

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

SEPTEMBER 15, 2020

<u>PAGE</u>	<u>ITEM</u>	
7	3A-2	REVISED MOTION: Staff recommends motion to: A) return on behalf of the Fifteenth Judicial Circuit unutilized donated funds of \$6,193 to “Making Every Day Count, Inc.”; and B) approve a budget amendment of \$6,193 in the general fund. (Admin)
17	3F-2	MOVED TO REGULAR (NOW 6G-1)(Airports)
46	6D-2	ADD-ON: Staff recommends motion to approve: A) a modification to the plan for the implementation of the Infrastructure Sales Tax (IST) Housing Units for the Homeless, Extremely Low and Low Income project; and B) the use of up to \$1,000,000 of IST funding allocated by the Board of County Commissioners under the Housing Units for Homeless, Extremely Low and Low Income project towards the renovation of the Pahokee Facility as part of the Non-Congregate Sheltering Strategy for the Western Communities. SUMMARY: On June 2, 2020, the Board of County Commissioners (BCC) authorized staff to proceed with the implementation of the Non-Congregate Sheltering Strategy for the Western Communities. The strategy entails the renovation and repurposing of two County-owned properties, located in Pahokee and Belle Glade, to provide for non-congregate sheltering. A capital appropriation of up to \$5,000,000 of CARES Act funding was approved to renovate the Pahokee facility and an additional \$500,000 in funding for capital improvements at the Belle Glade facility was to be identified in FY21 from alternate funding sources such as Community Development Block Grant (CDBG). Renovation work at the Pahokee facility is currently underway, unforeseen conditions which were identified during the remediation and early construction phases have resulted in increased renovation costs exceeding the initial capital appropriation. An additional capital appropriation of \$1,000,000 is needed to complete the project and staff is recommending it be authorized from the IST Housing Units for the Homeless, Extremely Low Income and Low Income project allocation. If the BCC were to approve this recommendation, the one evident deviation from the Tax Deed & Incentive Funding component of the approved plan is that instead of relying on a Housing Authority, the County is pursuing this project directly. Approval of this recommendation would increase the total capital funding allocated for the Pahokee Facility renovation project to \$6,000,000, from CARES Act and IST sources. This work is funded in part from the IST fund. (FDO Admin) <u>District 6/Countywide (LDC) (FDO)</u>
48	7A-1	DELETED FOR FURTHER STAFF REVIEW: Staff recommends motion to approve: reappointment of two members to the Child Care Advisory Council to fill the positions of a representative who operates a parochial child care facility and of a representative who is a consumer protection enforcement official. The appointments will expire September 30, 2020. (Health)
51	Dist. 6	ADD-ON: Request for off-site Proclamation declaring the month of September as Infant Mortality Awareness Month in Palm Beach County
51	Dist. 6	ADD-ON: Request for off-site Proclamation declaring the month of October, 2020 as Domestic Violence Awareness Month in Palm Beach County
51	Dist. 7	ADD-ON: Request for off-site Proclamation declaring September 21-27, 2020 as Diaper Need Awareness Week in Palm Beach County

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

SEPTEMBER 15, 2020

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
- 2. AGENDA APPROVAL**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
- 3. CONSENT AGENDA (Pages 7-42)**
- 4. SPECIAL PRESENTATIONS (Page 43)**
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- 6. REGULAR AGENDA (Pages 45-47)**
- 7. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD (Page 48)**
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3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. Staff recommends motion to approve: the appointment of one individual to the Florida Atlantic Research & Development Authority (Authority):

<u>Appoint</u>	<u>Seat No.</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Sherry Ambrose	2	PBC Resident/Employed In the Private Sector	Mayor Kerner Vice-Mayor Weinroth Comm. Bernard Comm. Valeche Comm. McKinlay	09/26/20-09/25/24

SUMMARY: On October 3, 1985, the Board of County Commissioners (BCC) adopted Ordinance No. 85-32, which created the Florida Atlantic Research & Development Authority. The Authority is comprised of seven members: three Palm Beach County representatives, three Broward County representatives and the President of Florida Atlantic University or designee. Representatives must be employed in the private sector and reside in the County in which they represent. Even though these are at-large appointments, historically, staff has requested nominations for the Authority from the District 4 Commissioner and the District 5 Commissioner for seats #1 and #3. Seat #2 is an at-large appointment, nominated by the entire BCC. The current diversity of the two Palm Beach County representatives is: two Caucasian males. Ms. Ambrose is a Caucasian female. Countywide (HH)

2. Staff recommends motion to:

A) return on behalf of the Fifteenth Judicial Circuit unutilized donated funds of \$6,193 to “Making Every Day Count, Inc.”; ~~and~~

~~**B) approve** a budget amendment of \$6,193 in the general fund.~~

SUMMARY: On December 18, 2018, the Board of County Commissioners, on behalf of the Fifteenth Judicial Circuit, accepted a donation of \$22,627 from Making Every Day County, Inc. (3DD-1). These funds were to support employment of a Juvenile Court Case Manager to cover salary, applicable employment taxes, and travel costs. Due to the position being vacant since May 19, 2020, there is a remaining \$6,193 of which the donator has requested to return. Countywide (AH)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. Staff recommends motion to approve: the following final minutes of the Board of County Commissioners’ meetings:

<u>Meeting Date</u>	<u>Meeting Type</u>
April 7, 2020	Regular
May 19, 2020	Workshop

3. Staff recommends motion to approve: Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to approve:

A) an amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners (BCC) on April 4, 2017, to advance the Alexander Run from Randolph Siding Road to Indiantown Road resurfacing project (Project) from FY2023 to FY2020; and

B) a budget transfer of \$300,000 within the IST Fund from reserves to advance the funds for the Project from FY2023 to FY2020.

SUMMARY: Approval of the amendment and budget transfer will advance the Project from FY2023 to FY2020. The IST Plan is currently funding \$300,000 for the Project in FY2023. The advancement of the Project is needed to maintain the integrity of the existing pavement and provide a safe and consistent road surface area. Engineering's IST Reserve account will be replenished by \$300,000 in FY2023. The Sales Tax Oversight Committee reviewed this request at their August 20, 2020 meeting and approved it unanimously. **This Project is funded through the infrastructure sales tax. District 1** (YBH)

2. Staff recommends motion to approve: a contract with HSQ Group, Inc. (HSQ) in the amount of \$1,035,241.92 for professional engineering services for Lyons Road/Sansbury's Way Buffered Bike Lanes from Forest Hill Boulevard to Okeechobee Boulevard (Project). **SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. The Affirmative Procurement Initiative selected for this contract on May 1, 2019 is a 20% minimum mandatory Small Business Enterprise (SBE) participation. HSQ has agreed to 100% SBE participation for this contract. HSQ is a Palm Beach County and SBE certified company. **This Project is funded by the Five-Year Road Program. Districts 2 & 6** (YBH)

3. Staff recommends motion to approve:

A) a contract with American Consulting Engineers of Florida, LLC (ACE), in the amount of \$517,780.99 for professional engineering services for Westgate Avenue from Wabasso Drive to Congress Avenue (Project); and

B) a budget amendment of \$945,949 in the capital outlay fund to recognize reimbursement funding from Westgate Belvedere Homes Community Redevelopment Agency (CRA) and appropriate it to the Project.

SUMMARY: Approval of this contract and budget amendment will provide the professional services necessary to prepare design plans and construction bid documents to reduce Westgate Avenue from a five-lane roadway to a three-lane roadway, and provide wider sidewalks and bike lanes. The Affirmative Procurement Initiatives selected for this contract on June 5, 2019 by the Goal Setting Committee are a 20% minimum mandatory Small Business Enterprise (SBE) participation and an SBE evaluation preference. ACE agreed to 23% SBE participation during selection for the contract but surpassed it with 27.95% during negotiation. The CRA received a Local Agency Program (LAP) federal grant through the Florida Department of Transportation (FDOT) for construction of the Project. The CRA is responsible for funding the design and any overruns. FDOT requires Palm Beach County to perform the design and construction as the LAP certification holder in support of the CRA's Project. Approval of the budget amendment will recognize reimbursement funding for the Project from the CRA. ACE is a Palm Beach County based company. **District 7** (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

4. Staff recommends motion to approve:

A) a contract with J.W. Cheatham, LLC (Cheatham) in the amount of \$6,350,670.50 for the construction of Haverhill Road from north of Caribbean Boulevard to Bee Line Highway (Project); and

B) a budget amendment of \$874,290 in the Road Impact Fee Zone 2 Fund to recognize reimbursement funding from the City of Riviera Beach (City) and appropriate it to the Project.

SUMMARY: Approval of this contract and budget amendment will allow Palm Beach County (County) to issue a notice to proceed to Cheatham, a Palm Beach County based company, to begin construction of the Project. The Project consists of widening Haverhill Road from two lanes to five lanes. The Affirmative Procurement Initiative selected for this contract on March 4, 2020 by the Goal Setting Committee is a 20% minimum mandatory Small Business Enterprise (SBE) participation and a 3% minimum mandatory Minority Business Enterprise (MBE) subcontracting goal for African American and/or Hispanic American firms. Cheatham has agreed to 37.1% SBE participation which includes 3.14% MBE participation. The budget amendment will recognize funding from the City for utility work they requested. The City shall be responsible for operation and maintenance of the utility work upon completion of the Project. Cheatham was the lowest responsive bidder of seven bidders. The contract time for the Project is 540 calendar days. **This Project is funded by the Five Year Road Program. District 7 (YBH)**

5. Staff recommends motion to:

A) approve a contract with Hardrives of Delray, Inc. d/b/a Hardrives, Inc. (Hardrives) in the amount of \$1,297,399 for the construction of the Gateway Boulevard at High Ridge Road intersection improvements (Project);

B) receive and file an interlocal agreement with the City of Boynton Beach (City) for joint participation and project funding for construction of utility adjustments in the amount of \$164,131.81 for the Project; and

C) approve a budget amendment of \$164,132 in the Road Impact Fee Zone 4 Fund to recognize reimbursement funding from the City and appropriate it to the Project.

SUMMARY: Approval of this contract and budget amendment will allow Palm Beach County to issue a notice to proceed to Hardrives, a Palm Beach County based company, to begin construction of the Project. The Project consists of widening High Ridge Road to provide a right turn lane, a through lane, and dual left turn lanes northbound, and a right turn lane, a through lane, and triple left turn lanes southbound. Gateway Boulevard will be restriped to provide a second eastbound and westbound left turn lane. The existing traffic signal will be replaced. The Goal Setting Committee set a 10% minimum mandatory Small Business Enterprise (SBE) participation goal for this contract as the Affirmative Procurement Initiative on March 4, 2020. Hardrives has agreed to 21.3% SBE participation. The budget amendment will recognize reimbursement funding from the City, as agreed to in the interlocal agreement, for utility work they requested. The City shall be responsible for operation and maintenance of the utility work upon completion of the Project. Hardrives was the lowest responsive bidder of six. Heavy Civil, Inc. had a lower bid, but was deemed non-responsive to the solicitation because their bid did not acknowledge the second addendum. Also, the local preference ordinance would have revised the rankings of the bidders since Heavy Civil, Inc. is not a locally based company. The contract time for the Project is 120 calendar days. **This Project is funded by the Five-Year Road Program. District 3 (YBH)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

6. **Staff recommends motion to approve:** a contract with DRMP, Inc. (DRMP) in the amount of \$808,982.20 for professional engineering services for Coconut Boulevard, South of 78th Place North to South of Northlake Boulevard (Project). **SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents to widen the existing two-lane undivided roadway to a five-lane roadway. The Project was advertised on June 3, 2018 and June 10, 2018, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at that time, with final selection taking place on September 27, 2018. The typical time frame from consultant selection to contract approval by the Board of County Commissioners (BCC) is within 10 months. However, presentation of this contract to the BCC was delayed by staff turnover combined with an unusually high volume of contracts. The SBE goal for all contracts was 15%. DRMP agreed to 36% SBE participation during selection for the contract but surpassed it with 51% during negotiation. DRMP is a Palm Beach County based company and a certified SBE company. **This Project is funded by the Five-Year Road Program. District 6 (YBH)**

7. **Staff recommends motion to approve:** a contract with McMahon Associates, Inc. (MAI) in the amount of \$490,224.72 for professional engineering services for Kirk Road, Summit Boulevard to Gun Club Road (Project). **SUMMARY:** Approval of this contract will provide the professional services necessary for preparation of design plans and construction bid documents to widen Kirk Road from a two-lane roadway to a three-lane roadway with buffered bike lanes. The solicitation for design professionals was advertised on May 13, 2018 and May 20, 2018, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at the time with final selection taking place on August 16, 2018. The typical time frame from consultant selection to contract approval by the Board of County Commissioners (BCC) is within 10 months. However, presentation of this contract to the BCC was delayed by staff turnover combined with an unusually high volume of contracts. The SBE goal for all contracts was 15%. MAI agreed to 18% SBE participation during selection for the contract but surpassed it with 20.9% during negotiation. MAI is a Palm Beach County based company. **This Project is funded by the Five-Year Road Program. District 2 (YBH)**

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. Staff recommends motion to approve: the reappointment of one current member and the appointments of three new members to the Citizens Advisory Committee on Health and Human Services (CAC/HHS), effective October 1, 2020:

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
8	Anne Gerwig	League of Cities Representative	09/30/23	Vice Mayor Weinroth Comm. Valeche Comm. McKinlay Comm. Bernard CAC/HHS
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
5	Elisa Cramer	A Component of the Health & Human Services System of Care	09/30/23	Vice Mayor Weinroth Comm. Valeche Comm. Bernard CAC/HHS
6	Anne C.Valtin	A Component of the Health & Human Services System of Care	09/30/23	Comm. Valeche Comm. Berger Comm. McKinlay Comm. Bernard CAC/HHS
9	Inger Harvey	Resident West of 20 Mile Bend	09/30/23	Vice Mayor Weinroth Comm. Bernard CAC/HHS

SUMMARY: The CAC/HHS consists of 11 at-large members with at least 1 member being a resident west of the 20 Mile Bend and at least 1 member being a representative of the Palm Beach County League of Cities, per Resolution R2013-1563. The resolution requires that the executive committee of the CAC/HHS solicit and recommend member nominations for transmittal to the Board of County Commissioners (BCC). The BCC was notified by memo dated July 20, 2020 requesting nominations for appointments. The CAC/HHS at their regular committee meeting on July 9, 2020, recommended that all applications be forwarded to the BCC. All nominees meet all applicable guidelines and requirements outlined in the resolution. Ms. Gerwig is employed by AGA Engineering, which contracts with the County for services. Ms. Gerwig is also the Mayor with the Village of Wellington. The CAC/HHS provides no regulation, oversight, management, or policy setting recommendations regarding the subject contracts or transactions. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. The diversity count for the eight seats that are currently filled is: Caucasian: 6 (75%), and African-American: 2 (25%). The gender ratio (female:male) is 5:3. Ms. Cramer and Ms. Harvey are African-American. Ms. Gerwig and Ms. Valtin are Caucasian. Ex-officio membership consists of one African-American male (25%), one African-American female, (25%), one Caucasian female (25%) and one Caucasian male (25%). Staff conducted targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the CAC/HHS. (Financially Assisted Agencies) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to:

A) ratify the signature of the Mayor on the Grant Year (GY) 2020 – 2023 Improving Care and Treatment Coordination: Focusing on Black Women with HIV Grant Application with the U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration, for the three year period September 1, 2020 through August 31, 2023, in an amount totaling \$930,000, of which \$310,000 will be allocated annually, for interventions to improve health outcomes for Black women with HIV in Palm Beach County in a culturally sensitive and responsive manner; and

B) authorize the County Administrator or designee to execute grant agreements, amendments, and all other documents necessary to the implementation of the GY 2020 – 2023 Improving Care and Treatment Coordination: Focusing on Black Women with HIV Grant.

SUMMARY: This is a new federal grant opportunity and Palm Beach County is eligible for federal funding to help improve health outcomes for Black women with HIV. In 2018, Black women represented a quarter of all persons living with HIV in Palm Beach County, and only 60% were virally suppressed. This Special Project of National Significance funding will address socio-cultural health determinants, expand the delivery and utilization of comprehensive HIV care and treatment services, support continuous engagement in care, and improve health outcomes for Black women with HIV in Palm Beach County in a culturally sensitive and responsive manner. This funding will allow the Community Services Department to provide bundled interventions to approximately 100 Black women with HIV currently not receiving care. The emergency signature process was utilized because there was insufficient time to submit this item through the regular agenda process. Delegated authority is requested to comply with grantor timeline requirements. No County match is required. (Ryan White Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

3. Staff recommends motion to:

A) ratify the signature of the Mayor on the U.S. Department of Justice (USDOJ), Bureau of Justice Assistance (BJA) Fiscal Year (FY) 2020 Second Chance Act Pay for Success Initiative: Outcomes-based Contracting to Lower Recidivism and Address Substance Use Disorders through Recovery Housing Grant Application, for the period October 1, 2020 through March 31, 2025, in an amount totaling \$2,500,000, of which \$500,000 will be allocated annually, for establishing outcomes-based contracting to lower recidivism and address substance use disorders through recovery housing; and

B) authorize the County Administrator or designee to execute grant agreements, amendments, and all other documents necessary to the implementation of the USDOJ, BJA FY 2020 Second Chance Act Pay for Success Initiative: Outcomes-based Contracting to Lower Recidivism and Address Substance Use Disorders through Recovery Housing Grant.

SUMMARY: This is a new grant application and Palm Beach County is eligible for federal funding to be used in establishing outcomes-based contracting to lower recidivism and address substance use disorders through recovery housing. The project will conduct an analysis of specified data that demonstrates recovery housing and services needs of the target population; conduct an analysis and make determinations related to the outcomes selected for payment; conduct an analysis and establish an outcomes-based contract structure; train recovery residence providers in outcomes-based contracting and recovery, capital measuring and monitoring; and, establish research protocols and produce a study to determine the impact of outcomes-based contracting of recovery housing on long-term recovery outcomes. The emergency signature process was utilized because there was not sufficient time to submit the application through the regular BCC agenda process. No County match is required. (Community Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

4. Staff recommends motion to approve:

A) Standard Agreement No. ICA020-9500 for Older Americans Act (OAA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period April 1, 2020 through September 30, 2021, in an amount not to exceed \$836,838, to provide in-home and community based services to seniors through the Coronavirus Aid, Relief, and Economic Security (CARES) Act;

B) Amendment 002 to Standard Agreement No. IP019-9500 (R2019-1836) for the Emergency Home Energy Assistance Program (EHEAP) with AAA, for the period of October 1, 2019 through September 30, 2020, to revise, amend, and replace portions of the standard agreement, to provide home energy assistance to seniors; and

C) a budget amendment of \$831,980 in the Division of Senior Services (DOSS) Administration Fund to align the budget to the actual grant award.

SUMMARY: The agreements allow DOSS to provide services to seniors and their caregivers. The OAA provides services that preserve the independence of seniors and defers the need for more costly institutions. The CARES Act funding will assist seniors who were adversely impacted by the COVID-19 pandemic. Under the OAA agreement there are several programs which serve seniors. The congregate meals program served 1,557 seniors. The home-delivered meals program served 432 seniors. The in-home services program served 151 seniors and the in-home services for clients with caregivers served 26 seniors/caregivers. OAA program services are funded with \$836,980 in federal funds. Seniors receiving home delivered meals prior and during the COVID-19 pandemic are continuing to do so without interruption in services. Due to the temporary closure of congregate meal sites during the COVID-19 pandemic, congregate meals are currently being managed in two ways: 1) through home delivery meals for those seniors who do not have transportation to pick up their meals and 2) through grab and go at one of DOSS's two meal distribution sites. EHEAP is funded by the U.S. Department of Health and Human Services via AAA and provides an emergency home energy assistance program for seniors. EHEAP services are provided to seniors aged 60 and older experiencing a home energy emergency. Seniors who are unable to pay their electric bills can receive financial assistance up to twice a year, once during the heating season (October – March) and once during the cooling season (April – September). Currently, 264 seniors received services and 136 more seniors are estimated to be served by the end of this contract period, for an approximate total of 400 seniors who will receive energy payment assistance services. EHEAP federal funds for outreach services and administrative services were decreased by \$4,858. DOSS is responsible for providing services north of Hypoluxo Road. The budget amendment is necessary to align the County budget with the actual grant award. No county funding is required. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the districts, excluding District 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (DOSS) Countywide except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road. (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

5. Staff recommends motion to receive and file:

A) an Interlocal Agreement with the Palm Beach County Housing Authority, for the period July 20, 2020 through December 30, 2020, in an amount not to exceed \$40,000, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

B) contracts for Provision of Services with the below listed agencies, for the period July 20, 2020 through December 30, 2020, in an amount totaling \$360,000, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the CARES Act:

1. Adopt-A-Family of the Palm Beaches, Inc. (AAF), in an amount not to exceed \$50,000;
2. Catholic Charities of the Diocese of Palm Beach County, Inc. (Catholic Charities), in an amount not to exceed \$60,000;
3. Farmworker Coordinating Council of Palm Beach County, Inc. (FCC), in an amount not to exceed \$40,000;
4. Housing Partnership, Inc. (HPI), in an amount not to exceed \$60,000;
5. The Lord's Place, Inc. (Lord's Place), in an amount not to exceed \$60,000;
6. Pathways to Prosperity, Inc. (PTP), in an amount not to exceed \$50,000; and
7. The Urban League of Palm Beach County, Inc. (Urban League) in an amount not to exceed \$40,000.

SUMMARY: On May 15, 2020, the Board of County Commissioners allocated funding to the Community Services Department to provide rental and utility assistance to individuals and families through the CARES Act. These funds are being used to address the economic impact of the COVID-19 pandemic in Palm Beach County. Funding in the amount of \$400,000 was made available for eligible entities to implement the navigation component of the CARES Act Rental and Utilities Assistance Program. The above listed agencies will assist clients with navigation services and will serve approximately 2,000 unduplicated families and individuals. The CARES Act Rental and Utilities Assistance Program provides a one-time rental and utility assistance to eligible Palm Beach County residents who have experienced loss of income, reduction in hours of employment, or unemployment as a result of the COVID-19 pandemic. The agencies will perform application navigation and review services to provide clients with application submittal assistance. Clients shall be assisted with rental payments up to \$5,800 and with utility payments, including electric, water, and gas combined up to \$1,200 combined. Assistance shall be provided only for past due rent and/or utilities dated between March 1, 2020, and December 30, 2020. Whitney Davis, an employee of the Lord's Place is a member of the Palm Beach County HIV CARE Council (HIV CARE Council). Patrick Franklin, CEO of Urban League is a member of the Housing Finance Authority (HFA). The HIV CARE Council and HFA provide no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. The Director of Purchasing has authority to execute these agreements pursuant to Section 2-54(f)(4) of the Palm Beach County Code. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. No County funding is required. (Community Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

6. Staff recommends motion to receive and file: contracts for Provision of Services with the below listed agencies, for the period July 15, 2020 through December 30, 2020, in an amount totaling \$250,666, to mitigate the spread of COVID-19 in communities adversely impacted by the pandemic by hiring local residents for the Community Health Worker (CHW) Program, through the Coronavirus Aid, Relief, and Economic Security (CARES) Act:

A) Caridad Center, Inc., in an amount not to exceed \$125,333; and

B) FoundCare, Inc., in an amount not to exceed \$125,333.

SUMMARY: On May 15 2020, the Board of County Commissioners allocated CARES Act funding to the Community Services Department for the CHW Program. The purpose of the CHW program is to mitigate the spread of COVID-19. A key component of the program involves the hiring of local residents who reflect the same racial, ethnic and cultural backgrounds of the communities served. CHWs are health workers who have a close understanding of the community they serve. They offer interpretation and translation services, advocate for individuals and community needs and provide culturally appropriate health education and awareness to residents on ways to prevent and reduce the spread of COVID-19. The above listed agencies will hire a total of eight community health workers. Quinton Dames and Lilia Perez, are employees of FoundCare, Inc. and are members of the Palm Beach County HIV CARE Council (HIV CARE Council). Yolette Bonnet, CEO of FoundCare, Inc. is a member of the Health Facilities Authority (HFA). The HIV CARE Council and HFA provide no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. The Director of Purchasing has authority to execute these agreements pursuant to Section 2-54(f)(4) of the Palm Beach County Code. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. No County funding is required. (Community Services) Countywide (HH)

7. Staff recommends motion to approve: the contract for Provision of Services with Credit Card Management Services, Inc. (CCMS), for the period June 1, 2020 through September 30, 2021, in an amount not to exceed \$40,000, to provide financial literacy and management training services to low-income participants. **SUMMARY:** CCMS is qualified to provide various training services for the Community Action Program. Funding is provided by the Community Services Block Grant. Qualified clients must be residents of Palm Beach County and meet federal poverty level guidelines. CCMS will provide financial management training to assist low-income participants in moving toward self-sufficiency. CCMS will provide financial counseling, workshops, seminars, home ownership classes, as well as a variety of services that focus on financial literacy. In FY 2019, 240 participants were enrolled in self-sufficiency trainings, of which 210 participants were able to accrue savings and increase their net worth. Under this contract, an estimated 200 participants will be served. No County funds are required. (Community Action Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. **Staff recommends motion to receive and file:** Terminal Space Lease Agreement (Agreement) with Flight Services & Systems, LLC, an Ohio limited liability company (FSS), commencing June 1, 2020 and expiring September 30, 2020 (Initial Term), and automatically renewing on an annual basis each October 1 to September 30, until canceled, providing for FSS to lease approximately 162 square feet of ticket office space in the Palm Beach International Airport (PBI) terminal building, for payment of rental in the amount of \$4,781.26 for the Initial Term. **SUMMARY:** FSS provides aeronautical services, including ground handling services, to airlines at PBI. The Agreement provides for the lease of approximately 162 square feet of terminal space, and replaces and terminates the Terminal Space Lease Agreement (R2018-0250) (Prior Agreement), to reflect FSS' conversion from an Ohio corporation to an Ohio limited liability company, to modify the methodology for calculation of common area rental charges, and to update standard County boilerplate provisions. Delegation of authority for execution of the standard form Terminal Space Lease Agreement was approved by the Board pursuant to R2018-0995. Countywide (AH)

2. **MOVED TO REGULAR (NOW 6G-1) Staff recommends motion to approve:** ~~Airport On-Demand Ground Transportation Services Agreement (Agreement) with WHG WPB, LLC, a Florida limited liability company d/b/a zTrip (zTrip), for on-demand ground transportation services at the Palm Beach International Airport (PBI), commencing October 1, 2020 and expiring September 30, 2021, renewable monthly up to 24 additional months at the County's option; providing for payment of \$2.50 per trip by zTrip; and payment by the County to zTrip for staffing services in the amount of \$171,400.32 for the initial term. **SUMMARY:** The Agreement provides for on-demand taxi and luxury sedan/SUV service to arriving passengers at PBI. The initial term is one year. The Agreement may be renewed on a monthly basis for a period not to exceed 24 months at County's option. The County will pay for terminal dispatching services in the amount of \$171,400.32 for the initial term and \$14,712.88 for each monthly renewal. zTrip will pay \$2.50 to the County for each passenger trip. The Agreement allows the County to require supplemental staffing services on an as-needed basis, which may not exceed \$200,000 over the term of the Agreement. The Agreement provides for up to \$30,000 in reimbursement of certain expenses for items requested by the County such as the cost of updating of the ground transportation information boards and secret shopper services. zTrip has committed to using vehicles no older than five years and equipping each vehicle with a camera system and on-board credit card device. zTrip has committed to Airport Concessions Disadvantaged Business Enterprise participation of 90% of purchases of goods and services under the Agreement. Countywide (AH)~~

3. **Staff recommends motion to:**
 - A) receive and file** Federal Aviation Administration (FAA) Grant Agreement Number 3-12-0085-063-2020 in the amount of \$399,381 for the Stormwater Management Master Plan Update for Palm Beach International Airport (PBI); and
 - B) approve** a budget amendment of \$399,381 in the Airport's Improvement and Development Fund to recognize the receipt of a grant from the FAA; including a transfer to Reserves in the amount of \$399,381. This grant will reimburse local funds currently in the budget.

SUMMARY: Acceptance of this grant will provide the Department of Airports with funding to update the Stormwater Master Plan at PBI. This grant begins on August 3, 2020 and expires on August 2, 2024. Delegation of authority for execution of the above standard form grant agreement was approved by the Board of County Commissioners on October 3, 2006 (R2006-2086). This grant will not require a local match for the Stormwater Management Master Plan Update at PBI. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

4. Staff recommends motion to:

A) receive and file Federal Aviation Administration (FAA) Grant Agreement Number 3-12-0085-064-2020 in the amount of \$1,322,977 for Terminal Improvements – Escalator Rehabilitation/Replacement (3) at Palm Beach International Airport (PBI);

B) approve a budget amendment of \$1,322,977 in the Airport's Improvement and Development Fund to recognize the receipt of grant funding from the FAA and to recognize Passenger Facility Charge (PFC) funds of \$7,209,953. Appropriate \$5,291,237 of PFC fund for project costs, and the remaining \$1,918,716 PFC funds will replace previously appropriated local funds, which will replenish reserves and budget additional project costs of \$6,614,214;

C) approve a budget transfer in the Airport's PFC Fund in the amount of \$7,209,953 for the project cost of \$5,291,237; and \$1,918,716 to replenish reserves for funds previously appropriated to the project and;

D) approve Amendment No. 4 to the Construction Manager (CM) at Risk Contract (Contract) with The Morganti Group, Inc. (MGI) for CM at Risk Services for Airport Improvements for Palm Beach County Department of Airports (Department) in the amount of \$8,145,981 and 907 Calendar Days for Work Order MC 15: Terminal Escalator Replacement at PBI.

SUMMARY: This grant begins August 3, 2020 and expires on August 2, 2024. This grant does not require a local match for the project. Delegation of authority for execution of the above standard form Grant Agreement was approved by the Board of County Commissioners (Board) on October 3, 2006 (R2006-2086). The CM at Risk Contract with MGI was approved by the Board on January 15, 2019 (R2019-0042). The Contract is for two years with three one year renewal options for CM at Risk Services for Airport Improvements for the Department. MGI is a Danbury, Connecticut, based firm; however, the work will be directly managed by their southeast regional office in Palm Beach County. The contract value to date is \$4,762,440. Approval of Amendment No. 4 in the amount of \$8,145,981 and 907 calendar days will enable MGI to complete Work Order MC 15: Terminal Escalator Replacement at PBI. A Disadvantage Business Enterprise (DBE) goal of 12% was established for this contract. DBE participation for this project is 30%. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

5. Staff recommends motion to authorize:

A) the County Administrator or designee to execute Modification P00003 (Mod 3) to Other Transaction Agreement No. 70T01018T9NCKP023 (R2018-0382, as amended) (OTA) with the United States of America, acting through the Transportation Security Administration (TSA), pertaining to TSA's use of security checkpoint and baggage screening areas at the Palm Beach International Airport (PBI); providing for reimbursement to the County by TSA for cleaning and sanitizing services provided at TSA's screening areas, in the amount of \$92,879.34 for the period of September 1, 2020 through December 31, 2020; and

B) the County Administrator or designee to execute future modifications to the OTA to extend the funding for reimbursement of cleaning and sanitizing services of the TSA screening areas at PBI.

SUMMARY: Pursuant to the Aviation and Transportation Security Act of 2001, TSA is required to conduct screening of all passengers, property and baggage, which requires use of security checkpoint and baggage screening areas. The OTA formalizes TSA's obligations related to use of the areas and provides for reimbursement of electrical costs associated with equipment, HVAC, and lighting. Mod 3 provides for reimbursement of costs incurred by the County for cleaning and sanitizing services provided at the TSA screening areas for the period of September 1, 2020 through December 31, 2020. TSA will reimburse a maximum of \$92,879.34, based on an estimated cost of \$23,219.84 per month. Reimbursement for cleaning and sanitizing services for the screening areas will end on December 31, 2020, unless extended by TSA under a future modification. The Department is requesting a delegation of authority to the County Administrator or designee to sign Mod 3 to ensure timely processing to satisfy TSA's funding deadline and to sign any future modification to the OTA to extend the funding for cleaning and sanitizing services for TSA's screening areas beyond December 31, 2020. For purposes of this delegation, the Director of Airports shall be considered a designee. Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to adopt: a resolution of the Board of County Commissioners of Palm Beach County, Florida: (i) supplementing Resolution No. R-84-1206 of the County, as amended and supplemented; (ii) authorizing the issuance of not exceeding \$62,000,000 principal amount of Palm Beach County, Florida Water and Sewer Revenue Refunding Bonds, Series 2020 in connection with the refunding of all or a portion of the County's Water and Sewer Revenue Refunding Bonds, Series 2013; (iii) providing for certain other details relating to the 2020 Bonds; (iv) approving the forms of and authorizing the use of an official notice of sale and summary notice of sale in connection with the public sale of the 2020 Bonds; (v) approving the form of and authorizing the distribution of a preliminary official statement relating to the 2020 Bonds; (vi) authorizing the Debt Manager to "deem final" for the purposes of Securities and Exchange Commission Rule 15c2-12 the preliminary official statement prepared in connection with the 2020 Bonds; (vii) approving the form of and authorizing the execution of an escrow deposit agreement and official statement; (viii) authorizing the purchase of bond insurance, a debt service reserve surety bond or other form of credit enhancement in connection with all or a portion of the 2020 Bonds under the circumstances provided; (ix) appointing a registrar and paying agent in connection with the 2020 Bonds; (x) providing for the undertaking required by Rule 15c2-12 of the Securities And Exchange Commission; (xi) authorizing the Mayor or County Administrator to accept the best bid for the 2020 Bonds; (xii) authorizing the proper officers of the County to do all acts necessary and proper for carrying out the transactions contemplated by the resolution; providing for the repeal of prior inconsistent resolutions or proceedings; and providing for an effective date. **SUMMARY:** The County's Financial Advisors have reviewed the Water and Sewer Revenue Refunding Bonds, Series 2013 and determined that these bonds can be refunded for a savings. Based on current market conditions, the estimated savings on the Series 2013 Water and Sewer Revenue Refunding Bonds have a net present value of \$6,850,000 (13.35%). These bonds will be refunded at a not to exceed amount of \$62 million on a competitive basis. Countywide (DB)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to:

A) determine that consistent with the provisions of Section 2-54(b) of the Palm Beach County Purchasing Code, an extension to the term of the continuing contracts for environmental assessment services is beneficial to the interest, health, safety and welfare of the County; and

B) approve Amendment No. 4 to the contracts for environmental assessment services with the following consultants on a continuing contract basis extending the contracts from September 22, 2020 to December 21, 2020:

1. AECOM Technical Services, Inc. (R2015-1253), Non-SBE/Local, 11.06% SBE participation to date;
2. Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc. (formerly, Eco Advisors, LLC) (R2015-1255), Non-SBE/Local, 53.66% SBE participation to date; and
3. Terracon Consultants, Inc. (R2015-1254), Non-SBE/Local, 19.67% SBE participation to date;

SUMMARY: Amendment No. 4 extends the term of three contracts for environmental assessment services through December 21, 2020. The Board approved the continuing contracts on September 22, 2015, and the original contracts provided for an initial two year term with three renewal options each for a period of one year. These continuing environmental assessment contracts are set to expire on September 21, 2020. The department advertised for the new continuing environmental assessment services contracts, but had to re-advertise, which resulted in a delay in getting the new continuing contracts in place before the expiration of the existing contracts. Amendment No. 4 will extend services for a three month period through December 21, 2020, while the new firms are being selected. These contracts provide for environmental conditions assessments, identification of remedial activities and related consulting and remediation observation services. At this time, and consistent with the provisions of Section 2-54(b) of the Palm Beach County Purchasing Code, staff believes that extending the continuing environmental assessment contracts best serves the interests, health, safety, and welfare of the County and its citizens. The existing contracts were awarded under the prior Small Business Enterprise (SBE) Ordinance, and the SBE participation goal was 15%. AECOM Technical Services, Inc. committed to an SBE participation goal of 19%; Terracon Consultants, Inc. 15%; and Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc. (fka, Eco Advisors, LLC) 93%, respectively. Eco Advisors, LLC. was the only consultant that was an SBE. However, on July 23, 2019, the Board approved an Assignment, Assumption & Consent Agreement from Eco Advisors, LLC to Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc., a non-SBE firm. The Office of Equal Business Opportunity has reviewed the existing SBE participation and approved this extension request under the existing contract terms. (Capital Improvements Division) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. **Staff recommends motion to approve:** Amendment No. 1, which extends the term of the continuing contract with Kurisu LLC (R2017-1318) to provide landscape design and maintenance services for the Morikami Museum and Japanese Gardens (Gardens) through September 30, 2022. **SUMMARY:** Amendment No. 1 extends the term of the contract to provide continuous services necessary to properly design and manage the Gardens, and to provide authentic Japanese style trimming, pruning, and training of shrubs and trees at the Gardens. The Board approved the continuing contract on September 12, 2017, with an effective date of October 1, 2017. The original contract provided for an initial three year term with two renewal options each for a period of one year. The contract is set to expire on September 30, 2020. Amendment No. 1 will renew the continuing contract through to September 30, 2022. The firm was selected under the county's prior Small Business Enterprise (SBE) program where a 15% SBE goal was applied, and the consultant committed to 100% SBE participation. To date, the consultant has achieved 100% SBE participation. The Office of Equal Business Opportunity has reviewed and approved this renewal request under the existing contract terms. (Capital Improvements Division) District 5 (LDC)

3. **Staff recommends motion to approve:** an annual contract with the following contractor for the installation of sports field lighting on an as-needed basis through September 9, 2024.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
M. Gay Constructors, Inc.	Non-Local	Non-SBE

SUMMARY: On September 10, 2019, the Board approved the annual sports field lighting installation contract. The work consists of supervision, labor, and miscellaneous materials (excluding light fixtures) required for complete electrical system modifications related to the replacement of the sports field lighting systems and associated controls at select County park locations. The contractor now joins the list of four already prequalified contractors for a total of five with a contract expiration date of September 9, 2024. The specific magnitude of the work shall be determined by individual work orders issued against this annual contract. These contracts are five year indefinite-quantity contracts with a maximum cumulative value of \$4,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently five have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the following Affirmative Procurement Initiatives were applied: Sheltered Market was applied for projects under \$100,000 (when three or more Small Business Enterprises (SBE) are qualified under the annual contract) or an SBE contractor will be given a price preference if its bid is within 10% of the lowest responsive and responsible bidder. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the Sports Field Lighting Annual is 2.95%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. Staff recommends motion to approve: annual contracts with the following contractors for general minor construction services on an as-needed basis through February 10, 2025.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Kelly Brothers, Inc.	Non-Local	Non-SBE
B) Republic Construction Corp.	Local	SBE

SUMMARY: On February 11, 2020, the Board approved the annual minor construction contract. The work consists of construction services associated with repairs, improvements and renovations to County properties. The contractors now join the list of 16 already prequalified contractors for a total of 18 with a contract expiration date of February 10, 2025. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five year indefinite-quantity contracts with a maximum cumulative value of \$5,000,000. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently 18 have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. This annual contract was presented to the Goal Setting Committee on August 21, 2019. The Committee applied the following three Affirmative Procurement Initiatives including: 1) sheltered market for projects under \$100,000; or 2) a small business enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid on a single trade project over \$100,000; or 3) a mandatory 25% SBE subcontracting goal for a multi-trade project over \$100,000. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the minor annual contract is 84.16%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

5. Staff recommends motion to approve: an annual contract with the following contractor for overhead door replacement services on an as-needed basis through July 9, 2023.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
Coast to Coast Garage Door LLC	Non-Local	Non-SBE

SUMMARY: On July 10, 2018, the Board approved the annual overhead door replacement contract. The work consists of the replacement of overhead and manual garage doors (rolling and sectional) on County properties. The contractor now joins the list of three already prequalified contractors for a total of four with a contract expiration date of July 9, 2023. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five year indefinite-quantity contracts with a maximum cumulative value of \$1,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently four have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The overhead door replacement annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the Committee established Affirmative Procurement Initiatives of sheltered market for projects under \$100,000 (when three or more small businesses are qualified under the annual contract) or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The Small/Minority/Women Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. To date, there is no S/M/WBE participation under the overhead door replacement annual contract. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

6. Staff recommends motion to approve: an annual contract with the following contractor for asphalt, paving and pathway services on an as-needed basis through June 18, 2023.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
Precise Paving, Inc.	Local	SBE

SUMMARY: On June 18, 2020, the Board approved the annual asphalt, paving and pathway annual contract. The work consists of new or repair services of asphalt, paving and pathway construction. The contractor now joins the list of 12 already prequalified contractors for a total of 13 with a contract expiration date of June 18, 2023. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five year indefinite-quantity contracts with a maximum cumulative value of \$1,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently 13 have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The asphalt, paving and pathway annual contract was presented to the Goal Setting Committee January 2, 2019 and the Committee established Affirmative Procurement Initiatives of sheltered market for projects under \$100,000 or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The Small/Minority/Women Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the asphalt, paving and pathway annual contract is 78.80%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

7. Staff recommends motion to approve: an Amended and Restated Agreement (Agreement) with Atlantic/Palm Beach Ambulance, Inc., d/b/a AMR, a corporation licensed to do business in the State of Florida (Participant), allowing for interoperable communications through the Countywide and EMS common talk groups of the County's 800 MHz Radio System (County's System) for a period of five years from September 15, 2020 through September 14, 2025. **SUMMARY:** This Agreement provides the terms and conditions under which the Participant can program into its radios and use the Countywide and EMS common talk groups for certain inter-agency communications. This Agreement is intended to replace Agreement (R2015-1018) between County and Participant, amended by First Amendment R2018-1168 and adds language regarding the requirement to maintain its Certificate of Public Convenience and Necessity throughout the term of this Agreement. The Participant is being permitted such use because it has contracted with the Club at Admirals Cove to provide advanced life support and essential emergency medical services. The Participant will only be able to access the common talk groups for specified types of communications and will conduct routine operational communications on its own radio system. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this Agreement, but the Participant is required to pay all costs associated with Participant's subscriber units and to comply with the established operating procedures for the County's System. The Agreement may be terminated by either party, with or without cause. The term of the Agreement is for five years or until the expiration or termination of the Participant's Certificate of Public Convenience and Necessity, whichever comes first. There are two renewal options, each for a term of five years. (ESS) Countywide (LDC)

8. Staff recommends motion to approve: a Termination Agreement (Agreement), effective September 30, 2020, with the Village of Tequesta (Participant) setting forth the conditions for an early termination of the Interlocal Agreement (R2019-1902) (Direct Access Agreement) providing direct access to the County's 800 MHz Radio System. **SUMMARY:** On December 17, 2019, the Board approved an Interlocal Agreement (R2019-1902) with the Participant, providing the Participant with direct access to the County's 800 MHz Radio System. The Participant recently voted to transition its radio services from the County to the Municipal Public Safety Communications Consortium which transition will be effective on October 1, 2020. Consequently, the Participant requested the Direct Access Agreement be terminated on September 30, 2020. This Agreement sets forth the conditions for the early termination. (ESS) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

9. Staff recommends motion to approve: annual contracts with the following contractors for electrical services on an as-needed basis through November 18, 2024.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) M. Gay Constructors, Inc.	Non-Local	Non-SBE
B) Clear Blue Energy Corp.	Non-Local	Non-SBE

SUMMARY: On November 19, 2019, the Board approved the annual electrical contract. The work consists of electrical services associated with repairs, improvements and renovations to County properties. The contractors now join the list of 10 already prequalified contractors for a total of 12 with a contract expiration date of November 18, 2024. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five year indefinite-quantity contracts with a maximum cumulative value of \$1,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently 12 have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The electrical annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three or more small businesses are qualified under the annual contract) or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The Small/Minority/Women Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the electrical annual contract is 73.27%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

10. Staff recommends motion to:

A) authorize the Clerk and Comptroller to assign a unique resolution number to the annual Indoor Air Quality (IAQ) Remediation Services contracts with six contractors (listed as 1-6 below) recognizing the contracts as authorized by the Board for implementation of all future authorizations;

B) ratify Emergency Work Order #2020-039381 issued to Dean Mitchell Restoration, Inc. (Dean Mitchell) on July 23, 2020 in the amount of \$90,230 for emergency work under the IAQ Remediation Services annual contract with Dean Mitchell; and

C) approve a maximum cumulative dollar value of \$1,000,000 across all pre-qualified contractors under the IAQ Remediation Services annual contract.

<u>Contractor</u>	<u>Status</u>	<u>S/M/WBE</u>
1. Dean Mitchell Restoration, Inc.	Local	No
2. Decon Environmental & Engineering, Inc.	Non-Local	No
3. D.P.C. General Contractors, Inc.	Non-Local	No
4. Prism Response, Inc.	Non-Local	No
5. Greenview Construction, LLC	Local	Yes
6. United Restoration of FL, LLC	Non-Local	No

SUMMARY: On September 19, 2018, the annual IAQ Remediation Services contract with three contractors was approved under the Facilities Development and Operations Director’s authority to execute contracts that do not meet or exceed \$200,000. The IAQ Remediation Services annual contract is for the performance of indoor air quality, infectious disease and blood borne pathogen remediation services on an as needed basis. Additional contractors became pre-qualified on October 23, 2018 and August 1, 2019. Also on August 1, 2019, Amendment No. 1 to the annual contract was issued to extend the term of the original contract through September 18, 2023 and to incorporate other County standard contract terms. For ease of tracking and for determining approval thresholds for future work authorizations under Countywide PPM CW-F-050, FDO asks that the Clerk assign an R-number to these contracts and that the contracts be recognized as Board authorized. These are all five year indefinite-quantity contracts and FDO asks the Board to approve a maximum cumulative value of \$1,000,000 across all prequalified contractors for work authorized or to be authorized. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. To date the County has awarded \$295,829.93 in work orders under this annual contract. FDO asks that the Board ratify an emergency work order issued to Dean Mitchell in the amount of \$90,230 on July 23, 2020 for mobilization of indoor humidity control equipment and personnel in response to a Heating Ventilation Air Conditioning failure at the Judge Daniel T.K. Hurley Courthouse. This emergency work order caused the Dean Mitchell contract to exceed \$200,000, the FDO Director’s approval limits. In addition, staff is requesting that the approval of a maximum cumulative limit of \$1,000,000 across all pre-qualified contractors under the IAQ Remediation Services annual contract for existing and future work required to be accomplished before the expiration of this contract, which expires on September 18, 2023. Additional Board approval will be required in order to exceed the new total cumulative value. The annual IAQ Remediation Services contract was presented to the Goal Setting Committee on January 2, 2019, and the committee established Affirmative Procurement Initiatives of sheltered market for projects valued at or below \$100,000 once four Small Business Enterprise (SBE) vendors are available, and price preference for SBE contractors if their bid is within 10% of the lowest non-SBE bid. Small/Minority/Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. Current cumulative S/M/WBE participation for all work orders to date is 0%. (FDO Admin) Countywide (MJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

11. Staff recommends motion to approve: Change Order No. 1 to Work Order No. 19-067 to the annual minor construction contract with Andrea Construction, Inc. (R2015-0157) increasing the project value for the Fire Rescue 911 Emergency Operations Center (EOC) Uninterrupted Power Supply (UPS) System Replacement project in the amount of \$57,985.50 and increasing the project duration by 125 calendar days. **SUMMARY:** On October 22, 2019, the Board of County Commissioners approved the work order with Andrea Construction, Inc. (2019-1631) in the amount of \$796,640 to replace 14 existing ferrups-type UPS systems with 2 160kva/144kw UPS systems and to add mechanical cooling to the room. This project was to be completed within 120 calendars days of notice to proceed. The project was delayed due to additional electrical work needed to remove of the 14 existing UPS breaker panels. Change Order No. 1 consists of the additional time and funds needed to accommodate the additional general project requirements, labor and long lead-time equipment. The annual minor construction contract was initially presented to the Goal Setting Committee on January 2, 2019 and the committee established an Affirmative Procurement Initiative (API) of sheltered market for projects under \$100,000. Since this project was over \$100,000, no API applied. Andrea Construction Inc. is an SBE and submitted 51.37% SBE participation on this work order. The overall participation on the annual minor construction contract is 56.55%. Funding for this project is from the Fire Rescue MSTU Fund. (Capital Improvements Division) District 3 (LDC)

12. Staff recommends motion to approve: an Amended and Restated Agreement (Agreement) with Palms West Hospital Limited Partnership a foreign limited partnership licensed to do business in the State of Florida (Hospital), allowing for interoperable communications through the Countywide EMS and common talk groups of the County's Public Safety Radio System (County's System) to the Hospital from September 15, 2020 through September 14, 2025. **SUMMARY:** This Agreement provides the terms and conditions under which the Hospital can program into its radios and use the Countywide EMS and common talk groups for certain types of inter-Agency communications. This Agreement is intended to replace the Agreement R2015-0921 between County and Hospital, as amended by First Amendment R2018-1989. The County's System will not be utilized for routine operational communications by the Hospital. The terms of the Agreement are standard and have been offered to all municipalities and local branches of state and federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this Agreement. The Hospital is required to pay all costs associated with the Hospital's subscriber units and to comply with the established operating procedures for the County's System. This Agreement provides for an initial term of five years with two renewal options, each for a period of five years. This Agreement may be terminated by either party, with or without cause, upon ten days prior written notice to the other party. (ESS) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

13. **Staff recommends motion to approve:** an Amended and Restated Lease Agreement with the Town of Lantana (Town), for the continued use of Fire Rescue Station No. 37 (Station 37) located at 500 Greynolds Circle in unincorporated Lantana commencing on October 1, 2020 and extending until September 30, 2025 for \$65,000 per year. **SUMMARY:** Since 1997, Fire Rescue has occupied a portion of an approximately 8,250 SF building owned by the Town for operation of Station 37 pursuant to an Interlocal Agreement with the Town (R2004-0364) which expired on September 30, 2009. In 2008, the Town opted into the Fire/Rescue Municipal Services Taxing Unit as a mechanism for the funding and provision of County fire protection and emergency medical services within the municipal boundaries of the Town. On May 17, 2011 (R2011-0745), the Board approved a lease with the Town for a term of five years, with one five year option. The current term of the lease will expire on September 30, 2020. This Amended and Restated Lease is for five years, with one automatic renewal for an additional five year term, unless either party provides one year advance notice of non-renewal. The annual rent is \$65,000 for the first five years, with the first payment due within 30 days of the approval of this item. Subsequent annual payments will be due on October 1st of each year. The annual rent for the renewal term will increase to \$70,000. The County will be responsible for repair and maintenance of the Premises. The County will also pay the Town \$9,785/year for electricity used. In the event the Amended and Restated Lease Agreement terminates or expires prior to September 30, 2030, the Town has agreed to reimburse the County for the prorated costs incurred by County for Alterations up to \$1,000,000. The Town approved the lease agreement on August 24, 2020. The Fire Rescue Department supports extending the term of the agreement and will continue to have administrative responsibility for the lease. (Property & Real Estate Management) District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to receive and file: eight agreements, each in an amount not to exceed \$40,000, as follows:

- A) CARES Act Program Agreement with Credit Card Management Services, Inc.;
- B) CARES Act Program Agreement with CreditGuard of America, Inc.;
- C) CARES Act Program Agreement with Housing Foundation of America, Inc.;
- D) CARES Act Program Agreement with Housing Partnership, Inc. d/b/a Community Partners of South Florida.;
- E) CARES Act Program Agreement with Real Estate, Education and Community Housing, Inc.;
- F) CARES Act Program Agreement with Urban League of Palm Beach County, Inc.;
- G) CARES Act Program Agreement with We Help Communities “2” Develop Corporation; and
- H) CARES Act Program Agreement with the West Palm Beach Housing Authority.

SUMMARY: The agreements have been executed on behalf of the Board of County Commissioners (BCC) by Kathleen M. Scarlett, Director of Purchasing, in accordance with PPM CW-L-049 (Requirements for Procurements of Non-Construction Related Goods and Services Purchased or Reimbursed with Federal Funds). In accordance with Agenda Item 6C-3, dated May 5, 2020, the BCC authorized the allocation of CARES Act Program funds to no more than eight certified housing counseling agencies to provide housing counseling assistance to homeowners and renters impacted by COVID-19. Each of these agreements are in an amount not to exceed \$40,000. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. CARES Act funds do not require a local match. Countywide (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

2. [Staff recommends motion to receive and file:](#) four contracts for Purchase and Sale as follows:

A) contract for Purchase and Sale with Reveta Larenee Lowe in the amount of \$264,770 for the acquisition of the Workforce Housing Unit at 5287 Silverdrift Lane, Lake Worth Beach, FL 33463;

B) contract for Purchase and Sale with Dina Hyppolite in the amount of \$264,770 for the acquisition of the Workforce Housing Unit at 5311 Silverdrift Lane, Lake Worth Beach, FL 33463;

C) contract for Purchase and Sale with Dasaev Estime in the amount of \$264,770 for the acquisition of the Workforce Housing Unit at 5335 Silverdrift Lane, Lake Worth Beach, FL 33463; and

D) contract for Purchase and Sale with Albert Rodriguez and Gloria Maria Velez Gomez in the amount of \$264,770 for the acquisition of the Workforce Housing Unit at 5355 Silverdrift Lane, Lake Worth Beach, FL 33463.

SUMMARY: The documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator in accordance with Agenda Item 3I-8 dated October 22, 2019. These four units are located at Lennar Homes' Silverwood Estates development off Hypoloxo Road in Lake Worth Beach. In June 2019, the County purchased six townhomes at Silverwood Estates as part of its Workforce Housing Program (WHP) initiative and began marketing the units to qualified buyers. These are the last four units owned by the County at Silverwood Estates. Funds received by the County from the sale of these units will be returned to the Workforce Housing Trust Fund. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. WHP funds do not require a local match. District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. Staff recommends motion to receive and file: the executed documents received during the months of April and May 2020 in connection a loan made to Shellco Construction Corp., Simplified Inc., and Simplified Fabricators Inc. under the Housing and Urban Development (HUD) Section 108 Loan program, as follows:

A) Second Allonge to Section 108 Promissory Note, dated April 30, 2020;

B) First Amendment to Section 108 Loan Agreement, dated April 30, 2020;

C) First Amendment to Security Agreement, dated April 30, 2020;

D) Collateral Security Mortgage Modification Agreement, dated April 30, 2020;

E) Reaffirmation of Guaranty Agreement, Dated May 6, 2020;

F) Opinion of Borrower Counsel for Extension and Modification of HUD Section 108 Loan;

SUMMARY: The documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or designee in accordance with Resolution R2009-0725, and are now being submitted to the Board to receive and file. In 2019, a \$600,000 loan in the form of a revolving line of credit, was made to Shellco Construction Corp., Simplified Inc., and Simplified Fabricators Inc. (Borrowers) under the HUD Section 108 Loan program. The Borrowers operate a shell construction company and manufacture specialized truck beds for commercial vehicles used in the construction industry. In 2020, the form of the loan was modified to permanent working capital with a seven year term. Although the Borrowers are headquartered at 1300 Gateway Road in Lake Park all manufacturing occurs at the company's facility at 9040 Belvedere Road in West Palm Beach. The Borrowers are expected to create 22 full time equivalent jobs over 5 years, with 51% of the jobs made available to low to moderate income persons. To date, the Borrowers have created 32 new jobs; with 100% held by individuals who were low to moderate income at the time of hire. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted as a receive and file agenda item within 90 days upon receipt of original executed and recorded agreements and supporting documents from borrower's counsel. These are Federal funds which require no local match. District 6 (DB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 26 to the Consulting/Professional Services Utility Distribution & Collection System Engineering Services Contract (Contract) with Mock, Roos & Associates, Inc., (Consultant) for the Century Village South Water Main Improvement (Project) for a total amount of \$255,518.70. **SUMMARY:** On June 20, 2017, the Board of County Commissioners approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2017-0818) with Consultant. CSA No. 26 provides for professional engineering services relating to design and permitting of the Project. These services include survey, construction plans, permitting, and bid support services for the installation of approximately 39 meter assemblies which includes 34 6-inch meters, 4 3-inch meters and 1 1-inch meter with backflow preventers to be installed with each meter assembly. This Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE participation goal established under the 2002 Ordinance was 15% overall participation. The Contract provides for 97% SBE participation. CSA No. 26 includes 91.2% SBE participation. The cumulative SBE participation including CSA No. 26 is 72.32%. Consultant is a Palm Beach County Company. The Project is included in the PBCWUD FY 20 Budget. (PBCWUD Project No. 20-056) District 5 (MJ)

2. **Staff recommends motion to approve:** a Lift Station Rehabilitation Continuing Construction Contract 2020 (Contract) with Hinterland Group Inc., (Contractor) for a three year term in the amount of \$7,030,042.13. **SUMMARY:** On May 20, 2020, the Palm Beach County Water Utilities Department (PBCWUD) received seven bids for the Contract. The Contractor was determined to be the lowest responsive and responsible bidder. The Contract will be used to expedite utility capital improvement projects, facilitate the completion of much needed rehabilitation work and reduce response time for corrective action/repairs for any necessary emergency lift station projects throughout PBCWUD's service area where timing is critical. The Contract award is for the unit bid prices received and the overall bid dollar amount of \$7,030,042.13 was utilized to establish the unit prices for work to be undertaken under the Contract. The Contract does not guarantee or authorize Contractor to perform any work. Work will be assigned during a three year period by work authorizations drawn against the Contract, subject to approval pursuant to the requirements of PPM CW-F-050. The unit prices contained in the Contract will be used to determine the amount of each Work Authorization. This Contract was procured under the requirements of the Equal Business Opportunity Ordinance. On January 15, 2020, the Goal Setting Committee applied an Affirmative Procurement Initiative (API) of a mandatory 20% Small Business Enterprise (SBE) subcontracting participation of which 3% shall be among certified African American and/or Hispanic American owned firms. The Contractor has met the established API for this Contract. The Contract provides for 26.87% SBE participation which includes 3.18% MBE participation, 3.18% MBE (H). The Contractor is a Palm Beach County Company. (PBCWUD Project No. 20-009R) Countywide (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

3. **Staff recommends motion to approve:** Work Authorization (WA) No. 5 to the 2019 Pipeline Continuing Construction Contract (Contract) with Johnson-Davis Incorporated (Contractor) for the CD03 Water Distribution System Improvements Phase 3: Dillman Heights (Project) in the amount of \$1,656,136.21. **SUMMARY:** On February 11, 2020, the Board of County Commissioners approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2020-0160) with Contractor. WA No. 5 provides for the replacement of approximately 7,000 linear feet of asbestos cement water main varying in sizes; fire protection improvement and approximately 115 water services conversions located within the Dillman Heights residential community in West Palm Beach. This Contract was procured under the requirements of the Equal Business Opportunity Ordinance. On April 3, 2019, the Goal Setting Committee applied an Affirmative Procurement Initiative of a mandatory 20% Small Business Enterprise (SBE) subcontracting participation. The Contract provides for 20.07% SBE participation. WA No. 5 includes 22.69% SBE participation. The cumulative SBE participation including WA No. 5 is 21.68%. Contractor is a Palm Beach County Company. The Project is included in the PBCWUD FY20 Budget. (PBCWUD Project No. 15-102) District 2 (MJ)

4. **Staff recommends motion to approve:** Change Order (CO) No. 4 for the Lift Station Rehabilitation Project B Bid Package 1 (Project) with Hinterland Group Inc. (Contractor) in the amount of \$201,293.11 and for an additional 65 calendar days project time extension. **SUMMARY:** On April 10, 2018, the Board of County Commissioners approved the Palm Beach County Water Utilities Department (PBCWUD) Contract for Lift Station Rehabilitation Project B Bid Package 1 (R2018-0554). The Contract provides for the rehabilitation of 28 lift stations throughout the PBCWUD service area to meet current PBCWUD standards. CO No. 4 provides for modifications to the original design at thirteen lift stations. The modifications were needed due to differing site conditions, and additional improvements deemed necessary during construction of the lift stations. CO No. 4 will increase the contract amount by \$201,293.11 and extend the contract time by 65 calendar days. This Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE participation goal under the 2002 Ordinance was 15% overall participation. The Contract provides for 95% SBE participation. CO No. 4 includes 94.06% SBE participation. The cumulative SBE participation including CO No. 4 is 95%. The Contractor is headquartered in Palm Beach County. The Project is included in the PBCWUD FY20 Budget (PBCWUD Project No. 15-096B) Districts 2, 3, 4, 5 & 6 (MJ)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. Staff recommends motion to:

A) ratify the signature of the Mayor on a Florida Recreation Development Assistance Program (FRDAP) grant application's revised scope of work provided to the State of Florida Department of Environmental Protection (FDEP) on July 16, 2020, eliminating the playground from the project elements for Canyon District Park Phase One;

B) authorize the County Administrator or designee to execute the grant Project Agreement, as well as time extensions, task assignments, certifications, standard forms, or amendments to the Agreement that do not change the terms and conditions of the Agreement if the grant is approved; and

C) authorize the Director of the Parks and Recreation Department to serve as Liaison Agent with FDEP for this project.

SUMMARY: On December 3, 2019, the Board ratified the Mayor's signature on a FY 2020 FRDAP grant application requesting \$200,000 for the development of Canyon District Park Phase One. Project elements included three new multipurpose fields, picnic facilities, playground, exercise/hiking trail, restroom, and parking and associated infrastructure. Due to high cost of construction, the Parks and Recreation Department is seeking to modify the scope of work to eliminate the playground from Phase One. The playground will be constructed as part of Phase Two. The \$200,000 grant requires a 50% match, which will be funded from Parks Zone 3 Impact Fees. The County's application was selected by the Florida Legislature and approved by Governor DeSantis to receive funding. In the next couple of months FDEP will provide the County with a Project Agreement reflecting the revised scope of work. District 5 (AH)

2. Staff recommends motion to receive and file: the executed Tee Time Advertising and Sales Agreement between Palm Beach County and Can-Am Golf Ventures, LLC, in an amount not to exceed \$40,000 for the period August 1, 2020 through July 31, 2021. **SUMMARY:** This Tee Time Advertising and Sales Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation in accordance with Resolution 2013-1607. This agreement helps to sell tee times at non-peak times that would otherwise not be sold. Can-Am Golf Ventures, LLC receives a commission fee ranging from 12%-16% (amount varies depending on the Golf Course) of the tee time sold. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department as a receive and file agenda item. Countywide (AH)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

1. Staff recommends motion to approve:

A) a Letter of Understanding with Treasure Coast Health Council, Inc., dba Health Council of Southeast Florida, to provide Mobile Integrated Health services to support opioid-related prevention components of the Center for Disease Control (CDC) Overdose Data to Action (OD2A) cooperative agreement awarded to the Florida Department of Health Palm Beach County, for the period of September 1, 2020 through August 31, 2021 with a cost reimbursement not-to-exceed amount of \$199,395; and

B) a budget amendment of \$199,395 within the Fire/Rescue MSTU Fund to recognize the award and establish budget for the program.

SUMMARY: The Treasure Coast Health Council, Inc., dba Health Council of Southeast Florida, is administering the CDC OD2A cooperative agreement awarded to the Florida Department of Health Palm Beach County. Under the Letter of Understanding, Palm Beach County Fire Rescue will receive funding for an existing unfunded 20 hour week on-call social worker, expanded hours for existing Community Paramedics, and telehealth video services to support opioid-related prevention components of the OD2A cooperative agreement on a cost reimbursement basis up to \$199,395, with no County match required. This funding will allow Fire Rescue's Mobile Integrated Health (MIH) team to expand services to the community for opioid related prevention and outreach. Countywide (SB)

T. HEALTH DEPARTMENT

1. Staff recommends motion to adopt:

A) a first amendment to an agreement between Palm Beach County and the Department of Health Palm Beach County for the Control of Air Pollution, first entered into on August 21, 1984, and

B) a Resolution of the Board of County Commissioners of Palm Beach County, Florida, adopting the FY 2020/2021 budget for the Air Pollution Control Program.

SUMMARY: This resolution is required by the August 21, 1984, agreement with the Department of Health Palm Beach County to establish the annual budget for the expenditure of fees deposited into the Air Pollution Control Trust Fund. This Program is solely supported by motor vehicle license registration fees. The proposed FY 2020/2021 budget for the Air Pollution Control Program from this funding source is \$969,059, which is a 1.05% decrease from the current year budget. This budget can be accommodated by future revenues and a surplus in the Air Pollution Control Trust Fund. Countywide (HH)

3. CONSENT AGENDA APPROVAL

T. HEALTH DEPARTMENT (Cont'd)

2. Staff recommends motion to:

A) adopt a resolution authorizing the Department of Health, Palm Beach County, Division of Environmental Public Health to utilize funds from the Pollution Recovery Trust Fund for the purpose of setting up a microbiology laboratory to test water samples, and

B) approve a budget transfer of \$103,925 from Pollution Recovery Trust Fund Reserves to the Department of Health Palm Beach County for setting up the microbiology laboratory.

SUMMARY: This resolution authorizes the transfer of \$103,925 from the Pollution Recovery Trust Fund to the Department of Health Palm Beach County for setting up a microbiology laboratory to test water samples. Testing the water samples will enable the Department to assess accurately the levels of contamination. Countywide (HH)

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to:

A) rescind Interlocal Agreement with the Palm Beach County Property Appraiser Governing Geographic Information Services (GIS) Mapping Services R2010-1727;

B) approve the Interlocal Agreement with Palm Beach County Property Appraiser for GIS providing a mechanism to share information on an ongoing basis for the mutual benefit of Palm Beach County and Property Appraiser;

C) approve the Interlocal Agreement Governing Mapping Services with Palm Beach County Property Appraiser providing access to and use of GIS mapping services to the Property Appraiser for a cost to be determined on a year to year basis; and

D) approve the Mutual Confidentiality and Nondisclosure Agreement with the Palm Beach County Property Appraiser to preserve the statutory requirements of sharing confidential records.

SUMMARY: The Palm Beach County Property Appraiser has an existing Interlocal Agreement with the County (R2010-1727) for GIS Mapping Services that was executed by the previous Property Appraiser. The current Property Appraiser has requested that the agreement be updated to reflect the current Administration, and that a separate new agreement be included to address the sharing of confidential records. Staff recommends rescinding the existing Agreement and replacing it with the three new Agreements that will remain in effect until superseded or terminated by either party. Countywide (DB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. **Staff recommends motion to approve:** a contract for Consulting/Professional Services with the Legal Aid Society of Palm Beach County, Inc. to provide legal services to the indigent citizens of Palm Beach County in the areas of Family Law, Elder Law, Juvenile Advocacy, Public Guardianship and Domestic Violence Victim Representation in the amount not to exceed \$1,142,506 for the period October 1, 2020 through September 30, 2021. **SUMMARY:** The Legal Aid Society of Palm Beach County, Inc. has historically provided these services. This contract will ensure the seamless continuation of legal aid services to indigent citizens of Palm Beach County. The contract with the Legal Aid Society of Palm Beach County, Inc. consists of the State Required program (\$875,163), the Public Guardianship program (\$154,530), and the Domestic Violence Representation program (\$112,813). The \$65 Court Fee generates \$257,000 for the State Required program and partially offsets the costs of these programs. Two staff members of the Legal Aid Society of Palm Beach County, Inc. serve on a County Advisory Board. Kristina Rowe and Kimberly Rommel-Enright serve on the HIV Care Council. This Board provides no regulation, oversight, management, or policy-setting recommendations regarding the Legal Aid Society of Palm Beach County, Inc. contract. Disclosure of the contractual relationship at a duly noticed public meeting is being provided in accordance with the provision of Section 2-443 of the Palm Beach County Code of Ethics. Countywide (LDC)

2. **Staff recommends motion to approve:** a contract for consulting/professional services with Phamatech, Inc. for the period of October 1, 2020 through December 31, 2021, to provide drug-testing services to indigent defendants on pretrial supervised release, court ordered for random drug testing for a total not-to exceed amount of \$58,000 per calendar year, total reimbursement during the two-year contract is \$116,000. **SUMMARY:** As part of the MacArthur Safety and Justice Challenge grant program, funding was allocated to the Public Safety Department's Pretrial Services Office for drug testing services to be provided to indigent defendants. In March 2020, the Pretrial Services Office solicited proposals to provide drug testing services to approximately 15-20 indigent pretrial individuals per week on supervision that have been court ordered for random drug testing. Three proposals were submitted and reviewed by a Selection Committee. A final selection was made on June 9, 2020, ranking Phamatech Inc. as the recommended award for the contract. During the FY 2021 budget process, the Criminal Justice Commission allocated additional funding for drug testing in an amount up to \$116,000. Having this contract in place continues to provide drug testing services to indigent defendants. Countywide (SF)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. **Staff recommends motion to approve:** three reappointments as At-Large member to the Palm Tran Service Board (PTSB) for the following terms:

<u>Reappoint</u>	<u>Category, Seat Number</u>	<u>Term to Expire</u>	<u>Nominated By</u>
Terrence Brown	Rep. with Transportation Experience, Seat 1	09/30/22	Commissioner Bernard Commissioner Weiss Commissioner Valeche Vice Mayor Weinroth Mayor Kerner Commissioner McKinlay
Frank Stanzione	Senior Citizen Rep., Seat 7	09/30/22	Commissioner Bernard Commissioner Weiss Commissioner Valeche Vice Mayor Weinroth Mayor Kerner Commissioner McKinlay
Dennis Martin	Rep. w/ Extensive Paratransit Experience, Seat 12	09/30/22	Commissioner Bernard Commissioner Weiss Commissioner Valeche Vice Mayor Weinroth Mayor Kerner Commissioner McKinlay

SUMMARY: The Palm Tran Service Board is composed of 13 At-Large members with specific seat categories. A memo dated August 13, 2020, was circulated to the Board of County Commissioners (BCC) requesting support of three board members who are requesting reappointments. The ethnic and gender composition of the existing 11 members include: Caucasian: 4 (36%), African-American: 4 (36%), Hispanic-American: 1 (10%), Multicultural: 2 (18%), Gender ratio (male: female) 8:3. Countywide (MM)

2. **Staff recommends motion to approve:** a contract amendment with Fisher & Phillips, LLP for specialized professional services in the area of collective bargaining agreement negotiations and related labor and employment matters for the renewal period October 1, 2020 through September 30, 2021. **SUMMARY:** Palm Tran has employees represented by two labor unions, the Service Employees International Union and the Amalgamated Transit Union Local 1577. Fisher & Phillips, LLP provides representation, on an as needed basis, in the areas of collective bargaining negotiations, terminations, arbitrations and labor issues. Due to the volume of matters generated by the two labor unions, Palm Tran needs to execute an amendment for the renewal period October 1, 2020 through September 30, 2021 in order to allow for the continued utilization of the professional services provided by Fisher & Phillips. The amendment takes effect upon Board approval. This is the final renewal option for this contract. Countywide (MM)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES

1. **Staff recommends motion to approve:** a Community Based Agency Contract with Prime Time Palm Beach County, Inc., (Prime Time) for the period beginning October 1, 2020 through September 30, 2021, with two automatic one-year renewal options, in an amount not to exceed \$272,534 annually for a total contract amount of \$817,602, to provide out-of-school programs throughout Palm Beach County schools. **SUMMARY:** This contract will enable Prime Time to continue to provide services to practitioners and youths at 16 sites throughout the County. This will include additional learning and enhanced professional development to practitioners through the ACHIEVE Out-of-School Time, a tiered incentive award program to practitioners with a middle school population. Prime Time will provide training virtually until in person training are safe to conduct. In FY2019, Prime Time served 696 youth, which exceeded their projected 550 youth. In FYs 2021–2023, Prime Time anticipates serving 550 youth annually. After completion of each contract year, a report will be generated detailing Prime Time’s progress in meeting their performance measurements. Countywide (HH)

CC. SHERIFF

1. **Staff recommends motion to receive and file:** a Modification #1 to Subgrant Agreement between the Florida Division of Emergency Management and the Palm Beach County Sheriff’s Office on behalf of the Palm Beach County Sheriff’s Office to extend the grant period from August 31, 2020 through December 31, 2020. **SUMMARY:** The Board of County Commissioners accepted this grant for \$475,634 on January 15, 2019 (R2019-0148). This agenda item will extend the grant period from August 31, 2020 through December 31, 2020. Countywide (LDC)

2. **Staff recommends motion to:**
 - A) **accept** on behalf of the Palm Beach County Sheriff’s Office, an Interlocal Agreement between the Palm Beach County Sheriff’s Office and the City of Greenacres in the amount of \$13,583, for the period of August 6, 2020 through September 30, 2020; and
 - B) **approve** a budget amendment in the amount of \$13,583 in the Sheriff’s Grant Fund.

SUMMARY: On August 6, 2020, the Palm Beach County Sheriff’s Office (PBSO) executed an Interlocal Agreement with the City of Greenacres to accept a FY2019 Justice Assistance Grant from the U.S. Department of Justice in the amount of \$13,583 for the period of August 6, 2020 through September 30, 2020. Since PBSO provides law enforcement services to the City of Greenacres, these funds will be used for a License Plate Reader camera system and computer hardware to support the implementation of a new records management system that will be compliant with the National Incident Based Reporting System. There is no cash match associated with this award. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

DD. INTERNAL AUDIT

1. Staff recommends motion to receive and file:

- A) Final audit reports recently issued by the County Internal Auditor’s Office:
 - 1. 2020-04 Airports – *Janitorial Services Contract Audit*
 - 2. 2020-05 Facilities Development and Operations – *Fleet Management – Revenue Management Audit*

SUMMARY: County Code Section 2-463(e)(3) requires the County Internal Auditor to submit copies of final audit reports to the Board of County Commissioners and the Internal Audit Committee. We are submitting these reports to the Board of County Commissioners as required by the County Code. Countywide (DB)

EE. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to approve:

- A) budget amendments for FY2020 to provide the transfer of additional ‘bed tax’ stimulus funding for the Tourism Marketing Recovery Plan provided to the Beach Improvement fund 3652;
- B) a budget amendment in Film & Television fund 1451 in the amount of \$86,200;
- C) a budget amendment in Special Projects fund 1452 in the amount of \$369,800;
- D) a budget amendment in Tourism Promotion fund 1454 in the amount of \$966,400;
- E) a budget amendment in Cultural Arts fund 1455 in the amount of \$414,400;
- F) a budget amendment in Sports Commission fund 1457 in the amount \$163,200; and
- G) a budget amendment in Beach Program fund 1456 in the amount of (\$2,000,000).

SUMMARY: The budget amendments provide for revised budgets reflecting their receipt of additional funding for the marketing stimulus to promote Palm Beach County tourism. The Marketing Stimulus Proposal for Fiscal Year 2020 funded from Beach Program ‘bed tax’ (\$2,000,000) was approved by the BCC on July 14th and enacted by amendment to the TDC Ordinance on August 25th. The Fiscal Year 2020 budget amendments were reviewed and approved by the TDC Finance Committee and the TDC Board. Countywide (LDC)

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SEPTEMBER 15, 2020

4. SPECIAL PRESENTATIONS – 9:30 A.M.

- A) [COVID-19 Update by Dr. Alonso and County Staff](#)

SEPTEMBER 15, 2020

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

NONE

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6. REGULAR AGENDA

A. WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY

1. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida approving the Westgate/Belvedere Homes Community Redevelopment Agency's (CRA) Fiscal Year 2021 Budget for its Redevelopment Trust Fund and Capital Improvements Fund. **SUMMARY:** The budget is comprised of two components; **(a)** The Redevelopment Trust Fund, in the amount of \$3,803,786, representing the CRA's Annual Tax Increment Financing (TIF) and balance brought forward from previous years and **(b)** The Capital Improvement Fund, in the amount of \$2,051,000, representing balances of reimbursable grants awarded to the CRA by County, State, and Federal governments for construction activities. The Tax Increment Financing revenues will be used for obligations to Florida Power & Light for street lighting, CRA operations and other projects. The 2021 Budget increased by 9% due to a preliminary estimated increase in TIF. Districts 2 & 7 (RB)

B. ADMINISTRATION

1. Staff recommends motion to receive and file: a comprehensive report as of August 27, 2020, providing detailed program information relating to the progress of programs and services provided under the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act). **SUMMARY:** The CARES Act provided \$2.2 trillion in economic stimulus in response to the financial impact caused by the COVID-19 pandemic in the United States. On April 23, 2020, Palm Beach County was awarded \$261,174,832 under the Act and has earned an additional \$1 million in investment earnings. The State of Florida was awarded \$5,855,807,380. Pursuant to guidance from the U.S. Department of Treasury, the County's award was to be allocated for the purpose of expenses that are necessary expenditures incurred due to the public health emergency with respect to COVID-19; were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the government; and were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. Staff recommended a spending strategy to the Board of County Commissioners in early May, which covered a broad spectrum of relief activities and programs to fill gaps and meet the needs of the community in the areas of general government expenses, emergency food distribution, individual assistance, family housing assistance, human services assistance, local business grants, countywide testing efforts, non-congregate sheltering, broadband enhancements and childcare assistance. To date, staff has expended \$102,973,394 of the CARES Act awarded funds. An additional \$115,560,785 has been committed. All funds must be expended by December 30, 2020. The report provides a detailed update as to the activities under the referenced programs. Countywide (LDC)

6. REGULAR AGENDA

C. COUNTY ATTORNEY

1. Staff recommends a motion to:

A) adopt a resolution declaring that significant legal rights will be impaired if Palm Beach County is required to complete intergovernmental conflict resolution procedures with the City of Palm Beach Gardens prior to court proceedings; and

B) direct staff to initiate litigation, as appropriate, to resolve the County's conflict with the City of Palm Beach Gardens over the City of Palm Beach Gardens' amendment # CPTA-20-04-000036 to its Comprehensive Plan.

SUMMARY: On September 10, 2020, the City of Palm Beach Gardens (the City) adopted comprehensive plan amendment # CPTA-20-04-000036 (Amendment). The City's Amendment seeks to further unlawfully implement and expand the City's Mobility Plan and Fee to the exclusion of County ordinances implementing traffic performance standards and road impact fees. Section 164.1041, Florida Statutes requires that the Board of County Commissioners find, by a three-fourths vote, that significant legal rights will be compromised if a court proceeding does not take place before the provisions of Chapter 164, Florida Statutes, the Florida Governmental Conflict Resolution Act, are complied with. Staff recommends that the Board of County Commissioners find, by a three-fourths vote, that significant legal rights will be impaired if the County is required to again complete the conflict resolution process prior to court proceedings and direct staff to initiate litigation, as appropriate, to resolve the County's conflict with the City over this Amendment. Countywide (KP)

D. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to approve: an Interlocal Agreement with the City of West Palm Beach providing for the County to convey to the City 45 County owned lots within the City's Golf Course in exchange for the City: 1) conveying Transferable Development Rights (TDR's) to the County for use on Block D, and 2) amending the City's development regulations to provide for the reconstruction of the Governmental Center in the event of destruction. **SUMMARY:** This item will settle two long standing issues between the City and County. The first issue pertains to the County's ownership of 45 lots within the boundaries of the City's golf course. The County acquired the lots in the 1950's by final decree for non-payment of taxes. Neither party was aware of the ownership issue, which came to light in 2018 when the City was negotiating for redevelopment of its golf course. The second issue pertains to height limitations imposed upon the County's Block D and Governmental Center properties. The City's conveyance of TDR's to the County will enable the County to exceed the current height limitations and achieve its intended development capacity on Block D. In addition, the City will process amendments to its development regulations to address the non-conforming status of the Governmental Center, by extending the time frames for reconstruction in the event of destruction. This Interlocal Agreement provides for the exchange of the County owned golf course lots for City owned TDR's for Block D and amendment of the City's development regulations. (Property & Real Estate Management) District 7 (HJF)

2. Staff recommends motion to approve:

A) a modification to the plan for the implementation of the Infrastructure Sales Tax (IST) Housing Units for the Homeless, Extremely Low and Low Income project; and

B) the use of up to \$1,000,000 of IST funding allocated by the Board of County Commissioners under the Housing Units for Homeless, Extremely Low and Low Income project towards the renovation of the Pahokee Facility as part of the Non-Congregate Sheltering Strategy for the Western Communities.

SUMMARY: On June 2, 2020, the Board of County Commissioners (BCC) authorized staff to proceed with the implementation of the Non-Congregate Sheltering Strategy for the Western Communities. The strategy entails the renovation and repurposing of two County-owned properties, located in Pahokee and Belle Glade, to provide for non-congregate sheltering. A capital appropriation of up to \$5,000,000 of CARES Act funding was approved to renovate the Pahokee facility and an additional \$500,000 in funding for capital improvements at the Belle Glade facility was to be identified in FY21 from alternate funding sources such as Community Development Block Grant (CDBG). Renovation work at the Pahokee facility is currently underway, unforeseen conditions which were identified during the remediation and early construction phases have resulted in increased renovation costs exceeding the initial capital appropriation. An additional capital appropriation of \$1,000,000 is needed to complete the project and staff is recommending it be authorized from the IST Housing Units for the Homeless, Extremely Low Income and Low Income project allocation. If the BCC were to approve this recommendation, the one evident deviation from the Tax Deed & Incentive Funding component of the approved plan is that instead of relying on a Housing Authority, the County is pursuing this project directly. Approval of this recommendation would increase the total capital funding allocated for the Pahokee Facility renovation project to \$6,000,000, from CARES Act and IST sources. **This work is funded in part from the IST fund.** (FDO Admin) District 6/Countywide (LDC)

6. REGULAR AGENDA

E. LIBRARY

- 1. Staff recommends motion to approve: waiving all remaining accrued overdue fines on children’s library card accounts. **SUMMARY:** The Board of County Commissioners voted on September 10, 2019 to approve the elimination of charging new overdue fines and related changes to the library fee policy made effective October 1, 2019. Existing accrued fines on library card holder accounts remained in place. As of August 17, 2020, the Library System’s database showed that 13,436 juvenile accounts had accrued overdue fine charges remaining for a total of \$77,616. The library estimates that at least 1,400 children’s library card accounts are blocked due to these accrued overdue fines. Removal of these overdue fine charges will allow accounts to return to good standing and restore borrowing privileges. With the move to virtual education and the uncertainty regarding students returning to campus, the Library System anticipates increased use of its resources and services. Dropping barriers for children’s accounts will allow families that might be in economic distress the ability to borrow library educational resources for home use. Accrued fees for lost or damaged materials will remain in place. Countywide (AH)

F. COOPERATIVE EXTENSION SERVICE

- 1. Staff recommends motion to approve:
 - A) a budget transfer of \$50,000 within the General Fund to contribute to the Friends of Mounts Botanical Garden (FMBG) to cover a portion of shared funding to maintain existing staff and operational responsibilities; and
 - B) a budget transfer of \$120,000 within the Capital Outlay Fund to partially match funding for the Mounts Botanical Garden Welcome Center.

SUMMARY: Currently, Palm Beach County Cooperative Extension and the FMBG have several agreements that provide for shared funding responsibilities for staff that work at the County’s Mounts Botanical Garden (Mounts). Most of the revenues that are used by the Friends for these agreements are derived from admissions, special events, gift shop sales, and other donations. As the Mounts has been either closed or allowed to open at reduced capacity since March and not able to conduct normal business, revenues have significantly declined. In an effort to continue Mounts operations, the County will use existing current year budget funds to offset the losses and allow the Mounts to continue operating with a full staff. This transfer utilizes \$50,000 from current Cooperative Extension Personal Services funding to cover a portion of the expenses of Mounts staff that is normally shared by the Friends. This will help provide some short-term relief while Mounts entry fees, gift shop purchases, special event revenue and other sources of income increase through the balance of the calendar year. The additional budget transfer utilizes \$120,000 in current year capital funding that has been budgeted (\$100,000 from Mounts Master Plan and \$20,000 from Mounts building improvement) to assist in completing the Mounts Botanical Garden Welcome Center. The Friends have raised approximately \$330,000 toward the project and this transfer would provide a partial match of funds to help finalize the necessary capital funds needed to complete the project. District 7 (AH)

G. AIRPORTS

- 1. Staff recommends motion to approve: Airport On-Demand Ground Transportation Services Agreement (Agreement) with WHC WPB, LLC, a Florida limited liability company d/b/a zTrip (zTrip), for on-demand ground transportation services at the Palm Beach International Airport (PBI), commencing October 1, 2020 and expiring September 30, 2021, renewable monthly up to 24 additional months at the County’s option; providing for payment of \$2.50 per trip by zTrip; and payment by the County to zTrip for staffing services in the amount of \$171,400.32 for the initial term. **SUMMARY:** The Agreement provides for on-demand taxi and luxury sedan/SUV service to arriving passengers at PBI. The initial term is one year. The Agreement may be renewed on a monthly basis for a period not to exceed 24 months at County’s option. The County will pay for terminal dispatching services in the amount of \$171,400.32 for the initial term and \$14,712.88 for each monthly renewal. zTrip will pay \$2.50 to the County for each passenger trip. The Agreement allows the County to require supplemental staffing services on an as-needed basis, which may not exceed \$200,000 over the term of the Agreement. The Agreement provides for up to \$30,000 in reimbursement of certain expenses for items requested by the County such as the cost of updating of the ground transportation information boards and secret shopper services. zTrip has committed to using vehicles no older than five years and equipping each vehicle with a camera system and on-board credit card device. zTrip has committed to Airport Concessions Disadvantaged Business Enterprise participation of 90% of purchases of goods and services under the Agreement. Countywide (AH)

~~RECESS AS THE BOARD OF COUNTY COMMISSIONERS~~

~~CONVENE AS THE CHILD CARE FACILITIES BOARD~~

~~7. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD~~

~~A. HEALTH DEPARTMENT~~

- ~~1. Staff recommends motion to approve: reappointment of two members to the Child Care Advisory Council to fill the positions of a representative who operates a parochial child care facility and of a representative who is a consumer protection enforcement official. The appointments will expire September 30, 2020.~~

<u>SEAT #</u>	<u>NOMINEE:</u>	<u>REQUIREMENT:</u>	<u>Term</u>	<u>NOMINATED BY:</u>
3	Sandra Wilensky	Represents and operates a parochial child care facility	10/1/20 to 9/30/23	Staff
4	Terry Newton	Employed as Consumer Protection Enforcement Official	10/1/20 to 9/30/23	Staff

~~**SUMMARY:** The Child Care Advisory Council is comprised of seven members who serve at the pleasure of the Board of County Commissioners. Members must consist of two members who represent and operate private child care facilities in Palm Beach County, one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; and one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from the Florida Department of Children and Families. The applicant for appointment to Seat 3, Sandra Wilensky, is the operator of a child care facility owned by Temple Beth Torah of Palm Beach County, Inc. The applicant for the appointment to Seat 4, Terry Newton, is a consumer protection enforcement official for Palm Beach County Consumer Affairs Division. With this approval, the Council will consist of seven members: one African-American (14.3%), one African-American (14.3%), and five Caucasian (71.4%). The gender ratio (female:male) is 6:1. Countywide (HH)~~

~~ADJOURN AS THE CHILD CARE FACILITIES BOARD~~

~~RECOVENE AS THE BOARD OF COUNTY COMMISSIONERS~~

SEPTEMBER 15, 2020

8. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

SEPTEMBER 15, 2020

9. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

B. COUNTY ATTORNEY

10. COMMISSIONER COMMENTS

District 1 – COMMISSIONER HAL R. VALECHE

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER DAVE KERNER

District 4 – COMMISSIONER ROBERT S. WEINROTH

Request for off-site Proclamation declaring the week of September 21-27, 2020, Rail Safety Week in South Florida

District 5 - COMMISSIONER MARY LOU BERGER

District 6 - COMMISSIONER MELISSA MCKINLAY

Request for off-site Proclamation declaring the month of September as Infant Mortality Awareness Month in Palm Beach County

Request for off-site Proclamation declaring the month of October, 2020 as Domestic Violence Awareness Month in Palm Beach County

District 7 – COMMISSIONER MACK BERNARD

Request for off-site Proclamation declaring September 21-27, 2020 as Diaper Need Awareness Week in Palm Beach County

11. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."