Agenda Item #: 3X - 2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: July 7, 2020		[X]	Consent	[]	Regular
		[]	Ordinance	[]	Public Hearing
Department: Submitted By: Submitted For:	Department o Department o Division of Vi	lfety			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to Contract for Consulting/Professional Services with Catholic Charities of the Diocese of Palm Beach, Inc. (CCDPB) (R2018-0110 and R2018-0866) increasing the contract amount by \$6,900 for a new total not-to-exceed contract amount of \$22,900 for the period of October 1, 2017 through September 30, 2020.

Summary: In support of the Department of Justice, Office on Violence Against Women (OVW) grant Improving Criminal Justice Response (ICJR) Program (2017-WE-AX-0034), the Division of Victim Services issued four contracts for consulting/professional services for the period October 1, 2017 through September 30, 2020. Through the administration of these contracts, it was determined that an amendment to the contract with CCDPB was needed to increase the number of specialized legal advocacy services to immigrant victims of domestic violence and other crime victims from 24 to 44 clients and decrease the monthly mileage reimbursement and total number of trainings and meeting attendance. The funding is available through lapse salaries and benefits. R2014-1633 authorized the County Administrator or designee to execute future applications, awards, contracts and amendments/modifications utilizing funding from the Department of Justice, OVW on behalf of the Board of County Commissioners. <u>Countywide</u> (JW)

Background and Justification: On January 23, 2018, the Board approved Department of Justice, OVW grant ICJR Program (2017-WE-AX-0034) in the amount of \$900,000 for the period of October 1, 2017 through September 30, 2020. Palm Beach County Victim Services and Certified Rape Crisis Center, in conjunction with project partners Aid to Victims Against Domestic Violence (AVDA), Destiny By Choice, Inc., Coalition for Independent Living Options, Inc. and CCDPB, received this grant award to enhance victim safety and offender accountability in cases of sexual assault, domestic violence, dating violence, and stalking. The original executed restated Contracts with project partners were received and filed by the Board on June 5, 2018. It was necessary to restate the Contracts to ensure that project partners complied with all grant conditions. The focus of the 2017 OVW grant ICJR program is to encourage partnerships among state, local, and tribal governments, courts, victim service providers, coalitions and rape crisis centers, to ensure that sexual assault, domestic violence, dating violence, and stalking are treated seriously, requiring the coordinated involvement of the entire criminal justice system and community-based victim service organizations.

Attachment:

1) First Amendment to Contract for Professional Services with CCDPB

Recommended By:	Seriole	45/20
	Department Director	Date
Approved By:		4/14/20
	Deputy County Administrator	Date
	\bigcirc	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

F	iscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	
Perso	onal Services						
Opera	ating Costs	6,900				-	
Capit	al Expenditures						
Exter	nal Revenues	(6,900)					
Progr	am Income (County)						
In-Kir	nd Match (County)						
Net	t Fiscal Impact	0			B		
# AD[DITIONAL FTE						
POSI	TIONS (Cumulative)	0	0	0	0	0	
 Is Item Included In Current Budget? Yes X No Does this item include the use of federal funds? Yes X No Budget Account Fund 1426 Dept. 662 Unit 3295 Obj. 3401 Prog. GT39 Rev No: Fund 1426 Dept. 662 Unit 3295 Rev. 3129 Prog. GT01 B. Recommended Sources of Funds/Summary of Fiscal Impact: Grant: OVW- Grant Improving Criminal Justice Responses Program Fund: 1426-Public Safety Grants Unit: 3295- GTEA Grant to Encourage Arrest This contract is 100% funded by the OVW grant. C. Departmental Fiscal Review:							
III. REVIEW COMMENTS							
A. OFMB Fiscal and/or Contract Dev. and Control Comments:							
B. L	Prolife Active The OFMB egal Sufficiency:	, 6/9/2020	LMq C	$\frac{1}{6}$	And Control	141512020	

B. Legal Sufficiency:

<u>2AA - Adel Williams</u> Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

First Amendment

FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN PALM BEACH COUNTY AND CATHOLIC CHARITIES OF THE DIOCESE OF PALM BEACH, INC.

THIS FIRST AMENDMENT TO CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES ("First Amendment") is made as of this <u>114</u> day of <u>set(i)</u>, 2020 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and CATHOLIC CHARITIES OF THE DIOCESE OF PALM BEACH, INC. (a non-profit corporation) authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 59-2470479.**WITNESSETH:**

WHEREAS, on January 23, 2018, the parties entered into a Contract R2018-0110 (the "Contract"), which provided for professional/consultation services with a not- to- exceed Contract amount of \$16,000 to provide specialized legal advocacy services to 24 immigrant services to victims of domestic violence and other crimes more specifically set forth in the Scope of Work detailed in Exhibit "A". On June 5, 2018, the parties entered into a restated Contract R2018-0866 to incorporate all applicable grant conditions into the Contract.

WHEREAS, the Contract provided that Consultant shall commence services for the period October 1, 2017, and complete all services by September 30, 2020; and

WHEREAS, the Contract specified that the Scope of Work include training for SART partners on proper immigration referrals and establishing a referral process and attending monthly SART meetings and required project coordination activities; and

WHEREAS, the Consultant requested to reallocate and increase funding in their Contract to increase the number of direct services to victims and decrease the monthly mileage reimbursement and total number of trainings and meeting attendance: and

WHEREAS, the Parties agree to amend the contract to increase the Contract amount by Sixty-Nine Hundred (\$6,900) and thereby increasing the not-to-exceed amount from Sixteen Thousand Dollars (\$16,000) to Twenty-Two Thousand Nine Hundred Dollars (\$22,900).

NOW THEREFORE, in consideration of the mutual promises contained herein, the above named parties hereby mutually agree to amend the Contract and enter this First Amendment as follows:

I. The Contract is hereby amended to increase the Contract amount by Sixty-Nine Hundred (\$6,900).

1

- II. The Schedule of Payments attached to the Contract as Exhibit "C" is hereby amended and replaced with the Schedule of Payments attached hereto as Exhibit "C-1."
- III. All other provisions not in conflict with this First Amendment remain in effect and are to be performed at the same level as specified in the Contract.

Remainder of page intentionally left blank.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

PALM BEACH COUNTY, FLORIDA BOARD OF COUNTY COMMISSIONERS

CONSULTANT:

Catholic Charities Diocese of Palm Beach, Inc.

Company Name

<u>SSeptoRe</u> Stephanie Sejnoha By:

Stephanie Sejnoha County Administrator or Designee

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Delet. By: ^{\(\)} ZAA -Assistant County Attorney

APPROVED AS TO TERMS

AND CONDITIONS:

By: 141

Nicole Bishop Division Director

Signature

Francisco ChevereExecutive Director - $C \in \mathcal{O}$

WITNESS:

Signature

Kara

Name (ty ne or

Signature

Peter h rMANN

Name (type or print)

(corp. seal)

3

First Amendment

EXHIBIT "C-1"

SCHEDULE OF PAYMENTS

Services	Unit Type	Billing Rate	<u># of units</u>	Amount
Legal Immigration Services	Victim	\$500.00	44	\$22,000
Meeting Attendance And Training Service	1 hour es	\$50.00	16	\$800
Mileage				<u>\$100</u>
TOTAL CONTRACT AMOUNT NOT TO EXCEED:				\$22,900

4