

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date:	August 25, 2020	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Department:	Engineering & Public Works Department
Submitted By:	Engineering & Public Works Department
Submitted For:	Roadway Production Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a contract with EAC Consulting, Inc. (EAC), in the amount of \$357,510.18 for professional engineering services for Kirk Road, Lake Worth Drainage District (LWDD) L-7 Canal to Summit Boulevard (Project).

SUMMARY: Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. Project improvements include expanding the existing 2 lane roadway to a 3 lane roadway with a central two way left turn lane. The solicitation for design professionals was advertised on March 18, 2018 and March 25, 2018, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance in place at the time, with final selection taking place on June 12, 2018. The typical time frame from consultant selection to contract approval by the Board of County Commissioners (BCC), is within 10 months. However presentation of this contract to the BCC was delayed by staff turnover combined with an unusually high volume of contracts. The SBE goal for all contracts was 15%. EAC agreed to 17% SBE participation, but surpassed that with 27.5% SBE participation. EAC is a Palm Beach County (County) based company. District 2 (YBH)

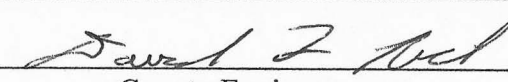
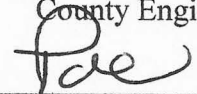
Background and Justification: On June 12, 2018, the Consultant's Competitive Negotiations Act Selection Committee selected EAC and, in accordance with PPM No. CW-O-048, the BCC was notified of the selection on June 13, 2018. Palm Beach County is now contracting with EAC to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$254,737.62	(Roadway Analysis, Roadway Plans, Drainage Analysis, Utilities, Structures and Signing and Pavement Marking Analysis and Marking Plans)
Reimbursable Expenses (Not to Exceed)	\$ 65,258.80	(Survey and Geotechnical)
Optional Services (Not to Exceed).....	\$ <u>37,513.76</u>	(Legal Description and Sketches, Utility, Vacuum Holes)
Total: \$357,510.18		

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:

1. Location Sketch
2. Contract with Exhibits A, B, C and Ebix Insurance Compliance (2)

Recommended by:		8/13/2020
	County Engineer	Date
Approved By:		8/13/20
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	<u>\$500,518</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$500,518</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:

Fund 3502 Dept 361 Unit 1879 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Zone 2 Fund
 Kirk Rd, LWDD L-7 to Summit Blvd

New Task Authorization	
Basic Services	\$ 254,737.62
Reimbursibles	\$ 65,258.80
Optional Services	<u>\$ 37,513.76</u>
Total Task Authorization	\$ 357,510.18
Staff Charges	
Roadway Production	\$ 71,503.00
Right of Way	\$ 17,876.00
Survey	\$ 17,876.00
Traffic	<u>\$ 35,752.00</u>
Fiscal Impact	\$ 500,517.18

C. Departmental Fiscal Review:

Alii Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Patricia Brown 7/20/20 for L. Herman 7/29/2020
 OFMB Contract Dev. and Control
7-21-20 TK

B. Approved as to Form and Legal Sufficiency:

for L. Herman 7/29/2020
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.