

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 15, 2020

Consent  Regular  
 Ordinance  Public Hearing

Department

Submitted By: Community Services  
Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Standard Agreement No. ICA020-9500 for Older Americans Act (OAA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period April 1,2020 through September 30, 2021, in an amount not to exceed \$836,838, to provide in-home and community based services to seniors through the Coronavirus Aid, Relief, and Economic Security (CARES) Act;

B) Amendment 002 to Standard Agreement No. IP019-9500 (R2019-1836) for the Emergency Home Energy Assistance Program (EHEAP) with AAA, for the period of October 1, 2019 through September 30, 2020, to revise, amend, and replace portions of the standard agreement, to provide home energy assistance to seniors; and

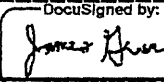
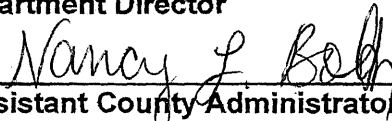
C) a budget amendment of \$831,980 in the Division of Senior Services (DOSS) Administration Fund to align the budget to the actual grant award.

**Summary:** The agreements allow DOSS to provide services to seniors and their caregivers. The OAA provides services that preserve the independence of seniors and defers the need for more costly institutions. The CARES Act funding will assist seniors who were adversely impacted by the COVID-19 pandemic. Under the OAA agreement there are several programs which serve seniors. The congregate meals program served 1,557 seniors. The home-delivered meals program served 432 seniors. The in-home services program served 151 seniors and the in-home services for clients with caregivers served 26 seniors/caregivers. OAA program services are funded with \$836,980 in federal funds. Seniors receiving home delivered meals prior and during the COVID-19 pandemic are continuing to do so without interruption in services. Due to the temporary closure of congregate meal sites during the COVID-19 pandemic, congregate meals are currently being managed in two (2) ways: 1) through home delivery meals for those seniors who do not have transportation to pick up their meals and 2) through grab and go at one of DOSS's two (2) meal distribution sites. EHEAP is funded by the U.S. Department of Health and Human Services via AAA and provides an emergency home energy assistance program for seniors. EHEAP services are provided to seniors aged 60 and older experiencing a home energy emergency. Seniors who are unable to pay their electric bills can receive financial assistance up to twice a year, once during the heating season (October – March) and once during the cooling season (April – September). Currently, 264 seniors received services and 136 more seniors are estimated to be served by the end of this contract period, for an approximate total of 400 seniors who will receive energy payment assistance services. EHEAP federal funds for outreach services and administrative services were decreased by \$4,858. DOSS is responsible for providing services north of Hypoluxo Rd. The budget amendment is necessary to align the County budget with the actual grant award. DOSS is responsible for providing services north of Hypoluxo Rd. The areas of service include all of the districts, excluding District 3, 4, 5 and 7 south of Hypoluxo Rd. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Rd. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd. (HH)

**Background and Justification:** OAA provides services that help to maintain older adult's independence. Services include meals, caregiver support, and in home support services. EHEAP funds are used to provide emergency home energy assistance to seniors in crisis. Grant adjustments are made during the contract year to align services with need.

**Attachments:**

- 1. Budget Amendment
- 2. Standard Agreement No. ICA020-9500
- 3. Amendment 002 to EHEAP Standard Agreement

DocuSigned by:  
 8/21/2020  
Recommended By: \_\_\_\_\_ Date \_\_\_\_\_  
Department Director  
 9/3/2020  
Approved By: \_\_\_\_\_ Date \_\_\_\_\_  
Assistant County Administrator

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	408,179	423,801			
External Revenue	(408,179)	(423,801)			
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>-0-</b>	<b>-0-</b>			

# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No      
 Does this item include the use of federal funds Yes X No    

Budget Account No.:  
 Fund 1006 Dept 144 Unit /1457/1458/1459/1461/1483 Object Var. Program Code Var. Program Period Var.

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 Funding source is Federal.

Total Funding	1457	1458	1459	1461	1483	Total
<b>Funds</b>	<b>3B</b>	<b>C1</b>	<b>C2</b>	<b>3E</b>	<b>EH</b>	<b>Funds</b>
Grant	304,800	67,763	342,676	121,599	(4,858)	831,980
Match (10%)	0	0	0	0	0	0
NSIP	0	0	0	0	0	0
Program Income	0	0	0	0	0	0
Addnl. County Funds	0	0	0	0	0	0
<b>Total</b>	<b>304,800</b>	<b>67,763</b>	<b>342,676</b>	<b>121,599</b>	<b>(4,858)</b>	<b>831,980</b>

DocuSigned by:

*Julie Dowe*

C. Departmental Fiscal Review: \_\_\_\_\_  
 Julie Dowe, Director, Financial & Support Services

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Adeyn Rawns* 8/28/2020  
 OFMB *APB/26*  
*John J. Jaworski* 9/3/2020  
 Contract Development and Control  
 9-2-20 *TJ*

**B. Legal Sufficiency:**

*Sean-Adel Williams* (For)  
 Senior Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**