



## II. FISCAL IMPACT ANALYSIS

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	*	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes  No \_\_\_\_\_  
 Does this items include use of federal funds? Yes \_\_\_\_\_ No

Budget Account No: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_ Program \_\_\_\_\_


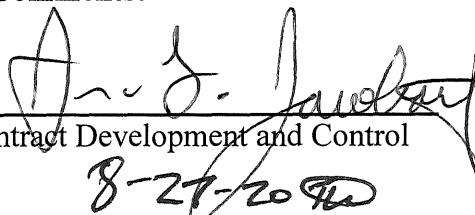
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

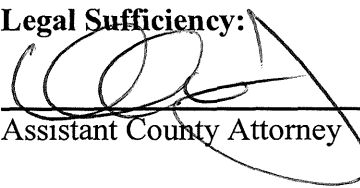
\* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects/accounts.

C. Departmental Fiscal Review: 

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Development Comments:**

 OFMB <sup>FT</sup> 8/19 LM 8/19	 Contract Development and Control 8-27-2020	8/27/2020
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**B. Legal Sufficiency:**  
  
 Assistant County Attorney 9/1/2020

**C. Other Department Review:**  
 \_\_\_\_\_  
 Department Director

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**Summary (Cont.):** In addition, staff is requesting that the approval of a maximum cumulative limit of \$1,000,000 across all pre-qualified contractors under the IAQ Remediation Services annual contract for existing and future work required to be accomplished before the expiration of this contract, which expires on September 18, 2023. Additional Board approval will be required in order to exceed the new total cumulative value. The annual IAQ Remediation Services contract was presented to the Goal Setting Committee on January 2, 2019, and the committee established Affirmative Procurement Initiatives (API) of sheltered market for projects valued at or below \$100,000 once four (4) Small Business Enterprise (SBE) vendors are available, and price preference for SBE contractors if their bid is within 10% of the lowest non-SBE bid. Small/Minority/Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. Current cumulative S/M/WBE participation for all work orders to date is 0.00%. **(FDO Admin) Countywide (MJ)**

**Background and Justification:** To date six (6) contractors have been prequalified to provide IAQ services to County facilities. Firms may become pre-qualified and join the bidding pool at any time during the term or renewals. Work is awarded as work orders on a lump-sum, competitively quoted basis (except for emergencies, which are assigned based upon first availability, capabilities, and other practical considerations) among the pool of pre-qualified IAQ contractors. The work consists of, but is not limited to: IAQ response; water extraction; moisture assessment; HVAC system cleaning; emergency response services; water damage remediation; building dehumidification; air scrubbing and ventilation; mold remediation; drywall and cavity repairs; encapsulation and painting; and infectious disease sanitation and blood-borne pathogens cleanup for buildings throughout the county. Due to the nature of these services and unpredictable timing and scope of their need, timely response can be critical to human health and safety, operational continuity, and to minimize the scope and cost of damage restoration. The requested cumulative capacity is thought to be sufficient to accommodate competitively quoted and emergency needs over the term of the contracts. The cumulative value of the contract will not exceed \$1,000,000 without additional Board approval. Greenview Construction, LLC is the only pre-qualified S/M/WBE contractor and since joining the bidding pool on August 1, 2019 has not been a successful low bidder or best match for any emergency service need.

# Annual Contract - IAQ #18498: Control Sheet

## All Contractors

### Dollar Commitments, Renewals, and Expirations

#### Procurement Project Implementation Group

PROJECT INFORMATION							DOLLARS				SBE PARTICIPATION												
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	SBE or G.C.	W.O. EBO	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY	\$SBE		%SBE	\$M/WBE	%Minority	\$Black Work	\$Hispanic	\$Native American	\$Asian Work	\$Women	%Black	%Hispanic	%Native American
							TO-DATE	AT RENEWAL	THIS TERM	REMAINING	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order	Work Order
FYXX - Xst QUARTER																							
09/19/18		NEW CONTRACT (Expires 09/18/23)					\$0.00	\$0.00	\$0.00	\$199,999.00													
01/08/19	IAQ2018019	Airport Center I - IG Office 4th Floor	Dean	N	\$1,140.00	18-01	\$1,140.00	\$0.00	\$1,140.00	\$198,859.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
02/26/19	IAQ2018057	FR #35 at Lantana Airport	Prism	N	\$2,980.00	2019-051834	\$4,120.00	\$0.00	\$4,120.00	\$195,879.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
02/25/19	IAQ2019002.99	Medical Examiner's Office at CJC	Dean	N	\$1,110.00	2019-023050	\$5,230.00	\$0.00	\$5,230.00	\$194,769.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
02/25/19	IAQ2019003.99	Vista Center 4th Floor ERM	Dean	N	\$2,393.00	2019-018877	\$7,623.00	\$0.00	\$7,623.00	\$192,376.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
03/13/19	IAQ2018054.99	Lantana Health Department - Janitor's Closet	Dean	N	\$10,476.00	2019-004052	\$18,099.00	\$0.00	\$18,099.00	\$181,900.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
04/01/19	IAQ2019006	Ocean Cay Lifeguard Station	Dean	N	\$1,440.00	2019-027303	\$19,539.00	\$0.00	\$19,539.00	\$180,460.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
05/08/19	IAQ2019007.99	Family Resource Center	Dean	N	\$760.00	2019-028813	\$20,299.00	\$0.00	\$20,299.00	\$179,700.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
06/03/19	IAQ2019008.99	CJC Kitchen Dry Storage water leak	Dean	N	\$13,440.00	2019-090930	\$33,739.00	\$0.00	\$33,739.00	\$166,260.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
05/13/19	IAQ2019008.99	CJC Kitchen Dry Storage	Prism	N	\$13,780.00	2019-030930	\$47,519.00	\$0.00	\$47,519.00	\$152,480.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
05/17/19	IAQ2019012.99	Four Points Office Building	Dean	N	\$675.00	2019-037540-0C	\$48,194.00	\$0.00	\$48,194.00	\$151,805.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
06/05/19	IAQ2019018	WUD Water Plant No. 3 Process Building	Dean	N	\$672.00	2019-042210	\$48,866.00	\$0.00	\$48,866.00	\$151,133.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
07/12/19	IAQ2019015	John Prince Park Maintenance Trailer	Prism	N	\$3,495.00	2019-047515	\$52,361.00	\$0.00	\$52,361.00	\$147,638.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
07/12/19	IAQ2019004.99	Fire Rescue Station #17	Dean	N	\$7,036.00	2019-047602	\$59,397.00	\$0.00	\$59,397.00	\$140,602.00	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
07/17/19	IAQ2019020.99	CJC Building A Bradshaw Leak	Dean	N	\$10,507.52	2019-042658	\$69,904.52	\$0.00	\$69,904.52	\$130,094.48	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
08/06/19	IAQ2019028	CJC Building A Legal Affairs	Prism	N	\$5,750.00	2019-042658	\$75,654.52	\$0.00	\$75,654.52	\$124,344.48	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
09/11/19	IAQ2019013	S County Administration Health Department 1st Floor	Prism	N	\$13,202.00	2019-027293	\$88,856.52	\$0.00	\$88,856.52	\$111,142.48	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
09/20/19	IAQ2018015	Morikami Museum	Prism	N	\$5,933.25	2019-053292	\$94,789.77	\$0.00	\$94,789.77	\$105,209.23	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
11/04/19	IAQ2019034	S. County Administration Supervisor of Elections Delray Beach	Dean	N	\$3,800.00	2020-004619	\$98,589.77	\$0.00	\$98,589.77	\$101,409.23	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
11/08/19	IAQ2019025	West Boynton Park - North and South Pressboxes	Prism	N	\$2,850.00	2019-051751	\$101,439.77	\$0.00	\$101,439.77	\$98,559.23	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
12/04/19	IAQ2019026	Gov Center 2nd Floor - Clerks Office	Dean	N	\$810.00	2019-056237	\$102,249.77	\$0.00	\$102,249.77	\$97,749.23	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
12/09/19	IAQ 2019033	Historic Courthouse Room 341 Window Leak	Dean	N	\$810.00	2019-058017	\$103,059.77	\$0.00	\$103,059.77	\$96,939.23	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
01/15/20	IAQ 2019033	Historic Courthouse 341 - Additional Work	Dean	N	\$760.00	2019-058017	\$103,819.77	\$0.00	\$103,819.77	\$96,179.23	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
02/12/20	IAQ 2019041.99	CJC East Tower 1st Floor	Dean	N	\$3,747.62	2020-018678	\$107,567.39	\$0.00	\$107,567.39	\$92,431.61	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
03/13/20	IAQ 2019045	Calypso Bay	Prism	N	\$3,200.00	2020-026957	\$110,767.39	\$0.00	\$110,767.39	\$89,231.61	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
03/17/20	IAQ 2020006.99	Courthouse JUV 3rd Floor	Dean	N	\$92,568.54	2020-022432	\$203,335.93	\$0.00	\$203,335.93	-\$3,336.93	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
03/18/20	IAQ 2019045	Calypso Bay - Additional Work	Prism	N	\$1,060.00	2020-026957	\$204,395.93	\$0.00	\$204,395.93	-\$4,396.93	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
07/20/20	IAQ 2019008	CJC Kitchen Dry Storage - Additional Work	Prism	N	\$1,204.00	2019-030930	\$205,599.93	\$0.00	\$205,599.93	-\$5,600.93	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
07/23/20	IAQ 2020015.99	MCCH HVAC Failure	Dean	N	\$90,230.00	2020-039381	\$295,829.93	\$0.00	\$295,829.93	-\$95,830.93	\$0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%	0.00%
											0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!	#DIV/0!
											W/MBE BREAKDOWN												
<b>IAQ Annual</b>			these names for	TOTAL WORK ORDERS	TOTAL SBE WORK ORDERS	TOTAL EBO WORK ORDERS	TOTAL SBE \$	TOTAL SBE %	TOTAL W/MBE \$	TOTAL W/MBE %	BLACK	HISPANIC	NATIVE AMERICAN	ASIAN	WOMEN								
DECON Environmental & Engineering			DECON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
Dean Mitchell Group			Dean	\$242,375.68	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
DPC General Contractors			DPC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
Prism Response			Prism	\$53,454.25	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
Greenview Construction LLC			Greenview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
United Restoration of FL, LLC			United	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
<b>Total</b>				\$295,829.93	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								
NOTE: SBE PARTICIPATION NUMBERS REFLECT TOTALS UNDER PRIOR AND CURRENT ORDINANCES.																							



Facilities Development & Operations  
Strategic Planning

2633 Vista Parkway  
West Palm Beach, FL 33411-5607  
TELEPHONE: (561) 233-0200  
FAX: (561) 233-0206  
[www.pbcgov.com](http://www.pbcgov.com)

Palm Beach County  
Board of County  
Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

July 23, 2020

Dean Mitchell Restoration, Inc.  
45<sup>th</sup> Street, Unit B  
West Palm Beach, FL 33407  
Attn.: Ms. Gina Carrillo

**RE: Project No. IAQ 2020015.99  
IAQ Abatement  
PBC Main County Courthouse – HVAC Failure  
Emergency Dehumidification  
205 N. Dixie Highway  
West Palm Beach, FL**

Dear Ms. Carrillo:

Enclosed please find a fully executed original of Work Order No. 2020-039381 for IAQ Abatement at the Palm Beach County Main Courthouse, 205 N. Dixie Highway, West Palm Beach, FL project in the not-to-exceed amount of \$90,230.00.

**This letter serves as your official Notice to Proceed for this work. If you require any additional information, please contact me at (561) 233-0252.**

Respectfully submitted,

Rebecca Dougherty, Regulatory Specialist  
Strategic Planning

c: Karyn Sykes, Fiscal Manager - FD&O  
Michelle Lanchez, Clerk & Comptroller  
Minhnhat Batog, Clerk & Comptroller  
Susan C. Brown, Clerk & Comptroller  
Tracy L. Ramsey, Clerk & Comptroller  
File

WORK ORDER 039381 (25)  
Work Order #2020-022432

Annual Contract: Indoor Air Services and Infectious Disease Services

To: Dean Mitchell Restoration, Inc.  
Attention: Gina Carrillo  
45<sup>th</sup> Street, Unit B  
West Palm Beach, FL 33407

Project Location: PBC Main County Courthouse  
205 N. Dixie Highway, West Palm Beach, FL  
Building # 603 (eFDO # 2020-022432) (25)  
039381

Project # IAQ2020015.99

Title: IAQ Abatement PBC Main County Courthouse HVAC Failure Emergency Dehumidification

Scope of Work: Provide emergency dehumidification, including all labor, materials and expenses as necessary to accomplish work as identified on the attached documentation.

Amount of W.O.: \$ 90,230.00

Requisition Date: 6/18/2020

Account Number: 3804-411-B537-4907 (FDO-2020IAQ)

Vendor Code: Dean Mitchell Restoration - VS5141

District: 7

PBC Representative: Rebecca Dougherty 7/16/20  
Strategic Planning Date  
Approval: Tommy Wolf 7/16/20  
Directors, Strategic Planning and FD&O Date  
Acknowledgment: Gina Carrillo 7-16-20  
Dean Mitchell Restoration, Inc. Date

SBE % Participation-to-Date -0-%  
SBE % Participation this W.O. -0-%

COPIES TO: Finance .....Charlene Tommeraas  
Fixed Assets .....Angelo DiPierro  
FD&O Fiscal .....Karyn Sykes



**Dean Mitchell Restoration**

---

3220 45th Street, Unit B  
West Palm Beach, FL 33407  
P: (561) 881-8567  
F: (561) 881-8668  
www.deanmitchellgroup.com  
CGC1524931

Client: Palm Beach Courthouse  
Property: 205 N Dixie Hwy  
West palm Beach , FL 33401

Operator: SCARRILL

Estimator: Gina Carrillo  
Position: Project Manager  
Company: Dean Mitchell Restoration  
Business: 3220 45th St. Unit B  
West Palm Beach, FL 33407

Business: (561) 881-8898  
E-mail: gcarrillo@deanmitchellgroup.com

Type of Estimate: Other  
Date Entered: 6/19/2020                      Date Assigned:

Price List: FLDB8X\_JUN20  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: 20-279-E

This estimate is to set and monitory equipment at Palm Beach Courthouse.



**Dean Mitchell Restoration**

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CGC1524931

**20-279-E**

**20-279-E**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Laborer to set and monitoring equipment	95.00 HR	0.00	42.00	0.00	3,990.00
Laborer to set equipment in 9 floors					
Dehumidifier 56 units for 5 days June 18 to June 22	280.00 EA	0.00	110.00	0.00	30,800.00
Dehumidifier 56 units for 6 rental days June 23 to June 28	336.00 EA	0.00	110.00	0.00	36,960.00
Dehumidifier 56 units for 3 rental days June 29 to July 02	168.00 EA	0.00	110.00	0.00	18,480.00
<b>Total: 20-279-E</b>				<b>0.00</b>	<b>90,230.00</b>
<b>Line Item Totals: 20-279-E</b>				<b>0.00</b>	<b>90,230.00</b>





**Dean Mitchell Restoration**

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CGC1524931

**Summary**

Line Item Total	90,230.00
<b>Replacement Cost Value</b>	<b>\$90,230.00</b>
<b>Net Claim</b>	<b>\$90,230.00</b>

---

Gina Carrillo  
Project Manager

**BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 7/13/20

REQUESTED BY: Rebecca Dougherty PHONE: 233-0257

PROJECT TITLE: Judicial Complex HVAC Failure, West Palm Beach, FL  
(Same as CIP or IST, if applicable)

IST PLANNING NO.: NA

ORIGINAL CONTRACT AMOUNT: \$

BCC RESOLUTION#: NA

REQUESTED AMOUNT: \$ 90,230.00

DATE:

CSA or CHANGE ORDER NUMBER: NA

eFDO #: 2020-039381

LOCATION: 205 N Dixie Highway, West Palm Beach

BUILDING NUMBER: 1684

DESCRIPTION OF WORK/SERVICE LOCATION: IAQ emergency dehumidification

PROJECT/W.O. NUMBER: IAQ 2020015.99

CONSULTANT/CONTRACTOR: Dean Mitchell Group

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: IAQ emergency dehumidification due to HVAC failure impacting floors.

CONSTRUCTION	\$
PROFESSIONAL SERVICES	\$ 90,230.00
STAFF COSTS*	\$
EQUIP. / SUPPLIES	\$
CONTINGENCY	\$
TOTAL	\$ 90,230.00

\* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

**BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):**

FUND:	DEPT:	UNIT:	OBJ:
3804	411	B537	4907

**IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)**

<input checked="" type="checkbox"/> Ad Valorem (Amount \$ _____)	<input type="checkbox"/> Infrastructure Sales Tax (Amount \$ _____)
<input type="checkbox"/> State (source/type: _____ Amount \$ _____)	<input type="checkbox"/> Federal (source/type: _____ Amount \$ _____)
<input type="checkbox"/> Grant (source/type: _____ Amount \$ _____)	<input type="checkbox"/> Impact Fees: (Amount \$ _____)
<input type="checkbox"/> Other (source/type: _____ Amount \$ _____)	

Department: \_\_\_\_\_

BAS APPROVED BY: [Signature]

DATE 7/15/2020

ENCUMBRANCE NUMBER: KDO 072020-2515