

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 15, 2020

Consent

Regular

Department: Parks and Recreation

Ordinance

Public Hearing

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

**A) ratify** the signature of the Mayor on a Florida Recreation Development Assistance Program (FRDAP) grant application's revised scope of work provided to the State of Florida Department of Environmental Protection (FDEP) on July 16, 2020, eliminating the playground from the project elements for Canyon District Park Phase One;

**B) authorize** the County Administrator or designee to execute the grant Project Agreement, as well as time extensions, task assignments, certifications, standard forms, or amendments to the Agreement that do not change the terms and conditions of the Agreement if the grant is approved; and

**C) authorize** the Director of the Parks and Recreation Department to serve as Liaison Agent with FDEP for this project.

**Summary:** On December 3, 2019, the Board ratified the Mayor's signature on a FY 2020 FRDAP grant application requesting \$200,000 for the development of Canyon District Park Phase One. Project elements included three new multipurpose fields, picnic facilities, playground, exercise/hiking trail, restroom, and parking and associated infrastructure. Due to high cost of construction, the Parks and Recreation Department is seeking to modify the scope of work to eliminate the playground from Phase One. The playground will be constructed as part of Phase Two. The \$200,000 grant requires a (50%) match, which will be funded from Parks Zone 3 Impact Fees. The County's application was selected by the Florida Legislature and approved by Governor DeSantis to receive funding. In the next couple of months FDEP will provide the County with a Project Agreement reflecting the revised scope of work. District 5 (AH)

**Background and Justification:** The 52 acre Canyon District Park property is located south of Canyon Town Center in western Boynton Beach. The park will be developed in two phases. Phase One will include three new multipurpose fields, picnic facilities, exercise/hiking trail, restroom, and parking and associated infrastructure. Staff anticipates bringing a signed construction agreement to the Board in November 2020 with construction of Phase One to begin in December 2020. Completion of Phase One is scheduled for December 2021.

FRDAP grants are provided by FDEP, and the State's deadline for the revised scope of work did not allow for prior approval by the Board. In order to meet the grant application deadline, Mayor Kerner signed the application on behalf of the Board, as authorized by Administrative Code 309.00. This code requires that the grant be presented to the Board for ratification at the next available Board meeting after signature by the Mayor.

**Attachment:** Revised Grant Application

Recommended by:   
Department Director

8-14-20  
Date

Approved by:   
Assistant County Administrator

9/10/2020  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	_____	No	<u>X</u>
<b>Does this item include use of federal funds?</b>		Yes	_____	No	<u>X</u>

Budget Account No.: Fund \_\_\_ Department \_\_\_ Unit \_\_\_  
Object \_\_\_ Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be brought before the Board for approval and the respective funding sources would be as follows:

FRDAP Grant	3600-582-TBD	\$200,000
Zone 3 Park Impact Fees	3603-581-P793	<u>\$200,000</u>
Total Grant Project Cost		\$400,000

C. Departmental Fiscal Review: Beverly K. Kippen 8/17/2020

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

[Signature] 8/21/2020  
OFMB  
BR 8/20

[Signature] 8/27/2020  
Contract Development & Control  
8-27-2020

**B. Legal Sufficiency:**

Anne Helms 9-1-2020  
Assistant County Attorney

**C. Other Departmental Review:**

REVISED 09/2003  
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)