Agenda Item #: 3E-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

		======		===	==:	
Meeting Date: Oct	tober 6, 2020		Consent Ordinance			Regular Public Hearing
Department Submitted By: Submitted For:	Community Serv	<u>ices</u>		-	-	J

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) ratify:

- 1. The signature of the Mayor on Modification No. 4 to the Florida Department of Economic Opportunity (FDEO) Community Services Block Grant (CSBG) Program Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020 increasing the original grant agreement amount by \$1,448,507 for a total grant award amount not to exceed \$6,045,512.93, to provide utility payment assistance to approximately 438 families in Palm Beach County who are affected by the COVID-19 pandemic; and
- 2. The signature of the Mayor on Modification No. 7 to the FDEO Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017 through September 30, 2020, increasing the original grant agreement amount by \$2,970,584 for a new total amount not to exceed \$19,632,256, to provide electric utility assistance to over 8,000 low-income households residing in Palm Beach County who are affected by the COVID-19 pandemic.

B) approve:

- 1. a budget amendment of \$1,448,507 in the CSBG fund to align the budget to the actual grant award; and
- 2. a budget amendment of \$2,970,584 in the LIHEAP fund to align the budget to the actual grant award.

Summary: CSBG Modification No. 4 increases the amended grant amount by \$1,448,507 in response to the Coronavirus Aid, Relief, and Economic Security (CARES) Act. These funds are used to provide utility payment assistance to approximately 438 additional families affected by the pandemic. LIHEAP Modification No. 7 increases the amended grant amount by \$2,970,584 provided in response to the CARES Act. The increased funding will enable the Community Action Program (CAP) to provide assistance to low-income households in need of assistance to pay energy bills or to relieve a crisis that would prevent utility service disconnection or restore utility services. An estimated 8,000 households in Palm Beach County will be served. The emergency signature process was utilized because there was not sufficient time to submit the subgrant agreements through the regular BCC agenda process. **No County funds are required.** (Community Action Program) Countywide (HH).

Background and Justification: (continued on page 3)

Attachments:

- **1.** CSBG Modification No.4 Subgrant Agreement No. 17SB-0D-10-60-01-121 with Walkthrough Memo
- **2.** LIHEAP Modification No. 7 Subgrant Agreement No. 17EA-0F-10-60-01-023 with Walkthrough Memo
- 3. CSBG Budget Amendment
- 4. LIHEAP Budget Amendment

Pecemanded Day	Docusigned by: Taruna Malluotra	9/10/2020	
Recommended By:	Department Director	Date /	
Approved By:	Nancy L. Bolm	9/2 5 /20	
	Assistant County Administrator	′Daté /ਁ	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	368,258	4,050,833			
External Revenue	(368,258)	(4,050,833)			
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			
No. ADDITIONAL FTE POSITIONS (Cumulative)	0	0			
Item Included In Current Bud oes this item include the use	get? of federal fu	Yes _ nds? Yes _	No _X_ No	_x	
Sudget Account No.: Jund 1003 Dept 145 Unit 146 Jund 1009 Dept 145 Unit 146	<u></u> 5 Object <u>Va</u> 6 Object <u>Va</u>	<u>r. </u> Program C <u>r</u> . Program C	ode <u>Var.</u> Pr ode Var. Pr	ogram Perio ogram Perio	d <u>Var.</u> d <u>Var.</u>
B. Recommended Sources	of Funds/Su	mmary of Fis	scal Impac	t:	
JS Department of Health and Opportunity	Human Se	ervices, thru	the Florida	a Departme	ent of Econ
C. Departmental Fiscal Rev		Julie Dowe osacococcoso owe, Director,	D4A4	Support Sv	cs.
OFMB Fiscal and/or Con		EW COMMEN		nments:	
OFMBERN APIS	9/18/2020	11/0	velopment	and Control	J 9/23
3. Legal Sufficiency:			V		
Assistant County Attorney	21/2020				
C. Other Department Revie	w:				
Department Director					

This summary is not to be used as a basis for payment.

Page 3

(continued from page 1)

Background and Justification: CSBG funds are used to provide various services, such as utility and rental assistance to assist, prevent, prepare, or help families respond to the challenging times they are facing due to the COVID-19 pandemic. LIHEAP has been administered by CAP since 1992 and provides utility assistance and restoration of services to individuals and households living in Palm Beach County. The subgrant agreements will continue to ensure that assistance is provided to low-income individuals and families.

MEMORANDUM



Community Services Department

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 FAX: (561) 355-3863 www.pbcgov.com

Palm Beach County **Board of County** Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker



"An Equal Opportunity Affirmative Action Employer TO: Dave Kerner, Mayor

Board of County Commissioners

THRU: Verdenia C. Baker, County Administrator

Board of County Commissioners

Verdenia Baker

THRU: Nancy L. Bolton, Assistant County Administrator

Board of County Commissioners

Nancy Bolton

FROM: James Green, Director

Community Services Department

Tanuna Malliotra 1459E4101E1049C

DATE: July 14, 2020

Modification No. 7 to FFY 2017 Low-Income Home Energy Assistance RE:

Program Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 and Modification No. 4 to FFY 2017 Community Services Block Grant Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121

Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 7 to the FFY 2017 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017 through September 30, 2020 and Modification No. 4 to the FFY 2017 Community Services Block Grant (CSBG) Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020, with the Florida Department of Economic Opportunity (DEO). No County match is required.

LIHEAP Modification No. 7 to Agreement No. 17EA-0F-10-60-01-023 increases the amended grant agreement amount by \$2,970,584, for a new total amount not to exceed \$19,632,256. These funds will be used to provide electric utility bill assistance to 8,000 low-income households residing in Palm Beach County. CSBG Modification No. 4 to Agreement No. 17SB-0D-10-60-01-121 increases the amended grant agreement amount by \$1,448,507, for a new total amount not to exceed \$6,045,512.93. The increased CSBG funds will be used to provide emergency utility and rental assistance to approximately 482 families in Palm Beach County who are affected by the COVID-19 pandemic.

The DEO sent instructions to return the modifications as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

Approved by:

Tanuna Malliotra

Assistant Department Director

Senior Assistant County Attorney

Helene C. Hvizd

OFMB

Nancy Bolton

Dunk Moon

Assistant County Administrator

Attachments:

Helene Hvizd

Modification No. 7 LIHEAP Subgrant Agreement No. 17EA-0F-10-60-01-023 Modification No. 4 CSBG Subgrant Agreement No. 17SB-0D-10-60-01-121

MODIFICATION NUMBER FOUR OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FFY 2017 COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM AND PALM BEACH COUNTY, FLORIDA

CFDA Number: 93.569 Agreement Number: 17SB-0D-10-60-01-121

FLAIR Contract Number: E1933

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Four is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17SB-0D-10-60-01-121, in which DEO awarded Subrecipient *Four Million Five Hundred Ninety-Seven Thousand Five Dollars and Ninety-Three Cents* (\$4,597,005.93) in Community Service Block Grant (CSBG) funds ("the Agreement"); and

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, CSBG CARES Act funds are available to increase the amount of funding granted to Subrecipient.

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), <u>FUNDING/CONSIDERATION</u>, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient Six Million Forty-Five Thousand Five Hundred Twelve Dollars and Ninety-Three Cents (\$6,045,512.93), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

STATE OF FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT PALM BEACH COUN	ЛY, FLORIDA	STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY				
By: BODGISHE (Signature)		By:	EURIGNED by:			
Dave Kerner, N	Mayor	Ken Lawson. F	xecutive Director			
(Print/Type Name a	and Title Here)	-	f Economic Opportunity			
7/23/ Date:	/2020	Date:	31/2020			
<u>59-6000785</u>	•		o form and legal			
Federal Identification	n Number	- -	bject only to full and ion by the Parties.			
078470481		• •	•			
DUNS Number	<u>- (Al-Para, print, L. andreamh an Amhrica Shapenga gair 19 a Rhadanan</u>		ieneral Counsel f Economic Opportunity			
17SB-0D-10-60-01-1	21		DocuSigned by:			
Agreement Number	•	Ву:	Sheron Wells			
APPROVED AS T			7/27/2020			
BY:	Taruna Malliotra					
DEPARTMEN	NT HEAD					
Approved as to Fo	orm and Legal		:			
By:	DocuBlaned by: Helene C. Huigd BF30F20B2223113	•	Attest: Sharon R. Bock Clerk and Comptroller			
Senior Assista	nt County Attorney					
			By:			
			Deputy Clerk			

MEMORANDUM



Community Services Department

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 FAX: (561) 355-3863 www.pbcgov.com

Palm Beach County **Board of County** Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker



"An Equal Opportunity Affirmative Action Employer TO: Dave Kerner, Mayor

Board of County Commissioners

THRU: Verdenia C. Baker, County Administrator

Board of County Commissioners

Verdenia Baker E12F7D493A8849A

THRU:

Nancy L. Bolton, Assistant County Administrator

Board of County Commissioners

Mancy Bolton

FROM:

James Green, Director

Community Services Department

Taruna Malliotra

DATE:

July 14, 2020

RE:

Modification No. 7 to FFY 2017 Low-Income Home Energy Assistance Program Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 and Modification No. 4 to FFY 2017 Community Services Block Grant Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121

Pursuant to Section 309 of the Administrative Code, your signature is needed on the approval of Modification No. 7 to the FFY 2017 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017 through September 30, 2020 and Modification No. 4 to the FFY 2017 Community Services Block Grant (CSBG) Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020, with the Florida Department of Economic Opportunity (DEO). No County match is required.

LIHEAP Modification No. 7 to Agreement No. 17EA-0F-10-60-01-023 increases the amended grant agreement amount by \$2,970,584, for a new total amount not to exceed \$19,632,256. These funds will be used to provide electric utility bill assistance to 8,000 low-income households residing in Palm Beach County. CSBG Modification No. 4 to Agreement No. 17SB-0D-10-60-01-121 increases the amended grant agreement amount by \$1,448,507, for a new total amount not to exceed \$6,045,512.93. The increased CSBG funds will be used to provide emergency utility and rental assistance to approximately 482 families in Palm Beach County who are affected by the COVID-19 pandemic.

The DEO sent instructions to return the modifications as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the regular Board of County Commissioner's agenda process and meet the return deadline.

OFMB

Approved by:

Tanuna Malliotra

Assistant Department Director

Helene C. Hvizd

Nancy Bolton

Direk Moore

Helene Hvizd

Senior Assistant County Attorney

Assistant County Administrator

Attachments:

Modification No. 7 LIHEAP Subgrant Agreement No. 17EA-0F-10-60-01-023 Modification No. 4 CSBG Subgrant Agreement No. 17SB-0D-10-60-01-121

MODIFICATION NUMBER SEVEN OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) AND PALM BEACH COUNTY, FLORIDA

CFDA Number: 93.568

Agreement Number: 17EA-0F-10-60-01-023

FLAIR Contract Number: E1960

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Seven is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17EA-0F-10-60-01-023, in which DEO awarded Subrecipient Sixteen Million Six Hundred Sixty-One Thousand Six Hundred Seventy-Two Dollars and Zero Cents (\$16,661,672.00) in Low-Income Home Energy Assistance Program (LIHEAP) funds ("the Agreement"); and

WHEREAS, LIHEAP CARES Act funds are available to increase the amount of funding granted to Subrecipient; and NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), <u>FUNDING/CONSIDERATION</u>, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient *Nineteen Million Six Hundred Thirty-Two Thousand Two Hundred Fifty-Six Dollars and Zero Cents* (\$19,632,256.00), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

Senior Assistant County Attorney

STATE OF FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT	STATE OF FLORIDA
PALM BEACH COUNTY, FLORIDA	DEPARTMENT OF ECONOMIC OPPORTUNITY
By:	By:
Dave Kerner, Mayor	Ken Lawson, Executive Director
(Print/Type Name and Title Here)	Department of Economic Opportunity
7/23/2020 Date:	Date:
59-6000785	Approved as to form and legal
Federal Identification Number	sufficiency, subject only to full and proper execution by the Parties.
078470481	
DUNS Number	Office of the General Counsel Department of Economic Opportunity
17EA-0F-10-60-01-023	— DocuSigned by:
Agreement Number	By: Erik towene
APPROVED AS TO TERMS AND CONDITIONS	Approved Date: 7/27/2020
BY:	
DEPARTMENT HEAD	Attest: Sharon R. Bock Clerk and Comptroller
Approved as to Form and Legal	·
Sufficiency Docudigmed by:	By:
Bus:	Deputy Clerk

Attachment 3

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 145 - 080720*1777 BGRV - 145 -080720*0538

FUND (1003) - COMMUNITY ACTION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 08/07/20	REMAINING BALANCE
REVENUE								
1	8167 Fed Grant Indirect - Human Svcs CARES Act	0	0	1,448,507		1,448,507		
Total Revenue	e	1,538,238	2,351,890	1,448,507	0	3,800,397		
EXPENDITUR	R E							
	3404 Temp Serv/Contracted Services	0	0	276,208	0	276,208		276,208
•	5111 Office Furniture & Equipment	0	0	2,849	0	2,849		2,849
	3301 Contributions for Individuals	0	0	1,169,450	0	1,169,450		1,169,450
Total Expendi	itures	1,538,238	2,351,890	1,448,507	0	3,800,397	0	3,800,397
BUD_BLNK.xi		Signatures		Date			nty Commissioner	'S
COMMUNITY SERVI	ICES TMENT/DIVISION James Green	Docusigned to	Malliotra	9/10/2020	A1	t Meeting of O	ctober 6, 2020	
Administration/Budg	get Department Approval				D	eputy Clerk to t	the	
OFMB Department -	Posted				В	oard of County	Commissioners	



BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 145 -0807200000000001782 BGRV - 145 -0807200000000000539

FUND (1009) - LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBE	R ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 8/7/2020	REMAINING BALANCE
REVENUE								
145 1466	3167 Fed Grant-Human Svcs CARES Act	0	0_	2,970,584	0	2,970,584	pr	
Total Reve	nue	2,945,267	8,841,065	2,970,584	0	11,811,649		
EXPENDIT	URE							
145 1466	3404 Temporary Services	0	0	225,700	0	225,700		225,700
145 1466	4703 Graphics	0	0	1,000	0	1,000		1,000
145 1466	4945 Advertising	0	0	1,200	0	1,200		1,200
145 1466	5101 Office Supplies	0	0	1,685	0	1,685		1,685
145 1466	5111 Office Furniture & Equipment	0	0	2,500	0	2,500		2,500
145 1465	8301 Contributions for Individuals	0	0	2,738,499	0	2,738,499		2,738,499
Total Expe	nditures	2,945,267	8,841,065	2,970,584	0	11,811,649		11,811,649
	· · · · · · · · · · · · · · · · · · ·	Signatures		Date		•	nty Commissioner	,, ,, , ! 'S
COMMUNITY SERV	VICES	Docusigned by:	Ullatra	9/10/2020		3	,	
INITIATING DEPAR	RTMENT/DIVISION James Green	1459E4101F1049C						
Administration/Bud	dget Department Approval				D	eputy Clerk to t	he	
OFMB Department	- Posted				В	oard of County	Commissioners	