

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: October 6, 2020 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Receive and File** the second, third and fourth FDLE quarterly payments; **B) Approve** a budget amendment to reduce the grant award budget amount from \$400,000 to \$335,796 in the Sheriff's Grant Fund.

Summary: The Florida Department of Law Enforcement (FDLE) provides state financial assistance to five locally-funded laboratories in the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. The grant award was accepted by the BOCC on December 17, 2019 (R-2019-1939). Since the total award is not known in advance, \$400,000 was budgeted in the Sheriff's Grant Fund. The total final amount received is \$335,795.58. Thus, the budget needs to be amended to reconcile the budget amount with the actual grant value. There is no match requirement associated with this award. Countywide (DC)

Background and Justification: Florida Statute 943.32 established a statewide crime analysis laboratory system composed of Department laboratories and five locally-funded laboratories in Broward, Indian River, Miami-Dade, Palm Beach, and Pinellas Counties, specifically designated in state statute 943.35 to be eligible for state matching funds. These funds are disbursed to the recipients for the equipment, health, safety and training of member crime laboratories of the statewide criminal analysis laboratory system. These funds are supported through mandatory fines imposed for driving or boating under the influence and other discretionary fines imposed by the court and as defined in state statute. Since funding is disbursed in quarterly payments, the total grant award is not known in advance. The Catalog of State Financial Assistance (CSFA) number is 71.002 and the grant agreement number is 2020-SFA-CL-50-A9-003.

Attachments:

- 1. Budget Amendment
- 2. Second, Third, and Fourth Quarterly Payments
- 3. R-2019-1939

RECOMMENDED BY: _____



DEPARTMENT DIRECTOR

9/9/2020
DATE

APPROVED BY: _____



COUNTY ADMINISTRATOR

9/21/2020
DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$0				
Operating Costs	(\$64,204)				
External Revenues	\$64,204				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2352 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

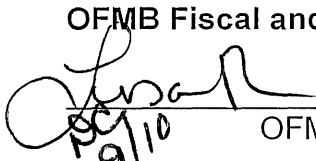
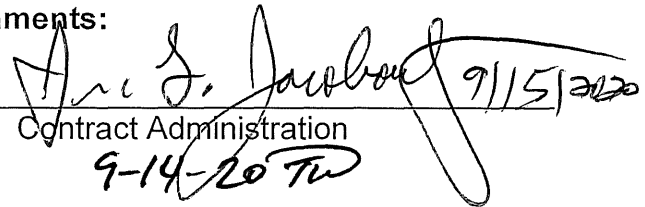
B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE supports locally-funded crime laboratories through a Crime Lab Subsidy. There is no match requirement associated with this award.

First Quarterly Payment=	\$87,541.38
Second Quarterly Payment=	\$85,454.25
Third Quarterly Payment=	\$85,785.56
Fourth Quarterly Payment=	<u>\$77,014.39</u>
Total Grant Award=	\$335,795.58

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 Lisa SC 9/10 OFMB BR 9110	9/15/2020	 Anne S. Jacobson Contract Administration 9-14-20 TW	9/15/2020
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B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
Crime Lab Subsidy FY20 160-2352-3429	State Grant - Other Public Safety	400,000	400,000	0	64,204	335,796		
TOTAL REVENUES		9,042,900	\$12,097,612	\$0	\$64,204	12,033,408		
Expenditures								
Crime Lab Subsidy FY20 160-2352-9498	Transfer to Sheriff's Fund 1902	400,000	400,000	0	64,204	335,796		
TOTAL EXPENDITURES		8,002,075	\$12,097,612	\$0	\$64,204	12,033,408		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted



Date

9/9/2020

By Board of County Commissioners
At Meeting of October 6, 2020

Deputy Clerk to the
Board of County Commissioners

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
REMITTANCE ADVICE

FLAIR ACCOUNT CODE 71-202510016-71600100-00-05001100	OLO 710000	SITE 00	DOCUMENT NUMBER D0000336183	OBJECT 7510	DATE 01/28/20	PAYMENT NO 0746800
PAYMENT AMOUNT \$ 85,454.25						

PALM BEACH COUNTY SHERIFF'S OFF
 3228 GUN CLUB ROAD
 WEST PALM BEACH FL 33406

AGENCY DOCUMENT NO
 V006191

PLEASE DIRECT QUESTIONS TO: (850) 410-7155, DEPARTMENT OF LAW ENFORCEMENT

VENDORS NOW CAN VIEW PAYMENT INFORMATION AT HTTP://FLAIR.DBF.STATE.FL.US

INVOICE NUMBER	AMOUNT
Q2	\$ 85,454.25

RECEIVED
 FILE ACCOUNTING
 2020 JAN 29 PM 2:43

DETACH CAREFULLY AND RETAIN FOR YOUR RECORDS BEFORE CASHING OR DEPOSITING THE WARRANT

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND. CAPITOL BUILDING MUST APPEAR BELOW TO BE AUTHENTIC



FLAIR ACCOUNT CODE: 71-202510016-71600100-00-05001100 SWDN: D0000336183 ADN: V006191 OBJECT: 7510 DATE: 01/28/20 WARRANT NO: 84-975
 OLO 710000 SITE 00 CONTACT (850) 410-7155 FOR PAYMENT QUESTIONS. VOID AFTER 12 MONTHS 812

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES

4-30 920 601
AMOUNT
\$**85,454.25**

PAY
 EIGHTY-FIVE-THOUSAND-FOUR-HUNDRED-FIFTY-FOUR & 25/100 DOLLARS

EXPENSE WARRANT

TO THE ORDER OF

PALM BEACH COUNTY SHERIFF'S OFF
 3228 GUN CLUB ROAD
 WEST PALM BEACH FL 33406

TO: DIVISION OF TREASURY
 TALLAHASSEE

Jimmy Patronis
 JIMMY PATRONIS, CHIEF FINANCIAL OFFICER

⑈0407468000⑈ ⑆0612097569⑆ 2079900545225⑈

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
REMITTANCE ADVICE

FLAIR ACCOUNT CODE 71-202510016-71600100-00-05001100	OLO 710000	SITE 00	DOCUMENT NUMBER D0000489041	OBJECT 7510	DATE 04/21/20	PAYMENT NO 1155500
PAYMENT AMOUNT \$ 85,785.56						

PALM BEACH COUNTY SHERIFF'S OFF
 3228 GUN CLUB ROAD
 WEST PALM BEACH FL 33406

AGENCY DOCUMENT NO
V008877

PLEASE DIRECT QUESTIONS TO: (850) 410-7155, DEPARTMENT OF LAW ENFORCEMENT

VENDORS NOW CAN VIEW PAYMENT INFORMATION AT [HTTP://FLAIR.DBF.STATE.FL.US](http://FLAIR.DBF.STATE.FL.US)

INVOICE NUMBER	AMOUNT
Q3	\$ 85,785.56

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 2020 APR 22 PM 3:03

9666.2175
2020-SFA-CL-50-A9-003
3rd QTR 2020

DETACH CAREFULLY AND RETAIN FOR YOUR RECORDS BEFORE CASHING OR DEPOSITING THE WARRANT

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FLAIR ACCOUNT CODE: 71-202510016-71600100-00-05001100 SWDN: D0000489041 ADN: V008877 OBJECT: 7510 DATE: 04/21/20 WARRANT NO: 64-975
 OLO 710000 SITE 00 CONTACT (850) 410-7155 FOR PAYMENT QUESTIONS 6142 VOID AFTER 12 MONTHS 04-1155500-0 612

STATE OF FLORIDA
 DEPARTMENT OF FINANCIAL SERVICES

4-31-422 559
 AMOUNT

PAY
 EIGHTY-FIVE-THOUSAND-SEVEN-HUNDRED-EIGHTY-FIVE & 56/100 DOLLARS

\$****85,785.56

EXPENSE WARRANT

TO THE ORDER OF

PALM BEACH COUNTY SHERIFF'S OFF
 3228 GUN CLUB ROAD
 WEST PALM BEACH FL 33406

TO: DIVISION OF TREASURY
 TALLAHASSEE

Jimmy Patronis
 JIMMY PATRONIS, CHIEF FINANCIAL OFFICER

⑈0411555000⑈ ⑈061209756⑈ ⑈2079900545225⑈



Florida Department of
Law Enforcement

Richard L. Swearingen
Commissioner

Business Support
Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, FL 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Ron DeSantis, *Governor*
Ashley Moody, *Attorney General*
Jimmy Patronis, *Chief Financial Officer*
Nikki Fried, *Commissioner of Agriculture*

MEMORANDUM

DATE: April 13, 2020
TO: Mike Moore, SMAS
Office of Financial Management
FROM: Tennille Robinette
Office of Criminal Justice Grants
SUBJECT: 3rd Quarter Disbursement FY 2019-2020
FCLC Trust Funds to Local Crime Laboratories

Attached is the calculation worksheet for the third quarter distribution of FCLC DUI/Substance Trust Funds to the Local Crime Laboratories.

The total cash collected in the 3rd quarter and available for distribution is \$462,747.

The amounts for distribution are:

	3Q Payments
Broward	\$113,587.98
Indian River	\$38,956.32
Miami-Dade	\$166,333.81
Palm Beach	\$85,785.56
Pinellas	\$58,083.33
Totals	\$462,747.00

Please contact Tennille Robinette when check and EFT's are ready to pick-up or should you have any questions.

**OFFICE OF CRIMINAL JUSTICE GRANTS
Contract Routing Sheet**

Make Warrant Payable: Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, FL 33406
561-688-3000

Description: Expenditure Report
Amount Requested: \$ 85,785.56
Grant Number: 2020-SFA-CL-50-A9-003 Invoice Number: Q3
Vendor Number: 59-6000789 Payment Number: 3
ORG/EO: 71-62-01-01-100/A9
FLAIR Account Code: 71-20-2-510016-71600100-00-050011-00

Budget Category	Expenditures	Disallowed	Prime Funds	Match Funds	Total Allowable
Personnel (Salaries/Overtime)					\$ 0.00
Expenses (Travel)					\$ 0.00
Equipment (Capital Outlay)					\$ 0.00
Expenses (Supplies)					\$ 0.00
Construction					\$ 0.00
Consultants & Contractual Services					\$ 0.00
Other Costs	\$ 85,785.56		\$ 85,785.56		\$ 85,785.56
TOTAL:	\$ 85,785.56	\$ 0.00	\$ 85,785.56	\$ 0.00	\$ 85,785.56

Charged to Cash Advance:
NET PAYABLE: \$ 85,785.56

Total Award:
Expended Year to Date: \$ 172,995.63

Temille Robinetto for PS 04/13/2020
Grant Manager Date

Supervisor Date

DATE: 04/13/2020

APPROVED: Temille Robinetto
Bureau Chief

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
REMITTANCE ADVICE

FLAIR ACCOUNT CODE 71-202510016-71600100-00-05001100	OLO 710000	SITE 00	DOCUMENT NUMBER D1000019200	OBJECT 7510	DATE 07/20/20	PAYMENT 00546
PAYMENT AMOUNT \$ 77,014.39						

PALM BEACH COUNTY SHERIFF'S OFF
 3228 GUN CLUB ROAD
 WEST PALM BEACH FL 33406

AGENCY DOCUMENT NO
 V000301

PLEASE DIRECT QUESTIONS TO: (850) 410-7155, DEPARTMENT OF LAW ENFORCEMENT

VENDORS NOW CAN VIEW PAYMENT INFORMATION AT [HTTP://FLAIR.DBF.STATE.FL.US](http://FLAIR.DBF.STATE.FL.US)

INVOICE NUMBER	AMOUNT
Q4	\$ 77,014.39

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 2020 JUL 21 PM 1:03

DETACH CAREFULLY AND RETAIN FOR YOUR RECORDS BEFORE CASHING OR DEPOSITING THE WARRANT

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FLAIR ACCOUNT CODE SWDN ADN OBJECT DATE WARRANT NO 56-1544
 71-202510016-71600100-00-05001100 D1000019200 V000301 7510 07/20/20 14-0054664-0 441
 OLO 710000 SITE 00 CONTACT (850) 410-7155 FOR PAYMENT QUESTIONS VOID AFTER 12 MONTHS

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES

4-31-781 947
AMOUNT
\$**77,014.39**

SEVENTY-SEVEN-THOUSAND-FOURTEEN & 39/100 DOLLARS

EXPENSE WARRANT

PAY TO THE ORDER OF PALM BEACH COUNTY SHERIFF'S OFF
 3228 GUN CLUB ROAD
 WEST PALM BEACH FL 33406

TO: DIVISION OF TREASURY TALLAHASSEE

 JIMMY PATRONIS, CHIEF FINANCIAL OFFICER

⑈ 1400546640⑈ ⑆044115443⑆ 392793136⑈

Agenda Item No. **3CC-4**
MCBIRW 7-0
R-2019-1939

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: December 17, 2019 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office a Grant Award for the FY2020 Statewide Criminal Analysis Laboratory System Project between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office for the period of October 1, 2019 through September 30, 2020; **B) Receive and File** the first quarterly payment.

Summary: The Florida Department of Law Enforcement (FDLE) provides state financial assistance to five locally-funded laboratories in the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. This grant award provides funding for personnel, equipment, training, and expenses to operate the Crime Lab. The funding is provided in four quarterly payments. We received the first quarterly payment totaling \$87,541.38. Since the total award amount is not known in advance, \$400,000 was budgeted in the Sheriff's Grant fund. We will amend the budget after the final quarterly payment is received in September to reconcile the revenue. There is no match requirement associated with this award. Countywide (DC)

Background and Justification: Florida Statute 943.32 established a statewide crime analysis laboratory system composed of Department laboratories and five locally-funded laboratories in Broward, Indian River, Miami-Dade, Palm Beach, and Pinellas Counties, specifically designated in state statute 943.35 to be eligible for state matching funds. These funds are disbursed to the recipients for the equipment, health, safety and training of member crime laboratories of the statewide criminal analysis laboratory system. These funds are supported through mandatory fines imposed for driving or boating under the influence and other discretionary fines imposed by the court and as defined in state statute. The Catalog of State Financial Assistance (CSFA) number is 71.002 and the agreement number is 2020-SFA-CL-50-A9-003.

Attachments:

- 1. FDLE Grant Award & Letter

RECOMMENDED BY: _____ DATE: 11/19/19
DEPARTMENT DIRECTOR

APPROVED BY: _____ DATE: 12/2/19
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	0				
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2352 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

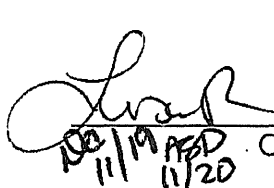
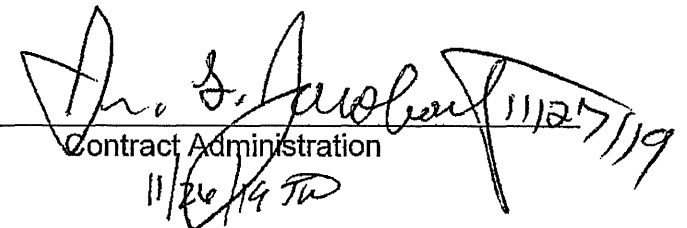
B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDLE supports locally-funded crime laboratories through a Crime Lab Subsidy. There is no match requirement associated with this award.

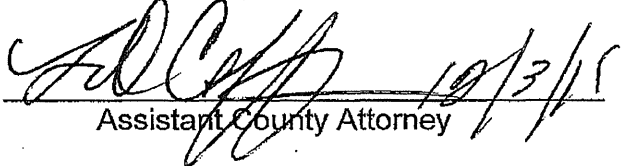
First Quarterly Payment	\$87,541.38
Total Program Budget	\$87,541.38

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p> OFMB 11/19/19 11/20</p>	<p> Contract Administration 11/26/19 TW</p>
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B. Legal Sufficiency:


Assistant County Attorney
10/3/19

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.