Agenda Item #: \_\_3X -\_ 1

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

=======	======================================	[ X ] Consent	[]Regular
Meeting Date: Ju		[ ] Ordinance	[]Public Hearing
Department: Submitted By: Submitted For:	Department o	f Public Safety f Public Safety ctim Services	

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: five (5) Grant Adjustment Notices (GAN) as follows: #036: Technical Assistance (TA) training; #037: Grantee Therapist Change; #038 Attend End Violence Against Women International Training: #039 Staff Training and #040 Training Materials with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Improve Criminal Justice Response Program (ICJR) (2017-WE-AX-0034), which facilitated administrative filing and approvals through March 31, 2020.

Summary: As per grant guidelines, certain expenditures and work products require approval from the OVW ICJR grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #036 approved payment to TA provider Clinical Skills USA, to deliver training to Sexual Assault Nurse Examiners on best evidence collection techniques, processes, and practices in the field of forensic nursing. GAN #037 approved the Grantee Therapist Change from Monica Gonzalez to Christel Brydegaard. GAN #038 approved payment for one OVW Grant Coordinator, one Victim Advocate and one Detective from grant partner Palm Beach County Sheriff's Office to attend the End Violence Against Women International Training in Washington D.C. in April 2020 (training cancelled). GAN #039 approved payment to Darlene Brace to provide two days of Motivational Interviewing Skills training "Integrating a Trauma Informed Approach" to staff. GAN #40 approved the work product "Understanding the Criminal Justice System Brochure". The Criminal Justice System brochure provides victims of sexual assault, domestic violence, dating violence, and stalking, an easy visual aid to help them understand the complex criminal justice system and victim rights under Florida Statute, Chapter 960. R2014-1633 authorized the County Administrator or designee to execute future awards, contracts, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (JW)

Background and Justification: The DOJ, OVW awarded Palm Beach County an ICJR contract in the amount of \$900,000 that started October 1, 2017 and ends September 30, 2020. The focus of the grant is to increase collaboration among responders, build capacity for the SART, and reach underserved populations. In order to meet this need, Palm Beach County Victim Services collaborated with Aid to Victims of Domestic Abuse, Inc., Catholic Charities Diocese of Palm Beach, Inc., CILO, and Destiny by Choice, Inc. to maintain services and strengthen our community's coordinated response to victims of sexual violence, domestic violence, dating violence and stalking, especially in underserved marginalized communities.

# Attachments:

- 1) Grant Adjustment Notice #036, DOJ
- 2) Grant Adjustment Notice #037, DOJ
- Grant Adjustment Notice #038, DOJ.

4) Grant Adjustm	ent Notice #038, DOJ ent Notice #039, DOJ ent Notice #040, DOJ	
Recommended By:	Slejnoha Department Director	(0 4 20 Date
Approved By:		Wolre
	Deputy County Administrator	Date

# II. FISCAL IMPACT ANALYSIS

. Five Year Summary of Fis	scal Impact				
Fiscal Years	2020	<u>2021</u>	2022	2023	2024
apital Expenditures perating Costs xternal Revenues rogram Income (County) n-Kind Match (County)					
Net Fiscal Impact	*				
ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included In Curre Does this item include th Budget Account Exp No Rev No:	ne use of feder	ral funds?   Y partment	UnitObj		
B. Recommended Sourc Grant: Fund: Unit:	es of Funds/S	ummary of Fi	scal Impact:		
*There is no additional fisc		ciated with this	s agenda item	1. 	
	III. <u>REVIE</u>	MCOMMEN.	<u>rs</u>		
A. OFMB Fiscal and/or Company Charles	2420 PAN	and Control C	Contract Adj	ninistration	
Slan- adel W Assistant County	<u>Illiams</u> Attorney	·			
C. Other Department Re	eview:				
Department Dire	ector				

This summary is not to be used as a basis for payment.

#### Grant Adjustments Home



Change Requested

Approved

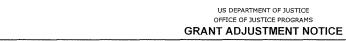
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Create Grant Adjustment

Help/Frequently Asked Questions





Program Office Approvals GAN

	Gr	anto	ee Informat	tion				
Grantee Name:	Palm Beach County			Project I	Period:	10/01/2017 - 09/30/2020	GAN Number:	036
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401			Program	Office:	ovw	Date:	01/14/2020
Grantee DUNS Number:	07-847-0481		Grant M	anager:	Aisha J Battle			
Grantee EIN:	59-6000785			Applicat Number		2017-X0247-FL-WE		
Vendor #:	596000078			Award N	umber:	2017-WE-AX-0034		
Project Title:	Palm Beach County's Enhanced Response to Sexual Dating Violence and Stalking	al Assau	ılt, Domestic Violence	' Award A	mount:	\$900,000.00		
	P		m Office Approv	vals				
		*	Approval Types					
Changes in C	onsultant rates (in excess of \$650/day)		Publication Pl	an Submissi	ons			
Purchase of A Software	Automatic Data Processing (ADP) Equipment	nt and	☐ Funding for C	Criminal Just	ice Infor	mation and Comm	unication S	ystems
☐ Foreign Travel Costs  ☐ Other (Please enter type of Program Office Approval below)  TA Training								
Required Just	fication for Program Office Approvals	;;						C-MAC I
	s training will be as per our - Sexual Assault Nurse Examiner:							
	Filename:			User:		Timestamp:	Ad	ction:
TA Provider SA	NE Event 4.docx			NBishop1	12/11/2	019 11:52 AM	Delete At	tachment
CSUSA Cost Est	imate- Palm Beach Victim Services SANE	Trainir	ng.pdf	NBishop1	12/11/2	.019 11:53 AM	Delete At	tachment
CSUSA GTA pro	esentation ndf		-01	NBishop1	12/11/2	.019 11:53 AM	Delete At	tachment
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Description: Approved-Final	Role:  PO - GAN 1st Line Supervisor  K	ricta Pla	User: keney-Mitchell@usdo	i any		Timestamp: 01/14/2020 4:06 PM		Note: View Note
Submitted		Bishop1	inchey-michenwusdo	J.9UV		12/16/2019 11:39 AM		View Note
Draft		Bishop1				12/16/2019 11:39 AM 12/16/2019 11:39 AM		View Note
Draft		Bishop1				12/11/2019 12:06 PM		View Note
Draft		Bishop1				12/11/2019 11:53 AM		View Note
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#### Change Requested

Approved

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Draft

Create Grant Adjustment

Help/Frequently Asked Questions

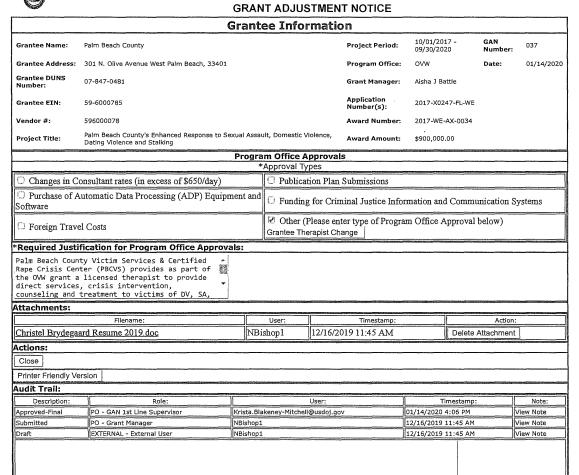
#### Grant Adjustments Home

Program Office Approvals GAN





US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS





# US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

# **GRANT ADJUSTMENT NOTICE**

	Grantee Information					
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number:	038	
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date:	02/21/2020	
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle			
Grantee EIN:	59-6000785	Application Number(s):	2017- X0247-FL- WE			
Vendor #:	596000078	Award Number:	2017-WE- AX-0034			
Project Title:	Palm Beach County's Enhânced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00			
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**Program Office Approvals** 

*Approval Types				
Changes in Consultant rates (in excess of \$650/day)	Publication Plan Submissions			
Purchase of Automatic Data Processing (ADP) Equipment and Software	Funding for Criminal Justice Information and Communication Systems			
Foreign Travel Costs	Other (Please enter type of Program Office Approval below) Training			
Foreign Travel Costs				

# \*Required Justification for Program Office Approvals:

This GAN is submitted to request the OVW Grant Coordinator - Molly McConnell, OVW DV, SA, Stalking, and Dating Violence Victim Advocate - Carrie Gale, and Palm Beach County Sherriff's Office Special Victims Unit - Detective Johanna

# Attachments:

Filename:	User:	Timestamp:
2020 EVAWI OVW travel form.docx	NBishop1	01/06/2020 12:22 PM
2020 Conference Brochure.pdf	NBishop1	12/11/2019 11:32 AM
2020 Conference Agenda with Speakers.pdf	NBishop1	12/11/2019 11:32 AM

# Print

# Audit Trail:

		Timestamp:
GAN 1st Line visor	Krista.Blakeney- Mitchell@usdoj.gov	02/21/2020 4:01 PM
GAN 1st Line visor	aisha.battle@usdoj.gov	02/14/2020 11:26 AM
	visor GAN 1st Line	rvisor Mitchell@usdoj.gov  GAN 1st Line aisha hattle@usdoj.gov

I approve this GAN, as the grantee will be hosting OVW TTA SPARC at their local jurisdiction this fiscal year as well. In addition, the grantee has attended training conducted by OVW TTA that is not ICJR specific, such as IAFN.

Submitted	PO - Grant Manager	NBishop1	01/06/2020 12:23 PM
Draft	EXTERNAL - External User	NBishop1	01/06/2020 12:23 PM
Change Requested	EXTERNAL - External User	iaisna nattie@iisdoi dov	01/06/2020 11:40 AM

Please move the EVAWI Trainings listed in Part V (OVW-sponsored) to Part VI (non-OVW sponsored) and resubmit this GAN.

Change Requested	PO - Grant Manager	laisna nattiemusdoi dov	01/06/2020 11:40 AM

Please move the EVAWI Trainings listed in Part V (OVW-sponsored) to Part VI (non-OVW sponsored) and resubmit this GAN.

Submitted	PO - Grant Manager	INBISHODI	12/11/2019 11:33 AM
Draft	EXTERNAL - External User	INBISHODI	12/11/2019 11:24 AM



#### US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

### **GRANT ADJUSTMENT NOTICE**

	Grantee Information						
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number:	039		
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date:	03/11/2020		
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle				
Grantee EIN:	59-6000785	Application Number(s):	2017- X0247-FL- WE				
Vendor #:	596000078	Award Number:	2017-WE- AX-0034				
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00				
	Program O	ffice Annrol	/ale				

# Program Office Approvals

*Ap	proval	۱Ty	pes
		٠,	

*Approval Types		
Changes in Consultant rates (in excess of \$650/day)	Publication Plan Submissions	
Purchase of Automatic Data Processing (ADP) Equipment and Software	Funding for Criminal Justice Information and Communication Systems	
Foreign Travel Costs	Other (Please enter type of Program Office Approval below) Staff Training	

# \*Required Justification for Program Office Approvals:

Motivational Interviewing is a collaborative communication style for strengthening Palm Beach County Victim Services staff to benefit our victims of Domestic Violence and Sexual Assault. Goal 1, Obj. 4 to strengthen victim

# Attachments:

Filename:	User:	Timestamp:
Training Fee Rates.pdf	NBishop1	03/06/2020 2:58 PM
Updated Resume.pdf	NBishop1	02/07/2020 11:28 AM
Motivational Interviewing.pdf	NBishop1	02/07/2020 11:28 AM
Invoice for West Palm Beach.pdf	NBishop1	02/07/2020 11:31 AM

# Print

# Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney- Mitchell@usdoj.gov	03/11/2020 2:21 PM
Approved-GM	PO - GAN 1st Line Supervisor	aisha.battle@usdoj.gov	03/10/2020 12:55 PM

I approve this request to bring in non-OVW TA provider to train on motivational interviewing of victims of IPV.

Submitted	PO - Grant Manager	NBishop1	03/06/2020 2:58 PM
Change Requested	PO - Grant Manager	aisha.battle@usdoj.gov	02/23/2020 4:29 PM

Please attach evidence that \$650 is the trainer's standard rate. If it exist, please include any documentation evidencing that the trainer has been paid this rate in working with the fed government such as in their work with another grant funded entity.

Change			
Change	EXTERNAL - External User	laisha.battle@usdoj.gov	02/23/2020 4:29 PM
Requested	Extraction and ober	alonalbaccic@aoaojigov	02,20,2020 1125 111

Please attach evidence that \$650 is the trainer's standard rate. If it exist, please include any documentation evidencing that the trainer has been paid this rate in working with the fed government such as in their work with another grant funded entity.

Submitted	PO - Grant Manager	NBishop1	02/07/2020 11:32 AM
Draft	EXTERNAL - External User	NBishop1	02/07/2020 11:32 AM
Draft	EXTERNAL - External User	NBishop1	02/07/2020 11:29 AM
Draft	EXTERNAL - External User	NBishop1	01/27/2020 4:25 PM
Draft	EXTERNAL - External User	NBishop1	01/27/2020 4:14 PM
Draft	EXTERNAL - External User	NBishop1	01/27/2020 3:49 PM



# US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

# **GRANT ADJUSTMENT NOTICE**

	Grantee Information				
Grantee Name:	Palm Beach County	Project Period:	10/01/2017 - 09/30/2020	GAN Number:	040
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVW	Date:	03/24/2020
Grantee DUNS Number:	07-847-0481	Grant Manager:	Aisha J Battle		
Grantee EIN:	59-6000785	Application Number(s):	2017- X0247-FL- WE		
Vendor #:	596000078	Award Number:	2017-WE- AX-0034		
Project Title:	Palm Beach County's Enhanced Response to Sexual Assault, Domestic Violence, Dating Violence and Stalking	Award Amount:	\$900,000.00		

Program Office Approvals			
*Approval Types			
Changes in Consultant rates (in excess of \$650/day)	Publication Plan Submissions		
Purchase of Automatic Data Processing (ADP) Equipment and Software	Funding for Criminal Justice Information and Communication Systems		
Foreign Travel Costs	Other (Please enter type of Program Office Approval below) Training Materials		

# \*Required Justification for Program Office Approvals:

The "Understanding the Criminal Justice System Brochure" is a work product used to address Goal 1, Objective 1: Increase support by strengthening legal advocacy service programs and other victim services for victims of sexual

# Attachments:

Filename:	User:	Timestamp:
Understanding the Criminal System Brochure_trife	old.pdf NBishop1	03/16/2020 2:49 PM
Print		

# Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Krista.Blakeney-Mitchell@usdoj.gov	03/24/2020 3:28 PM
Approved-GM	PO - GAN 1st Line Supervisor	aisha.battle@usdoj.gov	03/18/2020 1:29 PM

I approve this GAN.

# Grant Adjustments Home

Submitted	PO - Grant Manager	NBishop1	03/16/2020 2:50 PM
Draft	EXTERNAL - External User	NBishop1	03/16/2020 2:50 PM
Draft	EXTERNAL - External User	NBishop1	03/16/2020 2:49 PM