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Agenda Item #: 34-5

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 15, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for overhead door replacement services on an as-needed basis through July 9, 2023.

Contractor Status SBE or Non-SBE
Coast to Coast Garage Door LLC Non-Local Non-SBE

Summary: On July 10, 2018, the Board approved the annual overhead door replacement contract. The work consists of the replacement of overhead and manual garage doors (rolling and sectional) on County properties. The contractor now joins the list of three (3) already prequalified contractors for a total of four (4) with a contract expiration date of July 9, 2023. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$1,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently four (4) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The overhead door replacement annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. The Small/Minority/Women Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. To date, there is no S/M/WBE participation under the overhead door replacement annual contract. **(Capital Improvements) Countywide (LDC)**

Background and Justification: The pre-qualification for this annual contract was advertised on December 31, 2017. The contractor has met the established criteria and now joins the list of three (3) contractors already pre-qualified for the annual contract. Work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified overhead door replacement contractors for projects under \$100,000. Additionally projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the overhead door replacement contract at any time throughout the duration of the annual contract.

Attachments:

- 1. Contract for Coast to Coast Garage Door LLC
- 2. Annual Contract- Overhead Doors # 18376: Control Sheet

Recommended By: [Signature] Department Director Date: 8/14/20
Approved By: [Signature] County Administrator Date: 8/27/2020

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	* _____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:	Yes	<u> x </u>	No	_____	
Does this items include use of federal funds?	Yes	_____	No	<u> x </u>	
Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____					

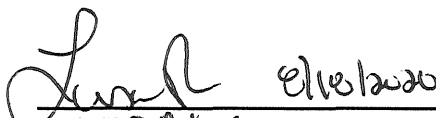
B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

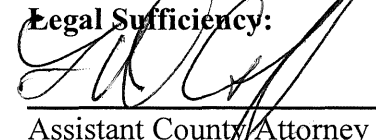
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:


 OFMB 8/17 8/18


 Contract Development and Control 8/24/2020
 8-20-20 TW

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

Annual Contract - Overhead Doors #18376: Control Sheet

All Contractors

Dollar Commitments, Renewals, and Expirations

Procurement Project Implementation Group

PROJECT INFORMATION							DOLLARS							SBE P	
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	G.C.	SBE or EBO	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY					
							TO-DATE	AT RENEWAL	THIS TERM	REMAINING	\$SBE Work Order			%SBE Work Order	\$M/WBE Work Order
FYXX - Xst QUARTER															
07/10/18	NEW CONTRACT (Expires 07/09/20)						\$0.00	\$0.00	\$0.00	\$1,000,000.00					
10/31/18	18443C	Fire Rescue Station 35 - Replace bay doors	Dock	SBE	\$148,998.00	19-001	\$148,998.00	\$0.00	\$148,998.00	\$851,002.00	\$0.00	0.00%	0.00	0.00%	
10/31/18	18443A	Fire Rescue Station 18 - Replace bay doors	Dock	SBE	\$126,998.00	19-002	\$275,996.00	\$1.00	\$275,996.00	\$724,004.00	\$0.00	0.00%	0.00	0.00%	
10/30/18	18443B	Fire Rescue Station 24 - Replace bay doors	Dock	SBE	\$81,500.00	19-003	\$357,496.00	\$2.00	\$357,496.00	\$642,504.00	\$0.00	0.00%	0.00	0.00%	
10/30/18	18443D	Fire Rescue Station 54 - Replace bay doors	Dock	SBE	\$67,698.00	19-004	\$425,194.00	\$3.00	\$425,194.00	\$574,806.00	\$0.00	0.00%	0.00	0.00%	
01/07/20	19415	Fire Rescue Station 16 - replace bay doors	Door	EBO	\$52,600.00	19-005	\$477,794.00	\$3.00	\$477,794.00	\$522,206.00	\$0.00	0.00%	0.00	0.00%	
12/26/19	19414	Fire Rescue Station 25 - replace bay doors	Door	EBO	\$81,800.00	20-001	\$559,594.00	\$3.00	\$559,594.00	\$440,406.00	\$0.00	0.00%	0.00	0.00%	
	20145	FS 45 - bay door replacement	Door	EBO	\$78,000.00	20-002	\$637,594.00	\$4.00	\$637,594.00	\$362,406.00	\$0.00	0.00%	0.00	0.00%	
	20146	Fire Rescue Station 57 - bay door replacement	Door	EBO	\$116,500.00	20-003	\$754,094.00	\$5.00	\$754,094.00	\$245,906.00	\$0.00	0.00%	0.00	0.00%	
							\$754,094.00	\$6.00	\$754,094.00	\$245,906.00		#DIV/0!		#DIV/0!	
							\$754,094.00	\$20.00	\$754,094.00	\$245,906.00		#DIV/0!		#DIV/0!	
INSERT ROWS ABOVE HERE ONLY							Phyllis ---- I copy from column 'J' to Column 'X'								
											0.00		0.00		
											W/MBE BREAKDOWN				
					TOTAL WORK ORDERS	TOTAL SBE WORK ORDERS	TOTAL EBO WORK ORDERS					TOTAL SBE \$	TOTAL SBE %	TOTAL W/MBE \$	TOTAL W/MBE %
Overhead Doors Annual															
FL Dock and Door			Dock		\$425,194.00	\$425,194.00	\$0.00				\$0.00	0.00%	\$0.00	0.00%	
General Garage Door			General		\$0.00	\$0.00	\$0.00				\$0.00	0.00%	\$0.00	0.00%	
Door Systems of South Florida, Inc.			Door		\$328,900.00	\$0.00	\$328,900.00				\$0.00	0.00%	\$0.00	0.00%	
Total					\$754,094.00	\$425,194.00	\$328,900.00				\$0.00	0.00%	\$0.00	0.00%	
NOTE: SBE PARTICIPATION NUMBERS REFLECT TOTALS UNDER PRIOR AND CURRENT ORDINANCES.															