

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: August 25, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Justice Services
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following Amendments to Contracts/Interlocal Agreement for Adult and Youth Reentry Services:

- A. Second Amendment to Contract #R2019-1568 -The Lord's Place, Inc. (TLP);
B. Second Amendment to Contract #R2019-1569 - Gulfstream Goodwill Industries, Inc. (GGI);
C. Second Amendment to Interlocal Agreement #R2019-1570 - The City of Riviera Beach Reentry Center (RB); and
D. Second Amendment to Contract #R2019-1571 – Gulfstream Goodwill Industries, Inc. (GGI) Youth Reentry.

Summary: Palm Beach County Division of Justice Services subcontracts with three reentry providers to coordinate adult and juvenile reentry services to those returning to Palm Beach County from incarceration. On October 8, 2019, the Board of County Commissioners authorized the County Administrator or designee to execute amendments and administrative documents associated with these contracts on behalf of the Board of County Commissioners after approval of legal sufficiency by the County Attorney's Office and within budgeted allocations. The second amendment to TLP, GGI, and RB adds compensation for incentives for successful performance outcomes, cell phones, tablets, minutes for cell phone, and cell phone bill as an allowable expense. Furthermore, to ensure utilization of funding, second amendment to TLP and GGI shifts ad valorem and Florida Department of Corrections funding between case management and client support services for no total cost difference. The second amendment to GGI – Youth Reentry adds compensation for basic needs, bicycles, and bicycle equipment as an allowable expense. These contract amendments are retroactive to March 1, 2020. Countywide (SF)

Background and Justification: Continued on page 3.

Attachments:

- 1) Second Amendment to Contract for Adult Reentry - TLP
2) Second Amendment to Contract for Adult Reentry - GGI
3) Second Amendment to Interlocal Agreement for Adult Reentry - RB
4) Second Amendment to Contract for Youth Reentry - GGI

Recommended By: [Signature] Department Director Date 7/14/20

Approved By: [Signature] Deputy County Administrator Date 8/3/2020

Background and Justification (continued from page 1):

Palm Beach County has developed a Strategic Plan for providing effective and coordinated reentry services to those returning from incarceration. The programs are intended to reduce recidivism among transitioning offenders as well as reduce future victimization, enhance public safety and improve the lives of communities, victims and offenders. Subcontracts were awarded to three reentry providers through a competitive process and will ensure that the County will continue to meet the needs of those returning from incarceration. Reentry services are customized to each individual's unique needs, but include outreach services, case management, risk and needs assessments, transitional housing, employment assistance, transportation assistance and substance abuse and mental health treatment. These contracts are funded through ad valorem funds, Justice Assistance Grant funding from DOJ and FDLE, and a legislative allocation from the State of Florida, FDC. Palm Beach County is the recipient of funding from state and federal levels, the three reentry providers are sub-recipients receiving a sub-award.

SECOND AMENDMENT TO CONTRACT FOR
ADULT REENTRY SERVICES
THE LORD'S PLACE, INC.

THIS SECOND AMENDMENT TO CONTRACT FOR ADULT REENTRY SERVICES THE LORD'S PLACE, INC. (hereinafter "Second Amendment") is made as of this 25th day of August 2020, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as the "County" and The Lord's Place, Inc. a not-for-profit corporation authorized to do business in the State of Florida, herein referred to as the "CONSULTANT", whose Federal I.D. is 59-2240502.

WITNESSETH:

WHEREAS, the parties, entered into that certain Contract on October 8, 2019 (R2019-1568) ("Contract") for an amount not to exceed \$393,896; and

WHEREAS, the parties have amended the terms of the contract pursuant to Article 25 of the Contract by execution of one prior Amendment to Contract for Adult Reentry Services; and

WHEREAS, the parties agree to add compensation for incentives for successful performance outcomes, cell phones, tablets, minutes for cell phone, and cell phone bill as an allowable expense; and

WHEREAS, based on spending projections the project budget needs to shift \$30,866 in Florida Department of Corrections funds, decreasing from \$111,182 to \$80,316 in case management and increasing from \$60,000 to \$90,866 in client support services; and

WHEREAS, the parties agree to retroactively amend the Contract in order to carry out the provisions set forth in this Second Amendment.

NOW THEREFORE, the parties hereby agree as follows:

1. The above-cited WHEREAS clauses are incorporated herein by reference.
2. This Second Amendment is effective retroactively as of March 1, 2020.
3. "Exhibit B-3" which is attached hereto and incorporated herein shall hereby replace and supersede all previous references to "Exhibit B-2" in the Contract, as amended.
4. In all other respects except as specifically modified herein, the original Contract shall remain in force and effect.

IN WITNESS WHEREOF, Palm Beach County, Florida, through its authorized representative, has made and executed this Second Amendment on behalf of the County, and The Lord's Place, Inc. has hereunto executed same.

**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

THE LORD'S PLACE, INC.

By: Verdenia Baker
Verdenia Baker,
County Administrator

By: Diana Stanley
Diana Stanley,
CEO

**APPROVED AS TO FORM
LEGAL SUFFICIENCY**

WITNESS:

By: [Signature]
Assistant County Attorney

Elizabeth B. Vogtle
Sign

ELIZABETH B. VOGTLE
Printed Name

**APPROVED AS TO TERMS AND
CONDITIONS**

By: [Signature]
Department Director

Schedule of Payments

The Subrecipient will prepare and submit monthly invoices to the Palm Beach County Public Safety Department by the 22nd day of each month. Invoices must include the Acknowledgement of Services Forms for Client Support Services. Invoices will be reviewed and approved by the County's representative to verify that services have been rendered in conformity with the contract. Approved invoices will then be sent to the Finance Department for payment.

Budget Worksheet

| | |
|---|--------------|
| A. PERSONNEL- Salaries and Benefits | |
| | |
| SUB-TOTAL PERSONNEL | |
| | |
| B. OPERATIONAL EXPENSES- Allowable expenses found in Compensation Chart | |
| FDC Pre-Release Case Management at Sago Palm Reentry Center, State of Florida (10/1/19 - 6/30/20) CSFA# 70.011 | \$80,316.00 |
| FDC Pre-Release Case Management at Sago Palm Reentry Center, County Ad Valorem (6/1/19 - 9/30/20) CSFA# 70.011 | \$43,727.00 |
| FDC Post-Release Case Management, State of Florida (10/1/19 - 6/30/20) CSFA#70.011 | \$0.00 |
| FDC or Jail Case Management, Federal Justice Assistance Grant (JAG) Formula (10/1/19 - 9/30/20) CFDA#: 16.738 | \$92,285.00 |
| FDC or Jail Case Management, County Ad Valorem (10/1/19 - 9/30/20) | \$0.00 |
| FDC Case Management, State JAG Formula 2017- Carryforward from Florida Department of Law Enforcement (FDLE) FY18 (10/1/19 - 3/31/20) CFDA# 16.738 | \$13,430.00 |
| FDC or Jail Case Management, State JAG Formula (10/1/19 - 9/30/20) CFDA# 16.738 | \$56,106.00 |
| FDC or Jail Support Services, County Ad Valorem (10/1/19 - 9/30/20) | \$15,816.00 |
| FDC Support Services, State of Florida (10/1/19 - 6/30/20) CSFA#70.011 | \$90,866.00 |
| Sago Palm Reentry Center Domestic Violence Programming, State JAG Formula 2017- Carryforward from FDLE FY18 (10/1/19 - 3/31/20) CFDA# 16.738 | \$28,350.00 |
| FDC or Jail Case Management, Department of Justice (DOJ) Grant (11/22/19 - 9/30/20) | \$6,337.00 |
| SUB-TOTAL OPERATIONAL | \$427,233.00 |
| | |
| C. CAPITAL EXPENDITURES | |
| | |
| SUB-TOTAL CAPITAL EXPENDITURES | |
| | |
| TOTALS | |
| A. PERSONNEL | |
| B. OPERATIONAL EXPENSES | \$427,233.00 |
| C. CAPITAL EXPENSITURES | |
| | |
| TOTAL PROJECT BUDGET | \$427,233.00 |

COMPENSATION CHART- Services must be delivered in accordance with the chart below

| COMPENSATION CHART- Services must be delivered in accordance with the chart below | | | |
|---|--|---|--|
| Case Management Services | | | |
| Category | Service | Rate | Requirements |
| Case Management Unit Cost (Pre-release) | These services will include the provision of individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. | \$71.36 per hour (or \$17.84 per 1/4 hour) | For Pre-release Case Management: Must be within three (3) years of release or upon intake at Sago Palm Re-Entry Center; Spreadsheet documenting the number of hours worked by each qualified case manager, the service provided and the offender or inmate name and DC number for whom the service was provided. |
| Case Management Unit Cost (Post-release) | These services will include the provision of individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. | \$29.75 per hour (prorated for partial hours) | For Post-release Case Management: Timesheets/paystubs will be submitted for reimbursement that document the number of hours worked/paid by each qualified case manager. |
| Client Support Services | | | |
| Category | Service | Rate (Maximum amounts apply to FDC funding ONLY) | Requirements |
| Post-Release Program Incentives | Incentives for successful performance outcomes relating to education, employment and/or completion of program goals. | \$25.00 per participant per month | Monthly incentives are based on the Case Manager's discretion. (Reimbursable by Ad Valorem Funds ONLY unless directed otherwise) |
| Post-Release Pro-Social Events/Activities | Monthly events or activities organized by the program administration | \$75.00 maximum per participant per event/activity | Program administration must submit Pre-Approval Authorization Form prior to event and submit sign-in sheet. Maximum amount can be increased with approval by Reentry Program Coordinator. (Reimbursable by Ad Valorem Funds ONLY unless directed otherwise) |
| Post-Release Transportation | Daily Bus (up to \$5 per day), Monthly Bus (up to \$55 per month) or Tri-Rail Passes (up to \$110) as a one-time cost | \$55.00 per participant per month \$150.00 maximum per participant | Client acknowledgement form showing receipt of bus pass or Tri-Rail pass (Cannot be reimbursed by FDLE funds) |
| Post-Release Employment Assistance | Job related supplies for Department participants (e.g., work boots, clothes, safety glasses, vests and tools) | \$300.00 maximum per participant | Receipt for product along with program client acknowledgement form (Cannot be reimbursed by FDLE funds) |
| Post-Release Toiletries | Basic hygiene products for Department participants | \$100.00 maximum per participant | Receipt for product along with program client acknowledgement form (Cannot be reimbursed by FDLE funds) |
| Post-Release Medical Financial Assistance | Medication or medical assistance | \$500.00 maximum per participant | Receipt from medical facility and/or receipt for medication along with client acknowledgement form. |
| Pre- or Post-Release Financial Identification Assistance | Birth certificate, driver license, Florida identification card, driver improvement classes | \$250.00 maximum per participant/ Additional fees upon approval | Receipt from identification provider along with client acknowledgement form |
| Post-Release Basic Needs | Clothing, tents, small household appliances, bedding, towels, linens, utensils, dishes, pots, pans, cell phones, tablets, minutes for cell phone, and cell phone bill | \$300.00 maximum per participant | Client acknowledgement form showing receipt. (Cannot be reimbursed by FDLE funds) |
| Post-Release Education Preparation Class | Academic Instruction to Improve Basic Literacy (GED Instruction) | \$128.00 full battery of GED tests; \$32.00 each GED section/content area; \$12.00 retest per GED section/content area; \$30.00 tuition fee GED Prep | \$195.00 maximum per participant. Client acknowledgement form |
| Post-Release Substance Abuse Assessments | Assessment used to address severity of problems | \$100.00 maximum per assessment | Receipt from provider along with client acknowledgement form |
| Post-Release Substance Abuse Education | Educational classes designed to address misuse of drugs and alcohol | \$300.00 maximum per participant | Receipt from provider along with client acknowledgement form |
| Post-Release Mental Health Assessment | Mental health assessment | \$300.00 maximum per assessment | Receipt from provider along with client acknowledgement form |
| Post-Release Mental Health Treatment (Individual or Group Sessions) | Mental Health Treatment (Individual or Group counseling) | \$1,000.00 maximum per participant | Receipt from provider along with client acknowledgement form |
| Post-Release Transitional Housing | Direct service or referral based | \$6,510.00 maximum per participant | Provided at a cost of \$35.00 per day, maximum of \$6,510.00 per participant; need for housing must be in transition plan |
| Pre- or Post-Release Vocational Training | Vocational job training | \$2,000.00 maximum per participant | Receipt for course registration and client acknowledgement form |
| Pre-Release Domestic Violence Programming | The Lord's Place will contract with Destiny by Choice (DBC) to provide intervention and educational services as part of the Safe Return Domestic Violence Re-entry Program, to assist enrollees in transitioning back successfully into the community with the goal of Preventing Domestic Violence When Men Return Home From Prison. DBC will provide 15 weeks (30 sessions). Each enrollee will attend classes twice (2x) per week for one hour and a half (1 1/2) to two (2) hours each class session. Each session requires a minimum of three (3) participants. | \$450.00 per session | Submittal of the attendance sign-in sheet with the date and time of each session, signature of the instructor and of each participant, and an overview of the session content. |

**SECOND AMENDMENT TO CONTRACT FOR
ADULT REENTRY SERVICES
GULFSTREAM GOODWILL INDUSTRIES, INC.**

THIS SECOND AMENDMENT TO CONTRACT FOR ADULT REENTRY SERVICES GULFSTREAM GOODWILL INDUSTRIES, INC. (hereinafter "Second Amendment") is made as of this 25th day of August 2020, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as the "County" and Gulfstream Goodwill Industries, Inc., a not-for-profit corporation authorized to do business in the State of Florida, herein referred to as the "CONSULTANT", whose Federal I.D. is 59-1197040.

WITNESSETH:

WHEREAS, the parties, entered into that certain Contract on October 8, 2019 (R2019-1569) ("Contract") for an amount not to exceed \$229,460; and

WHEREAS, the parties have amended the terms of the contract pursuant to Article 25 of the Contract by execution of one prior Amendment to Contract for Adult Reentry Services; and

WHEREAS, the parties agree to add compensation for incentives for successful performance outcomes, cell phones, tablets, minutes for cell phone, and cell phone bill as an allowable expense; and

WHEREAS, based on spending projections the project budget needs to shift \$15,000 in ad valorem funds, decreasing from \$129,146 to \$114,146 in case management and increasing from \$0 to \$15,000 in client support services; and

WHEREAS, the parties agree to retroactively amend the Contract in order to carry out the provisions set forth in this Second Amendment.

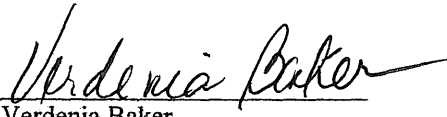
NOW THEREFORE, the parties hereby agree as follows:


1. The above-cited WHEREAS clauses are incorporated herein by reference.
2. This Second Amendment is effective retroactively as of March 1, 2020.
3. "Exhibit B-3" which is attached hereto and incorporated herein shall hereby replace and supersede all previous references to "Exhibit B-2" in the Contract, as amended.
4. In all other respects except as specifically modified herein, the original Contract shall remain in force and effect.

IN WITNESS WHEREOF, Palm Beach County, Florida, through its authorized representative, has made and executed this Second Amendment on behalf of the County, and Gulfstream Goodwill Industries, Inc. has hereunto executed same.

**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**


**GULFSTREAM GOODWILL
INDUSTRIES, INC.**


By: 
Verdenia Baker,
County Administrator

By: 
Keith Kennedy,
President & CEO

**APPROVED AS TO FORM
LEGAL SUFFICIENCY**

WITNESS:

By: 
Assistant County Attorney


Sign
Cherise Bonilla
Printed Name

**APPROVED AS TO TERMS AND
CONDITIONS**

By: 
Department Director

Schedule of Payments

The Subrecipient will prepare and submit monthly invoices to the Palm Beach County Public Safety Department by the 22nd day of each month. Invoices must include the Acknowledgement of Services Forms for Client Support Services. Invoices will be reviewed and approved by the County's representative to verify that services have been rendered in conformity with the contract. Approved invoices will then be sent to the Finance Department for payment.

Budget Worksheet

A. PERSONNEL- Salaries and Benefits

SUB-TOTAL PERSONNEL

B. OPERATIONAL EXPENSES- Allowable expenses found in Compensation Chart

| | |
|--|---------------------|
| FDC Case Management, State of Florida (10/1/19 - 6/30/20) | \$0.00 |
| FDC Support Services, State of Florida (10/1/19 - 6/30/20) | \$47,914.00 |
| FDC or Jail Case Management, Federal Justice Assistance Grant (JAG) Formula Grant (10/1/19 - 9/30/20) | \$45,000.00 |
| *Operating Costs, County Ad Valorem (10/1/19 - 9/30/20) | \$7,400.00 |
| FDC, Jail, or Federal Case Management, County Ad Valorem (10/1/19 - 9/30/20) | \$114,146.00 |
| FDC, Jail, or Federal Support Services, County Ad Valorem (10/1/19 - 9/30/20) | \$15,000.00 |
| FDC or Jail Case Management, Department of Justice (DOJ) Grant (11/22/19 - 9/30/20) | \$1,875.00 |
| FDC or Jail Support Services, Florida Department of Law Enforcement, Carryforward from FY18 (11/22/19 - 9/30/20) | \$11,372.00 |
| FDC or Jail Support Services, Florida Department of Law Enforcement, Carryforward from FY19 (11/22/19 - 9/30/20) | \$12,334.00 |
| SUB-TOTAL OPERATIONAL | \$255,041.00 |

* = Out of Pocket Expenses referenced in Article 3c

| COMPENSATION CHART- Services must be delivered in accordance with the chart below | | | |
|---|---|---|---|
| Case Management Services | | | |
| Category | Service | Rate | Requirements |
| Case Management Unit Cost | These services will include the provision of individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. | \$37.53 per hour (prorated for partial hours) | For Pre-release Case Management: Must be within three (3) years of release or upon intake at Sago Palm Reentry Center. For Pre-release and Post-release Case Management: Timesheets/paystubs will be submitted for reimbursement that document the number of hours worked/paid by each qualified case manager. |
| Client Support Services | | | |
| Category | Service | Rate (Maximum amounts apply to FDC funding ONLY) | Requirements |
| Post-Release Program Incentives | Incentives for successful performance outcomes relating to education, employment and/or completion of program goals. | \$25.00 per participant per month | Monthly incentives are based on the Case Manager's discretion. (Reimbursable by Ad Valorem Funds ONLY unless directed otherwise) |
| Post-Release Pro-Social Events/Activities | Events or activities organized by the program administration | \$75.00 maximum per participant per event/activity | Program administration must submit Pre-Approval Authorization Form prior to event and submit sign-in sheet. Maximum amount can be increased with approval by Reentry Program Coordinator. (Reimbursable by Ad Valorem Funds ONLY unless directed otherwise) |
| Post-Release Transportation | Daily Bus (up to \$5.00 per day), Monthly Bus (up to \$55.00 per month) or Tri-Rail Passes (up to \$110.00) as a one-time cost | \$55.00 per participant per month \$150.00 maximum per participant | Client acknowledgement form showing receipt of bus pass or Tri-Rail pass. (Cannot be reimbursed by FDLE funds) |
| Post-Release Employment Assistance | Job related supplies for Department participants (e.g., work boots, clothes, safety glasses, vests and tools) | \$300.00 maximum per participant | Receipt for product along with program client acknowledgement form. (Cannot be reimbursed by FDLE funds) |
| Post-Release Toiletries | Basic hygiene products for Department participants | \$100.00 maximum per participant | Receipt for product along with program client acknowledgement form. (Cannot be reimbursed by FDLE funds) |
| Post-Release Medical Financial Assistance | Medication or medical assistance | \$500.00 maximum per participant | Receipt from medical facility and/or receipt for medication along with client acknowledgement form. |
| Pre- or Post-Release Financial Identification Assistance | Birth certificate, driver license, Florida identification card, driver improvement classes | \$250.00 maximum per participant/ Additional fees upon approval | Receipt from identification provider along with client acknowledgement form |
| Post-Release Basic Needs | Clothing, tents, small household appliances, bedding, towels, linens, utensils, dishes, pots, pans, cell phones, tablets, minutes for cell phone, and cell phone bill | \$300.00 maximum per participant | Client acknowledgement form showing receipt. (Cannot be reimbursed by FDLE funds) |
| Post-Release Education Preparation Class | Academic Instruction to Improve Basic Literacy (GED Instruction) | \$128.00 full battery of GED tests; \$32.00 each GED section/content area; \$12.00 retest per GED section/content area; \$30.00 tuition fee GED Prep | \$195.00 maximum per participant. Client acknowledgement form |
| Post-Release Substance Abuse Assessments | Assessment used to address severity of problems | \$100.00 maximum per assessment | Receipt from provider along with client acknowledgement form |
| Post-Release Substance Abuse Education | Educational classes designed to address misuse of drugs and alcohol | \$300.00 maximum per participant | Receipt from provider along with client acknowledgement form |
| Post-Release Mental Health Assessment | Mental health assessment | \$300.00 maximum per assessment | Receipt from provider along with client acknowledgement form |
| Post-Release Mental Health Treatment (Individual or Group Sessions) | Mental Health Treatment (Individual or Group counseling) | \$1,000.00 maximum per participant | Receipt from provider along with client acknowledgement form |
| Post-Release Transitional Housing | Direct service or referral based | \$6,510.00 maximum per participant | Provided at a cost of \$35.00 per day, maximum of \$6,510.00 per participant; need for housing must be in transition plan |
| Pre- or Post-Release Vocational Training | Vocational job training | \$2,000.00 maximum per participant | Receipt for course registration and client acknowledgement form |
| Operating Expenses | | | |
| Category | Service | Rate | Requirements |
| Operating Costs | Communications, travel, training, office and program supplies, and copier expenses | Not to exceed \$7,400.00 | Receipts, proof of payment to vendors or individuals |

**SECOND AMENDMENT TO INTERLOCAL AGREEMENT FOR
ADULT REENTRY SERVICES
THE CITY OF RIVIERA BEACH REENTRY CENTER**

THIS SECOND AMENDMENT TO INTERLOCAL AGREEMENT FOR ADULT REENTRY SERVICES THE CITY OF RIVIERA BEACH REENTRY CENTER (hereinafter "Second Amendment") is made as of this 25th day of August 2020, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as the "County" and The City of Riviera Beach Reentry Center, a municipality located in the County authorized to do business in the State of Florida, herein referred to as the "CONSULTANT", whose Federal I.D. is 59-6000417.

WITNESSETH:

WHEREAS, the parties, entered into that certain Agreement on October 8, 2019 (R2019-1570) ("Agreement") for an amount not to exceed \$235,401; and

WHEREAS, the parties have amended the terms of the contract pursuant to Article 25 of the Agreement by execution of one prior Amendment to Interlocal Agreement for Adult Reentry Services; and

WHEREAS, the parties agree to add compensation for incentives for successful performance outcomes, cell phones, tablets, minutes for cell phone, and cell phone bill as an allowable expense; and

WHEREAS, the parties agree to retroactively amend the Agreement in order to carry out the provisions set forth in this Second Amendment.

NOW THEREFORE, the parties hereby agree as follows:

1. The above-cited WHEREAS clauses are incorporated herein by reference.
2. This Second Amendment is effective retroactively as of March 1, 2020.
3. "Exhibit B-3" which is attached hereto and incorporated herein shall hereby replace and supersede all previous references to "Exhibit B-2" in the Agreement, as amended.
4. In all other respects except as specifically modified herein, the original Agreement shall remain in force and effect.

IN WITNESS WHEREOF, Palm Beach County, Florida, through its authorized representative, has made and executed this Second Amendment on behalf of the County, and The City of Riviera Beach Reentry Center has hereunto executed same.

**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

**THE CITY OF RIVIERA BEACH
REENTRY CENTER**

By: Verdenia Baker
Verdenia Baker,
County Administrator

By: Ronnie L. Felder
Ronnie Felder,
Mayor

**APPROVED AS TO FORM
LEGAL SUFFICIENCY**

WITNESS:

By: [Signature]
Assistant County Attorney

[Signature] 5-21-2020
Sign

CLAUDENE L. ANTHONY, CITY CLERK
Printed Name

**APPROVED AS TO TERMS AND
CONDITIONS**

By: [Signature]
Department Director

REVIEWED FOR LEGAL SUFFICIENCY
[Signature]
CITY ATTORNEY
CITY OF RIVIERA BEACH
DATE: 5/4/2020

Schedule of Payments

The Subrecipient will prepare and submit monthly invoices to the Palm Beach County Public Safety Department by the 22nd day of each month. Invoices must include the Acknowledgement of Services Forms for Client Support Services. Invoices will be reviewed and approved by the County's representative to verify that services have been rendered in conformity with the contract. Approved invoices will then be sent to the Finance Department for payment.

Budget Worksheet

| | |
|---|--------------|
| A. PERSONNEL- Salaries and Benefits | |
| SUB-TOTAL PERSONNEL | |
| B. OPERATIONAL EXPENSES- Allowable expenses found in Compensation Chart | |
| FDC Support Services, State of Florida (10/1/19 - 6/30/20) | \$30,904.00 |
| *Operating Costs, County Ad Valorem (10/1/19 - 9/30/20) | \$4,100.00 |
| FDC Case Management, State Justice Assistance Grant (JAG) Formula-Carryforward from Florida Department of Law Enforcement (FDLE) FY18 (10/1/19 - 3/31/20) | \$25,864.00 |
| FDC Case Management, State JAG Formula (10/1/19 - 9/30/20) | \$164,533.00 |
| FDC, Jail, or Federal Case Management, County Ad Valorem (10/1/19 - 9/30/20) | \$7,021.00 |
| FDC, Jail, or Federal Support Services, County Ad Valorem (10/1/19 - 9/30/20) | \$2,979.00 |
| FDC or Jail Support Services, Florida Department of Law Enforcement, Carryforward from FY18 (11/22/19 - 9/30/20) | \$11,373.00 |
| FDC or Jail Support Services, Florida Department of Law Enforcement, Carryforward from FY19 (11/22/19 - 9/30/20) | \$12,334.00 |
| SUB-TOTAL OPERATIONAL | \$259,108.00 |
| C. CAPITAL EXPENDITURES | |
| SUB-TOTAL CAPITAL EXPENDITURES | |
| TOTALS | |
| A. PERSONNEL | |
| B. OPERATIONAL EXPENSES | \$259,108.00 |
| C. CAPITAL EXPENSITURES | |
| TOTAL PROJECT BUDGET | \$259,108.00 |

* = Out of Pocket Expenses referenced in Article 3c

COMPENSATION CHART- Services must be delivered in accordance with the chart below

| COMPENSATION CHART- Services must be delivered in accordance with the chart below | | | |
|---|---|---|---|
| Case Management Services | | | |
| Category | Service | Rate | Requirements |
| Case Management Unit Cost | These services will include the provision of individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. | \$36.80 per hour (prorated for partial hours) | For Pre-release Case Management: Must be within three (3) years of release or upon intake at Sago Palm Reentry Center. For Pre-release and Post-release Case Management: Timesheets/paystubs will be submitted for reimbursement that document the number of hours worked/paid by each qualified case manager. |
| Client Support Services | | | |
| Category | Service | Rate (Maximum amounts apply to FDC funding ONLY) | Requirements |
| Post-Release Program Incentives | Incentives for successful performance outcomes relating to education, employment and/or completion of program goals. | \$25.00 per participant per month | Monthly incentives are based on the Case Manager's discretion. <i>(Reimbursable by Ad Valorem Funds ONLY unless directed otherwise)</i> |
| Post-Release Pro-Social Events/Activities | Events or activities organized by the program administration | \$75.00 maximum per participant per event/activity | Program administration must submit Pre-Approval Authorization Form prior to event and submit sign-in sheet. Maximum amount can be increased with approval by Reentry Program Coordinator. <i>(Reimbursable by Ad Valorem Funds ONLY unless directed otherwise)</i> |
| Post-Release Transportation | Daily Bus (up to \$5 per day), Monthly Bus (up to \$55 per month) or Tri-Rail Passes (up to \$110) as a one-time cost | \$55.00 per participant per month \$150.00 maximum per participant | Client acknowledgement form showing receipt of bus pass or Tri-Rail pass. <i>(Cannot be reimbursed by FDLE funds)</i> |
| Post-Release Employment Assistance | Job related supplies for Department participants (e.g., work boots, clothes, safety glasses, vests and tools) | \$300.00 maximum per participant | Receipt for product along with program client acknowledgement form <i>(Cannot be reimbursed by FDLE funds)</i> |
| Post-Release Toiletries | Basic hygiene products for Department participants | \$100.00 maximum per participant | Receipt for product along with program client acknowledgement form <i>(Cannot be reimbursed by FDLE funds)</i> |
| Post-Release Medical Financial Assistance | Medication or medical assistance | \$500.00 maximum per participant | Receipt from medical facility and/or receipt for medication along with client acknowledgement form. |
| Pre- or Post-Release Financial Identification Assistance | Birth certificate, driver license, Florida identification card, driver improvement classes | \$250.00 maximum per participant/ Additional fees upon approval | Receipt from identification provider along with client acknowledgement form |
| Post-Release Basic Needs | Clothing, tents, small household appliances, bedding, towels, linens, utensils, dishes, pots, pans, cell phones, tablets, minutes for cell phone, and cell phone bill | \$300.00 maximum per participant | Client acknowledgement form showing receipt. <i>(Cannot be reimbursed by FDLE funds)</i> |
| Post-Release Education Preparation Class | Academic Instruction to Improve Basic Literacy (GED Instruction) | \$128.00 full battery of GED tests; \$32.00 each GED section/content area; \$12.00 retest per GED section/content area; \$30.00 tuition fee GED Prep | \$195.00 maximum per participant. Client acknowledgement form |
| Post-Release Substance Abuse Assessments | Assessment used to address severity of problems | \$100.00 maximum per assessment | Receipt from provider along with client acknowledgement form |
| Post-Release Substance Abuse Education | Educational classes designed to address misuse of drugs and alcohol | \$300.00 maximum per participant | Receipt from provider along with client acknowledgement form |
| Post-Release Mental Health Assessment | Mental health assessment | \$300.00 maximum per assessment | Receipt from provider along with client acknowledgement form |
| Post-Release Mental Health Treatment (Individual or Group Sessions) | Mental Health Treatment (Individual or Group counseling) | \$1,000.00 maximum per participant | Receipt from provider along with client acknowledgement form |
| Post-Release Transitional Housing | Direct service or referral based | \$6,510.00 maximum per participant | Provided at a cost of \$35.00 per day, maximum of \$6,510.00 per participant; need for housing must be in transition plan |
| Pre- or Post-Release Vocational Training | Vocational job training | \$2,000.00 maximum per participant | Receipt for course registration and client acknowledgement form |
| Operating Expenses | | | |
| Category | Service | Rate | Requirements |
| Operating Costs | Communications, travel, training, office and program supplies, and copier expenses | \$4,100 | Receipts, proof of payment to vendors or individuals |

**SECOND AMENDMENT TO CONTRACT FOR
YOUTH REENTRY SERVICES
GULFSTREAM GOODWILL INDUSTRIES, INC.**

THIS SECOND AMENDMENT TO CONTRACT FOR YOUTH REENTRY SERVICES GULFSTREAM GOODWILL INDUSTRIES, INC. (hereinafter "Second Amendment") is made as of this 25th day of August 2020, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as the "County" and Gulfstream Goodwill Industries, Inc. a not-for-profit corporation authorized to do business in the State of Florida, herein referred to as the "CONSULTANT", whose Federal I.D. is 59-1197040.

WITNESSETH:

WHEREAS, the parties, entered into that certain Contract on October 8, 2019 (R2019-1571) ("Contract") for an amount not to exceed \$391,952; and

WHEREAS, the parties have amended the terms of the contract pursuant to Article 25 of the Contract by execution of one prior Amendment to Contract for Youth Reentry Services; and

WHEREAS, this amendment adds basic needs, bicycles, and bicycle equipment in the compensation chart; and

WHEREAS, the parties agree to retroactively amend the Contract in order to carry out the provisions set forth in this Second Amendment.

NOW THEREFORE, the parties hereby agree as follows:

1. The above-cited WHEREAS clauses are incorporated herein by reference.
2. This Second Amendment is effective retroactively as of March 1, 2020.
3. "Exhibit B-3" which is attached hereto and incorporated herein shall hereby replace and supersede all previous references to "Exhibit B-2" in the Contract, as amended.
4. In all other respects except as specifically modified herein, the original Contract shall remain in force and effect.

IN WITNESS WHEREOF, Palm Beach County, Florida, through its authorized representative, has made and executed this Second Amendment on behalf of the County, and Gulfstream Goodwill Industries, Inc. has hereunto executed same.

**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

**GULFSTREAM GOODWILL
INDUSTRIES, INC.**

By: Verdenia Baker
Verdenia Baker,
County Administrator

By: Keith Kennedy
Keith Kennedy,
President & CEO

**APPROVED AS TO FORM
LEGAL SUFFICIENCY**

WITNESS:

By: [Signature]
Assistant County Attorney

[Signature]
Sign
Chenise Bonilla
Printed Name

**APPROVED AS TO TERMS AND
CONDITIONS**

By: [Signature]
Department Director

Schedule of Payments

The Subrecipients will prepare and submit monthly invoices to the Palm Beach County Public Safety Department by the 22nd day of each month. Invoices must include the Acknowledgement of Services Forms for Client Support Services. Invoices will be reviewed and approved by the County's representative to verify that services have been rendered in conformity with the contract. Approved invoices will then be sent to the Finance Department for payment.

Budget Worksheet

| | |
|---|--------------|
| A. PERSONNEL- Salaries and Benefits | |
| SUB-TOTAL PERSONNEL | |
| B. OPERATIONAL EXPENSES- Allowable expenses found in Compensation Chart | |
| Case Management, County Ad Valorem- Youth Services (10/1/19 - 9/30/20) | \$236,765.00 |
| Case Management, County Ad Valorem (10/1/19 - 9/30/20) | \$29,086.00 |
| Support Services, County Ad Valorem (10/1/19 - 9/30/20) | \$16,447.00 |
| *Operating Costs, County Ad Valorem (10/1/19 - 9/30/20) | \$24,257.00 |
| Choice to Change (Professional Services), County Ad Valorem (10/1/19 - 9/30/20) | \$51,826.00 |
| FDC Case Management, State Justice Assistance Grant (JAG) Formula 2017- Carryforward from Florida Department of Law Enforcement (FDLE) FY18 (10/1/19 - 3/31/20) | \$6,997.00 |
| Choice to Change (Professional Services), State JAG Formula (10/1/19 - 9/30/20) | \$26,574.00 |
| SUB-TOTAL OPERATIONAL | \$391,952.00 |
| C. CAPITAL EXPENDITURES | |
| SUB-TOTAL CAPITAL EXPENDITURES | |
| TOTALS | |
| A. PERSONNEL | |
| B. OPERATIONAL EXPENSES | \$391,952.00 |
| C. CAPITAL EXPENSITURES | |
| TOTAL PROJECT BUDGET | \$391,952.00 |

* = Out of Pocket Expenses referenced in Article 3c

COMPENSATION CHART- Services must be delivered in accordance with the chart below

| Case Management Services | | | |
|---|--|---|---|
| Category | Service | Rate | Requirements |
| Case Management Unit Cost | These services will include the provision of a caseload of active participants; provide individual case management sessions with all participants at regularly scheduled intervals; develop individual service plans for all participants that identify barriers to successful reentry; document all participant contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address participants' needs. | \$42.00 per hour (prorated for partial hours) | For Pre-release Case Management: Must be within three (3) years of release or upon intake at Sago Palm Reentry Center. For Pre-release and Post-release Case Management: Timesheets/paystubs will be submitted for reimbursement that document the number of hours worked/paid by each qualified case manager. |
| Client Support Services | | | |
| Category | Service | Rate | Requirements |
| Post-Release Basic Needs | Clothing, tents, small household appliances, bedding, towels, linens, utensils, dishes, pots, pans, cell phones, tablets, minutes for cell phone, and cell phone bill | \$300.00 maximum per participant | Client acknowledgement form showing receipt. (Cannot be reimbursed by FDLE funds) |
| Post-Release Pro-Social Events/Activities | Monthly events or activities organized by the program administration | \$75.00 maximum per participant per event/activity | Program administration must submit Pre-Approval Authorization Form prior to event and submit sign-in sheet. Maximum amount can be increased with approval by Reentry Program Coordinator. (Reimbursable by Ad Valorem Funds ONLY unless directed otherwise) |
| Post-Release Program Incentives | Incentives for successful performance outcomes relating to education, employment and/or completion of program goals. | \$25.00 per participant per month | Monthly incentives are based on the Case Manager's discretion. |
| Post-Release Transportation | Daily Bus, Monthly Bus, Tri-Rail Passes, Uber/Lyft Cards, Bicycle, and Bicycle equipment | \$55.00 per participant per month/ \$165.00 maximum per participant/\$300.00 per participant for bicycle or bicycle equipment | Receipt for product along with program client acknowledgement form. |
| Post-Release Employment Assistance | Job related supplies for Department participants (e.g., work boots, clothes, safety glasses, vests and tools) | \$300.00 maximum per participant | Receipt for product along with program client acknowledgement form. |
| Post Release Toiletries/Personal Care | Basic hygiene products and/or grooming needs/services | \$200.00 maximum per participant | Receipt for product along with program client acknowledgement form. |
| Post-Release Emergency Medical Financial Assistance | Emergency medication or medical assistance. | \$500.00 maximum per participant | Receipt from medical facility and/or receipt for medication. |
| Post-Release Identification Assistance | Birth certificate, driver permit/license, pre-license requirement classes, and/or Florida identification card | \$250.00 maximum per participant | Receipt from identification provider. |
| Post-Release Education Services | Academic Instruction to Improve Basic Literacy (GED Instruction) | \$128.00 full battery of GED tests; \$32.00 each GED section; \$12.00 retest per GED content area; \$30 tuition fee GED Prep | \$195.00 maximum per participant. |
| Post-Release Substance Abuse Assessments | Assessment used to address severity of problems. | \$80 per assessment | Sign-in sheet signed by participant |
| Post-Release Substance Abuse Education | Educational classes designed to address misuse of drugs and alcohol. | \$300 maximum per participant | Sign-in sheet signed by participant |
| Post-Release Mental Health Assessment | Mental health assessment | \$300 per assessment | Sign-in sheet signed by participant |
| Post-Release Mental Health Treatment (Individual or Group Sessions) | Mental Health Treatment (Individual or Group counseling. | \$300 maximum per participant | Sign-in sheet signed by participant |
| Post-Release Transitional Housing | Direct service or referral based. | \$6,510 maximum per participant | Provided at a cost of \$35 per day. Max of \$6,510 per participant; need for housing must be in transition plan; Maximum amount may be increased with pre-approval by the Department's Contract Manager, or designee. |
| Pre- or Post-Release Employment Workshop | Facilitation of Workplace Conflict, Job Retention Techniques and Job Search Best Practices | \$25 per participant | Maximum of 15 participants per group. The sign-in sheet must be provided. |
| Pre- & Post-Release Vocational Training | Vocational job training. | \$2,000 maximum per participant | Receipt for course registration and client acknowledgement form |
| Operating Expenses | | | |
| Category | Service | Rate | Requirements |
| Operating Costs | Communications, travel, training, office and program supplies, and copier expenses | Not to exceed \$24,257 | Receipts, proof of payment to vendors or individuals |