PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: Augu	st 25, 2020		Consent Ordinance	[[]	Regular Public Hearing
	Community Servi Community Actio		<u>am</u>			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A)r atify:

- 1. The signature of the Mayor on Modification No. 3 to the Florida Department of Economic Opportunity (FDEO) Federal Fiscal Year (FFY) 2020 Community Services Block Grant (CSBG) Program Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020, increasing the original grant agreement amount by \$1,047,114 for a total grant award amount not to exceed \$4,597,005.93, to provide economic stability and mobility services to 2,700 low-income individuals and 1,040 families residing in Palm Beach County; and
- 2. The signature of the Mayor on Modification No. 6 to the FDEO FFY 2020 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017, through September 30, 2020, increasing the original grant agreement amount by \$4,270,694 for a new total amount not to exceed \$16,661,672, to provide utility payment assistance to over 8,000 low-income households residing in Palm Beach County.

B) approve:

- 1. a budget amendment of \$521,113 in the CSBG fund to align the budget to the actual grant award; and
- 2. a budget amendment of \$2,804,686 in the LIHEAP fund to align the budget to the actual grant award.

Summary: CSBG Modification No. 3 increases the amended grant amount by \$1,047,114. These funds are used to provide economic stability and mobility services to 2,700 low-income individuals and 1,040 families. Economic mobility services include employment skills training, job placement, resume training, financial management training, and case management. Economic stability services include non-electric utility bill assistance and eviction prevention assistance. In FFY 2019, a total of 3,894 individuals (1,513 households) were served with both economic stability and mobility services. Of those served, 222 individuals enrolled in the Family Self-Sufficiency Program and completed vocational training certifications in construction trades, Certified Driver's License, forklift, and the medical/health field. A total of 115 program participants obtained permanent unsubsidized employment and 73% have maintained employment over 90 days. Increased LIHEAP funds will enable the Community Action Program (CAP) to provide assistance to low-income households in need of assistance to pay energy bills or to relieve a crisis that would prevent utility service disconnection or restore utility services. An estimated 8,000 households in Palm Beach County will be served. In FFY 2019, 5,123 households were assisted with energy bills and crisis assistance through LIHEAP. No County funds are required. (Community Action Program) Countywide (HH).

Background and Justification: (continued on page 3)

	on No. 6 Subgrant Agreement No. 17t endment	S-0D-10-60-01-121 with Walkthrough Memo EA-0F-10-60-01-023 with Walkthrough Memo
Recommended By:	Docusigned by: Taruna Mallotra 1459F4101F1049C	7/28/2020
	Department Director	Date
Approved By:	Assistant County Administrator	9/15/20 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024		
Capital Expenditures							
Operating Costs	2,658,904	2,658,904					
External Revenue	(2,658,904)	(2,658,904)					
Program Income (County)							
In-Kind Match (County)							
NET FISCAL IMPACT	0	0					
	_			_			
No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0					
n Included In Current Budget? Yes No X							

	Program Income (County)								
	In-Kind Match (County)								
	NET FISCAL IMPACT	0	0						
					Γ		1		
	No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0						
	n Included In Current Budge this item include the use of		YesX_	_ No _ No	_X				
Fund	t Account No.: 1003 Dept 145 Unit 1455 1009 Dept 145 Unit 1462								
B.	Recommended Sources of	Funds/Summ	ary of Fiscal	Impact:					
US De	partment of Health and Hum	an Services, th	ru the Florida	Departme	ent of Econo	mic Opportu	ınity		
C.	Departmental Fiscal Review: Julie Dowe, Director, Financial & Support Svcs.								
		III. REVIE	W COMMENTS	<u>S</u>					
A.	OFMB Fiscal and/or Contra	act Developm	ent and Contr	ol Comm	nents:		٠		
	June Elulas	0- Cla -	ontraot Develop	pment an	Molor d Control	817	' <i>30</i> Z		
B.	Legal Sufficiency:					3			
Ç	Assistant County Attorney	<u>Zo</u>							
C.	Other Department Review:								

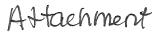
Department Director

This summary is not to be used as a basis for payment.

Page 3

(continued from page 1)

Background and Justification: CSBG funds are used to provide various services, such as vocational trainings and rental assistance to assist low-income households to obtain employment and increase economic self-sufficiency. LIHEAP has been administered by CAP since 1992 and provides utility assistance and restoration of services to individuals and households living in Palm Beach County. The subgrant agreements will continue to ensure that assistance is provided to low-income individuals and families.





Community Services Department

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 FAX: (561) 355-3863 www.pbcgov.com

Palm Beach County **Board of County** Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valcche

Gregg K. Weiss

Mary Lou Berger

Mclissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker



"An Equal Opportunity Affirmative Action Employer"

MEMORANDUM

TO:

Dave Kerner, Mayor

Board of County Commissioners

THRU:

Verdenia/C/B/ Administrator

Board of

THRU:

Nancy L. Bolton, Assistant County Administrator

Board of County Commissioners

FROM:

James Green, Director

Community Services Department

Tanuna Malliotra

DATE:

April 15, 2020

RE:

Modification No. 3 to Community Services Block Grant Federally

Funded Subgrant Agreement No. 17SB-0D-10-60-01-121

Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 3 to the Community Services Block Grant (CSBG) Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020 with the Florida Department of Economic Opportunity (DEO). No County match is required.

CSBG Modification No. 3 Agreement No. 17SB-0D-10-60-01-121 increases the amended grant agreement amount by \$1,047,114.00, for a new total amount not to exceed \$4,597,005.93. These funds will be used to provide economic stability and mobility services to 2,700 low-income individuals and 1,040 low-income families residing in Palm Beach County by providing employment skills training, job placement services, resume training, financial management training, rental assistance, utility assistance and case management services.

The DEO sent instructions to return the modification as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

Approved by:

Taruna Malliotra

Assistant Department Director

Helene C. Hvizd

F3DF20B2223413

Helene Hvizd

Senior Assistant County Attorney

nty Administrator

Modification No. 3 CSBG Subgrant Agreement No. 17SB-0D-10-60-01-121

DocuSign Envelope ID: A98286D7-A235-421D-9F0B-0DFEED3B822C DocuSign Envelope ID: 58205155-2D16-4CD5-840F-D12D714BEB7D

MODIFICATION NUMBER THREE OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FFY 2017 COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM AND PALM BEACH COUNTY, FLORIDA

CFDA Number: 93.569 Agreement Number: 17SB-0D-10-60-01-121

FLAIR Contract Number: E1933

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Three is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17SB-0D-10-60-01-121, in which DEO awarded Subrecipient *Three Million Five Hundred Forty-Nine Thousand Eight Hundred Ninety-One Dollars and Ninety-Three Cents* (\$3,549,891.93) in Community Service Block Grant (CSBG) funds ("the Agreement"); and

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, CSBG Federal Fiscal Year 2020 funds are available to increase the amount of funding granted to Subrecipient.

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), <u>FUNDING/CONSIDERATION</u>, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient Four Million Five Hundred Ninety-Seven Thousand Five Dollars and Ninety-Three Cents (\$4,597,005.93), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

STATE OF FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT		STATE OF FLORIDA
PALM BEACH CO	DUNTY, FLORIDA	DEPARTMENT OF ECONOMIC OPPORTUNITY
		DocuSigned by:
_ (1/1	Bu. Ken Lawson
Ву:		By:
(Signature)		
Dave Kerne	r, Mayor	Ken Lawson, Executive Director
(Print/Type Nan	ne and Title Here)	Department of Economic Opportunity
Date: <u>4/17/</u> 2	2020	Date: 4/23/2020
59-6000785		Approved as to form and legal
Federal Identific	ation Number	sufficiency, subject only to full and
		proper execution by the Parties.
078470481		
DUNS Number		Office of the General Counsel
		Department of Economic Opportunity
17SB-0D-10-60-	01-121	——DocuSigned by:
Agreement Nun	nber	
_		By: Shuron Wells
APPROVED AS		Approved Date: 4/22/2020
AND CONDITION		Approved Date: 472272020
BY:	taruna Malliotra	
DEPARTME	Taruna Malliotra	
		Attest: Sharon R. Bock
		Clerk and Comptroller
Approved as to f	Form and Legal	3.3 S 2p. 3.0
Sufficiency	DocuSigned by:	Ry
By:	Helene C. Hwizd	By: Deputy Clerk
Senior Assis	Helene C. Hvigd tant County Attorney	Dopaty Cloth



Community Services Department

810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
FAX: (561) 355-3863

www.pbcgov.com

Palm Beach County Board of County Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker



"An Equal Opportunity Affirmative Action Employer"

MEMORANDUM

TO:

Dave Kerner, Mayor Board of County Commissioners

THRU:

Verdenia C. Baller County Administrator

Board of County Control stroner

THRU:

Nancy L. Bolton, Assistant County Administrator

Board of County Commissioners

DocuSigned by:

FROM:

James Green, Director

Community Services Department

Tanuna Malliotra

-1459E4101F1049C...

DATE:

May 4, 2020

RE:

Modification No. 6 to Federal Fiscal Year (FFY) 2020 Low-

Income Home Energy Assistance Program Federally Funded

Subgrant Agreement No. 17EA-0F-10-60-01-023

Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 6 to the FFY 2020 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017 through September 30, 2020, with the Florida Department of Economic Opportunity (DEO). No County match is required.

LIHEAP Modification No. 6 Agreement No. 17EA-0F-10-60-01-023 increases the amended grant agreement amount by \$4,270,694, for a new total amount not to exceed \$16,661,672. These funds will be used to provide electric utility bill assistance to 8,000 low-income households residing in Palm Beach County.

The DEO sent instructions to return the modification as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

Approved by:

--- DocuSigned by:

Tanuna Malliotra

Assistant Department Director

Helene/Hyizd

Senior Assistant County Attorney

OFMB

Assistant County Administrator

Attachments:

Modification No. 6 LIHEAP Subgrant Agreement No. 17EA-0F-10-60-01-023

DocuSign Envelope ID: A98286D7-A235-421D-9F0B-0DFEED3B822C DocuSign Envelope ID: 7D272567-2405-430C-9860-449BC0D5A203

MODIFICATION NUMBER SIX OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) AND PALM BEACH COUNTY, FLORIDA

CFDA Number: 93.568 Agreement Number: 17EA-0F-10-60-01-023

FLAIR Contract Number: E1960

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Six is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17EA-0F-10-60-01-023, in which DEO awarded Subrecipient *Twelve Million Three Hundred Ninety Thousand Nine Hundred Seventy-Eight Dollars and Zero Cents* (\$12,390,978.00) in Low-Income Home Energy Assistance Program (LIHEAP) funds ("the Agreement"); and

WHEREAS, LIHEAP Federal Fiscal Year 2020 funds are available to increase the amount of funding granted to Subrecipient; and

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), <u>FUNDING/CONSIDERATION</u>, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient Sixteen Million Six Hundred Sixty-One Thousand Six Hundred Seventy-Two Dollars and Zero Cents (\$16,661,672.00), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

STATE OF FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT PALM BEACH COUNTY, FLORIDA	STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
By: By: By: By: By: By: By: By:	By:
Dave Kerner, Mayor	Ken Lawson, Executive Director
(Print/Type Name and Title Here)	Department of Economic Opportunity
5/13/2020 Date:	Date:
59-6000785 Federal Identification Number	Approved as to form and legal sufficiency, subject only to full and proper execution by the Parties.
078470481	
DUNS Number	Office of the General Counsel
17EA-0F-10-60-01-023	Department of Economic Opportunity
Agreement Number	By: Enk kwith
APPROVED AS TO TERMS	Approved Date: 5/22/2020
AND CONDITIONS	
BY: Tarma Mallotra DEPARTMENT HEAD 964101F1649C	Attest: Sharon R. Bock Clerk and Comptroller
	Ву:
Approved as to Form and Legal Sufficiency By: Senior Assistant County Attorney	Deputy Clerk

Altachment 3

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 145 - 051920*1441 BGRV - 145 -051920*0478

FUND (1003) - COMMUNITY ACTION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

	CT.NUME	EER ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/19/20	REMAINING BALANCE
	REVENUE								
145	1455	3168 Fed Grant Indirect - Human Services	1,052,001	1,335,044	521,113		1,856,157		
	Total Rev		1,538,238	1,846,784	521,113	0	2,367,897		
ı	EXPENDIT	TURE							
145	1455	1203 Salaries & Wages Seasonal	0	0	10,000	0	10,000	7,551	2,449
145	1455	3301 Court Reporter Services	0	0	400	0	400	353	47
145	1455	3404 Temp Serv/Contracted Services	150,000	150,000	210,714	0	360,714	72,443	288,27
145	1455	8301 Contributions for Individuals	215,000	217,759	299,999	0	517,758	41,428	476,330
	Total Exp	enditures	1,538,238	1,846,784	521,113	0	2,367,897	41,428	2,326,469
JD_BLNK.	xl		Signatures		Date	B	y Board of Cou	nty Commissioner	S
	UNITY SE		Docusigned by: Julic Dowe		8/3/2020	At	t Meeting of	8/25/2020	
NITIATING DEPARTMENT/DIVISION Julie Dowe		05AC9C7CC5BC4A4		-, -,	Do	eputy Clerk to t	he	_	
PFMB Department - Posted					В	oard of County	Commissioners		



BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 145 -05192000000000001440 BGRV - 145 -06182000000000000497

FUND (1009) - LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

Use this form to provide budget for items not anticipated in the budget.

•							EXPENDED/	
		ORIGINAL	CURRENT			ADJUSTED	ENCUMBERED	REMAINING
ACCT.NUMBER	ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET		BALANCE
REVENUE								
145 1462 3168	Fed Grant Indirect - Human Services	2,932,016	6,213,101	2,804,686	0	9,017,787		
Total Revenue		2,945,267	6,226,352	2,804,686	0	9,031,038		
EXPENDITURE								
145 1462 3404	Temp Serv/Contracted Salaries	150,000	450,000	400,000	0	850,000	145,103	704,897
145 1462 8301	Contributions for Individuals	2,137,980	4,829,092	2,404,686	0	7,233,778	1,098,115	6,135,663
Total Expenditure	s	2,945,267	6,226,352	2 , 804 ,0 586	0	9,031,038		
		Signatures		Date	· ·		nty Commissioner Augst 25, 2020	'S
COMMUNITY SERVICES	F/DIV/IQION Julia Dance	Docusigned by: Julic Dowe		8/3/2020			go	
INITIATING DEPARTMENT		05AC9C7CC5BC4						_
Administration/Budget De	partment Approval				D ₍	eputy Clerk to t	he	
OFMB Department - Poste	ed ·				В	oard of County	Commissioners	
								and the second s