Commissioner, if applicable):  
Appointment to be made at BCC Meeting on:

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: BUILDING CODE ADVISORY BOARD Advisory  Not Advisory   
 At Large Appointment or  District Appointment /District #: \_\_\_\_\_  
 Term of Appointment: 3 Years. From: 5/2/20 To: 5/1/23  
 Seat Requirement: \_\_\_\_\_ Seat #: \_\_\_\_\_  
 \*Reappointment or  New Appointment  
 or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
 Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: BROWN ROBERT ANDREW  
Last First Middle  
 Occupation/Affiliation: BUILDING OFFICIAL  
 Owner  Employee  Officer   
 Business Name: CITY OF WEST PALM BEACH  
 Business Address: 401 CHEMISTS ST  
 City & State: WEST PALM BEACH, FL Zip Code: 33401  
 Residence Address: 8263 PINE CAY RD  
 City & State: WELLINGTON, FL Zip Code: 33414  
 Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_  
 Cell Phone: (561) 719-2416 Fax: ( ) \_\_\_\_\_  
 Email Address: rbrown@wpb.org  
 Mailing Address Preference:  Business  Residence  
 Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
 If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 5/12, 2020  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Robert Brown Date: 5/15/20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Building Code Advisory Board Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years. From: \_\_\_\_\_ To: \_\_\_\_\_

Seat Requirement: Engineer Seat #: \_\_\_\_\_

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Hogarth A. Thomas  
Last First Middle

Occupation/Affiliation: Building Official - Palm Beach County School District

Owner  Employee  Officer

Business Name: Palm Beach County School District

Business Address: 3661 Interstate Park Road North

City & State Riviera Beach, FL Zip Code: 33404

Residence Address: 432 Anchorage Lane

City & State North Palm Beach, FL Zip Code: 33408

Home Phone: ( ) Business Phone: (561) 383-2028 Ext. \_\_\_\_\_

Cell Phone: (561) 779-7703 Fax: ( )

Email Address: Thomas.hogarth@palmbeachschools.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian





***Roger Held***

139 Via Rosina  
 Jupiter, FL 33458  
 (561) 719-0378

**QUALIFICATIONS SUMMARY**

**Experienced Building Code Official, Construction Contractor and strong community service professional committed to protecting public safety; demonstrate proven expertise in:**

- Efficient plans examination/analysis and maintaining strict compliance with all laws, regulations and codes
- Commercial and residential property inspection to verify adherence to building, plumbing, fire, mechanical and electrical codes
- Multiple project coordination and expediting on-time completion
- All aspects of the permitting process
- Development/implementation of new codes and ordinances
- Responsive public relations and community out-reach through innovative programming and participation in neighborhood enhancement groups
- Troubleshooting and working cooperatively with all department personnel to optimize productivity and safeguard public safety
- Staff training, development of educational programs and strong team building, leadership, motivation

Professional background also includes 10 successful years in both commercial and residential construction with emphasis in renovations, build-outs and refurbishment projects

**Dedicated to the importance of professional integrity and exceeding all performance goals**

**PROFESSIONAL EXPERIENCE**

**TOWN OF JUPITER**, Jupiter, FL

4/95 – Present

Throughout successful 25-year tenure, progressed through positions of increased responsibility and skill

**Building Department Director (5/2011-Present)**

- Manage operations and activities of the Building Department in establishing and maintaining a building code review process in accordance with all local, state, and federal guidelines, to include review of construction plans, inspection of construction sites, and issuance of construction permits

**Deputy Building Official (2007-2011)**

- Assist in managing operations and activities of the Building Department. Oversaw a highly successful Flood Plain Management Community Rating System (CRS) and Insurance Service Organization Building Code Effectiveness Grading Schedule (BCEGS) audits for the Town of Jupiter. Results achieved: Flood (CRS) rating 5 and (BCEGS) 2 in both commercial and residential. These are some of the highest scores in the State of Florida

**Chief Building Inspector (2004-2007)**

- Coordinate inspections of buildings and related systems and to assist inspectors with more complex/difficult inspections in order to ensure compliance with applicable building codes, ordinances, and regulations and to ensure the health, safety, and welfare of the public

**Plans Examiner (2000-2004)**

- Perform advanced technical analysis in the processing and examination of construction plans and associated documents, maintaining strict compliance with building, plumbing, fire and mechanical codes

**Community Service Specialist (1999-2000)**

- Performed inspections and reviewed plans for compliance with all building and town ordinances, assisted in the development of new codes and ordinances, and served as Liaison between all departments in resolving operational deficiencies and concerns

**Building Inspector (1995–1999)**

- Inspected commercial and residential structures for compliance with building, plumbing, mechanical and electrical codes. Maintained reports, records and construction progress logs.

**PREVIOUS EMPLOYMENT HIGHLIGHTS**

PALM BEACH COUNTY, West Palm Beach, FL

5/94 – 4/95

**Building and Permit Technician**

- Conducted comprehensive building permit review, calculated impact fees, and verified contractor licensure compliance. Enforced the Palm Beach County Unified Development Code.

FLORIDA CONSTRUCTION GROUP, INC., Jupiter, FL

12/89 – 5/94

**Licensed Contractor**

- Planned, organized and directed successful business startup and managed all daily operations in providing both commercial and residential construction services, with emphasis in interior renovations, build-outs and refurbishing projects
  - \* performed all administrative and hands-on functions necessary to maximize productivity, service and bottom-line profitability
  - \* established/maintained strong sub-contractor networks

EARL HARMON CONSTRUCTION, INC., North Palm Beach, FL

5/84 – 7/89

**Superintendent** – Commercial and Residential projects

**EDUCATION**

**Bachelor of Science** Palm Beach Atlantic College

1989

Double Major: Business Administration/Physical Education

CERTIFICATIONS

Code Administrator BU-1276

Building, Mechanical, and Plumbing Plan Examiner PX-1190

Building, Plumbing, Mechanical and Residential Electrical Inspector BN-2420

Structural Masonry Inspector

Building Contractor CBC-057151

Certified flood Plain Manager

**PROFESSIONAL AFFILIATIONS**

Building Officials Association of Palm Beach County

International Code Council

Building Official Association of Florida

Florida Flood Plain Managers

# ROBERT A. BROWN, CBO

401 CLEMATIS ST, WEST PALM BEACH, FL 33401, TEL: (561) 805-6652, E-MAIL: RBROWN@WPB.ORG

## OBJECTIVE

To serve on the Palm Beach County, Building Code Advisory Board.

## EXPERIENCE

2012 TO CURRENT DAY City of West Palm Beach West Palm Beach, FL

### BUILDING OFFICIAL

- Manage Building Division staff of up to 50 staff members performing all tasks associated with permit processing, plan review, inspections, document scanning, records research, and collection of business tax and issuance of business tax receipts.
- Coordinate those activities with all City departments, and most frequently with the Fire Department, Engineering Services Department, and Planning Division.
- Interpret the Florida Building Code, and associated Federal and State laws and rules.
- Provide guidance to property owners and developers, and their architects, engineers, and contractors, on available options for demonstrating compliance with minimum code requirements.

2005 TO 2012 City of West Palm Beach West Palm Beach, FL

### ASSISTANT BUILDING OFFICIAL

- Provide assistance to the Building Official in performing the above tasks.
- Perform the above duties whenever the Building Official is absent.

2001 TO 2005 City of West Palm Beach West Palm Beach, FL

### BUILDING PLANS EXAMINER

- Review of high rise and low rise construction plans and documents for compliance with the Florida Building Code, and associated Federal and State laws and rules, and issue building permits.
- Advise property owners and developers, and their architects, engineers, and contractors, on available options for demonstrating compliance with minimum code requirements.
- Coordinate with inspectors, all City departments, and most frequently with the Fire Department, Engineering Services Department, and Planning Division on matters related to permit issuance.

1995 TO 2001 Corp. of London, District Surveyor's Office London, England

### SENIOR BUILDING CONTROL OFFICER

- Plan review and inspection for high rise and low rise buildings.
- Consult with The London Fire and Emergency Planning Authority, and advise property owners and developers, and their architects, engineers, and contractors, on available options for demonstrating compliance with minimum code requirements.

1993 TO 1995 Train and Kemp (Consulting Engineers) London, England

### PROJECT ENGINEER

- Conceptual structural design and concept development meetings with clients and architects.
- Prepare conceptual and detailed structural design calculations and drawings for building projects.
- Review of architectural drawings, supervision of three designer/draftspersons, and checking structural and shop/fabrication drawings.

1991 TO 1993 SLP Engineering (London) Ltd London, England

### GRADUATE DESIGN ENGINEER

- Assist with design of large scale steel structures for the offshore oil and gas drilling industry.
- Represent the company at steel structure fabrication facilities, and as client representative at specialist design consultant's offices.

1981 TO 1991 Austin Trueman Associates St. Albans, Herts., England

### GRADUATE DESIGN ENGINEER

- Prepare structural calculations and drawings for steel, reinforced concrete, masonry, and wood, structures.
- Project administration experience gained on small to medium sized projects.

1985 TO 1989 Jenkins and Potter (Consulting Engineers) London England

**TRAINEE ENGINEER – GRADUATE ENGINEER**

- Employment as part-time trainee during Bachelor's Degree course, and then as full-time upon graduation.
- Prepare structural calculations and drawings for steel, reinforced concrete, masonry, and wood, structures.
- Structural field investigation and structural monitoring.

**QUALIFICATIONS/EDUCATION**

2007 Bldg Code Inspectors & Administrators Bd FL  
**BUILDING CODE ADMINISTRATOR (BUILDING OFFICIAL) LICENSE**

2004 Bldg Code Inspectors & Administrators Bd FL  
**BUILDING INSPECTOR LICENSE**

2001 Bldg Code Inspectors & Administrators Bd FL  
**BUILDING PLANS EXAMINER LICENSE**

1997 Engineering Council England  
**REGISTERED ENGINEER**

1996 Institution of Structural Engineers England  
**CHARTERED STRUCTURAL ENGINEER - MEMBER**

1989 The City University London, England  
**BACHELORS DEGREE (WITH HONORS) IN CIVIL ENGINEERING**

1984 University of Luton Luton, England  
**DIPLOMA IN BUILDING STUDIES**

**REFERENCES**

References are available on request.

**THOMAS HOGARTH, P.E., CBO**  
**432 ANCHORAGE LANE**  
**NORTH PALM BEACH, FLORIDA 33408**  
**Phone (561) 383-2028**

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Thirty years of progressive and highly responsible administrative, engineer and managerial positions with a broad range of experience and assignments including government, consulting and construction management.

**EMPLOYMENT HISTORY**

**2002 to Present - Building Code Services Department Director, Palm Beach County School District.**

Department Head and Building Official reporting to the Chief of Support Operations. Responsible for the operation of the School District Building Department and enforcement of the Florida Building Code and Florida Fire Prevention Code in conducting plan review, permitting and inspections of new school facility construction, renovation and remodeling. Also acts as Chief Fire Safety Inspector responsible for annual inspections of 200 existing educational facilities as required by the State Fire Marshal. Responsible for the development and enforcement of the District Design Standards for school facilities. Responsible for Project Control construction contract oversight activities.

**1994 to 2002 - Director of Public Services/Building Official, Village of North Palm Beach, Florida**

Department Head reporting to the Village Manager and responsible for the operation of a technical and administrative municipal department including Building, Planning, Zoning, Sanitation, Facility Maintenance, Vehicle Maintenance, Parks, Streets, Occupational Licensing and Code Enforcement divisions.

**1991 to 1993 - Engineer, City of Margate, Florida**

**1990 to 1991 - Engineer, Cooper Consulting Engineers, Inc., Deerfield Beach, Florida**

**1987 to 1989 - Construction Project Manger, Adler Group, Inc., Miami, Florida**

**1985 to 1987 - Project Manger/Estimator, Roma Construction, Inc., Hollywood, Florida**

**EDUCATION**

Georgia Institute of Technology, Atlanta, Georgia

B.S. in Civil Engineering, 1981

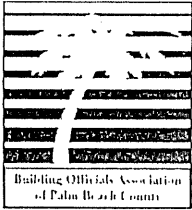
University of Miami, Leadership and Management Executive Education Program, 2007-2008

**PROFESSIONAL LICENSES**

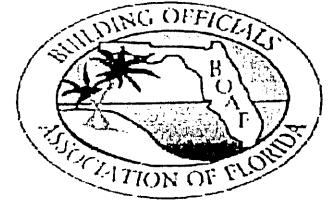
- Professional Engineer, Florida
- Building Code Administrator, Florida
- Fire Code Administrator, Florida
- Building Inspector, Plans Examiner, Fire Safety Inspector, Florida
- Certified Floodplain Manager
- LEED Accredited Professional (BD+C)

**PROFESSIONAL AND COMMUNITY INVOLVEMENT**

- Building Officials Association of Palm Beach County, (President - 2001)
- Palm Beach County Construction Industry Licensing Board, (1996 to 2002, 2011 to present)
- Palm Beach County Building Code Advisory Board, (2013 to present)
- Palm Beach County Handicap Accessibility Awareness Grant Review Committee (2011 – present)
- International Green Construction Code, Water/Energy Code Committee – Vice Chair (2012-2015)
- Village of North Palm Beach Planning Commission (2012 – present)



**BUILDING OFFICIALS ASSOCIATION  
OF  
PALM BEACH COUNTY**  
[www.boapbc.org](http://www.boapbc.org)



President  
**Peter Ringle, CBO City  
of Lake Worth**  
[pringle@lakeworth.org](mailto:pringle@lakeworth.org)

Vice-President  
**Shane Kittendorf, CBO  
City of Boynton Beach**  
[KittendorfS@bbfl.us](mailto:KittendorfS@bbfl.us)

Secretary  
**Brett Carlton  
Palm Beach County**  
[BCarlton@pbegov.org](mailto:BCarlton@pbegov.org)

Treasurer  
**Wayne Cameron  
Ocean Ridge**  
[wcameron@oceanridgeflorida.com](mailto:wcameron@oceanridgeflorida.com)

Directors:  
**Melvin Corredor  
Village of Wellington**  
[mcorredor@wellingtonfl.gov](mailto:mcorredor@wellingtonfl.gov)

**Marcella Foster  
Palm Beach County**  
[mfoster@pbegov.org](mailto:mfoster@pbegov.org)

Past President  
**Jacek Tomasiak, CBO  
Village of Wellington**  
[jtomasiak@wellingtonfl.gov](mailto:jtomasiak@wellingtonfl.gov)

State Director  
**Robert McDougal, CBO  
West Palm Beach**  
[rmcdougal@wph.org](mailto:rmcdougal@wph.org)

**PO Box 20241  
West Palm Beach  
Florida, 33416-0241**

May 12, 2020

Board of County Commissioners Palm Beach County  
C/O Nicole Davis, Building Division  
2300 N. Jog Road  
West Palm Beach, FL 33411

**RE: BCAB Nominations, District 1**

Dear Commissioners:

I am pleased to report to you that, during the February 28, 2020 meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted unanimously to authorize the chapter Officers and Directors to nominate, for your consideration: the reappointment of Roger Held, CBO, to serve as the District 1 representative on the Building Code Advisory Board (BCAB).

The membership, officers and directors of our association respectfully asks for your favorable consideration of this request. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 39 municipalities. We recognize, as the Commission members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens of and visitors to Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Faithfully,  
*Peter Ringle*  
Peter Ringle, CBO  
2020 President

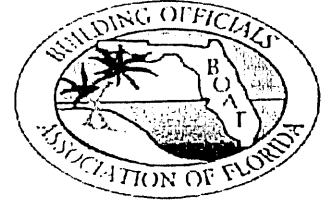
Chapter of The  
**Building  
Officials  
Association of  
Florida**  
Since 1974



Chapter of  
**The International  
Code  
Council**  
Since 2001



**BUILDING OFFICIALS ASSOCIATION  
OF  
PALM BEACH COUNTY**  
[www.boapbc.org](http://www.boapbc.org)



President  
**Peter Ringle, CBO City  
of Lake Worth**  
[pringle@lakeworth.org](mailto:pringle@lakeworth.org)

Vice-President  
**Shane Kittendorf, CBO  
City of Boynton Beach**  
[KittendorfS@bbfl.us](mailto:KittendorfS@bbfl.us)

Secretary  
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[BCarlton@pbegov.org](mailto:BCarlton@pbegov.org)

Treasurer  
**Wayne Cameron  
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State Director  
**Robert McDougal, CBO  
West Palm Beach**  
[rmcdougal@wpb.org](mailto:rmcdougal@wpb.org)

**PO Box 20241  
West Palm Beach  
Florida, 33416-0241**

May 12, 2020

Board of County Commissioners Palm Beach County  
C/O Nicole Davis, Building Division  
2300 N. Jog Road  
West Palm Beach, FL 33411

**RE: BCAB Nominations, District 2**

Dear Commissioners:

I am pleased to report to you that, during the February 28, 2020 meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted unanimously to authorize the chapter Officers and Directors to nominate, for your consideration: the reappointment of Robert Brown, CBO, to serve as the District 2 representative on the Building Code Advisory Board (BCAB).

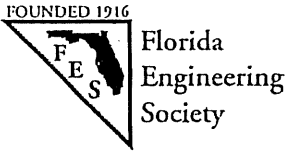
The membership, officers and directors of our association respectfully asks for your favorable consideration of this request. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 39 municipalities. We recognize, as the Commission members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens of and visitors to Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Faithfully,  
*Peter Ringle*  
Peter Ringle, CBO  
2020 President

Chapter of The  
**Building  
Officials  
Association of  
Florida**  
Since 1974



Chapter of  
**The International  
Code  
Council**  
Since 2001



PALM BEACH  
CHAPTER

*FES supports engineering education, advocates licensure, promotes the ethical and competent practice of engineering and enhances the image and well-being of all engineers in the state of Florida.*

David Cowan Jr., P. E., President  
Florida Engineering Society  
Palm Beach Chapter  
c/ o Chen Moore and Assoc., Inc.  
500 Australian Avenue South Suite  
850  
West Palm Beach, FL 33411

June 14, 2020

Mr. Doug Wise,

Building Official

Department of Planning, Zoning & Building  
Palm Beach County  
2300 N. Jog Rd  
West Palm Beach, FL 33411

Re: Appointment to the Building Code Advisory Board (BCAB)  
Seat #11, Engineer, Appointed by the Florida Engineering Society

Dear Mr. Wise

The Palm Beach Chapter of the Florida Engineering Society hereby recommends Mr. A. Thomas Hogarth, PE, for appointment to seat #11 of the BCAB.

Sincerely,

David Cowan Jr., P.E.

Page 1 of 1

President:  
David Cowan Jr., P.E.  
Chen Moore and Assoc.  
president@pbfes.org

Vice President:  
Alejandra Schmidt, P.E.  
HDR  
vicepresident@pbfes.org

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State Director:  
Fattoush Jafar, P.E., Ph.D.  
Palm Beach County  
statedirector@pbfes.org

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BCAB MEETING ATTENDANCE  
2020

Seat	Member	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
1	Held, Roger C.	A	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
2	Brown, Robert	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
3	Cameron, Wayne	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
4	Kittendorf, Shane	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
5	John Cosmo	A	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
6	Tomasik, Jacek R.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
7	Peter Ringle	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
8	Kozan, Gary W.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
9	Byrne, Joseph R.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
10	Worley, Scott D.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
11	Hogarth, A. Thomas	A	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
12	Materka, Kristen	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
13	Sharkey, Donald G.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
14	Lynch, Edward	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
15	Carr, James B.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting
16	Miller, Gregory S.	P	No Meeting	C	No Meeting		No Meeting		No Meeting		No Meeting		No Meeting

P = Member in attendance

A = Member absent

C = Scheduled meeting cancelled

\*Change in member status (i.e. appointment, resignation, removal or seat change)

 Vacant

 No Meeting

## F L O R I D A H O U S E O F R E P R E S E N T A T I V E S

ENROLLED

HB 1297

2017 Legislature

1  
2 An act relating to Palm Beach County; amending ch. 74-  
3 565, Laws of Florida, as amended; revising the  
4 nomination process for appointees to the Building Code  
5 Advisory Board of Palm Beach County; providing an  
6 effective date.

7  
8 Be It Enacted by the Legislature of the State of Florida:

9  
10 Section 1. Subsection (1) of section 6 of chapter 74-565,  
11 Laws of Florida, as amended by chapter 2001-323, Laws of  
12 Florida, is amended to read:

13 Section 6 Appointments.—

14 (1) The Board of County Commissioners of Palm Beach County  
15 shall appoint the Building Code Advisory Board of Palm Beach  
16 County and supply it with a meeting place, office supplies  
17 including stationery, legal counsel, technical staff, mechanical  
18 recording of its meetings, written transcripts of the minutes of  
19 its meetings, secretarial service, and storage space for its  
20 records. The board shall have 16 members, composed of 7 building  
21 officials, 1 from each commission election district, appointed  
22 from nominees submitted by the Building Official's Association  
23 of Palm Beach County; 7 members appointed from nominees  
24 submitted by the following industry associations: the Associated  
25 General Contractors, Florida East Coast Chapter; the Gold Coast

Page 1 of 3

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

hb1297-01-er

ENROLLED

HB 1297

2017 Legislature

26 Builders Association; the Associated Builders and Contractors,  
 27 Florida East Coast Chapter; the Electrical Council of Florida,  
 28 Palm Beach Chapter; the Palm Beach County Roofing and Sheet  
 29 Metal Contractors Association; the Air Conditioning Contractors  
 30 of America, Palm Beach Chapter; the Plumbing Heating Cooling  
 31 Contractors Association of Florida, Palm Beach Chapter; or from  
 32 any other recognized regional industry trade association the  
 33 ~~Construction Industry Management Council of Palm Beach County;~~ 1  
 34 member who shall be a registered architect appointed from  
 35 nominees submitted by the Palm Beach Chapter of the American  
 36 Institute of Architects; and 1 member who shall be a  
 37 professional engineer appointed from nominees submitted by the  
 38 Palm Beach Chapter of the Florida Engineering Society. All  
 39 appointments shall be for a term of 3 years, and each member  
 40 shall serve until his or her successor is appointed. If a  
 41 vacancy should occur before a term has expired, the Board of  
 42 County Commissioners shall appoint a new member within 60 days  
 43 to complete the unexpired term.

44 (2) Members shall be required to attend all regular and  
 45 special meetings of the board. The chair of the board shall  
 46 notify the Board of County Commissioners when a member  
 47 accumulates three consecutive absences from the regular meetings  
 48 or when a member fails to attend 50 percent of all meetings of  
 49 the board during any 12-month period. On such notification, the  
 50 member shall be removed by the Board of County Commissioners,

ENROLLED

HB 1297

2017 Legislature

51 and the Board of County Commissioners shall appoint a new member  
 52 within 60 days to complete the unexpired term. The board shall  
 53 hold meetings open to the public at least once in every calendar  
 54 quarter, adopt rules and procedures, and elect a chair and vice  
 55 chair. A quorum of the board shall be 10 members, with a  
 56 concurring vote of 9 members required to approve any action.

57 Section 2. This act shall take effect upon becoming a law.