

Agenda Item No.

3000.7

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 25, 2020 Consent Regular

Ordinance Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: Receive and File Grant Adjustment Number #1 and Grant Adjustment #2 to the contract between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office which clears the special condition S0001 and extends the grant period from June 30, 2020 through December 31, 2020.

Summary: On October 1, 2019, the Palm Beach County Sheriff's Office (PBSO) received a grant award from the Florida Department of Law Enforcement (FDLE) in the amount of \$10,000 for the FY20 Identity Theft and Fraud Grant Program. The Board of County Commissioners (BOCC) accepted this grant award on December 17, 2019 (R-2019-1937). Grant Adjustment #1 clears the Special Condition S0001 pertaining to Workweek and Overtime. Grant Adjustment #2 extends the grant period from June 30, 2020 through December 31, 2020. There is **no match requirement** associated with this award. Countywide (LDC)

Background and Justification: The Florida Department of Law Enforcement (FDLE) received authority from the Florida Legislature, under 943.0412, Florida Statutes, to administer the Identity Theft & Fraud Grant Program. The grant program was created to provide support to local law enforcement agencies in the investigation of personal identification information theft and fraud. The program is supported through criminal fines for qualifying convictions relating to identity theft as provided in 817.568(12), Florida Statutes. The Grant No. is 2020-SFA-ITF-50-2D-003. The CSFA # is 71.042.

Attachments:

- 1. Grant Adjustment #1
- 2. Grant Adjustment #2
- 3. R-2019-1937

RECOMMENDED BY: _____

DEPARTMENT DIRECTOR



7/28/2020
DATE

APPROVED BY: _____



8/3/2020

ASSISTANT COUNTY ADMINISTRATOR

DATE

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs					

External Revenues
 Program Income
 (County)
 In-Kind Match (County)

Net Fiscal Impact

Additional FTE
Positions
(Cumulative)

Is Item Included in Current Budget: YES __ NO X

Budget Account Fund 1152 Agency 160 Org 2371 Object 3429
No.: _____

Reporting Category_

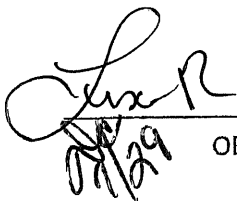
Does this item include the use of federal funds: Yes _____ No X

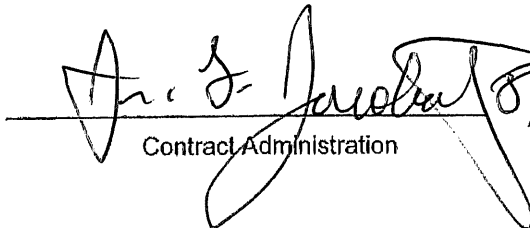
B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

*No additional fiscal impact-clears special condition and time extension only.

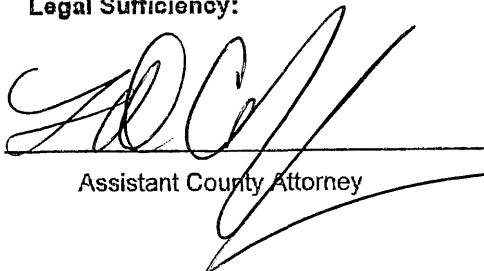
III REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**

 7/30/2020
 OFMB ASD
 7/30

 7/31/2020
 Contract Administration

B. **Legal Sufficiency:**


 Assistant County Attorney

**Agreement for State Financial Assistance Between
Florida Department of Law Enforcement
And
Palm Beach County Sheriff's Office**

GRANT ADJUSTMENT NOTICE

RECIPIENT: Palm Beach County Sheriff's Office
PROJECT TITLE: FY 19-20 Identity Theft and Fraud Grant Program
GRANT NUMBER: 2020-SFA-ITF-50-2D-003 **ADJUSTMENT NUMBER:** ADM0001
NATURE OF ADJUSTMENT: Clear Special Condition

TO RECIPIENT:

Pursuant to your request of 02/14/2020 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:


Authorized Official
Rona Kay Cradit
Bureau Chief

02/14/2020
Date

Special Condition S0001 has been cleared.

ARTICLE 27
WORKWEEK AND OVERTIME

Section 1.

Hours of work, overtime and compensatory time shall be established pursuant to General Order #208.01, except as provided below.

Section 2.

Bargaining unit members shall work 161 hours in a 28-day work cycle. Members assigned to uniformed positions will be scheduled to work 11.5 hours per shift in a 3-2-2-3 rotation on the day shift, and a 4-4 rotation on the night shift, and other unit members will work schedules that have been agreed upon by both Parties. Changes to this schedule may be made by mutual agreement in writing. It is the intent of the Parties to maintain the following work schedules until such time as they agree otherwise in writing or through the statutory collective bargaining process:

Unit Schedules

Canine 4/3 (10 hours)
EOD 4/3 (10 hours)
TAC 4/3 (10 hours)
Warrants 4/3 (10 hours)
Marine 3/2, 2/3 (11.5 hours)
Aviation 2-10 hour days/ 2-14 hour nights
SIS 5/2 (8 hours/3 min)
EOC 5/2 (8 hours/3 min)
Mounted 4/3 (10 hours)
Special Projects, Crime Prevention,
Explorers, PAL, JFO, TIPS, SRO,
COP, SHOCAP 5/2 (8 hours/3 min)
Training Division 4/3 (10 hours)
Parks 5/4, 5/4, 6/4 (10 hours/4.28 min)
School Traffic Safety 5/2 (8 hours/3 min)
DUI 4/3 (10 hours)
Motors 4/3 (10 hours)
CMV 4/3 (10 hours)
Aggressive Driving 4/3 (10 hours)
Vehicular Homicide 4/3 (10 hours)
Contracts Existing Schedules
Civil 5/2 (8 hours/3 min)
Court Services 5/2 (8 hours/3 min)
Court Services (midnight) 4/4 (11.5 hours)
Community Policing 4/3 (10 hours)
Airport 4/4 (11.5 hours)
Robbery 4/3 (10 hours)

Homicide/ Cold Case 4/3 (10 hours)
Homicide 5/4, 5/4, 6/4 (10 hours per shift with 1 shift being 10 hours 15 minutes)
Auto Theft 4/3 (10 hours)
Gang Unit 4/3 (10 hours)
Narcotics- Interdiction 4/3 (10 hours)
Narcotics- Prescription 5/2 (8 hours/ 3 min)
Narcotics- Street Teams 4/3 (10 hours)

Administrative Lieutenants, Administrative Sergeants and Training FTO Personnel in the Uniformed Units will continue to work their existing schedules, unless or until changed by mutual agreement of the Parties.

Section 3.

At the bargaining unit member's discretion, in lieu of overtime pay a bargaining unit member may choose to accrue compensatory time. The accumulation of compensatory time shall be limited to a total maximum accrual of two hundred and twenty-five (225) hours, inclusive of conversion to the time and one half rate.

Section 4.

All requests for the use of earned compensatory time shall be granted if a member requests to use compensatory time at least fourteen (14) calendar days in advance. If less than fourteen (14) calendar days notice is provided, the granting of the request shall be at the discretion of the division commander. This provision shall not apply to major holidays or upon the Sheriff's determination that the agency is, or will be, in a state of emergency.

Section 5.

Additional hours worked in the 28-day work cycle above 161 shall be paid at time and one-half the regular rate.

Section 6.

Only actual hours worked will be used in the calculation of overtime at the premium rate of time and one-half, however, compensatory time, vacation time, PBA time, and paid leave for accepted agency workers' compensation illness/injury shall be included as time worked.

Section 7.

Work schedules shall only be changed after the member has been given at least four (4) working days prior notice, except in emergency circumstances as determined by the Sheriff.

Section 8.

Bargaining unit members required by PBSO to attend schools and/or training, shall be compensated for attendance at said schools and/or training. Bargaining unit members voluntarily attending schools and/or training approved, but not required, by PBSO, shall be compensated only for attendance on dates and at times he or she otherwise was scheduled to work.

Section 9.

All bargaining unit members shall receive one (1) personal day, per calendar year, which may be used in lieu of a scheduled work day. Requests to use this personal day shall be made upon at least four (4) working days prior notice, unless exigent circumstances exist. This personal day is forfeited if not used by December 31st of the respective year and may not be used on the same day as any other type of leave.

Section 10.

Any bargaining unit member involved in a critical incident shall not be penalized for any overtime worked as a result of the critical incident. Any administrative leave shall be paid at the bargaining unit members' regular working day shifts, i.e, if the bargaining unit member is normally on an 11 ½ hour day, then administrative leave shall be paid in a like manner. No overtime to bargaining unit members involved in a critical incident shall be denied or withheld by PBSO.

**Agreement for State Financial Assistance Between
Florida Department of Law Enforcement
And
Palm Beach County Sheriff's Office**

GRANT ADJUSTMENT NOTICE

RECIPIENT: Palm Beach County Sheriff's Office
PROJECT TITLE: FY 19-20 Identity Theft and Fraud Grant Program
GRANT NUMBER: 2020-SFA-ITF-50-2D-003 **ADJUSTMENT NUMBER:** ADM0001
NATURE OF ADJUSTMENT: Clear Special Condition

TO RECIPIENT:

Pursuant to your request of 02/14/2020 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:


Authorized Official
Rona Kay Credit
Bureau Chief

02/14/2020
Date

Special Condition S0001 has been cleared.

ARTICLE 27
WORKWEEK AND OVERTIME

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**Agreement for State Financial Assistance Between
Florida Department of Law Enforcement
And
Palm Beach County Sheriff's Office**


GRANT ADJUSTMENT NOTICE

RECIPIENT: Palm Beach County Sheriff's Office
PROJECT TITLE: FY 19-20 Identity Theft and Fraud Grant Program
GRANT NUMBER: 2020-SFA-ITF-50-2D-003 **ADJUSTMENT NUMBER:** 2
NATURE OF ADJUSTMENT: Extend End Date

TO RECIPIENT:

Pursuant to your request of 06/10/2020 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:

FOK, 
Authorized Official
Rona Kay Credit
Bureau Chief


Date

The grant period is revised to reflect an End Date of December 31, 2020.


REQUEST FOR GRANT ADJUSTMENT

Project Title: Palm Beach County's Identity Theft & Fraud Project to Address Elder Exploitation	Contract #: 2020-SFA-ITF-50-2D
Recipient Organization: Palm Beach County Sheriff's Office	
Date of Request: June 10, 2020	

Description of Grant Adjustment and Justification:

The Palm Beach County Sheriff's Office is requesting a no-cost grant extension to extend the current grant project period from end date June 30, 2020 to end date December 31, 2020. We have remaining funds available in our project budget and likewise cases of identity theft and fraud, including elder exploitation, which require overtime funding to further investigate during off hours. Due to recent COVID-19 pandemic, we have not been able to fully utilize the funds to date. We fully anticipate utilizing the remaining funds and likewise achieving all project deliverables as outlined in our project application by the requested extension date of December 31, 2020. Thank you for your consideration of our request.

I hereby certify that I have reviewed the changes and find them necessary for program activities. I am the signing authority or have been delegated as such by the appropriate official. Information regarding the signing authority is available for review if needed.

Date: 6/11/2020 Signed: 
Participating Agency Chief Official or Designee
Ric L. Bradshaw
Printed Name Chief Official or Designee

**State of Florida
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308**

GRANT AWARD

Recipient: Palm Beach County Sheriff's Office
Grant Period: From: 10/01/2019 To: 12/31/2020
Project Title: FY 19-20 Identity Theft and Fraud Grant Program
Grant Number: 2020-SFA-ITF-50-2D-003
Awarded Funds: \$10,000
CSFA Catalog Number: 71.042

This agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the Palm Beach County Sheriff's Office (herein referred to as "Recipient"); and

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide state financial assistance to the Recipient in accordance with the terms and conditions set forth in this agreement, and

WHEREAS, the Department has available funds resulting from a single, non-recurring appropriation in The General Appropriations Act, Chapter 2019-115, Laws of Florida, Section 4, Specific Appropriation 1233, intended to be provided to the Recipient as reimbursement of eligible costs resulting from allowable activities as defined in this agreement, and

WHEREAS, the Recipient represents that it is fully qualified, possesses the requisite skills, knowledge, qualifications and experience to carry out the state project identified herein, and does offer to perform such services.

NOW THEREFORE, in consideration of the foregoing, the parties agree as follows:

The General Appropriations Act contains the following proviso language and provides information on the legislative intent for use of these funds:

From the funds in Specific Appropriation 1233, \$150,000 for Aid to Local Governments, Grants and Aids – Criminal Investigations from Operating Trust Fund

This award is subject to enclosed special conditions.

S0001: WITHHOLDING OF FUNDS: Prior to the drawdown of funds for overtime (salaries), Palm Beach County Sheriff's Office must submit their agency's overtime pay policy to the Office of Criminal Justice Grants.

Scope of Work

The Palm Beach County Sheriff's Office will use grant funds for salary overtime costs to investigate open cases of fraud and identity theft, including those crimes which exploit elderly victims in Palm Beach County. Funding will allow the Palm Beach County Sheriff's Office to dedicate more resources and more quickly investigate identity theft and fraud cases. All cases are prioritized by the Financial Crimes Unit Sergeant.

No funds under this program will be used for community education/outreach activities, or memberships to and/or certifications from professional organizations.

Project Deliverables

Total payments for all deliverables will not exceed the maximum grant award amount of \$10,000.

Deliverable 1: Payment of overtime salaries for one sergeant and seven detectives investigating identity theft and fraud.

Minimum performance criteria: Minimum performance will be the attestation of work activities in submitted claim reports.

Financial consequences: Only those costs for activities related to the purpose of this funding will be eligible for reimbursement.

Deliverable price: Total payments for this deliverable will be approximately \$10,000.

Performance Reports

Recipient shall provide monthly Performance Reports to the Department attesting to the progress made toward completion of deliverables and to validate the required minimum acceptable level of service performed. Performance Reports are due 15 days after the end of each reporting period. (Example: If the reporting period is July 1-31, the Performance Report is due August 15th.)

Recipient will respond to the questions listed below in the monthly Performance Reports. Information provided by the Recipient will be used by the Department for processing payments, verifying deliverables, and to compile reports on project progress to the Legislature and Executive Office of the Governor.

Performance Reports must address and/or contain the following:

1. Provide a narrative describing the activities and accomplishments achieved during the reporting period.
2. Describe any progress or barriers encountered related to achieving those goals during the reporting period and how these obstacles will impact the successful completion of the project.

Supporting documentation for performance must be maintained by Recipient and made available upon request for monitoring purposes. Examples of supporting documentation include but are not limited to time sheets, pay stubs, State of Florida travel vouchers, agendas for conferences and advisory meetings, reports, marketing material, invoices, proof of payment, etc.

Payment Requirements & Financial Claim Reports

This is a cost reimbursement agreement with the ability to advance. The Recipient must maintain original supporting documentation for all funds expended and received under this agreement in sufficient detail for proper pre- and post-audit and to verify work performed was in accordance with the deliverable(s) and not eligible for payment under another state or federal funding source. Payment shall be contingent upon the

Department's grant manager receiving and accepting the invoice and supporting documentation. Supporting documentation includes, but is not limited to, quotes, procurement documents, purchase orders, original receipts, invoices, canceled checks or EFT records, bank statements, etc.

Recipient shall provide monthly Claim Reports to the Department due 30 days after the end of each reporting period. All Claim Reports must be approved and signed by the Recipient's chief financial official and include a certification that costs claimed are true and valid costs incurred in accordance with the agreement.

Using the forms provided in conjunction with this agreement, Claim Reports must clearly identify the dates of services, a description of the specific contract deliverables provided during the reporting period, the quantity provided, and the payment amount specified in the agreement. Except for advances, deliverables must be received and accepted prior to payment; all claims are subject to subsequent audit and review to the satisfaction of the Department. The Department's determination of acceptable expenditures shall be conclusive.

Claim Reports shall validate the receipt of goods and services and verify the Recipient's compliance with 69I-40.002, F.A.C. All expenditures for state financial assistance must comply with the Reference Guide for State Expenditures published by the Florida Department of Financial Services. The Department will administer and disburse funds under this agreement in accordance with ss. 215.97, 215.971, 215.981 and 215.985, Florida Statutes.

The Department will fund the Recipient for allowable expenditures incurred during the eligible reporting period according to the terms and conditions, subject to the availability of funds and satisfactory performance of all terms by the Recipient. The State of Florida's performance and obligation to pay under this agreement is contingent upon an appropriation by the Legislature.

The final Claim for Payment shall be submitted to the Department no more than 30 days after the end date of the grant. Any payment due under the terms of this agreement may be withheld until performance of services and all reports due from the Recipient and necessary adjustments have been approved by the Department. Before the final payment will be processed, the Recipient shall submit to the Department all outstanding project reports and must have satisfied all special conditions. Failure to comply with these provisions shall result in forfeiture of reimbursement.

The State Chief Financial Officer (CFO) reserves the right to require further documentation on an as needed basis.

Appendix A: Administration

Changes to the following points of contact and chief officials below must be submitted to FDLE Office of Criminal Justice Grants in writing.

Chief Official

Name Ric L. Bradshaw
Title Sheriff
Address 3228 Gun Club Road
West Palm Beach, FL
33406
Phone 561-688-3021
Email bradshawr@pbso.org

Programmatic Contact

Name Sean Bozdech
Title Lieutenant
Address 3228 Gun Club Road
West Palm Beach, FL
33406
Phone 561-688-6835
Email bozdechs@pbso.org

Contract/Grant Manager

Name Gena A. Rowlands
Title Senior Planner
Address 3228 Gun Club Road
West Palm Beach, FL
33406
Phone 561-688-3096
Email rowlandsg@pbso.org

Chief Financial Officer

Name Sherry Mazorra
Title Bureau Director, CFO
Address 3228 Gun Club Road
West Palm Beach, FL
33406
Phone 561-688-3107
Email mazorras@pbso.org

Official Payee

Name Palm Beach County Sheriff's Office
Title Accounting Revenue Section
Address 3228 Gun Club Road
West Palm Beach, FL
33406
Phone 561-688-3115
Email vassalottia@pbso.org
FEID # 59-6000789

Appendix B: Budget

The following describes the proposed budget for the project. All amounts noted in budget are estimates based on preliminary quotes or prior program activities. Deviations from this budget that exceed 10% of the total amount in any budget category must be approved by FDLE Office of Criminal Justice Grants Bureau Chief in writing prior to payment.

Budget Category	Total
A. Personnel (Salary/Overtime)	\$10,000
B. Fringe Benefits	\$0
C. Travel	\$0
D. Equipment (OCO)	\$0
E. Expenses (Supplies)	\$0
F. Procurement Contracts	\$0
G. Other Costs	\$0
TOTAL	\$10,000

Budget Narrative:

A. Personnel (Salaries & Overtime)

The Palm Beach County Sheriff's Office Financial Crimes Unit is comprised of 7 full time Detectives and 1 Full Time Sergeant. Overtime rates are based on the assigned person.

Name	Position/Description	Computation	Cost
Sergeant/Detectives	Sergeant/Detectives	(TBD based on assigned person)	\$10,000
TOTAL – Personnel			\$10,000

B. Fringe Benefits

No funds are budgeted in this category.

C. Travel

No funds are budgeted in this category.

D. Equipment (Operating/Fixed Capital Outlay)

No funds are budgeted in this category.

E. Expenses (Supplies)

No funds are budgeted in this category.

F. Procurement Contracts

No funds are budgeted in this category.

G. Other Costs

No funds are budgeted in this category.

Agenda Item No. **3CC-2**

MCB/RW 7-0

R-2019-1937

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: December 17, 2019 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office a Grant Award for the FY20 Identity Theft and Fraud Grant Program between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office for the period of October 1, 2019 through **June 30, 2020**; **B) Approve** a budget amendment of \$10,000 in the Sheriff's Grants Fund.

Summary: On October 1, 2019, the Palm Beach County Sheriff's Office (PBSO) received a grant award from the Florida Department of Law Enforcement (FDLE) in the amount of \$10,000 for the FY20 Identity Theft and Fraud Grant Program. These funds will be used for overtime cost to investigate cases of fraud and identity theft, including those crimes which exploit elderly victims in Palm Beach County. There is no match requirement associated with this award. Countywide (LDC)

Background and Justification: The Florida Department of Law Enforcement (FDLE) received authority from the Florida Legislature, under 943.0412, Florida Statutes, to administer the Identity Theft & Fraud Grant Program. The grant program was created to provide support to local law enforcement agencies in the investigation of personal identification information theft and fraud. The program is supported through criminal fines for qualifying convictions relating to identity theft as provided in 817.568(12), Florida Statutes. The Grant No. is 2020-SFA-ITF-50-2D-003. The CSFA # is 71.042.

Attachments:

- 1. FDLE -PBC Contract
- 2. Budget Amendment

RECOMMENDED BY: _____ DATE: 11/18/19
DEPARTMENT DIRECTOR

APPROVED BY: _____ DATE: 12/2/19
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	0				
Operating Costs	\$10,000				
External Revenues	(\$10,000)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2371 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

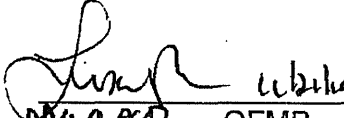
B. Recommended Sources of Funds / Summary of Fiscal Impact:

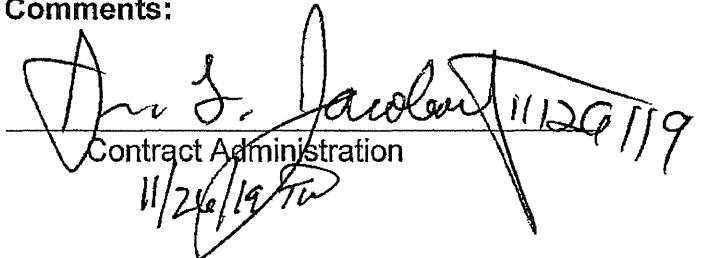
FDLE is providing funding to support overtime costs to investigate cases of fraud and identity theft. There is no match requirement associated with this award.

FY20 Identity Theft & Fraud Grant Program=	<u>\$10,000</u>
Total Program Budget=	<u>\$10,000</u>

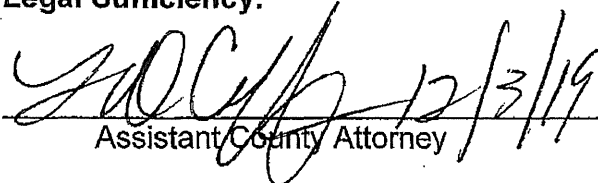
III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


 Linda White
 OFMB
 11/19/19 ASD
 11/20
 11/21


 Dan J. Jacobson
 Contract Administration
 11/20/19 TD

B. Legal Sufficiency:


 Assistant County Attorney
 12/3/19

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Agenda Item No. **3CC-2**

MCB/RW 7-0

R-2019-1937

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: December 17, 2019 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office a Grant Award for the FY20 Identity Theft and Fraud Grant Program between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office for the period of October 1, 2019 through **June 30, 2020**; **B) Approve** a budget amendment of \$10,000 in the Sheriff's Grants Fund.

Summary: On October 1, 2019, the Palm Beach County Sheriff's Office (PBSO) received a grant award from the Florida Department of Law Enforcement (FDLE) in the amount of \$10,000 for the FY20 Identity Theft and Fraud Grant Program. These funds will be used for overtime cost to investigate cases of fraud and identify theft, including those crimes which exploit elderly victims in Palm Beach County. There is no match requirement associated with this award. Countywide (LDC)

Background and Justification: The Florida Department of Law Enforcement (FDLE) received authority from the Florida Legislature, under 943.0412, Florida Statutes, to administer the Identity Theft & Fraud Grant Program. The grant program was created to provide support to local law enforcement agencies in the investigation of personal identification information theft and fraud. The program is supported through criminal fines for qualifying convictions relating to identity theft as provided in 817.568(12), Florida Statutes. The Grant No. is 2020-SFA-ITF-50-2D-003. The CSFA # is 71.042.

Attachments:

- 1. FDLE -PBC Contract
- 2. Budget Amendment

RECOMMENDED BY: _____ DATE: 11/19/19
DEPARTMENT DIRECTOR

APPROVED BY: _____ DATE: 12/2/19
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	0				
Operating Costs	\$10,000				
External Revenues	(\$10,000)				
Program Income (County)					
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2371 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

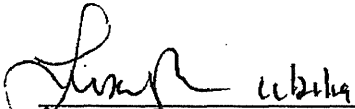
B. Recommended Sources of Funds / Summary of Fiscal Impact:

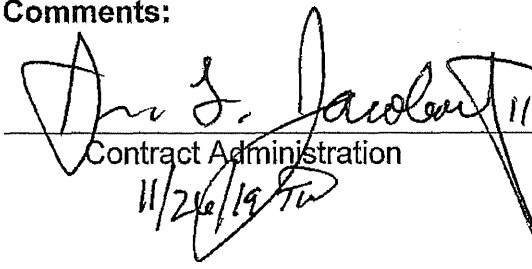
FDLE is providing funding to support overtime costs to investigate cases of fraud and identity theft. There is no match requirement associated with this award.

FY20 Identity Theft & Fraud Grant Program= \$10,000
Total Program Budget= \$10,000

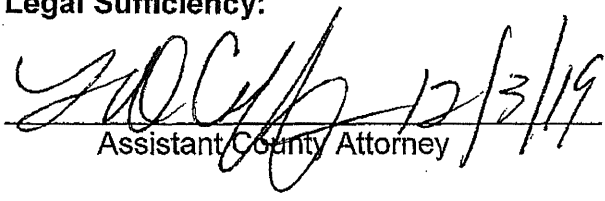
III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


OFMB
11/19/19
11/20


Contract Administration
11/26/19

B. Legal Sufficiency:


Assistant County Attorney
12/3/19

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.