Agenda Item #: 3E-5

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

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|--|---|-----|-----------|------|---|----------------|
| Meeting Date: Sept | tember 15, 2020 | [X] | Consent | [| 1 | Regular |
| | | [] | Ordinance | [|] | Public Hearing |
| Department | | | | | | |
| Submitted By: | Community Service | ces | | | | |
| Submitted For: | Community Service | ces | | | | · |

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A) an Interlocal Agreement with the Palm Beach County Housing Authority, for the period July 20, 2020 through December 30, 2020, in an amount not to exceed \$40,000, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and
- **B)** Contracts for Provision of Services with the below listed agencies, for the period July 20, 2020 through December 30, 2020, in an amount totaling \$360,000, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the CARES Act:
 - 1. Adopt-A-Family of the Palm Beaches, Inc. (AAF), in an amount not to exceed \$50,000;
 - 2. Catholic Charities of the Diocese of Palm Beach County, Inc. (Catholic Charities), in an amount not to exceed \$60,000;
 - 3. Farmworker Coordinating Council of Palm Beach County, Inc. (FCC), in an amount not to exceed \$40,000;
 - 4. Housing Partnership, Inc. (HPI), in an amount not to exceed \$60,000;
 - 5. The Lord's Place, Inc. (Lord's Place), in an amount not to exceed \$60,000;
 - 6. Pathways to Prosperity, Inc. (PTP), in an amount not to exceed \$50,000; and
 - 7. The Urban League of Palm Beach County, Inc. (Urban League) in an amount not to exceed \$40,000.

Summary: On May 15, 2020, the Board of County Commissioners (BCC) allocated funding to the Community Services Department to provide rental and utility assistance to individuals and families through the CARES Act. These funds are being used to address the economic impact of the COVID-19 pandemic in Palm Beach County. Funding in the amount of \$400,000 was made available for eligible entities to implement the navigation component of the CARES Act Rental and Utilities Assistance Program. The above listed agencies will assist clients with navigation services and will serve approximately 2,000 unduplicated families and individuals. The CARES Act Rental and Utilities Assistance Program provides a one-time rental and utility assistance to eligible Palm Beach County residents who have experienced loss of income, reduction in hours of employment, or unemployment as a result of the COVID-19 pandemic. The agencies will perform application navigation and review services to provide clients with application submittal assistance. Clients shall be assisted with rental payments up to \$5,800 and with utility payments, including electric, water, and gas combined up to \$1,200 combined. Assistance shall be provided only for past due rent and/or utilities dated between March 1, 2020, and December 30, 2020. Whitney Davis, an employee of the Lord's Place is a member of the Palm Beach County HIV CARE Council (HIV CARE Council). Patrick Franklin, CEO of Urban League is a member of the Housing Finance Authority (HFA). The HIV CARE Council and HFA provide no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. The Director of Purchasing has authority to execute these agreements pursuant to Section 2-54(f)(4) of the Palm Beach County Code. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. No County funding required. (Community Services) Countywide (HH)

Background and Justification: (continued on page 3)

Attachments:

- 1. Interlocal Agreement with Palm Beach County Housing Authority
- 2. Contracts for Provision of Services (7)

| Recommended By | | 8/20/2020 | | | |
|----------------|--------------------------------|-----------|--|--|--|
| | Department Director | Date | | | |
| Approved By: | Name I Bolon | 9 3 2020 | | | |
| | Assistant County Administrator | Date | | | |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2020 | 2021 | 2022 | 2023 | 2024 |
|---|-------------|-------------|------|------|------|
| Capital Expenditures | | | | | |
| Operating Costs | \$160,000 | \$240,000 | | | |
| External Revenue | (\$160,000) | (\$240,000) | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | 0 | | | | |
| No. ADDITIONAL FTE POSITIONS (Cumulative) | | | | | |

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|-----------------|--|
| ls Itei Does | m Included In Current Budget? Yes X No this item include the use of federal funds? Yes X No |
| Fund | et Account No.: _ <u>1160</u> Dept <u>140</u> Unit <u>CV03</u> ObjectProgram Code Progra d |
| B. | Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is CARES Act Treasury funding. No County funding required. |
| C. | Departmental Fiscal Review: Julie Dowe, Director, Financial & Support Svcs. |
| | III. REVIEW COMMENTS |
| A. | OFMB Fiscal and/or Contract Development and Control Comments: |
| | OFMB AP\$ 16 Contract Development and Control 9/1/2020 |
| В. | Legal Sufficiency: |
| C. | Sean adel Welliams Assistant County Attorney Other Department Review: |
| 0. | Department Director |
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This summary is not to be used as a basis for payment.

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(Continued from Page 1)

Background and Justification: The County allotted funding to be used to prevent, prepare for, and respond to COVID-19 by preventing County residents from becoming homeless. In providing this assistance to Palm Beach County residents, the County is working to prevent homelessness resulting from income loss due to the COVID-19 pandemic. The contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid on a unit cost equal to a unique client assistance, and funds cannot be used to initiate or to pursue litigation against the County.

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