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Agenda Item #:

34-10

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 25, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: annual contracts with the following contractors for plumbing services on an as-needed basis through August 24, 2025.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Accurate Septic Services, Inc.	Non-Local	Non-SBE
B) Speedy Rooter, Inc.	Local	SBE

Summary: The purpose of this annual contract is to pre-qualify contractors to provide plumbing services to County properties. The work consists of maintenance and repairs including but not limited to: repair and replacement of existing valves, fixtures, unclogging drains, sewer gas leak detections, removal and installation of new equipment, locating underground water lines and investigating odor caused by sewer drains/piping. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$1,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently two (2) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The annual plumbing contract was last presented to the Goal Setting Committee on March 4, 2020 and the committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. **(Capital Improvements) Countywide (LDC)**

Background and Justification: The pre-qualification for this contract was advertised on March 31, 2019. Work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified plumbing contractors for projects under \$100,000. Projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the plumbing contract at any time throughout the duration of the annual contract.

Attachments:

1. Contract for Accurate Septic Services, Inc.
2. Contract for Speedy Rooter, Inc.

Recommended By: *Donnie G. Aral Collins* *7/23/20*
 Deputy Director Department Director Date

Approved By: *Paul* *7/31/20*
 County Administrator Date

