



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	175,000				
External Revenue	(175,000)				
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>0</b>				


  

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No       
 Does this item include the use of federal funds? Yes X No     

Budget Account No.:  
 Fund 0001 Dept. 148 Unit 1345 Object 8301 Program Code Var. Program Period GY19

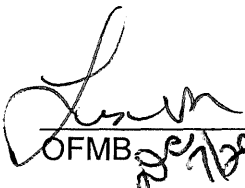
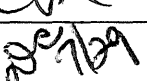
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Funding source is Federal Emergency Food and Shelter National Board Program. No County match is required.

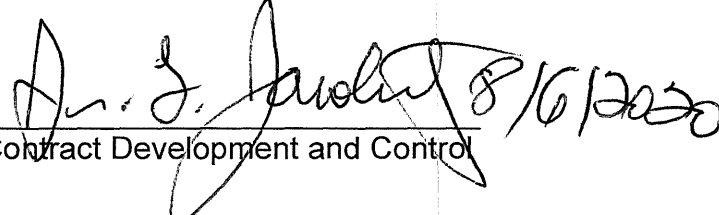
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**C. Departmental Fiscal Review:** \_\_\_\_\_  
 Julie Dowe, Director, Financial & Support Services


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 7/30/2020  
 OFMB  8/1/20

 8/16/2020  
 Contract Development and Control

**B. Legal Sufficiency:**

 8/17/2020

Assistant County Attorney

For H. Hurd.

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

Emergency Food & Shelter Program  
477 South Rosemary Avenue, Suite 230  
West Palm Beach, FL 33401  
561-375-6630

July 17, 2020

Wendy Tippett  
PBC Division of Human Services/BOCC  
810 Datura Street, Suite #350  
West Palm Beach, FL 33401

Dear Ms. Tippett:

It gives me great pleasure to announce that the local board for the Emergency Food and Shelter Program (EFSP) has voted to allocate **\$175,000** to your organization for Phase 37. These funds are effective from February 1, 2020 through January 31, 2021. By accepting the award your organization agrees to accept referrals from other agencies. Remember, all Phase 37 allocated funds must be spent prior to January 31, 2021. The national EFSP office will release first payments to all Local Recipient Organizations (LRO) once all documentation for Phase 37 has been received from the EFSP Local Board. You have been awarded funds in the following categories:

**Rent/Mortgage** **\$ 175,000**

**RSVP for the Mandatory Orientation**

**On behalf of the Palm Beach County's Local EFSP Board, I am pleased to invite you to the virtual Orientation on Tuesday, August 25<sup>th</sup>, 2020 from 1 p.m. to 3 p.m.** This will serve as the mandatory Orientation for ALL Phase 37 recipients. The Orientation will be held via Go-To-Meeting. A meeting invite will be sent via Outlook with instructions for joining the Orientation. Prior to the Orientation, LROs will be sent an email with a date and time when they can pick-up their Orientation packet at United Way of Palm Beach County, 477 South Rosemary Avenue, Suite 230, West Palm Beach, FL 33401.

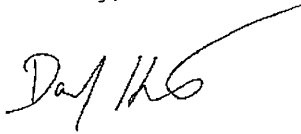
**The National Board requires that each LRO have a staff person responsible for allocating funds for clients attend this Orientation, including the staff person responsible for completing any required reports.** For those organizations with multiple service centers, the Board requires that a staff member from each service center attend. Please **RSVP** with the names of those attending the Orientation by e-mailing the names of the participants and the agency/service center to [TamaraWorley@UnitedWayPBC.org](mailto:TamaraWorley@UnitedWayPBC.org).

Important Notices:

- All client services are to be **entered into CMIS prior to the distribution of funds**
- Confirm with your bank to ensure that the account previously provided to the National Board is open for receipt of funds for EFT
- **All LROs are required to e-sign the Local Recipient Organization Certification form via DocuSign.** The EFSP Local Board will notify your Local Recipient Organization once the form becomes available. Once notified, please login to your account on the EFSP website ([www.efsp.unitedway.org](http://www.efsp.unitedway.org)) to access your form.

Thank you for your cooperation. If you have any questions, please do not hesitate to call either Tamara Worley (561) 375-6630, or Donna Quinlan (561) 375-6671 at United Way of Palm Beach County.

Sincerely,



Daryl Houston, Community Foundation for Palm Beach and Martin Counties  
Chair, EFSP Local Board, Palm Beach County

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

BGEX - 148 - 0721200000000001693  
BGRV - 148 - 0721200000000000520

FUND (0001) - General Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 07/21/2020	REMAINING BALANCE
<b>REVENUE</b>								
148 1345 3168	Fed Grnt Indirect-Human Servcs	295,000	295,000	89,849	0	384,849		
<b>Total Revenue</b>		<b>1,494,902,035</b>	<b>1,535,245,099</b>	<b>89,849</b>	<b>0</b>	<b>1,535,334,948</b>		
<b>EXPENDITURE</b>								
148 1345 8301	Contributions For Individual	295,000	295,000	89,849		384,849	209,849	175,000
<b>Total Expenditures</b>		<b>1,494,902,035</b>	<b>1,535,245,099</b>	<b>89,849</b>	<b>0</b>	<b>1,535,334,948</b>	<b>209,849</b>	<b>1,535,125,099</b>

COMMUNITY SERVICES  
INITIATING DEPARTMENT/DIVISION James Green  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

Date

By Board of County Commissioners  
At Meeting on August 25, 2020

DocuSigned by:  
*Taruna Malhotra*  
1459E4101E1049C

7/28/2020

Deputy Clerk to the  
Board of County Commissioners