

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b>	September 15, 2020 <input checked="" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
		<b>Workshop</b>	<input type="checkbox"/>	<b>Public Hearing</b>

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<b>Department:</b>	Engineering & Public Works Department
<b>Submitted By:</b>	Engineering & Public Works Department
<b>Submitted For:</b>	Roadway Production Division

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** a contract with HSQ Group, Inc. (HSQ) in the amount of \$1,035,241.92 for professional engineering services for Lyons Road/Sansbury’s Way Buffered Bike Lanes from Forest Hill Boulevard to Okeechobee Boulevard (Project).

**SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. The Affirmative Procurement Initiative selected for this contract on May 1, 2019 is a 20% minimum mandatory Small Business Enterprise (SBE) participation. HSQ has agreed to 100% SBE participation for this contract. HSQ is a Palm Beach County and SBE certified company. **This Project is funded by the Five-Year Road Program. Districts 2 & 6 (YBH)**

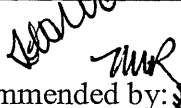
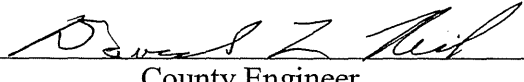
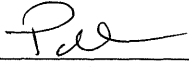
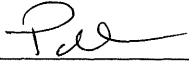
**Background and Justification:** On October 1, 2019, the Consultant's Competitive Negotiations Act Selection Committee selected HSQ and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on October 2, 2019. Palm Beach County is now contracting with HSQ to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum) .....	\$915,549.00	(Roadway Plans, Roadway Analysis, Drainage Analysis, Drainage Plans, Utilities, Marking, Permits, Signing and Pavement Marking Plans)
Reimbursable Expenses (Not to Exceed)	\$40,117.92	(Geotechnical, Permit Fees)
Optional Services (Not to Exceed).....	\$79,575.00	(Post Design)
<b>Total:</b>		
<b>\$1,035,241.92</b>		

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

**Attachments:**

1. Location Map
2. Contract with Exhibits A, B, C, D & Ebix Insurance Compliance (2)

Recommended by: 		17 AUG 2020
	County Engineer	Date
Approved By: 		8/24/20
	Assistant County Administrator	Date

