

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: August 25, 2020

Department:
Submitted by: Community Services
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of one (1) current member and appointment of one (1) new member to the Palm Beach County HIV Comprehensive AIDS Resources Emergency (CARE) Council:

<u>Seat No.</u> 3	<u>Reappointment</u> Damion Baker	<u>Term Expires</u> 08/24/2023
<u>Seat No.</u> 15	<u>Appointment</u> Tyrina A. Pinkney	<u>Term Expires</u> 05/06/2022

Summary: The Palm Beach County HIV CARE Council (HIV CARE Council) nomination process is an open process with publicized criteria and legislatively defined conflict of interest standards. Mr. Baker and Ms. Pinkney have successfully completed the HIV CARE Council's nomination process and the HIV CARE Council recommends the reappointment and new appointment. The total membership for the HIV CARE Council shall be no more than 33 at-large members, per Resolution No. 2011-1560. Ms. Pinkney will complete the unexpired term for Ms. Whitney Davis. Mr. Baker is an employee of Monarch Health Services, Inc. and Ms. Pinkney is an employee of The Lord's Place, Inc., which contract with the County for services. The HIV CARE Council provides no regulation, oversight, management, or policy setting recommendations regarding the subject contracts or transactions. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach Code of Ethics. The diversity count for the 21 seats that are currently filled is: African-American: 8 (38%), Caucasian: 8 (38%), Hispanic-American: 4 (19%) and Asian-American: 1 (5%). The gender ratio (female: male) is 11:10. Mr. Baker and Ms. Pinkney are both African-American. Staff conducts targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the board. (Ryan White Program) Countywide (HH)

Background and Justification: In accordance with the Ryan White Comprehensive AIDS Resources Emergency Act of 1990 (P.L.101-381), Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources to meet that demand. The Federal Government, through the Department of Health and Human Services, has made funds available to Palm Beach County to meet such demand. In order to access these funds, it is legally mandated by Title I (Part A) of the Ryan White Care Act that Palm Beach County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board established the Palm Beach County HIV CARE Council, per Resolution No. R-2011-1560 dated October 18, 2011 and amended on January 23, 2018. The Ryan White CARE Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) Planning Councils. As vacancies occur on the CARE Council, replacements are selected in accordance with the HIV CARE Council nominations process that was adopted and approved by the CARE Council on June 25, 2012.

- Attachments:**
1. Boards/Committees Applications
 2. HIV CARE Council Nominations Policy No. 10

Recommended By: Taruna Malhotra 7/27/2020
DocuSigned by: Taruna Malhotra 1459541P3F3049C
 Department Director Date

Legal Sufficiency: Helene C. Boyd 8-11-2020
 Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: PALM BEACH COUNTY HIV CARE COUNCIL Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 08/25/2020 To: 08/24/2023

Seat Requirement: _____ Seat #: 3

Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: BAKER DAMION
Last First Middle

Occupation/Affiliation: Social Entrepreneur/ Executive Director
Owner Employee Officer

Business Name: MONARCH HEALTH SERVICES, INC

Business Address: 2580 METROCENTRE STE 1

City & State: WEST PALM BEACH, FL Zip Code: 33407

Residence Address: 9935 PINEAPPLE TREE DRIVE APT 102

City & State: BOYNTON BEACH, FL Zip Code: 33436

Home Phone: () Business Phone: (561) 523-4589 Ext. 404

Cell Phone: () 561-374-2984 Fax: ()

Email Address: dbaker@monarchhealth.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R 2020 - 0763</u>	<u>Community Services</u>	<u>Client Services</u>	<u>2/1/2020 - 2/28/2021</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on 06/17/2020
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: DAMION BAKER Date: 7/16/2020

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

DAMION S. BAKER
Boynton Beach, FL 33436
(561) 374-2984, d.sbak@yaho.com

FINANCIAL SERVICES PROFESSIONAL, offering 6+ years' experience serving as a catalyst and making a positive impact in economic growth through the use of extensive knowledge, while upholding the principles of the organization's regulatory authority.

ABILITY SUMMARY

Business Development	Planning & Execution	Training & Leadership
Sales & Marketing	Organizational Relationship	Event Management
Computer Literacy	Strategic Planning	Resourceful
Excellent Communication	Interpersonal skills	
Self-Motivated	Efficient Multitasker	Circumnavigating

EMPLOYMENT HISTORY

Executive Director Monarch Health Services, West Palm Beach, FL 2018 - Present
Developed and implemented MOU with private and public sector for STI/STD (including HIV) testing and treatment.
Generated revenue streams to establish and maintain a STI/STD testing and treatment center and testing sites.
Coordinated volunteer efforts and partnerships to increase sexual awareness within households and communities.
Achieved 501c 3 designation.

Financial Advisor Navarch Life, Health Retirement Planning LLC, Boca Raton, FL 2017 - Present
Coordinated portfolio reviews with clients to regularly evaluate an investment's performance toward achieving documented long-term financial goals.
Presented investment and financial planning seminars to clients and prospective clients.
Generated new clients using a personal, face-to-face approach that built trust and emphasized personal service to the individual investor.
Identified clients and prospective clients in need of investment guidance and then recommended investment solutions appropriate for each individual.
Managed an office environment by collaborating with an assistant to ensure a functioning office.

Financial Representative Penn Mutual Insurance, Boca Raton, FL 2017-2017
Developed marketing strategies and promoted new insurance contracts; suggested changes to existing contracts as needed
Fostered relationships to identify prospective clients from various sources by networking, cold calling and using referrals
Evaluated business or individual customer needs and financial status to proposing protection plans that meet criteria

Wealth Management Associate LDA Wealth Management, Inc., Plantation, FL 2015-2017
Obtained new business contacts and conducted prospecting activities to develop new accounts to expand clientele base
Developed strategies and achieved performance targets; maintained satisfactory customer and public relations

Financial Services Representative Massmutual, Fort Lauderdale, FL 2014-2015
Created marketing strategies to promote new insurance plans and suggested changes or additions
Assisted individuals and families develop retirement plans using various sources, networking, cold calling and referrals

Marketing Director LA Nurse Home Health Care, Delray Beach, FL 2014-2014
Generated referrals for home health care by building relationships with physicians, hospitals, long-term care, living facilities, retirement homes and other community resources
Developed marketing/sales strategies and goals; executed plans and programs to expand businesses
Analyzed referral sources that provide the most potential for achieving business referrals

Independent Agent Insurance Agent, Boynton Beach, FL 2013-2014
Provided and presented information on Florida Blue, AFLAC products/services, and the Affordable Care Act
Addressed clients' queries and concerns; sold Florida Blue and AFLAC products/services

Financial Service Specialist Victoria Mutual Building Society, Kingston, Jamaica 2012-2013
Provided information on banks' products and services; gained new business and investment averaging \$3.5million each month for the bank
Addressed customer/clients queries and concerns daily; created portfolios for investors

EDUCATION AND TRAINING

Bachelor's Degree, Business Administration, University of Technology, Kingston, Jamaica
Associate's Degree, Management Studies, Management Institute for National Development, Kingston, Jamaica

OCCUPATIONAL LICENSES & CERTIFICATES

215, Florida Resident Insurance License, Florida Department of Finance
Series 6 Securities License, Registered Representative, Finra
Series 65 Securities License, Investment Advisor, Finra

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: PBC HIV CARE COUNCIL Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 1 year Years. From: 07/14/2020 To: 05/06/2022

Seat Requirement: _____ Seat #: _____

*Reappointment or New Appointment

or to complete the term of Whitney Davis Due to: _____ resignation other

Completion of term to expire on: 5/6/22

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Pinkney Tyrina Allyon
Last First Middle

Occupation/Affiliation: The Lords Place

Owner Employee Officer

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 1429 Blue Clover Lane

City & State West Palm Beach Zip Code: 33415

Home Phone: (561) 713-8162 Business Phone: () Ext. _____

Cell Phone: (561) 713-8162 Fax: (561) 494-2922

Email Address: tpinkney@thelordsplace.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
R2018 - 1343	Comm. Services	Client Services	10/01/18 - 9/30/21
R2019 - 1599	Comm. Services	Client Services	10/01/19 - 9/30/22
R2018 - 1545	(Attach Additional Sheet(s), if necessary)		10/01/18 - 9/30/21
	Comm. Services OR	Client Services	
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 6/08 2020
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Tyrina Pinkney Printed Name: Tyrina Pinkney Date: 06/08/2020

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

TYRINA A PINKNEY

1429 BLUE CLOVER LANE, WEST PALM BEACH, FL 33415 | (H) 5617138162 |
tyrinapinkney@gmail.com

Professional Summary

Practicing Licensed Clinical Social Worker that is looking to advance career in programming and/or Quality Assurance in the nonprofit arena. My career background experiences include, mental health, crisis, group therapy, individual therapy, supervision, supervision of interns, high impact community networking/linking, monitoring of budgets, homelessness services and many other intertwining services and skills.

Skills

- Licensed Clinical Social Worker
- Program development and monitoring
- Expert monitoring of compliance in regards to grants
- Experienced in Crisis Intervention
- Team developer
- Expert Case Management skill
- Audit preparations
- CPR Certified
- Certification of completion of Aces follow up meetings
- Completion of 9 months training in Motivational Interviewing
- CPI Trained
- Master's degree focus of study: Crisis Intervention
- Graduate of Rising Leaders Palm Beach County
- Rising Leaders Palm Beach County Alumni Committee member and Secretary

Experience

Director of Client Health and Care Coordinator

04/2019- Present

The Lords Place – WEST PALM BEACH, Florida

- *Facilitate weekly interdisciplinary CARE Team meetings
- *Health Liaison for clients
- *Resource building for agency
- *Crisis Management
- *Clinical Support
- *Peer Specialist Support

*Case Management Support

Campus Supervisor

03/2014 to 04/2019

The Lords Place – WEST PALM BEACH, Florida

- *Oversee a 50-person bed campus for homeless men
- *Supervise 6 to 8 staff members at any given time
- * Client advocate of 20 men
- *Supervise all on goings of the campus *Implementation of programs
- * Maintain budgets (HUD, private, county, donor etc.)
- * Link clients to resources within the community
- * Facilitate interdisciplinary team called CARE Team to address mental health, medical and employment issues of clients
- *Liaison for agency psychiatric nurse
- *Developing and implementing programming on the campus
- * Preparing and presenting program progression report
- *Developing relations with community resources
- *Case management supervision
- *Quality Assurance committee member for the agency
- *Participate of managing entity monthly CQI meeting for agency
- * Intern field instructor/educator for local Universities
- * Populations served well diverse

Social Worker

12/2011 to 03/2014

South County Mental Health Center – Delray Beach, FL

- *Senior Crisis Unit Social Worker
- *Trained new staff
- *Debriefing to Crisis Unit psychiatrist
- *Discharge planning, community networking, development of Treatment Plans/Treatment Plan Reviews
- *Completion of Bio-psychosocial assessments, individual Therapy Sessions, short-term Case Management
- * Supervision of Social Work Interns, working cohesively with an interdisciplinary team
- *Facilitation of Inpatient court hearings
- *Community networking
- *Arrangement of family reunification

Education

Doctoral of Social Work Candidate: Social Work

Anticipated Graduation Date 2023

Barry University- Miami Shores, FL

Master of Social Work: Social Work

Dec 2011

Barry University - Miami Shores, FL

Bachelor of Science: Psychology

May 2009

Lynn University - Boca Raton, FL

Associate of Science: General Studies

May 2006

Hinds Community College - Raymond Campus - Raymond, MS

Palm Beach County HIV CARE Council

CARE Council Policy

Policy Number: **10**
Amended: **June 24, 2019**

Issue: **Nominations Process for CARE Council Membership**

This policy is adopted by the CARE Council (CARE Council), for the purpose of ensuring there is an open and fair nomination process which will provide for a CARE Council membership which is reflective of the AIDS epidemic in Palm Beach County, Florida. In addition, it is the intention of the CARE Council to maintain a nomination policy which complies with directives of the Division of HIV Services (DHS) and HRSA as those directives relate to the Ryan White Act.

I. Legislative Background

Section 2602(b) of the reauthorized Ryan White Act states: "Nominations to the planning council (CARE Council) shall be identified through an open process and candidates shall be selected based upon locally delineated and published criteria. Such criteria shall include a conflict of interest standard for each nominee."

II. Expectations

An open nominations process, in combination with other legislative requirements and existing DHS policy on PLWH participation, shall result in broad and diverse community inclusion and culturally competent deliberations in CARE Council processes. The CARE Council will only approve and/or appoint members who have gone through the nominations process and shall appoint members on a timely basis to ensure minimum disruption to CARE Council activities.

Nominations to the CARE Council shall be sought from a wide spectrum of potential members. Recruitment shall be made through existing CARE Council committees and through ongoing solicitation through existing CARE Council members, service providers, outreach through advertising, and staff working with consumers of HIV/AIDS services. Particular consideration shall be given to disproportionately affected and historically underserved groups and sub-populations.

Every member of the CARE Council is encouraged to actively recruit members to fill gaps in CARE Council membership. Recruitment is not just the Membership Committee's responsibility. CARE Council members should use their own network and seek key contacts in other communities to help identify potential members to fill gaps and to provide individuals to participate in CARE Council committee activities.

III. Steps in the Nominations Process:

1. When necessary advertising may be placed in various publications countywide notifying the public of the need for participation through membership on the CARE Council. Included in the advertising shall be notification of the need to fill membership positions based upon the demographics of the epidemic in Palm Beach County, and to ensure legislatively mandated positions are filled. A time limit for return of applications shall be included in the notification.
2. Potential applicants shall be invited to attend membership orientation offered quarterly and provided a nominations packet containing a letter describing roles and responsibilities of the CARE Council, duties of membership, time expectations, gaps in representations, conflict of interest standards, HIV disclosure requirements, and an overview of the selection process and timeline; within three (3) business days of request. There shall also be an application form used to gather information about: relevant experience, expertise, skills, the person's interest in serving, the perspective he or she might bring to the CARE Council, how his or her peer group might relate to groups affected by HIV, and other related information.
3. Each returned application will be issued a document number, and receipt shall be logged in for tracking purposes.
4. CARE Council staff will review all application forms and will recommend a list of persons for the Membership Committee to interview per "Procedure for Applicant Interviews". Interviews shall be conducted by at least two committee members- one of which must be the Chair or Vice Chair and a staff member, according to a structured interview format. Open ended questions about past experience on boards, ideas about significant HIV/AIDS issues and professional or affected community linkages shall be incorporated into the interview.
5. After the interviews are completed, the results of each interview are discussed at the next regularly scheduled Membership Committee meeting. When reviewing candidates for membership the committee will consider the following factors: attendance at CARE Council meetings, involvement at Membership Development Sessions and involvement on committees. The Membership Committee may also consider activities as involvement in Membership Development Sessions. In addition, seat availability, the demographics of the board and candidate qualification will be taken into consideration. The final committee recommendations will be forwarded to the CARE Council. If the