

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: September 15, 2020     Consent     Regular  
     Ordinance     Public Hearing

Department: Health Department

Submitted By: Environmental Public Health

**I. EXECUTIVE BRIEF**

**Motion and Title:**    Staff recommends motion to:


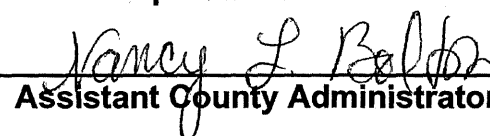
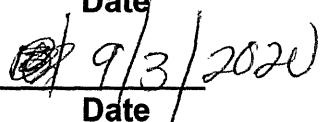
- A) adopt** a resolution authorizing the Department of Health, Palm Beach County (Health Department), Division of Environmental Public Health to utilize funds from the Pollution Recovery Trust Fund (PRTF) for the purpose of setting up a microbiology laboratory to test water samples, and
- B) approve** a Budget Transfer of \$103,925 from Pollution Recovery Trust Fund Reserves to the Department of Health Palm Beach County for setting up the microbiology laboratory.

**Summary:** This resolution authorizes the transfer of \$103,925 from the Pollution Recovery Trust Fund to the Department of Health Palm Beach County for setting up a microbiology laboratory to test water samples. Testing the water samples will enable the Department to assess accurately the levels of contamination. Countywide (HH)

**Background and Justification:** Department of Health Palm Beach County monitors water quality in drinking water and coastal waters. The Health Department proposes to setup a microbiology laboratory to analyze both drinking water and coastal water samples. Health Department will be able to monitor water quality on regular basis and increase the frequency of monitoring whenever required to protect public health. Setting up the lab with enable the Health Department to serve the community better during disaster response efforts including whenever there is a possibility of private citizens' wells being potentially contaminated by local flooding events. Having Health Department employees collect water samples and analyze them in our own certified facility, will aid the Health Department to respond quickly during the disaster events.

**Attachments:**

- 1 Proposed Resolution
- 2 Budget Details of the Laboratory
- 2. Budget Transfer (Fund 1227)

<b>Recommended by:</b>	 Department Director	Deborah Dumas 8/19/2020 8-18-2020 Date
<b>Approved By:</b>	 Assistant County Administrator	 9/3/2020 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	2021				
<b>Capital Expenditures</b>	\$ 103,925				
<b>Operating Costs</b>	\$ 0				
<b>External Revenues</b>	0				
<b>Program Income(County)</b>	0				
<b>In-Kind Match(County)</b>	0				
<b>NET FISCAL IMPACT</b>	\$103,925				
<b>#ADDITIONAL FTE</b>					
<b>POSITIONS (CUMULATIVE)</b>					

Is Item Included in Current Budget?                      Yes \_\_\_\_\_                      No   X  

Does this item include the use of federal funds?      Yes \_\_\_\_\_                      No   X  

**Budget Account No:**  
 Fund 1227 Agency 760 Organization 3199 Object 9902  
 Fund 1227 Agency 480 Organization 4806 Object 8101

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**                      Pollution Recovery Trust Fund \$ 103,925.

**C. Departmental Fiscal Review:**

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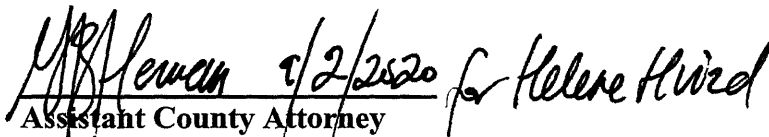
**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

  
 Helene Howard  
 OFMB  
 8/21/20

  
 J. J. Jurek  
 Contract Dev. & Control  
 9-1-20

**B. Legal Sufficiency**

  
 M. A. Lewman  
 Assistant County Attorney  
 8/2/2020 for Helene Howard

**C. Other Department Review**

  
 Alvin Howard  
 Department Director

  
 Deborah Drum  
 ERM Director  
 8/19/2020

**(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)**

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DEPARTMENT OF HEALTH PALM BEACH COUNTY TO UTILIZE FUNDS FROM THE POLLUTION RECOVERY TRUST FUND TO SET UP A MICROBIOLOGY LABORATORY TO TEST WATER SAMPLES.**

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida adopted Resolution No. R-89-576 on April 4, 1989, establishing the Palm Beach County Pollution Recovery Trust Fund (PRTF) to receive monies collected in instances of environmental violations; and

**WHEREAS**, it is appropriate to utilize monies from the Palm Beach County Pollution Recovery Trust Fund for pollution control activities in Palm Beach County; and

**WHEREAS**, the Palm Beach County PRTF has sufficient funds derived from penalties collected as a result of environmental violations prosecuted through the enforcement efforts of the Department of Health Palm Beach County (DOH PBC) and other sources; and

**WHEREAS**, one of the most effective means to assess pollution control activities is to conduct monitoring; and

**WHEREAS**, the Department of Health Palm Beach County monitors water quality in drinking water and coastal water.

**WHEREAS**, the Department of Health Palm Beach County proposes to setup a microbiology laboratory to sample drinking water and coastal water in the County.

**WHEREAS**, the testing of water samples will enable the Department to assess the level of contamination.

**WHEREAS**, the Department of Health will be able to serve the community better during disaster response efforts.

**WHEREAS**, the Director of the Department of Health Palm Beach County recommends that \$103,925 from the Pollution Recovery Trust Fund be used by the Health Department to set up the microbiology laboratory, as follows:

<u>Component</u>	<u>Cost</u>
1. Licensing Fee	\$8,785
2. Equipment	\$42,630
3. Database and Computers	\$14,910
4. Laboratory Facility Construction	\$37,600
TOTAL	\$103,925

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:**

**Section 1:** The proposed budget as set forth herein is hereby adopted and ratified.

**Section 2:** The Board hereby authorizes the Clerk and Comptroller to transfer \$103,925 from the Palm Beach County Pollution Recovery Trust Fund to the Department of Health Palm Beach County to set up the microbiology laboratory.

The foregoing resolution was offered by Commissioner \_\_\_\_\_,  
who moved its adoption. The motion was seconded by Commissioner  
\_\_\_\_\_ and upon being put to a vote, the vote was as follows:

**Commissioner Dave Kerner, Mayor**

\_\_\_\_\_

**Commissioner Robert S. Weinroth, Vice Mayor**

\_\_\_\_\_

**Commissioner Hal R. Valeche**

\_\_\_\_\_

**Commissioner Gregg K. Weiss**

\_\_\_\_\_

**Commissioner Mary Lou Berger**

\_\_\_\_\_

**Commissioner Melissa McKinlay**

\_\_\_\_\_

**Commissioner Mack Bernard**

\_\_\_\_\_

The Mayor thereupon declared the Resolution duly passed and adopted the  
\_\_\_\_ day of \_\_\_\_\_, 2020.

**APPROVED AS TO FORM  
& LEGAL SUFFICIENCY**

**PALM BEACH COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS**

**Sharon R. Bock, Clerk & Comptroller**

BY:   
County Attorney

BY: \_\_\_\_\_  
Deputy Clerk

## Attachment 2 - Budget Details of the Laboratory

### MICROBIOLOGY LABORATORY EXPENSES TABLE (May 2020)

#### Licensing Fees:

DOH Certification application fee	\$200
Certification documents templates	\$300
Proficiency Testing Provider: The Nelac Institute (TNI) accredited	\$3,000
DOH yearly Micro testing fees (two categories)	\$800
Certification Services Auditors.	\$4,485
<b>Sub Total</b>	<b>\$8,785</b>

#### Equipment:

4 Incubators and 2 Refrigerators with delivery and installation.	\$23,080
IDEXX Consumables start up supplies, light box and sealers	\$16,550
General supplies, beakers, chlorine meter, sterile water, gloves, goggles (approximate)	\$3,000
<b>Sub Total</b>	<b>\$42,630</b>

#### Database and computers:

LIMS database software cloud based	\$7,100
LIMS database software cloud based 1st year maintenance fee	\$7,810
<b>Sub Total</b>	<b>\$14,910</b>

#### Laboratory facility construction:

Laboratory Design counter tops and wall cabinet with installation	\$17,000
Lab Room Floor and Wall	\$5,000
Wall Paint Office Area	\$1,500
Engineering Services for building plans plumbing and electric.	\$5,500
Electrician, power outlets installation.	\$4,000
Plumber (Plumbing includes rough in new water lines and install fixtures)	\$4,600
<b>Sub Total</b>	<b>\$37,600</b>

**Total Expense \$103,925**

21-0002

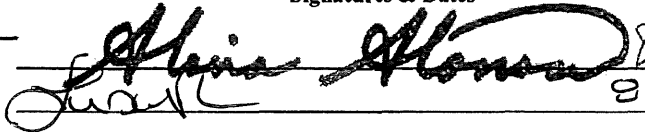
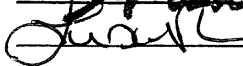
BOARD OF COUNTY COMMISSIONERS  
 PALM BEACH COUNTY, FLORIDA  
 BUDGET TRANSFER

BGEX 082520\*1844

FUND 1227 Pollution Recovery Trust Fund

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 10/01/2020	REMAINING BALANCE
<u>REVENUES/EXPENDITURES</u>								
760-3199-9902	Operating Reservers	110,781	110,781	0	103,925	6,856		6,856
480-4806-8101	Contribution Othr Govtl Agency	0	0	103,925	0	103,925		103,925
<b>Total Receipts and Balances</b>		<b>0</b>	<b>0</b>	<b>103,925</b>	<b>103,925</b>	<b>0</b>		

Office of Financial Management & Budget  
 INITIATING DEPARTMENT/DIVISION  
 Administration/Budget Department Approval  
 OFMB Department - Posted

Signatures & Dates  
 8/26/2020  
 9/26/2020

By Board of County Commissioners  
 At Meeting of  
 September 15, 2020  
 Deputy Clerk to the  
 Board of County Commissioners