

AGENDA ITEM 3.B.3.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 6, 2020 Consent Regular
 Workshop Public Hearing

Department Submitted By: Clerk & Comptroller, Palm Beach County

Department Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$14,783,111.13**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	PURCHASING	\$	14,783,111.13
2)	TOURIST DEVELOPMENT COUNCIL	\$	0.00
3)	RISK MANAGEMENT	\$	0.00
TOTAL		\$	14,783,111.13

Recommended by:  10/11/2020
Melissa M. Corrales, Manager - Finance Services Date

Approved by: N/A
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes _____	No _____
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	
				Reporting Category _____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

OCTOBER 6, 2020

CONSENT AGENDA

3.B.3. – CONTINUED

A)

New term contract with Primus Electronics Corporation; Citation Communications Inc.; Leavitt Communications LLC; Electronic Maintenance & Communications Inc.; Car-Comm Inc for \$295,000 for two-way radio OEM supplies, parts and accessories from 10/06/2020 through 10/05/2025.

B)

New term contract with Al Packer Inc. d/b/a Al Packer Ford Lincoln Mercury for \$205,000 for Ford automobile and truck OEM parts from 10/20/2020 through 10/19/2025.

C)

New term contract with Butler Animal Health Holding Co. LLC d/b/a Covetrus North America; Boehringer Ingelheim Animal Health USA Inc. d/b/a BI AH USA; Elanco US Inc.; Patterson Veterinary Supply Inc. for \$1,280,000 for veterinary pharmaceuticals and supplies from 10/06/2020 through 10/05/2025.

D)

New term contract with Gulf Ice Systems Inc.; Sam Tell and Son Inc.; Cook's Direct Inc. d/b/a Cooks Correctional Kitchen Equipment for \$1,125,000 for kitchen equipment by manufacturer from 10/06/2020 through 10/05/2025.

E)

New term contract with Allen Enterprises Inc. for \$470,000 for airfield lighting systems, ADB Safegate Americas LLC, and OEM parts from 11/03/2020 through 11/02/2021.

F)

New term contract with Polydyne Inc. for \$385,280 for the purchase and delivery of polymer from 10/01/2020 through 09/30/2021.

G)

New term contract with Midwest Tape LLC; Cengage Learning d/b/a Gale; Baker & Taylor LLC; Midwest Library Service Inc. d/b/a Midwest Library Services for \$2,501,000 for books, non-print library materials and related ancillary services from 10/07/2020 through 05/31/2022.

H)

Increase of term contract of \$1,033,311.13 with United Services Inc.; Stockton Maintenance Group Inc.; Dammel Cleaning Enterprise Inc., d/b/a Palm Beach & Broward Building Maintenance for a total of \$5,487,413.13 for custodial services from 06/01/2020 through 05/31/2021.

I)

Increase of emergency term contract of \$413,585 with Sterling Group Foods for a total of \$613,584.99 for food production and delivery services for homebound seniors from 04/20/2020 through 04/19/2021.

J)

One-time purchase of standard cutaway type transit vehicles (Turtle Top Terra and Collins) from Freedom Bus Source LLC; Florida Transportation Systems Incorporated for \$3,429,855.

K)

Renewal of term contract with Coonerty's Sole Mates Inc. d/b/a Red Wing Shoe Store for \$290,080 for safety footwear from 10/18/2020 through 10/17/2021.

L)

Renewal of term contract with UniFirst Corp. for \$219,000 for work uniform rental services from 10/02/2020 through 10/01/2021.

M)

Renewal of term contract with Precision Contracting Services Inc. for \$2,000,000 for fiber optic engineering, design, material, supplies and installation from 10/23/2020 through 10/22/2021.

N)

Renewal of term contract with Penn Credit Corporation via Addendum to the City of Wilton Manor Contract for Debt Collection Services, RFP No. 2017-07 from 10/01/2020 through 09/30/2021.

O)

Renewal of term contract with Motorola Solutions Inc. for \$1,136,000 for UL-rated, ruggedized, P25 portable radios, parts and accessories from 09/12/2020 through 09/11/2021.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/06/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Primus Electronics Corporation; Citation Communications, Inc.; Leavitt Communications, LLC; Electronic Maintenance & Communications, Inc.; Car-Comm, Inc.	New term contract for two-way radio OEM supplies, parts and accessories for the period 10/06/2020 through 10/05/2025 per Master Agreement #20043.	\$295,000.00 S/M/WBE: Amount Dependent Upon Usage	Facilities Development & Operations Department/Electronic Services & Security Division 0001-410-4150-4603 0001-410-4150-4623 Palm Tran 1340-540-5140-4623	Scarlett	
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The County has expended or encumbered \$99,936 (\$1,989/month) during the previous fifty and one quarter (50.25) months of the current fifty-one and one half (51.5) month term contract. Due to the anticipated increase in the repair and reprogramming of two-way radios Countywide, \$295,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Two (2) Awardees are located in Palm Beach County, two (2) Awardees are located out of State, and one (1) Awardee is located outside Palm Beach County in the City of Fort Pierce, Florida. This item was reviewed by the OEBO and an SBE price preference was approved.

EXHIBIT B

Al Packer Inc. d/b/a Al Packer Ford Lincoln Mercury	New term contract for Ford automobile and truck OEM parts for the period 10/20/2020 through 10/19/2025 per Master Agreement #20064R.	\$205,000.00 S/M/WBE: \$0	Palm Tran 1340-540-5140-4620 Fire Rescue Department 1300-440-4211-4620	Scarlett	
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The County has expended or encumbered \$239,526 (\$3,863/month) during the previous sixty-two (62) months of the current sixty-three (63) month term contract. \$205,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Awardee is located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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10/06/2020

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
Butler Animal Health Holding Co., LLC d/b/a Covetrus North America; Boehringer Ingelheim Animal Health USA Inc d/b/a BI AH USA; Elanco US Inc.; Patterson Veterinary Supply, Inc.	New term contract for veterinary pharmaceuticals and supplies for the period 10/06/2020 through 10/05/2025 per Master Agreement #20069.	\$1,280,000.00 S/M/WBE: \$0	Public Safety Department/Animal Care & Control Division 0001-660-2230-5230 0001-660-2230-5231	Scarlett	

The County has expended or encumbered \$511,128 (\$13,276/month) during the previous thirty-eight and one half (38.5) months of the current thirty-nine and three quarter (39.75) month term contract. Due to the termination of a vendor under the previous contract all commodity codes awarded to that vendor were no longer accessible. This new term contract has manufacturers from the previous contract and new manufacturers have been added. \$1,280,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Three (3) Awardees are located out of State and one (1) Awardee is located outside Palm Beach County in the City of Alachua, Florida. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

EXHIBIT D					
Gulf Ice Systems, Inc.; Sam Tell and Son, Inc.; Cook's Direct, Inc. d/b/a Cooks Correctional Kitchen Equipment	New term contract for kitchen equipment by manufacturer for the period 10/06/2020 through 10/05/2025 per Master Agreement #20056.	\$1,125,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$128,685 (\$2,043/month) during the previous sixty-three (63) month term contract. Due to anticipated replacement of aging and outdated kitchen equipment and kitchen equipment for new County buildings, \$1,125,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Two (2) Awardees are located out of State and one (1) Awardee is located outside Palm Beach County in the City of Pensacola, Florida. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

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<u>EXHIBIT E</u>					
Allen Enterprises, Inc.	New term contract for airfield lighting systems, ADB Safegate Americas, LLC, and OEM parts for the period 11/03/2020 through 11/02/2021 per Master Agreement #SS450919.	\$470,000.00 S/M/WBE: \$0	Department of Airports 4100-120-2320-4620 4100-120-2230-4620 4100-120-2240-4620 4100-120-2280-5281	Scarlett	

The County has expended or encumbered \$318,137 (\$30,299/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Due to the age of equipment, regular expansion of the airfield at Palm Beach International Airport, and to ensure the safety of the traveling public and continued safe operations of the airfield per Federal Aviation Administration regulations, \$470,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Orlando, Florida. This is a sole source provider who is not a certified S/M/WBE. This sole source contract is exempt from the EBO Ordinance.

<u>EXHIBIT F</u>					
Polydyne, Inc.	New term contract for the purchase and delivery of polymer for the period 10/01/2020 through 09/30/2021 per Master Agreement #750820.	\$385,280.00 S/M/WBE: \$0	Water Utilities Department 4001-720-4GUA-5205 4001-720-2582-5205	Scarlett	

The County has expended or encumbered \$353,552 (\$30,744/month) during the previous eleven and one half (11.5) months of the current twelve (12) month term contract. \$385,280, is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract with a retroactive start date of October 1, 2020. This purchase is off Indian River County Contract #2020051 and has three (3) twelve (12) month renewal options. Awardee is located out of State. There is no S/M/WBE currently certified for this commodity or service. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

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Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT G					
Midwest Tape, L.L.C; Cengage Learning d/b/a Gale; Baker & Taylor, LLC; Midwest Library Service, Inc. d/b/a Midwest Library Services	New term contract for books, non-print library materials and related ancillary services for the period 10/07/2020 through 05/31/2022 per Master Agreement #700181.	\$2,501,000.00 S/M/WBE: \$0	Library Department 1180-320-3200-5401 1180-320-3200-6601 Public Safety Department 0001-660-5226-5401	Scarlett	

The County has expended or encumbered \$3,167,221 (\$98,208/month) during the previous thirty-two and one quarter (32.25) months of the previous term contract. Due to the anticipated need for library materials and for the opening of a new branch location, \$2,501,000 is needed to meet the County's requirements through the expiration of this new nineteen and three quarter (19.75) month term contract. Approval is also requested to add vendors, as necessary during the term of the contract. This purchase is off the State of Florida Contract #55000000-20-NY-ACS and has no renewal options. Awardees are located out of State. There is no S/M/WBE currently certified for this commodity or service. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

EXHIBIT H					
United Services, Inc.; Stockton Maintenance Group, Inc.; Dammel Cleaning Enterprise, Inc., d/b/a Palm Beach & Broward Building Maintenance	Increase of term contract for custodial services for the period 06/01/2020 through 05/31/2021 per Master Agreement #19047.	Increased Amount: \$1,033,311.13 Total with increase: \$5,487,413.13 S/M/WBE: Amount Dependent Upon Usage	Facilities Development & Operations Department 0001-410-5290-3403 0001-410-5220-3403 0001-410-5240-3403 0001-410-5250-3403 0001-410-5260-3403 0001-410-5270-3403 0001-410-5210-3403 0001-410-CV01-4900 1160-320-CV01-4900	Scarlett	

The County has expended or encumbered \$1,962,247 (\$603,768/month) during the previous three and one quarter (3.25) months of the current twelve (12) month term contract. The Facilities Development & Operations Department requests an increase of \$1,033,311.13 over the previous authorized amount of \$4,454,102 for the remaining eight and three quarter (8.75) months of the current term contract. This increase is necessary due to the COVID-19 pandemic and the need to provide additional custodial services throughout the County. Approximately \$349,614.36 will be paid with CARES Act funds. This term contract has four (4) twelve (12) month renewal options. Awardees are located in Palm Beach County.

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EXHIBIT I					
Sterling Group Foods	Increase of emergency term contract for food production and delivery services for homebound seniors for the period 04/20/2020 through 04/19/2021 per Master Agreement #450912.	Increased Amount: \$413,585.00 Total with increase: \$613,584.99 S/M/WBE: \$0	Community Services Department/Senior Services Division 1160-140-CV02-3419	Scarlett	

The County has expended or encumber \$53,271 (\$10,645/month) during the previous five (5) months of the current twelve (12) month emergency term contract. The Department of Community Services/Senior Services Division requests an increase of \$413,585 over the previous authorized amount of \$199,999.99 for the remaining seven (7) months of the current emergency term contract. This increase is necessary due to the COVID-19 pandemic and the need to provide three hundred and fifty (350) new clients with home delivered meals. Approximately \$413,585 will be paid with CARES Act funds and must be expended by December 30, 2020, as required by the CARES Act. This term contract has no renewal options. Awardee is located in Palm Beach County.

EXHIBIT J					
Freedom Bus Source, LLC; Florida Transportation Systems, Incorporated	One-time purchase of standard cutaway type transit vehicles (Turtle Top Terra and Collins) per Purchase Orders # ZG100220-1 and #ZG100220-2.	\$3,429,855.00 S/M/WBE: \$0	Palm Tran 1343-540-6100-6401	Scarlett	

Palm Tran requests a one-time purchase of twenty (20) 2020 Turtle Top Terra Transit Paratransit Buses (\$2,426,820) per PO #ZG100220-1 and eleven (11) 2020 Collins Cutaway Paratransit Vehicles (\$1,003,035) per PO ##ZG100220-2, for a collective total of \$3,429,855. These purchases are off the FDOT Contract # TRIPS-17-CA-RFP, Contract #TRIPS-17-CA-FBS, and Contract #TRIPS-17-CA-FTS-C. Awardees are located outside Palm Beach County in the cities of Bradenton and Tampa, Florida. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

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EXHIBIT K					
Coonerty's Sole Mates, Inc. d/b/a Red Wing Shoe Store	Renewal of term contract for safety footwear for the period 10/18/2020 through 10/17/2021 per Master Agreement #16066D.	\$290,080.00 S/M/WBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$203,366 (\$19,841/month) during the previous ten and one quarter (10.25) months of the current twelve (12) month term contract. Due to the provision of safety footwear for new employees and replacement of safety footwear for existing employees, \$290,080 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This item was reviewed and approved for renewal by the OEBO.

EXHIBIT L					
UniFirst Corp.	Renewal of term contract for work uniform rental services for the period 10/02/2020 through 10/01/2021 per Master Agreement #18089B.	\$219,000.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$183,956 (\$15,996/month) during the previous eleven and one half (11.5) months of the current twelve month term contract. Due to the need for higher quality uniforms to protect employees from the outdoor elements, an increase of new employees, and replacement of uniforms, \$219,000 is needed to meet the County's requirement through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of October 2, 2020. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. The original bid was established by a competitive selection process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by the OEBO.

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<u>EXHIBIT M</u> Precision Contracting Services, Inc.	Renewal of term contract for fiber optic engineering, design, material, supplies and installation for the period 10/23/2020 through 10/22/2021 per Master Agreement #19065A.	\$2,000,000.00 S/M/WBE: Amount Dependent Upon Usage	Information Systems Services 3901-491-i395-4674 3901-491-i373-4674 3901-491-i358-4674 0001-490-1322-4674	Scarlett	

The County has expended or encumbered \$1,077,910 (\$100,271/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Due to network expansion to support multiple school district projects throughout the County and current projects, which include upgrading infrastructure and existing cabling throughout the County, and updating outdated equipment, \$2,000,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. Awardee is a non-SBE vendor utilizing an SBE subcontractor (Universal Cabling Systems). This item was reviewed and approved for renewal by the OEBO.

<u>EXHIBIT N</u> Penn Credit Corporation	Renewal of term contract via Addendum to the City of Wilton Manor Contract for Debt Collection Services, RFP No. 2017-07 for the period 10/01/2020 through 09/30/2021 per Master Agreement #800122A.	\$1,375,110.00 (Estimated Gross Revenue) S/M/WBE: \$0	Financial Management & Budget Department 0001-600-6120-3129 0001-660-2200-3129 0001-600-6241-3129 0001-760-7612-3129 1180-320-3200-3129 1300-440-4215-3129 1400-600-6107-3129 4001-720-3334-3129	Scarlett	
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The County has received \$2,212,239 (\$71,363/month) during the previous thirty-one (31) months of the current thirty-one (31) month term contract. It is estimated that the County will receive \$1,375,110 through the expiration of this twelve (12) month renewal term contract with a retroactive start date of October 1, 2020. Penn Credit Corporation will receive nineteen percent (19%) of the revenue collected as its fee or thirty percent (30%) if the collection is referred to an attorney. This purchase is off the City of Wilton Manors Contract for Debit Collection Services, RFP No. 2017-17 and has

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one (1) twelve (12) month renewal option remaining. Awardee is located out of State. There is no S/M/WBE currently certified for this commodity or service. This item was reviewed and approved for renewal by the OEBO.					
<u>EXHIBIT O</u>					
Motorola Solutions, Inc.	Renewal of term contract for UL rated, ruggedized, P25 portable radios, parts and accessories for the period 09/12/2020 through 09/11/2021 per Master Agreement #17029RA.	\$1,136,000.00 S/M/WBE: \$0	Fire Rescue Department 1300-440-4219-6411 1300-440-4219-5201 1300-440-4219-4620	Scarlett	

The County has expended or encumbered \$2,317,698 (\$64,381/month) during the previous thirty-six (36) month term contract. Due to the anticipated need to replace portable radios that are damaged and portable radios exceeding their useful life, \$1,136,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of September 12, 2020. This term contract has one (1) twelve month renewal option remaining. Awardee is located outside Palm Beach County in the City of Plantation, Florida. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee. This item was reviewed and approved for renewal by the OEBO.

TOTAL AMOUNT OF CARES ACT AWARDS	\$ 763,199.36
TOTAL AMOUNT OF ALL AWARDS	\$14,783,111.13