

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: September 15, 2020

Department

Submitted By: Community Services

Advisory Board: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of one (1) current member and the appointments of three (3) new members to the Citizens Advisory Committee on Health and Human Services (CAC/HHS), effective October 1, 2020:

| <u>Seat No.</u> | <u>Reappointment</u> | <u>Seat Requirement</u> | <u>Term Ending</u> | <u>Nominated By</u> |
|-----------------|----------------------|---|--------------------|---|
| 8 | Anne Gerwig | League of Cities Representative | 09/30/2023 | Vice Mayor Weinroth Commissioner Valeche Commissioner McKinlay Commissioner Bernard CAC/HHS |
| <u>Seat No.</u> | <u>Appointment</u> | <u>Seat Requirement</u> | <u>Term Ending</u> | <u>Nominated By</u> |
| 5 | Elisa Cramer | A Component of the Health & Human Services System of Care | 09/30/2023 | Vice Mayor Weinroth Commissioner Valeche Commissioner Bernard CAC/HHS |
| 6 | Anne Caroline Valtin | A Component of the Health & Human Services System of Care | 09/30/2023 | Commissioner Valeche Commissioner Berger Commissioner McKinlay Commissioner Bernard CAC/HHS |
| 9 | Inger Harvey | Resident West of 20 Mile Bend | 09/30/2023 | Vice Mayor Weinroth Commissioner Bernard CAC/HHS |

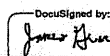
Summary: The CAC/HHS consists of 11 at-large members with at least one (1) member being a resident west of the 20 Mile Bend and at least one (1) member being a representative of the Palm Beach County League of Cities, per Resolution R2013-1563. The resolution requires that the executive committee of the CAC/HHS solicit and recommend member nominations for transmittal to the Board of County Commissioners (BCC). The BCC was notified by memo dated July 20, 2020 requesting nominations for appointments. The CAC/HHS at their regular committee meeting on July 9, 2020, recommended that all applications be forwarded to the BCC. All nominees meet all applicable guidelines and requirements outlined in the resolution. Ms. Gerwig is employed by AGA Engineering, which contracts with the County for services. Ms. Gerwig is also the Mayor with the Village of Wellington. The CAC/HHS provides no regulation, oversight, management, or policy setting recommendations regarding the subject contracts or transactions. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. The diversity count for the eight (8) seats that are currently filled is: Caucasian: 6 (75%), and African-American: 2 (25%). The gender ratio (female:male) is 5:3. Ms. Cramer and Ms. Harvey are African-American. Ms. Gerwig and Ms. Valtin are Caucasian. Ex-officio membership consists of one (1) African-American male (25%), one (1) African- American female, (25%), one (1) Caucasian female (25%) and 1 Caucasian male (25%). Staff conducted targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the CAC/HHS. (Financially Assisted Agencies) Countywide (HH).

Background and Justification: (On page 3)

Attachments:

1. Board Committees Applications
2. Resolution No. R2013-1563
3. Current Membership List
4. CAC/HHS Attendance

Recommended By:

DocuSigned by:


8/21/2020

Department Director

Date

Legal Sufficiency:


Assistant County Attorney

08/26/2020
Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

Background and Justification: The CAC/HHS was established in 1990. The committee is currently charged with assisting the BCC in the assessment of need, planning, implementation and evaluation of a system of care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan. The committee has the responsibility to: 1) make recommendations on an annual basis during the Financially Assisted Agency funding process regarding services and funding priorities, outcomes and contract requirements; 2) create a forum for citizen participation; 3) make recommendations to the Planning Commission and BCC regarding amendments to the Health and Human Services Element of the Comprehensive Plan; 4) serve as a link to local and regional health and human service planning organization; and 5) make recommendation on the collection of data necessary to analyze the health and human service needs of people in Palm Beach County. Section 163.3181, Florida Statutes requires that the local planning agencies and local government units adopt procedures designed to provide effective public participation in the comprehensive planning process. The CAC/HHS has been designated to meet this requirement.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Citizens Services
Advisory Comm on Health & Human Svcs. (CAC/ HHS) Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years From: Oct. 1, 2020 To: Sept 30, 2023

Seat Requirement: League of Cities Rep. Seat #: _____
☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Gerwig Anne Millington
 Last First Middle

Occupation/Affiliation: Mayor
 Owner ☐ Employee ☐ Officer ☒

Business Name: Village of Wellington

Business Address: 12300 W Forest Hill Blvd.

City & State: Wellington, FL Zip Code: 33414

Residence Address: 14505 Paddock Dr.

City & State: Wellington, FL Zip Code: 33414

Home Phone: 561 793-4606 Business Phone: 561 791-4646

Cell Phone: 561 602-1630 Fax: ()

Email Address: anne@aga-engineering.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II continues:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| Contract/Transaction No. | Department/Division | Description of Services | Term |
|--------------------------|---------------------|-------------------------|--------------------|
| Example: BCC-XX/PO XX | Parks & Recreation | General Maintenance | 10/01/00-09/30/100 |

The firm that I work for has ongoing contracts with PBC thru Engineering, and have no effect on the CAC/HHS.
 Please see attached. (Attach Additional Sheet(s), if necessary) OR

NONE ☐

NOT APPLICABLE/
(Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PFM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 20
☐ By attending a live presentation given on Mar. 25 20 19

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Anne M. Gerwig Date: 6-16-20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 (Insert Liaison Name Here), (Insert Department/Division Here)
 (Insert Address Here)

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 7/28/20

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section III (Continued):

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| Contract/Transaction No. | Department/Division | Description of Services | Term |
|--------------------------|---------------------|-------------------------|---------------------|
| Example: (RXXX-XX/PO XX) | Parks & Recreation | General Maintenance | 10/01/00-09/30/2100 |

The firm that I work for has ongoing contracts with PBC thru Engineering, and have no effect on the CAC/HHS.
(Attach Additional Sheet(s), if necessary)

Please See Attached.

OR

NONE ☐

NOT APPLICABLE/
(Governmental Entity) ☐

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Revised 02/01/2016

Section II CONTINUED:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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The firm that I work for has ongoing contracts with PBC thru Engineering, and have no effect on the CAC/HHS.
(Attach Additional Sheet(s), if necessary)

Please See Attached

NONE ☐

NOT APPLICABLE/
(Governmental Entity) ☐

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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Anne M. Gerwig Date: 6-16-20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
(Insert Liaison Name Here), (Insert Department/Division Here)
(Insert Address Here)

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McMillan Date: 7/27/2020

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II continues:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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| Example: B05X-XX/PO XX | Parks & Recreation | General Maintenance | 10/01/00-09/30/100 |

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(Attach Additional Sheet(s), if necessary)

OR

NONE ☐

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(Insert Address Here)

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: _____

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Revised 02/01/2016

Michelle Jones T.

From: David Rafaidus
Sent: Thursday, August 13, 2020 3:14 PM
To: Michelle Jones T.
Subject: FW: Request for information - CAC/HHS Application and BCC

Per your request!

From: Anne Gerwig <anne@aga-engineering.com>
Sent: Thursday, August 13, 2020 2:58 PM
To: David Rafaidus <Drafaidu@pbcgov.org>
Subject: RE: Request for information - CAC/HHS Application and BCC

***** Note: This email was sent from a source external to Palm Beach County. Links or attachments should not be accessed unless expected from a trusted source. *****

information of our current continuing contract with PBC which is the Structural Annual and 2 additional project contracts awarded to us (CR880 and Ocean Inlet). Below you will find the information requested

Contract: Structural Engineering Services Contract

Resolution No. R2020-0547

Expiration Date: 06/02/2021 (renewable up to 2 additional years)

Contract: CR880 Bridge over SFWMD C-51 Canal Bridge Replacement

Resolution No. R2015-0839

Expiration Date: None, this was a contract awarded for a specific project. It does NOT have an expiration date.

Contract: Ocean Inlet Park Marina Replacement

Resolution No. R2018-1560

Expiration Date: None, this was a contract awarded for a specific project. It does NOT have an expiration date.

Anne Gerwig

Alan Gerwig & Associates, Inc.
12798 W. Forest Hill Blvd, Suite 201
Wellington, FL 33414
Phone: (561) 792-9000, ext. 225
Fax: (561) 792-9901
anne@aga-engineering.com

From: David Rafaidus <Drafaidu@pbcgov.org>
Sent: Thursday, August 13, 2020 12:04 PM
To: Anne Gerwig <anne@aga-engineering.com>
Cc: Michelle Jones T. <Mtjones@pbcgov.org>
Subject: Request for information - CAC/HHS Application and BCC

Anne Gerwig
14505 Paddock Drive, Wellington, FL
agerwig@wellingtonfl.gov

Experience

Alan Gerwig & Associates, Inc

1998- Present

- Founded civil and structural consulting engineering firm.
- Responsible for the firm's Administrative duties including the payroll.

Village of Wellington

2010-Present

Elected as Councilwoman in March 2010

Re-Elected in March 2014

Elected as Mayor in 2016

During her time in office:

- Instrumental in naming of the Keely Spinelli Education Grant
- Involved with the construction of the current Village Hall, Scott's Place, Wellington Amphitheater, Tennis Facility and Wellington Community Center.
- Involved with the purchase of the Lake Wellington Professional Center

Education

North Shore High School

Attended North Technical Education Center

- Awarded first in the State in the VICA awards for Architectural Design.
- Awarded five in the nation for the VICA awards for Architectural Design.

Organizations

- Treasure Coast Regional Planning Council
- Palm Beach County League of Cities Board of Directors
- Florida League of Cities Municipal Bond Council
- Palm Beach County Metropolitan Planning Organization
- Housing Leadership Council
- Citizens Advisory Committee for Health and Human Services of Palm Beach County

Anne Gerwig - Biography

Anne Gerwig and her husband, Alan, have lived in Wellington for 24 years with their three children - Jessica, Dane and Luke. Ms. Gerwig is the Director of Client Communications for Alan Gerwig and Associates, Inc. located in Wellington. The company has provided civil and structural consulting engineering services throughout the state since 1998. Ms. Gerwig has worked in the land surveying, planning and engineering field as a draftsman/CADD technician in Palm Beach County since 1982.

Ms. Gerwig is active in the Wellington and Central Palm Beach Chamber of Commerce and has served as a volunteer in her children's schools. While raising her children in Wellington, Ms. Gerwig also volunteered on many service projects including the rebuilding of community playgrounds and the Safe Neighborhoods Initiative. Ms. Gerwig values the arts and was the impetus for the annual *Touch of Broadway* show, a high school musical preview, at the amphitheater. Ms. Gerwig is committed to developing Wellington's local youth and was instrumental in naming of the Keely Spinelli Education Grant - a grant named after a beloved educator and Elementary School principal who spent her short life impacting the future.

In 2013, Ms. Gerwig was appointed to the Treasure Coast Regional Planning Council by the Palm Beach County League of Cities after serving as an alternate for one year. She also serves as the voting delegate at the Palm Beach County League of Cities and on the Education Committee. Ms. Gerwig was recently appointed to serve on Wellington Landings Middle School's SAC (School Advisory Committee) and on the Housing Leadership Council of Palm Beach County. Ms. Gerwig was re-elected in 2014 after serving a four year term for the Wellington Council in March 2010.

Anne Millington Gerwig
14505 Paddock Drive
Wellington FL 33414

Education: Graduated from North Shore High School 1981

North Technical Education Center 1981 with a certificate in Architectural Drafting Technology

Attended classes at Palm Beach Community College in the field of Land Surveying

Employment: Currently serves as Councilwoman, Village of Wellington elected March 2010, and re-elected 2014

Director of Client Communications for Alan Gerwig and Associates, Inc. from 1998-present

Past employment and duties:

Land Survey technician (CADD) for Adair & Brady, Inc. (1987-1991) and assisted Land Planner as a draftsman. I left full time employment to stay home with my three children beginning in 1991, and continued to do contract work from that point. Responsible for horizontal control, producing subdivision layout, condominium documents, producing legal descriptions and sketches, and construction documents.

CADD drafter for Team Plan, Inc (1986)

Survey Technician for Kenneth Scrape, Inc. (1982-1985)

Architectural Drafting for Bruce Kilby FRDA, while attending High School.

Awarded for Drafting/design competition while in high school finishing first place in the state and Fifth place in the National competition (1980) in the Vocational Industrial Clubs of America competition.

Current Boards and Committees:

Treasure Coast Regional Planning Council

Palm Beach County League of Cities Education Committee

Housing Leadership Council, Palm Beach County

School Advisory Council, Wellington Landings Middle School

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Citizens Advisory Committee on Health & Human Services (CAC/HHS) Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: Oct. 1, 2020 To: SEPTEMBER 30 2023

Seat Requirement: Knowledge of Health & Human Services System of Care Seat #: 5

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Cramer Elisa Smith
Last First Middle

Occupation/Affiliation: Community Development Administrator
Owner ☐ Employee ☒ Officer ☐

Business Name: Florida Department of Children and Families

Business Address: 111 S. Sapodilla Ave., 301-J

City & State West Palm Beach Zip Code: 33401

Residence Address: 3752 Victoria Road

City & State West Palm Beach Zip Code: 33411

Home Phone: (561) 635-6538 Business Phone: (561) 227-6686 Ext. _____

Cell Phone: (561) 246-0182 Fax: (561) 837-5506

Email Address: elisa.cramer@myflfamilies.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks & Recreation</u> | <u>General Maintenance</u> | <u>10/01/00-09/30/2100</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(Attach Additional Sheet(s), if necessary)
OR

NONE**

☒

NOT APPLICABLE/
(Governmental Entity)

☐

** As a state agency, the Florida Department of Children and Families works in partnership with numerous agencies and organizations and has multiple agreements, initiatives and collaborations throughout the year. To the best of my knowledge, I am not aware of any conflicts.

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 2/15/19 and October 14, 2019
☐ By attending a live presentation given on _____, 20____

AND

☒

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Elisa Cramer Date: 6/22/20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
David Rafaidus, Community Service Department (Administration)
810 Datura Street
West Palm Beach, Florida 33401
(561) 355-4705 drafaidu@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature]

Date: 7/28/20

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u> | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u> |
|---------------------------------|-------------------------------|--------------------------------|----------------------------|
| <u>Example: (R#XX-XX/PO XX)</u> | <u>Parks & Recreation</u> | <u>General Maintenance</u> | <u>10/01/00-09/30/2100</u> |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(Attach Additional Sheet(s), if necessary)
OR

NONE**

☒

NOT APPLICABLE/
(Governmental Entity)

☐

** As a state agency, the Florida Department of Children and Families works in partnership with numerous agencies and organizations and has multiple agreements, initiatives and collaborations throughout the year. To the best of my knowledge, I am not aware of any conflicts.

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 2/15/19 and October 14, 2019
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Elisa Cramer Date: 6/22/20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
David Rafaidus, Community Service Department (Administration)
810 Datura Street
West Palm Beach, Florida 33401
(561) 355-4705 drafaidu@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

[Signature]

Date:

7/28/20

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Section II Continued:

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Commissioner's Signature: Macher Date: _____

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Revised 01/14/2014

ELISA CRAMER
elisacramer@bellsouth.net
561.635.6538

WORK EXPERIENCE

Florida Department of Children and Families

January 2019 – present

Community Development Administrator

- Serve as the Department’s lead within Palm Beach County to develop and maintain community partnerships with key stakeholders, organizations, funders, volunteers, municipalities and county government
- Represent the Department on several community advisory boards
- Serve as designated “Crossover Champion” of Department’s efforts to aid children served by multiple agencies

September 2017 – present

Budget Analyst, Southeast Region

- Responsible for analyzing Department Trend Reports to produce regional program Budget Summaries
- Develop budget projections for regional programs in consultation with Region Program Directors
- Provide budget codes for purchases, Suncom and Verizon invoices; process regional Cash Receipts
- Research payments through the IDS and AxiomPro systems; serve as a Department liaison with vendors

March 2016 – August 2017

Director of Child Welfare Strategic Projects, Office of Child Welfare

- Responsible for child welfare legislative initiatives, statewide child welfare contracts and special projects
- Oversaw such processes as the development of legislatively mandated reports, completion of bill analyses and revision of Florida Administrative Code rules
- Provided leadership in the implementation of enhancements to the statewide automated child welfare information system
- Led development of the annual Child Protection Summit, Florida’s largest child welfare professional development conference

June 2014 – March 2016

Community Services Manager, Office of Child Welfare

- Provided leadership in the development and implementation of policy and services focused on child victims of commercial sexual exploitation, children enrolled in child care centers, missing children and families served by domestic violence shelters throughout the state
- Analyzed proposed legislation for policy and implementation impacts
- Led development of the annual Child Protection Summit, Florida’s largest child welfare professional development conference

August 2012 – June 2014

Director, Family and Community Services

- Oversaw the Adult Protective Services Program, Child Welfare Program Office, Child Care Regulation and Background Screening Programs, Domestic Violence and Independent Living Programs
- Provided leadership in the development, implementation and communication of initiatives focused on foster and adoptive parent recruitment, child safety and elder abuse prevention
- Reviewed and approved for policy and implementation impact legislative bill analyses and amendments to proposed legislation
- Represented the Department, as required, in meetings with state legislators, legislative and gubernatorial staff members, during hearings of legislative committees and in media interviews and public events

September 2011 – August 2012

Community Development Administrator

- Served as the Department’s lead within Palm Beach County to develop and maintain community partnerships with key stakeholders, organizations, funders, volunteers, municipalities and county government
- Assisted with the evaluation and performance management of the contracted child welfare community-based care lead agency
- Represented the Department on several community advisory boards and recruited dozens of community supporters for Department initiatives

February 2009 – September 2011

Communications Director

- Coordinated the overall media relations, marketing and communications strategy and implementation in Palm Beach County and the Southeast Region
- Led the implementation of The CRIBS Project, in response to several child deaths in unsafe sleep environments
- Instituted a “Demystifying DCF” program, replicated in many other Department regions
- Created a quarterly newsletter (*Circuit 15 Update*) distributed throughout the system of care and monthly newsletter (*CPI Informer*) for frontline child protective investigators

The Palm Beach Post

March 2003 – August 2008

Editorial Writer and Columnist

Wrote weekly column in the Opinion section and unsigned editorials on a variety of issues, primarily focused on health, social services and the welfare of women and children

March 1999 – March 2003

Bureau Chief, South County Office

Supervised the newsroom responsible for coverage of southern Palm Beach County

January – March 1999

Visiting Editor, Cox Newspapers Washington Bureau

Edited national stories about politics, education and health

May – December 1998

Assistant Metro Editor

Monitored copy flow, assigned late-breaking news and supervised three reporters in the newspaper’s main office

September 1997 – May 1998

Assistant Bureau Chief, South County Office

Supervised reporters covering city governments and law enforcement

September 1993 – September 1997

Reporter, Copy Editor

Palm Beach County government reporter and city government reporter based in West Palm Beach; city government and night police reporter based in Martin County; wrote headlines and edited articles for grammatical and other errors

EDUCATION

Spelman College

August 1989 – May 1993 Graduated with a Bachelor of Arts, English - *Cum Laude* with departmental honors

REFERENCES AVAILABLE UPON REQUEST

As a member of the leadership of the Florida Department of Children and Families, Elisa Cramer has developed, implemented and communicated initiatives focused on adoption, foster parent recruitment, and the safety of vulnerable children and adults. For Elisa, a career in public service is a natural progression of the civic-centered commitment and understanding of community concerns she demonstrated over 15 years as a reporter, editor and ultimately editorial writer and Opinion columnist with *The Palm Beach Post*.

As a member of the *Post*'s editorial board, Elisa's columns and editorials explored a wide variety of issues, primarily concerned with health and social services. Her examinations of the welfare of children and women earned her the 2004 Maggie Award by Planned Parenthood of the Palm Beach and Treasure Coast Area and the 2005 Extra Mile Award by the Children's Services Council of Palm Beach County. Through an editorial series about Marissa Amora, a victim of child abuse who at the age of 2 was permanently brain-damaged, Elisa highlighted the vital and dynamic relationship between child welfare, community advocacy and state legislation. In June 2006, the Florida Society of Newspaper Editors awarded Elisa first place in editorial writing for her critical analysis of the child welfare issues identified in the Marissa Amora series.

Elisa joined the Department of Children and Families in 2009 as the Circuit 15 Director of Communications. In that role, and later as the Department's Community Development Administrator in Palm Beach County, Elisa worked closely with the Regional Managing Director and colleagues to evaluate the child welfare community-based care lead agency, assisting in performance management and troubleshooting concerns raised by the judiciary and other stakeholders.

In response to several child deaths due to unsafe sleep environments, Elisa led the implementation of The CRIBS Project ("Cribs 'R' for Infant/Baby Safety"). The public-private partnership trained parents on safe sleep environments, proper bedding techniques and how to avoid shaken baby syndrome. Upon completion of the training, parents who could not afford to purchase a crib were provided a portable crib and fitted sheet. To help implement the program, Elisa built a coalition of community stakeholders, coordinated with the national 'Cribs For Kids'® program based in Pennsylvania, promoted the program among child protective investigators, and advocated for support of the program in public forums. Eighteen months later, parents, babies, pediatricians, local hospitals, child welfare partners and philanthropists celebrated at a news conference the 100 babies who had thus far benefited from the program.

As part of the Department's efforts to contribute to a sense of normalcy for children in the dependency system, Elisa in June 2012 was intricately involved in planning and organizing the first-ever Palm Beach County Camp for Champions, a weekend summer camp for children in foster care.

Mindful of the Department's need to improve transparency for public credibility and employee morale, Elisa executed a proactive public information program, intent on providing a more comprehensive view of the Department. Elisa instituted "Demystifying DCF" to better inform community partners and members of the public about the Department's function. The workshops reached more than 1,000 attendees in Palm Beach County within months and were replicated in other DCF regions. Her multi-faceted communications approach promoted information-sharing among DCF employees, community

partners and the public through responsiveness to media inquiries, creation of internal and external newsletters, issuance of news releases and coordination of news conferences on a variety of topics. She also managed the Department's response to tragedies involving children in DCF's care in Palm Beach County.

In August 2012, Elisa was invited to join the Department's statewide leadership team as the Director of Family and Community Services. In this role, Elisa was responsible for supervising the directors of the Office of Child Welfare, Adult Protective Services Program, Office on Homelessness, Domestic Violence and Independent Living Programs, and Child Care Regulation and Background Screening Programs.

Her unique competencies were fundamental as she advocated for the state's extension of foster care to age 21, representing the Department in meetings with more than two dozen state legislators, with numerous legislative and gubernatorial staff members, and during hearings of legislative committees. After the age extension was signed into Florida law, Elisa helped to lead the implementation of the new law, from convening a daylong statewide planning session for the Jan. 1, 2014 effective date to responding to multiple media requests for information; participating in a live webcast for foster parents, young adults and caregivers; preparing legislative presentations; and helping to develop and issue policy guidance.

As the Office of Child Welfare's Community Services Manager beginning in June 2014, Elisa supervised the directors of the Office of Child Care Regulation and Human Trafficking Prevention.

In 2016, Elisa was named the Director of Child Welfare Strategic Projects, responsible for legislative initiatives, statewide contracts and special projects involving enhancements to the statewide automated child welfare information system (Florida Safe Families Network), Florida Administrative Code changes and implementation of policy mandated by statutory changes. From 2015 through 2017, Elisa was responsible for coordinating the Department's annual Child Protection Summit, the state's largest child welfare professional development event, which drew a record 2,700 attendees in 2015 and more than 3,000 for its 20th anniversary in 2017.

In 2017, Elisa returned to her hometown of West Palm Beach. She served as the Southeast Region Budget Analyst, including a critical role during post-storm issuance of emergency food stamps, helping to ensure reimbursement to partnering organizations who supported the region's multiple DSNAP (Disaster Supplemental Nutrition Assistance Program) events.

In February 2019, Elisa was appointed DCF Circuit 15 Community Development Administrator, responsible for personnel and community engagement activities, and special projects in Palm Beach County. In this role, Elisa supervises the Client Relations Coordinators for Family Safety and Economic Self-Sufficiency, and the Community Partner Liaison for Economic Self-Sufficiency. Elisa also represents DCF on multiple community advisory boards, committees and task forces, striving to strengthen partnerships, break barriers to communication with key stakeholders, enhance access to services and programs for customers, and identify opportunities for system improvements.

In each new professional role, Elisa has used her journalistic inquisitiveness, critical analysis, and communication skills to expand her proficiency with issues concerning child development and trauma, contract and grant management, policy development, and legislative analyses. An efficient executor of ideas and initiatives, Elisa is able to illuminate commonality among disparate voices. She recognizes the necessity of community collaboration for measurably improved outcomes. She is able to recognize political implications of decision-making and overcome bureaucratic constraints, and with anticipatory forethought, she applies a discerning view of governmental and community-based systems of care.

From civic-minded journalist to public administrator, Elisa has a broad perspective and appreciation of the issues and challenges our communities face in providing comprehensive and effective services to Florida's most vulnerable. In each position or role, Elisa has remained directed by the ultimate goal of helping a child or family in need.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please **attach a biography or résumé to this form**.

Section I (Department): (Please Print)

Board Name: Citizens Advisory Committee on Health and Human Services Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years. From: Oct. 1, 2020 To: SEPTEMBER 30, 2023

Seat Requirement: KNOWLEDGE OF HHS SYSTEM OF CARE Seat #: 6

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Valtin Anne Caroline Mary J.

Occupation/Affiliation: Independent Contractor - Special Events and Public Relations

Owner ☒ Employee ☐ Officer ☐

Business Name: Anne Caroline, Inc.

Business Address: 1988 Freedom Drive

City & State: Clearwater, FL Zip Code: 33755

Residence Address: 15231 Sunnyland Lane

City & State: Wellington, FL Zip Code: 33414

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (727) 678 8677 Fax: ()

Email Address: annecarolineinc@gmail.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

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|---------------------------------|----------------------------|--------------------------------|---------------------|
| Example: (R#XX-XX/PO XX) | Parks & Recreation | General Maintenance | 10/01/00-09/30/2100 |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

(Attach Additional Sheet(s), if necessary)
OR

NONE

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NOT APPLICABLE/
(Governmental Entity)

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*Applicant's Signature: _____ Printed Name: Anne Caroline Valtin Date: May 27, 2020

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Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Jed E. Valente Date: 7/18/20

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Revised 02/01/2016

Section II Continued:

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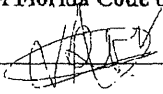
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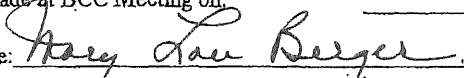
Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

9/1/2020

Commissioner's Signature:



Date: 7/28/2020

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Revised 02/01/2016

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McHenry Date: 7/28/2020

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Revised 02/01/2016

Section II Continued:

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*Applicant's Signature:  Printed Name: Anne Caroline Valtin Date: May 27, 2020

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Anne Caroline Valtin

C: 727-678-8677 E: annecarolineinc@gmail.com

COALITION BUILDING, COMMUNITY PARTNERSHIPS, COMMUNICATION,
PROJECT DEVELOPMENT & MANAGEMENT, ADVOCACY.

- Key Qualifications
- Efficient, practical and detail-oriented methodology.
 - Working cultural knowledge of diverse countries and regional areas; accustomed to interacting with diverse actors (such as for-profit, non-profit, NGO and high-profile individuals).
 - Human rights advocate with a proven commitment to community empowerment.
 - Evidence of community needs analysis while ensuring equal representation; strong understanding of the role of vulnerabilities.
 - Proven development of holistic and community-based approaches to local challenges.
 - Demonstrated partnership building, public relations, organizational and communication skills.
 - Strong administrative support and execution in event/project management setting.
 - Comfortable working independently while maintaining a team-focused, customer service, problem solving attitude.
 - Successful record of managing and supporting several projects at once.
 - Ability to create effective “game plans” administratively to ensure team success.

- Soft Skills
- Languages: Fluent in English and French (spoken and written). Elementary Spanish (spoken and written).
 - IT Skills: Extensive proficiency in Microsoft Office, Quickbooks, Internet Explorer, WordPress and Social Media (including Facebook, Twitter and Instagram). Experience with data management and visual content creation; ability to quickly adapt to various programs/databases (such as CRMs).
 - Belgian and USA passport holder.

- Professional Experience
- Contractor via Anne Caroline, Inc.

October 2015- present
- Special Events, PR, Community Outreach and Corporate Social Responsibility
- Organizing and managing for-profit and non-profit events; overall responsibilities include overseeing the event from concept to full on-site execution (including: marketing strategy, PR, fundraising, sales, setup, event management, VIP and sponsor relations, team management and administrative support). Strong capacity to foresee potential issues beforehand and address accordingly. Clients have included Central Park Horse Show (NY), Trump Invitational (FL), JustWorld International, Danny & Ron’s Rescue, Equestrian Sport Productions, etc. Figures available upon request.
 - Executive Director of the Great Charity Challenge, a non-profit event which donates over \$1.5 million per year to local non-profit organizations. Main responsibilities include fundraising (total funds raised: \$13.5 million), sponsor and non-profit relations, communications, vetting and grant writing, PR, marketing and event execution. Event attendance at maximum capacity due to raised awareness and community outreach efforts.

- Creating full Corporate Social Responsibility and PR plans; overseeing execution of these with businesses (examples include the creation and execution of community outreach plans and public-private partnerships).
- Community Relations Point of Contact to coordinate efforts between many non-profits and City Officials during COVID-19 response.

Equestrian Sport Productions

October 2011-October 2015

Director of Community Engagement, VIP Sales and Events Coordinator

- Established community outreach programs involving thousands of students in local schools. Public presentation to groups and sponsors, creation of marketing plans for different initiatives and advertising for specific events, leading to raised awareness. Oversight of Special Events management, VIP Sales (\$5+ million/year) and VIP Relations.
- In charge of re-writing legal documents, business analysis of specific initiatives and year-end reports with suggestions for future initiatives.
- Became Executive Director of the Great Charity Challenge in 2011 (see above); leading fundraising efforts from \$500,000/year to \$1.5 million/year.

Independent National Sales Representative

June 2010-October 2011

Wholesale and Direct Sales Representative

- Assisting with expansion, development, sales, public relations and establishing new clientele for equestrian brands.
- Territory included 8 states with over 150 wholesale clients as well as presence at international equestrian events and trade shows. Required extensive travel.
- Proven 40% growth in sales and 70% in orders in territory (within 6 months).

Education

- Masters in International Law and Diplomacy - with merit (Lancaster University, 2018)
- Bachelors in International Business (St. Petersburg College, 2009)

Additional Certifications

- Strategic Social Media Marketing (Boston University, 2020)
- Completed FIRST Human Trafficking Training (2020)
- Social Work Practice: Advocating Social Justice and Change (University of Michigan, 2020)
- Results-Based Project Management: Monitoring and Evaluation (University of Witwatersrand, 2020)
- International Organizational Management (Université de Genève, 2018)
- Human Right Defenders Certification (Amnesty International, 2018)
- Advanced Summer School in Humanitarian Protection (University of Deusto, 2017)
- United Nations Intensive Summer Study Program (Setton Hall University, 2017)
- Humanitarian Communication Certification (University of Geneva, 2017)
- Human Rights for Open Societies Certification (Utrecht University, 2016)
- Global Diplomacy Certification (SOAS University of London, 2016)
- Non-Profit Management Certification (NY University, 2016)
- Event Project Management Certification (University of S. Florida, 2012)

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: CITIZENS ADVISORY COMMITTEE Advisory ☒ Not Advisory ☐
ON HEALTH & HUMAN SERVICES

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years. From: OCT. 1, 2020 To: SEPTEMBER 30, 2023

Seat Requirement: RESIDENT WEST OF 28 MILE BEACH Seat #: 9

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Harvey Inger Lenette
Last First Middle

Occupation/Affiliation: Executive Director, Pahoee Housing Authority
Owner ☐ Employee ☒ Officer ☐

Business Name: Pahoee Housing Authority

Business Address: 465 Friend Terrace

City & State: Pahoee, FL Zip Code: 33411

Residence Address: 555 Bonfield Highway

City & State: Pahoee FL Zip Code: 33476

Home Phone: (561) 261 6137 Business Phone: (561) 949 Ext. _____

Cell Phone: (561) 261 6137 Fax: () 3552 (561-449-3552)

Email Address: Jharvey@Pahoeehousing.org

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| Contract/Transaction No. | Department/Division | Description of Services | Term |
|--------------------------|---------------------|-------------------------|---------------------|
| Example: (R#XX-XX/PO XX) | Parks & Recreation | General Maintenance | 10/01/00-09/30/2100 |

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X
X

By watching the training program on the Web, DVD or VHS on 6/18/2020

By attending a live presentation given on April 18, 2018 (2 day at Palm Beach State College)

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:

[Handwritten Signature]

Printed Name:

Jager Harvey

Date:

6/18/20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}

{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

[Handwritten Signature]

Date:

7/28/20

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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(Attach Additional Sheet(s), if necessary)
OR

NONE



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(Governmental Entity)



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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Inger Harvey Date: 6/18/20

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
(Insert Liaison Name Here); (Insert Department/Division Here)
(Insert Address Here)

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: _____

PROFESSIONAL PROFILE

Highly skilled professional who brings over 25 years of performance excellence and countless examples of management success creating shared vision, facilitating cooperation among diverse groups to include vulnerable and underserved populations. Demonstrated proficiency in staffing, training and development, program management and budgeting.

Mission:

Drive Resident and Systems Change and Implementation Supporting Equity for All; Adopting an Appreciative Inquiry Lens (AI) Focusing on What Works- Strategies and Initiatives that Builds on the Strengths inherit in Every Neighborhood/Community – Resulting in Sustainable Community Change

Professional Experience***Pahokee Housing Authority******Pahokee, FL******Asst. Executive Director/Promoted to Executive Director – September 2019 to present***

Provides leadership, oversight, planning and direction to the agency. To implement policies approved by the Board of Commissioners and to promote the goals and objectives of the PHA as described in the Mission Statement. *(major accomplishments)*

- ***Promoted to Chief Executive Officer***
- ***Managing COVID-19 with support from HUD at the (Operationalizing Adjustments) with a focus on Health and Safety***

Community Partners of South Florida/Palm Health Foundation***West Palm Beach, FL******Project Director (Healthier Glades) March 2018 – September 2019***

Healthier Glades Project Director, *initial* responsibilities include providing a scalable framework supporting resident engagement that would be inclusive of the diverse populous while mapping community partners/resources with a focus on organizing community conversations in all three communities (Belle Glade, South Bay & Pahokee) leading to Glades residents shaping the Initiative reflecting their “Voice”. The Project Directors role is to manage and guide the Initiative using feedback and data provided by Glades residents. *(Major accomplishments)*

- Developing and implementing processes to support Initiative infrastructure/governance
- Developing and implementing strategic priorities specific to anticipated challenges inherit in resident engagement design model

- Serving as a representative to engage at the local, county and State level specific to supporting marginalized and vulnerable populations – ensuring resident voices are heard.
- Developing and implementing “Theory of Action/Change” with support from Glades residents
- Collaborating with neighborhood leaders in Asset Mapping exercises and aligning resources to goals set forth by feedback from Glades residents
- Successfully engaging over 400 diverse Glades residents (including youth) in organizing initial “Let’s Talk” community conversations
- Developing and implementing *innovative collaborative Health Initiatives* with local Partners (United Way of Palm Beach County) and residents in South Bay & Canal Point
- Facilitating monthly Healthier Glades Steering Committee Meetings
- Updating as needed Governance policies/process specific to supporting the Initiative
- Managing budget and providing updates with support from Lead Agency (CP) Finance Department

***Office of Community Revitalization, PBC Board of County Commissioners
West Palm Beach, FL***

Senior Planner/Project Director (Abundant Community Initiative (ACI)) November 2016 – February 2018

As Senior Planner/Project Manager, primary responsibilities involve collaborating with resident leaders and municipalities to provide support for four (4) Pilot neighborhoods using the Asset Based Community Development methodology - providing a simple scalable framework and the necessary tools to advance the development of neighborhood well-being, starting at the block level. *(Major accomplishments)*

- Assisted in developing training modules with National ACI Experts (Howard Lawrence & John McKnight) specific to the learning styles and needs of residents leading the ACI effort in PB County
- Collaborating with neighborhoods and its residents in determining strategies that will support efforts to change the narrative in the Pilot ACI neighborhoods
- Collaborating with neighborhood leaders in Asset Mapping exercises and aligning resources to goals set forth by the neighborhood residents and its leadership
- Selected and currently participating on a National Planning Team supporting ABCD work in neighborhoods/communities with DePaul University
- Modeling the concept of “Leading from Behind”, with both residents, governmental and municipal leaders – empowering residents from the grassroots level
- Identifying strategies early to begin “Sustaining” the work and community momentum

Housing Partnership, Inc. Riviera Beach, FL

Director, Beacon Center (January 2008 – September 2010)

Director, BRIDGES at Belle Glade (September 2010 – September 2012)

Director, Community Engagement (September 2012 – November 2016)

Responsible for developing a coordinated and integrated local system of care that is community-based on increasing healthy births, decreasing child abuse and neglect and increasing school readiness in specific geographical areas. Developing a comprehensive community engagement strategy that will support the Bridges outcomes across Palm Beach County and supervising staff ensuring compliance with program deliverables. *(Major accomplishments)*

- Internal departmental promotions in September 2010 and October 2012
- Developing/implementing a comprehensive marketing and outreach plan specific to Stakeholder’s (public and private sector)
- Developing and cultivating relationships, strengthening cross-network (public and private) partnerships
- Developing place-based strategies that would help to integrate “hard-to-reach” consumers (clients) into their neighboring communities
- Integrating an “Efficacious Model” within any program leading to self-sufficiency
- Budget Management/Planning & meeting funders requirements
- Developed and Implemented the Northern Region Consortium (Capacity Building)
- Coordinated Resident Engagement Conference – Hosted and Facilitated by BRIDGES/Consortium Members in July 2015
- Appointed to serve on National Committee with Harvard University – Department of Early Learning/Development (Expert in Community and Resident Engagement)

Toward a More Perfect Union, Boynton Beach, FL
Director, Youth Programs, Study Circles and Special Projects ***September 2003 – January 2008***

Responsible for implementing and oversight of programs that promote opportunities for diverse individuals to engage in dialogues, civic and leadership opportunities within the community leading to action. *(Major accomplishments)*

- Building diverse community coalitions and partnerships (public and private sector) through dialogues and civic engagement opportunities
- Providing support to public and private agencies when issues of culture, race or differences arise and assisting in developing strategies through dialogue which leads to civic action
- Conducts Cultural Competency Training in both the public and private sector with an emphasis on improving organizational communication and customer service.

Securicor/New Century, Avon Park, FL
Asst. Facility Administrator/Promoted to Administrator ***June 1997 – September 2003***

Start-up and directed a staff of over 90 youth counselors, managers and support staff, and oversaw operational and treatment programs for more than 350 youth annually. Developed and maintained budget (over 2.1 million) for the hiring of staff, overtime, and FTE calculations. *(Major accomplishments)*

- Developed and oversaw implementation of an “Intensive Support Program” designed to provide training, education and intervention treatment to high risk youth
- Developed an innovative new employee simulated training program that increased performance and enhanced compliance monitoring ratings
- Oversight in managing program releases/discharges for residents reentering their neighboring communities
- Promoted and served as Project Consultant in the research and development of opening a youthful offender program specific to “girls” in Dade County

Additional Experience (January 1989 to June 1997)

Facility Administrator – Correctional Services Corporation, Bartow, FL; Gender Equity Coordinator and Employment Diagnostician (Acting Administrator for 13 months), Santa Fe Community College, Gainesville, FL; Deinstitutionalized Case Manager, (Forensic Unit) Orange County Mental Health, Orlando, FL; Trainer/Reflective Practice Consultant for Children’s Services Council; Deigned Kitchen Cabinets - Home Depot in Lake Wales, FL

EDUCATION AND PROFESSIONAL TRAINING

| | |
|--|---------------------|
| MBA Course Work – Masters in Business Administration | January 2000 – 2001 |
| BA Psychology, St. Edwards University, Austin, TX | June 1986 |
| Certification in Gerontology, St. Edwards University, TX | June 1986 |

TRAINING AND CERTIFICATIONS:

Equity Trainer/Curriculum Developer; Diversity Trainer; Cultural Competency Trainer; Bridges Out of Poverty; Youth Development Trainer; Organizational/Team Development Training; Situational Leadership; Matrix Management; Emotional Intelligence IQ – Trainer; Asset Based Community Development Training; Healthier Together Training in Asset Mapping, Collective Impact and Data Analysis; Completed PB Counties Ethics Training at Palm Beach State College; Project Management Training (Children’s Services Council)

COMMUNITY INVOLVEMENT/AFFILIATIONS: *Newly Appointed Advisory Board Member at Lakeside Medical Center (2019) Past Board Member - Board of Director’s Area Agency on Aging (Chaired-Volunteer Committee), Past Board Member - Junior Achievement, Delta Sigma Theta Sorority Member (Current), Leadership Gainesville Alumnae Member (Class of 1998) and Leadership Palm Beach County Alumnae Member (Class of 2005) and newly appointed (2019) to serve as an Advisory Board Member at Lakeside Medical Center (3 year term)*

Additional Contact Information: email address: chevesinger99@gmail.com; Telephone: 561-261-6137

RESOLUTION NO. R- 2013-1563**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2001-0913, PROVIDING FOR THE CITIZENS ADVISORY COMMITTEE ON HEALTH AND HUMAN SERVICES**

WHEREAS, the Florida Statutes and the Florida Administrative Code recognize the importance of citizen participation in the development and evaluation of comprehensive plans; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established the Citizens Advisory Committee on Health and Human Services on November 13, 1990, pursuant to Resolution R-90-1978; and

WHEREAS, Resolution R-90-1978 was subsequently amended by Resolutions R-93-317 and R-99-54, which were repealed and replaced by Resolution R-2001-0193; and

WHEREAS, there is a need to further amend the resolution pertaining to the Citizens Advisory Committee on Health and Human Services to more clearly define the Committee's roles and responsibilities and bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

WHEREAS, repealing and replacing Resolution R-2001-0193, pertaining to the Citizens Advisory Committee on Health and Human Services, will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- I. Repeal and Replacement of Prior Resolution:** Resolution R-2001-0913 is hereby repealed and replaced with the following:

Section 1. Creation of the Palm Beach County Citizens Advisory Committee on Health and Human Services: There is hereby established an Advisory Committee to be known as the "Palm Beach County Citizens Advisory Committee on Health and Human Services" herein referred to as the "Committee."

Section 2. Mission Statement: The mission of the Committee shall be to assist the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a System of Care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan.

Section 3. Roles and Responsibilities. The Committee shall have the following roles and responsibilities:

- A. To make recommendations on the collection of data necessary to analyze the health and human service needs of the people of Palm Beach County.
- B. To create a forum for citizen participation for all phases of the Health and Human Services Element of the Palm Beach County Comprehensive Plan development and amendment process. Further, the Committee shall make recommendations to the Planning Commission and the Board of County Commissioners regarding amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, and shall review the implementation status of the Health and Human Services Element of the Comprehensive Plan on an annual basis.
- C. To create a forum for citizen participation, the Committee shall specifically provide for consumer, minority and affected party input on an issue by issue basis to allow for those affected to be involved in the Committee's activities.
- D. To make recommendations on an annual basis during the Financially Assisted Agency funding process regarding service and funding priorities, outcomes and contract requirements.
- E. To serve as a link to local and regional health and human service planning organizations. Linkages may include ex-officio member appointments of the Committee, participation in other agency planning processes, and multi-agency task forces to resolve specific problems. Further, all agencies and staff within the auspices of the Board of County Commissioners shall provide data, information and such support as reasonably required, and shall otherwise work in cooperation with the Committee in pursuing the Board of County Commissioner's health and human service goals, objectives and policies. The purpose of such linkages is to facilitate the Committee in achieving its mission.
- F. Submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.
- G. To perform such other duties as may be required from time to time assigned by the Board of County Commissioners.

Section 4. Membership. The Committee shall be comprised of eleven (11) members. The total membership of the Committee shall, at a minimum, represent the components of the Health and Human Services System of Care: public health, physical health, behavioral health, developmental services, children and family services, adult and elderly services, education, recreation, workforce development, municipalities, business and economic development, planning/research & evaluation, transportation, and housing. All members must reside in Palm Beach County at the time of appointment and while serving on the Board, and have knowledge of at least one component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. At least one member shall be a resident of west of 20 mile bend. At least one member shall be a representative of the Palm Beach County League of Cities. At least one member shall be a representative of the Florida Department of Health in Palm Beach County.

- A. Appointment. Members shall be appointed at large by the Board of County Commissioners, and serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1st, and end on September 30th.

Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

- B. Member Nominations. The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Board of County Commissioners shall be notified and requested to provide nominations for committee appointment. The Palm Beach County Health Department and the Palm Beach County League of Cities will each be requested to submit a nomination. Nominees submitted by the Committee, the Palm Beach County League of Cities, the Palm Beach County Health Department and individual Commissioners will be transmitted to the Board of County Commissioners. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal.
- C. Ex-officio Members. Ex-officio members may be appointed by a majority vote of the Committee, or as directed by the Board of County Commissioners, for the purpose of assisting the Committee in achieving its mission.
- D. Conflict of Interest. Members shall be governed by the applicable provisions of Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.
- E. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.
- F. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Committee and such removal shall create a vacancy.

Section 5. Officers. A chair and vice-chair shall be elected by a majority vote of the Committee and shall serve for a term of one year, but not to exceed two consecutive terms in any one office. The duties of the chair shall be to:

- (A) Call Committee meetings and organize the agenda for the same;
- (B) Preside at committee meetings;
- (C) Establish subcommittees, appoint subcommittee chairs, and charge subcommittee with specific tasks;
- (D) Serve as primary liaison with staff; and
- (E) Perform other functions as the committee may assign.

The vice-chair shall perform the duties of the chair in the chair's absence and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining vacancies shall be filled through a majority vote of the Committee.

Any officer may be removed from office by a majority vote of the Committee whenever the best interest of the Committee and public would be served.

Section 6. Meetings. The Committee shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

A. **Subcommittees.** The Committee will conduct its business through one (1) standing sub-committee, the Executive Committee, and ad hoc sub-committees, work groups, and other appropriate forums as needed. The Executive Committee will consist of the Officers, the Immediate Past Chair, a representative whose residence is west of 20 mile bend and a representative of the Palm Beach County League of Cities. The purpose of the Executive Committee is to review and evaluate matters arising between regular Committee meetings, and to solicit and recommend member nominations for transmittal to the Board of County Commissioners. Ad hoc sub-committees shall be chaired by a Committee member.

B. **Conduct of Meetings.** All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Committee shall be open to the public at all times and minutes shall be taken at each meeting.

Section 7. Administration. Staff for the Committee shall be provided through the Department of Community Services.

Section 8. Uniform Policies and Procedures of Advisory Boards. The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

II. Effective Date. The provisions of this resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Taylor who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

| | | |
|--|---|------------|
| Commissioner Steven L. Abrams, District 4 | - | <u>Aye</u> |
| Commissioner Priscilla A. Taylor, District 7 | - | <u>Aye</u> |
| Commissioner Hal R. Valocchi, District 1 | - | <u>Aye</u> |
| Commissioner Paulette Burdick, District 2 | - | <u>Aye</u> |
| Commissioner Shelly Vana, District 3 | - | <u>Aye</u> |
| Commissioner Mary Lou Berger, District 5 | - | <u>Aye</u> |
| Commissioner Jess R. Santamaria, District 6 | - | <u>Aye</u> |

The Chair thereupon declared the Resolution duly passed and adopted this 5th day of November 2013.


APPROVED AS TO FORM
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller
Palm Beach County

By: [Signature]
County Attorney

By: [Signature]
Deputy Clerk





**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES**

I. AUTHORITY :

Resolution No. R90-1978, adopted November 13, 1990; amended by Resolution No. R93-317; amended by Resolution No. R2001-0913, adopted on June 19, 2001; Repealed and Replaced by R2013-1563, adopted November 5, 2013.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

This Committee shall consist of eleven members which will represent the components of the Health and Human Service System of Care: public health, physical health, behavioral health, developmental services, children and family services, adult and elderly services; education, recreation, workforce development, municipalities, business and economic development, planning/research and evaluation, transportation and housing. All members must reside in Palm Beach County and have knowledge of at least one component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of PBC. At least one member shall be a resident of west of 20-mile bend. At least one member shall be a representative of the PBC League of Cities. At least one member shall be a representative of the Florida Department of Health in PBC. Members shall be appointed at-large by the BCC, and serve for staggered terms of three years, with a limit of three consecutive terms. Terms shall begin on October 1st and end on September 30th. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year.

EXTENDED COMPOSITION :

IV. MEETINGS :

Second Thursday of the month, 8:30 a.m. at 810 Datura Street, West Palm Beach.

V. FUNCTIONS :

A) To make recommendations on the collection of data necessary to analyze the health and human service needs of PBC; B) To create a forum for citizen participation for all phases of the Health and Human Services Element of the PBC Comprehensive Plan development and amendment process. The Committee shall make recommendations to the Planning Commission and the BCC regarding amendments to the Health & Human Services Element of the PBC Comprehensive Plan, and review the implementation status of the Health & Human Service Element of the Comprehensive Plan on an annual basis; C) To create a forum for citizen participation, to specifically provide for consumer, minority and affected parity input on an issue by issue basis to allow for those affected to be involved in the Committee's activities; D) To make recommendations annually during the Financially Assisted Agency process regarding service and funding priorities, outcomes and contract requirements; E) To serve as a link to local and regional health and human service planning organizations; F) Submit an annual narrative report to the Agenda Coordinator; and G) To perform other duties assigned by the BCC.

* indicates a member having an action pending

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

Community Services

CONTACT PERSON

David Rafaidus

ADDRESS

810 Datura St
West Palm Beach FL 33401
Phone # 561-355-4705

* indicates a member having an action pending



CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES

| SEAT ID | CURRENT MEMBER | ROLE TYPE | RACE CODE | GENDER | BUSINESS / HOME | SEAT REQUIREMENT | APPOINT DATE | REAPPOINT DATE | EXPIRE DATE |
|---|--|--------------|--------------|--------|-----------------------|--|-----------------|-------------------|----------------|
| Appointed By : At-Large/Palm Beach County Board of County Commissioners | | | | | | | | | |
| 1 | Charles "Randy" R. Palo randy.palo@cscpbcc.org Children's Services Council of Palm Beach County 2300 High Ridge Rd Boynton Beach FL 33426 | Member | CA | M | 561-740-7000 X2196 | A Component of the Health & Human Services System of Care | 10/01/2015 | | 09/30/2021 |
| NOMINATED BY : | | | | | | | | | |
| 2 | Merlene Ramnon merlene.Ramnon@flhealth.gov Florida Department of Health, Palm Beach County - Administration 800 Clematis St West Palm Beach FL 33401 | Member | AA | F | 561-514-5303 | Florida Department of Health Rep. | 10/08/2019 | | 09/30/2022 |
| NOMINATED BY : Palm Beach County Health Department | | | | | | | | | |
| 3 | Thomas W. Cleare tcleare@hcdpbcc.org 4413 Fuschia Cir S Palm Beach Gardens FL 33410 | Member | CA | M | 561-624-1008 | A Component of the Health & Human Services System of Care | 10/01/2016 | | 09/30/2022 |
| NOMINATED BY : | | | | | | | | | |
| 4 | Christine E. Koehn ckoehn@farrisfdn.org The Celia Lipton Farris & Victor W. Farris Foundation, Inc. 250 S Australian Ave Ste 1403 West Palm Beach FL 33401 | Member | CA | F | 561-841-6360 | A Component of the Health & Human Services System of Care | 12/18/2012 | 09/18/2018 | 09/30/2021 |
| NOMINATED BY : | | | | | | | | | |

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

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|---|--------|--------|--|--|--|---|--|--|------------|
| 5 | Vacant | Member | | | | A Component of the Health & Human Services System of Care | | | 09/30/2021 |
|---|--------|--------|--|--|--|---|--|--|------------|

NOMINATED BY :

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| 6 | Vacant | Member | | | | A Component of the Health & Human Services System of Care | | | 09/30/2022 |
|---|--------|--------|--|--|--|---|--|--|------------|

NOMINATED BY :

| | | | | | | | | | |
|---|---|--------|----|---|----|---|------------|--|------------|
| 7 | Constance Siskowski csiskowski@gmail.com | Member | CA | F | -- | A Component of the Health & Human Services System of Care | 10/08/2019 | | 09/30/2021 |
| | 2021 NW 53rd St Boca Raton FL 33496 | | | | | | | | |

NOMINATED BY :

| | | | | | | | | | |
|---|---|--------|----|---|----|-------------------------------------|------------|------------|------------|
| 8 | Anne M. Gerwig anne@aga-engineering.com Alan Gerwig & Associates, Inc. 12798 W Forest Hill Blvd Ste 201 Wellington FL 33414 | Member | CA | F | -- | PBC League of Cities Representative | 10/01/2014 | 01/23/2018 | 09/30/2020 |
|---|---|--------|----|---|----|-------------------------------------|------------|------------|------------|

NOMINATED BY : Palm Beach County League of Cities

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

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|---|--------|--------|-------------------------------|
| 9 | Vacant | Member | Resident west of 20 Mile Bend |
|---|--------|--------|-------------------------------|

NOMINATED BY :

| | | | | | | | | |
|----|--|--------|----|---|----|--|------------|------------|
| 10 | Heather Tate-Boldt heather@friendsofelsol.org EI Sol, Jupiter Research Center 106 Military Tr Jupiter FL 33458 | Member | CA | F | -- | A Component of the Health & Human Services System of Care | 10/01/2018 | 09/30/2021 |
|----|--|--------|----|---|----|--|------------|------------|

NOMINATED BY :

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|----|---|--------|----|---|--------------|--|------------|------------|
| 11 | Alan Bottorff alan.bottorff@gmail.com 14471 Paddock Dr Wellington FL 33414 | Member | AA | M | 561-408-3284 | A Component of the Health & Human Services System of Care | 08/20/2019 | 09/30/2022 |
|----|---|--------|----|---|--------------|--|------------|------------|

NOMINATED BY :

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Legend: *SOF: Securing Our Future Categories
modified by rajardus07102020 @ 3:45 pm
file: H:planning & Evaluation\CAC Related\CAC2020\CAC Membership Matrix 07092020