

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	2,658,904	2,658,904			
External Revenue	(2,658,904)	(2,658,904)			
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			

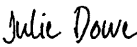
No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0			
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Is Item Included In Current Budget? Yes _____ No X
 Does this item include the use of federal funds? Yes X No _____

Budget Account No.:
 Fund 1003 Dept 145 Unit 1455 Object Var. Program Code Var. Program Period Var.
 Fund 1009 Dept 145 Unit 1462 Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

US Department of Health and Human Services, thru the Florida Department of Economic Opportunity

DocuSigned by:

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C. Departmental Fiscal Review: _____
 Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 8/14/2020
 OFMB 8/8/3

 8/17/2020
 Contract Development and Control 8-17-20 TW

B. Legal Sufficiency:

 8-11-2020
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

(continued from page 1)

Background and Justification: CSBG funds are used to provide various services, such as vocational trainings and rental assistance to assist low-income households to obtain employment and increase economic self-sufficiency. LIHEAP has been administered by CAP since 1992 and provides utility assistance and restoration of services to individuals and households living in Palm Beach County. The subgrant agreements will continue to ensure that assistance is provided to low-income individuals and families.

CSBG

Attachment 1



MEMORANDUM

Community Services Department

810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
FAX: (561) 355-3863
www.pbcgov.com

Palm Beach County
Board of County
Commissioners

- Dave Kerner, Mayor
- Robert S. Weinroth, Vice Mayor
- Hal R. Valcchc
- Gregg K. Weiss
- Mary Lou Berger
- Melissa McKinlay
- Mack Bernard

County Administrator

Verdonia C. Baker



"An Equal Opportunity
Affirmative Action Employer"

TO: Dave Kerner, Mayor
Board of County Commissioners

THRU: Verdenia C. Baker, County Administrator
Board of County Commissioners

THRU: Nancy L. Bolton, Assistant County Administrator
Board of County Commissioners

FROM: James Green, Director
Community Services Department

DATE: April 15, 2020

RE: Modification No. 3 to Community Services Block Grant Federally
Funded Subgrant Agreement No. 17SB-0D-10-60-01-121

DocuSigned by:
Tanura Malhotra
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Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 3 to the Community Services Block Grant (CSBG) Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020 with the Florida Department of Economic Opportunity (DEO). No County match is required.

CSBG Modification No. 3 Agreement No. 17SB-0D-10-60-01-121 increases the amended grant agreement amount by \$1,047,114.00, for a new total amount not to exceed \$4,597,005.93. These funds will be used to provide economic stability and mobility services to 2,700 low-income individuals and 1,040 low-income families residing in Palm Beach County by providing employment skills training, job placement services, resume training, financial management training, rental assistance, utility assistance and case management services.

The DEO sent instructions to return the modification as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

Approved by: Tanura Malhotra
Assistant Department Director

Tanura Malhotra
OFMB

Approved by: Helene C. Hvizd
Senior Assistant County Attorney

Nancy L. Bolton
Assistant County Administrator

Attachments:
Modification No. 3 CSBG Subgrant Agreement No. 17SB-0D-10-60-01-121

**MODIFICATION NUMBER THREE OF AGREEMENT BETWEEN THE
FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
FFY 2017 COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM AND
PALM BEACH COUNTY, FLORIDA**

CFDA Number: 93.569

Agreement Number: 17SB-0D-10-60-01-121
FLAIR Contract Number: E1933

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Three is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17SB-0D-10-60-01-121, in which DEO awarded Subrecipient **Three Million Five Hundred Forty-Nine Thousand Eight Hundred Ninety-One Dollars and Ninety-Three Cents (\$3,549,891.93)** in Community Service Block Grant (CSBG) funds ("the Agreement"); and

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, CSBG Federal Fiscal Year 2020 funds are available to increase the amount of funding granted to Subrecipient.

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

1. Subparagraph (18)(a), FUNDING/CONSIDERATION, is hereby deleted in its entirety and replaced with the following:

"(a) This is a cost-reimbursement agreement. DEO awards Subrecipient **Four Million Five Hundred Ninety-Seven Thousand Five Dollars and Ninety-Three Cents (\$4,597,005.93)**, subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."

2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.

3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

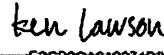
**STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY
FEDERALLY FUNDED SUBGRANT AGREEMENT
SIGNATURE PAGE**

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

**SUBRECIPIENT
PALM BEACH COUNTY, FLORIDA**

**STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY**

By: 
(Signature)

DocuSigned by:
By: 
E2C82CA319074D3...

Dave Kerner, Mayor
(Print/Type Name and Title Here)

Ken Lawson, Executive Director
Department of Economic Opportunity

Date: 4/17/2020

Date: 4/23/2020


59-6000785
Federal Identification Number

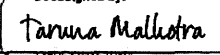
Approved as to form and legal sufficiency, subject only to full and proper execution by the Parties.

078470481
DUNS Number

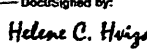
Office of the General Counsel
Department of Economic Opportunity

17SB-0D-10-60-01-121
Agreement Number

DocuSigned by:
By: 
AA22EDE7A08F432...

APPROVED AS TO TERMS AND CONDITIONS
BY: 
DEPARTMENT HEAD

Approved Date: 4/22/2020

Approved as to Form and Legal Sufficiency
By: 
Senior Assistant County Attorney

Attest: Sharon R. Bock
Clerk and Comptroller

By: _____
Deputy Clerk

LIHEAP

Attachment 2



MEMORANDUM

Community Services Department
810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
FAX: (561) 355-3863
www.pbcgov.com

TO: Dave Kerner, Mayor
Board of County Commissioners
THRU: Verdenia C. Baker, County Administrator
Board of County Commissioners
THRU: Nancy L. Bolton, Assistant County Administrator
Board of County Commissioners
FROM: James Green, Director
Community Services Department
DATE: May 4, 2020
RE: Modification No. 6 to Federal Fiscal Year (FFY) 2020 Low-Income Home Energy Assistance Program Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023

Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 6 to the FFY 2020 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017 through September 30, 2020, with the Florida Department of Economic Opportunity (DEO). No County match is required.

LIHEAP Modification No. 6 Agreement No. 17EA-0F-10-60-01-023 increases the amended grant agreement amount by \$4,270,694, for a new total amount not to exceed \$16,661,672. These funds will be used to provide electric utility bill assistance to 8,000 low-income households residing in Palm Beach County.

The DEO sent instructions to return the modification as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

Approved by: Tanuna Malhotra (Assistant Department Director), Helene Hvizd (Senior Assistant County Attorney), Nancy L. Bolton (Assistant County Administrator), and an OFMB signature.

Attachments:
Modification No. 6 LIHEAP Subgrant Agreement No. 17EA-0F-10-60-01-023

Palm Beach County Board of County Commissioners

- Dave Kerner, Mayor
Robert S. Weinroth, Vice Mayor
Hal R. Valcche
Gregg K. Weiss
Mary Lou Berger
Melissa McKinlay
Mack Bernard

County Administrator

Verdenia C. Baker



"An Equal Opportunity Affirmative Action Employer"

**MODIFICATION NUMBER SIX OF AGREEMENT BETWEEN THE
FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) AND
PALM BEACH COUNTY, FLORIDA**

CFDA Number: 93.568

Agreement Number: 17EA-OF-10-60-01-023
FLAIR Contract Number: E1960

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Six is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17EA-OF-10-60-01-023, in which DEO awarded Subrecipient **Twelve Million Three Hundred Ninety Thousand Nine Hundred Seventy-Eight Dollars and Zero Cents (\$12,390,978.00)** in Low-Income Home Energy Assistance Program (LIHEAP) funds ("the Agreement"); and

WHEREAS, LIHEAP Federal Fiscal Year 2020 funds are available to increase the amount of funding granted to Subrecipient; and

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

1. Subparagraph (18)(a), FUNDING/CONSIDERATION, is hereby deleted in its entirety and replaced with the following:

“(a) This is a cost-reimbursement agreement. DEO awards Subrecipient **Sixteen Million Six Hundred Sixty-One Thousand Six Hundred Seventy-Two Dollars and Zero Cents (\$16,661,672.00)**, subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient’s most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference.”

2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.


3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.


STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY
FEDERALLY FUNDED SUBGRANT AGREEMENT
SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT
PALM BEACH COUNTY, FLORIDA

STATE OF FLORIDA
DEPARTMENT OF ECONOMIC OPPORTUNITY

DocuSigned by:

By: _____
(Signature)

DocuSigned by:

By: _____

Dave Kerner, Mayor
(Print/Type Name and Title Here)

Ken Lawson, Executive Director
Department of Economic Opportunity

Date: 5/13/2020

Date: 5/22/2020

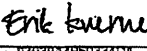
59-6000785
Federal Identification Number

Approved as to form and legal
sufficiency, subject only to full and
proper execution by the Parties.

078470481
DUNS Number

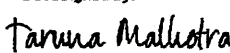
Office of the General Counsel
Department of Economic Opportunity

17EA-0F-10-60-01-023
Agreement Number

DocuSigned by:

By: _____

Approved Date: 5/22/2020

APPROVED AS TO TERMS
AND CONDITIONS

DocuSigned by:

BY: _____
DEPARTMENT HEAD

Attest: Sharon R. Bock
Clerk and Comptroller

By: _____
Deputy Clerk

Approved as to Form and Legal
Sufficiency

By: 
Senior Assistant County Attorney

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX - 145 - 051920*1441
BGRV - 145 - 051920*0478

FUND (1003) - COMMUNITY ACTION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/19/20	REMAINING BALANCE
REVENUE								
145 1455 3168	Fed Grant Indirect - Human Services	1,052,001	1,335,044	521,113		1,856,157		
Total Revenue		1,538,238	1,846,784	521,113	0	2,367,897		
EXPENDITURE								
145 1455 1203	Salaries & Wages Seasonal	0	0	10,000	0	10,000	7,551	2,449
145 1455 3301	Court Reporter Services	0	0	400	0	400	353	47
145 1455 3404	Temp Serv/Contracted Services	150,000	150,000	210,714	0	360,714	72,443	288,271
145 1455 8301	Contributions for Individuals	215,000	217,759	299,999	0	517,758	41,428	476,330
Total Expenditures		1,538,238	1,846,784	521,113	0	2,367,897	41,428	2,326,469

BUD_BLNK.xl

COMMUNITY SERVICES
INITIATING DEPARTMENT/DIVISION Julie Dowe
Administration/Budget Department Approval
OFMB Department - Posted

Signatures
DocuSigned by:
Julie Dowe
05AC9C7CC5BC4A4...

Date
8/3/2020

By Board of County Commissioners
At Meeting of 8/25/2020

Deputy Clerk to the
Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX - 145 -0519200000000001440
BGRV - 145 -0618200000000000497

FUND (1009) - LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
REVENUE								
145 1462 3168	Fed Grant Indirect - Human Services	2,932,016	6,213,101	2,804,686	0	9,017,787		
Total Revenue		2,945,267	6,226,352	2,804,686	0	9,031,038		
EXPENDITURE								
145 1462 3404	Temp Serv/Contracted Salaries	150,000	450,000	400,000	0	850,000	145,103	704,897
145 1462 8301	Contributions for Individuals	2,137,980	4,829,092	2,404,686	0	7,233,778	1,098,115	6,135,663
Total Expenditures		2,945,267	6,226,352	2,804,686	0	9,031,038		

COMMUNITY SERVICES
INITIATING DEPARTMENT/DIVISION Julie Dowe
Administration/Budget Department Approval
OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of Augst 25, 2020

DocuSigned by:

Julie Dowe

8/3/2020

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Deputy Clerk to the
Board of County Commissioners