## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

	<u>AGENDA ITEN</u>	1 SUMMARY		
Meeting Date:	September 15, 2020 [X]	Consent Workshop	[]	Regular Public Hearing
Department: Submitted By: Submitted For:	Engineering & Public Wo Engineering & Public Wo Roadway Production Div	orks Departme		
	I. EXECUT	IVE BRIEF		
Associates, Inc. (M	e: Staff recommends motion of \$490,2 t Boulevard to Gun Club Road	24.72 for profe		

SUMMARY: Approval of this contract will provide the professional services necessary for preparation of design plans and construction bid documents to widen Kirk Road from a 2 lane roadway to a 3 lane roadway with buffered bike lanes. The solicitation for design professionals was advertised on May 13, 2018 and May 20, 2018, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at the time with final selection taking place on August 16, 2018. The typical time frame from consultant selection to contract approval by the Board of County Commissioners (BCC), is within 10 months. However presentation of this contract to the BCC was delayed by staff turnover combined with an unusually high volume of contracts. The SBE goal for all contracts was 15%. MAI agreed to 18% SBE participation during selection for the contract but surpassed it with 20.9% during negotiation. MAI is a Palm Beach County based company. This Project is funded by the Five-Year Road Program. District 2 (YBH)

**Background and Justification:** On August 16, 2018, the Consultant's Competitive Negotiations Act Selection Committee selected MAI and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on August 16, 2018. The County is now contracting with MAI to provide professional services necessary for the Project. The fee, as detailed in **Exhibit B** of the attached contract, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$333,627.18	(Roadway Analysis and Plans, Drainage Analysis and Plans, Utilities, Environmental Permits, Signing and Payment Marking Analysis and Plans, Signalization Analysis and Plans
Reimbursable Services (Not to Exceed)	\$119,115.99	(Geotechnical, Permit Fees and Prints)
Optional Services (Not to Exceed)	<u>\$ 37,481.55</u>	(Post Design, Permit, SUE Services, Legal and Sketches)
Total:	\$490,224.72	

After reviewing the attached contract and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:		
1. Location Map		
2. Contract with Exhibits A	, B, C & Ebix Insurance Compliance (2)	
Recommended by: Y ybh	22 Nuch	8/24/2020
-	County Engineer	Date
Approved By:	Pal	9/9/21
	Assistant County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

## A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	<b>\$597,225</b>	0		0-	
Operating Costs		0-	0-	0-	
External Revenues	-0-	-0-	-0-	0	
Program Income (County)	0-	-0-		0-	
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$597,225	-0-	0-	-0-	
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No Does this item include the use of federal funds? No X Yes

Budget Account No:

Fund 3502 Dept 361 Unit 1878 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact: Road Impact Fee Zone 2 Fund

Kirk Rd, Summit Blvd to Gun Club Rd.

New Task Au	cnorization	
Basic	Services	\$ 333,627.18
Reimb	ırsables	\$ 119,115.99
Option	nal Services	\$ 37,481.55
Total Task A	Authorization	\$ 490,224.72
Staff Costs	-	
Roadwa	ay Production	\$ 54,000.00
Right	of Way	\$ 13,000.00
Surve	Y	\$ 13,000.00
Traff	ic	\$ 27,000.00
Fiscal Impa	ct	\$ 597,224.72

C. Departmental Fiscal Review: \_

## III. REVIEW COMMENTS

1/ /	nd/or Contract Dev. and Co	And Jawalgezen
BONK OFME	808/25	Contract Dev. and Control

B. Approved as to Form and Legal Sufficiency:

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

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