

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>Meeting Date:</b>	August 25, 2020	<input checked="" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
		<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Public Hearing</b>

**Department:** Engineering & Public Works Department  
**Submitted By:** Engineering & Public Works Department  
**Submitted For:** Roadway Production Division

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: a contract with Propel Engineering, Inc. (PEI), in the amount of \$1,176,850.56 for professional engineering services for Lyons Road, north of Lake Worth Drainage District (LWDD) L-30 Canal to Boynton Beach Boulevard (Project).

**SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. Project improvements include roadway reconstruction and widening from two lanes to four lanes divided. The solicitation for design professionals was advertised on April 8, 2018 and April 15, 2018, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at the time with final selection taking place on July 25, 2018. The typical time frame from consultant selection to contract approval by the Board of County Commissioners (BCC), is within 10 months. However presentation of this contract to the BCC was delayed by staff turnover combined with an unusually high volume of contracts. The SBE goal for all contracts was 15%. PEI agreed to 80% SBE, but surpassed that participation with 88.68%. PEI is a Palm Beach County (County) based company. District 5 (YBH)

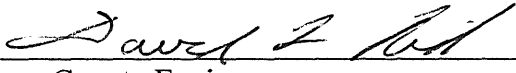
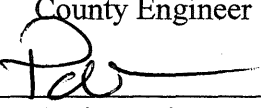
**Background and Justification:** On July 25, 2018, the Consultant's Competitive Negotiations Act Selection Committee selected PEI and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on July 26, 2018. The County is now contracting with PEI to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum) .....	\$ 843,051.00	(Roadway Analysis, Roadway Plans, Drainage Analysis, Drainage Plans, Utilities, Environmental Permits, Structures and Signing and Pavement, Signalization Analysis and Plans)
Reimbursable Expenses (Not to Exceed)	\$ 265,909.32	(Geotechnical, Surveying And Environmental)
Optional Services (Not to Exceed).....	\$ <u>67,890.24</u>	(Legal Description and Sketches, Utility, Vacuum Holes)
Total: \$1,176,850.56		

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

**Attachments:**

1. Location Sketch
2. Contract with Exhibits A, B, C and Ebix Insurance Compliance (2)

Recommended by:		8/13/2020
	County Engineer	Date
Approved By:		8/13/20
	Assistant County Administrator	Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**


Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	<u>\$1,647,594</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$1,647,594</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes  No  
 Does this item include the use of federal funds? Yes No

**Budget Account No:**  
 Fund 3505 Dept 361 Unit 1877 Object 6505

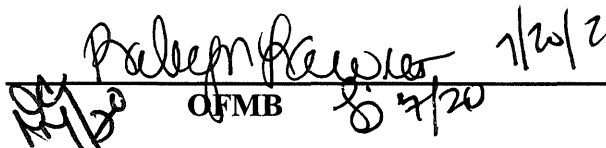
**Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Road Impact Fee Zone 5 Fund  
 Lyons Rd, N of LWDD L-30 Canal to Boyton Beach Blvd


New Task Authorization	
Basic Services	\$ 843,051.00
Reimbursables	\$ 265,909.32
Optional Services	\$ 67,890.24
Total Task Authorization	<u>\$1,176,850.56</u>
Staff Charges	
Roadway Production	\$ 235,371.00
Right of Way	\$ 58,843.00
Survey	\$ 58,843.00
Traffic	\$ 117,686.00
Fiscal Impact	<u>\$1,647,593.56</u>

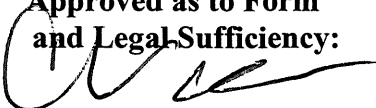
C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

 7/20/2020  
 OFMB 8/7/20

 Contract Dev. and Control  
 7/21/2020

B. **Approved as to Form and Legal Sufficiency:**  
  
 L. Herman 7/20/2020  
 Assistant County Attorney

C. **Other Department Review:**  
 \_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**